



Town of Fort Smith  
Corporate Services Committee  
Tuesday, October 2, 2018, at 7:00 pm

Chairperson: D/M Smith  
Members: Mayor Napier-Buckley, Cr. Kikoak, Cr. Bell, Cr. McArthur, Cr. Holtorf, Cr. Patel, Cr. Tuckey  
Regrets: Cr. Dumont  
Staff Present: Lisa-marie Pierrot, Executive Secretary  
Guests: Cpl. Chris MacDonald, Patti Haaima, Brad Brake, Don Jaque, Sandra Jaque

1. Call to Order

D/M Smith called the meeting to order at 7:00 pm.

2. Delegation

RCMP Delegation – Cpl. MacDonald presented the August 2018 police report and welcomed any questions regarding the report.

Cr. Holtorf asked for information on the what victim impact statements are used for. Cpl. MacDonald advised that victim impact statements are submitted by victims advising on how the crime has impacted their lives. He advised that the judge will consider the impact statements when delivering sentence.

Cr. Kikoak entered the meeting.

Cr. Holtorf asked if the impact statements provide evidence on what the impacts and burdens that have been endured. He asked if the victim impact statements could change the process of how youth crime is addressed. Cpl. MacDonald advised that the Youth Criminal Justice Act is the legislation followed by RCMP and the judge when addressing youth crimes and that a petition to the federal government is what will have to be completed to have the Youth Criminal Justice Act changed. Cr. Holtorf asked is a community can make a victim impact statement and asked what the value of the impact statement is. Cpl. MacDonald advised that if a community can make a victim impact statements if they are a victim of a crime. This impact will aid the judge when delivering sentencing. Cr. Holtorf asked if the victim impact statement be worth completing. Cpl. MacDonald advised that the criminal has to have been convicted of a crime directly related to the Town for the impact statement to have any effect. The impact can only hold one particular youth accountable for the impacts of the crime. Mayor Napier-Buckley advised that there are community victim impact

statements and can be submitted by community leaders on how the impacts have affected the community as a whole.

Cr. McArthur asked if there a rehabilitation centre or somewhere that is available for the youth that are getting into trouble considering their young age. Cpl. MacDonald advised that would be decided by the courts and was unaware of any programs in the NWT. He advised that the aware of the young ages of the youth committing the crime. He advised the RCMP is making progress in these cases and charges have been laid in the recent string of break and enters.

Cr. Patel asked where the excess funds from understaffed positions go to go. Cpl. MacDonald advised that would be a question for Sgt. Gilbert as he is unaware of the finances. Cr. Patel asked if would be possible to have the response time to calls can be included in the reports. Cpl. MacDonald advised that would be difficult to generate and include in the report as the information is generated on a separate system. He welcomed concerns for individual cases and that inquires can be requested at the RCMP detachment. He advised that he will be providing that feedback to Sgt. Gilbert

Cr. Holtorf asked if the RCMP have pressures on their department and feel the need to share the progress of the detachment with the public. Cpl. MacDonald advised that is the purpose of the delegation is to communicate the information with the public. D/M Smith commended the RCMP efforts on the consistency of the monthly delegation.

Cr. Bell indicated that with all the break and enters in the community lately if the RCMP can advertise for the COP program. Cpl. MacDonald advised that outside of G Division there is a website and suggested promoting on the Facebook Bulletin page. He was unsure of other mechanisms to promote the program. Cr. Bell requested that the information be taken to the detachment and request ideas from other members. Cpl. MacDonald advised that he will be forwarding that information to the detachment.

D/M Smith commended the RCMP presence and efforts in the community as a member did assist with the PWK school culture program at Sweetgrass.

3. Declarations of Financial Interest

Cr. McArthur declared a financial interest with respect to Accounts Paid List Part II.

4. Review

- a. Agenda –The agenda was reviewed.

**RECOMMENDATION**

**Moved by: Cr. Patel**

**Seconded by: Cr. Tuckey**

**That the agenda be adopted as presented.**

**CARRIED UNANIMOUSLY**

- b. Minutes – The minutes of September 4, 2018, were reviewed and have been adopted at the Council meeting of September 18, 2018. Cr. Holtorf asked for an update with the Daycare Centre. Mayor Napier-Buckley advised that she has no updated at this time.
- c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.
- d. Strategic Plan – The Strategic Plan was reviewed.

## 5. Governance

### a. Council Priorities

- i. Property Tax Issues – Mayor Napier-Buckley advised that there is a representative from Executive Indigenous Affairs as well as someone from DAAIR who will be coming to the community to review the Salt River First Nations and the Beggair properties.
- ii. Aurora College Program Review – Mayor Napier-Buckley advised that along with D/M Smith they have met with the Premier, Minister of Education and the Thebacha MLA. She advised that the discussion included the Associate Deputy Minister position and what has transpired to date, and the expected response to the foundational from the GNWT and Department of ECE management. She advised that cabinet will be sitting on October 11, 2018 and that we can expect a response from Cabinet shortly after that.

D/M Smith advised that the discussion was very productive, the process is slowing down but they have made no commitments.

Mayor Napier-Buckley advised that in the discussion they have indicated that they have heard clearly the concerns of centralization and they plan to ensure that any changes that are made do not have huge impacts on the community. The Premier did advise that nothing has been decided yet on the plans. She advised that the lobbying efforts are continuing, and she is working to contact indigenous leaders across the NWT to contact their MLAs on these issues.

D/M Smith advised that the Minister of Education has advised that she will be in Fort Smith for the opening of the new Mine Training Centre at the end of October and committed to meeting with Council during that time.

Cr. Kikoak asked there was mention of who will be formulating the response. D/M Smith advised that the response is being completed by the department of ECE senior management with the input of Cabinet.

Cr. Patel asked if the communication officer position has been filled. Mayor Napier-Buckley advised that Nairne and Associates are helping with the response papers and presentation and that Helena Katz who will be helping with communications. She advised that she is lobbying with community leaders and MLAs. Cr. Patel asked if the same presentation was presentation that was presented to the standing committee was the same one presented to the Premier. Mayor Napier-Buckley advised that the meeting was a verbal meeting with the understanding that we will be providing a document at a later date. Cr. Kikoak asked if the document will be presented or will that just be submitted without a presentation. Mayor Napier-Buckley advised that no decision has been made at this time on how the document will be presented.

Cr. Kikoak asked if there was any questions and discussions on the governance of the department of ECE and the behavior of the ministers during public meetings. Mayor Napier-Buckley advised that was no specifically discussed but that college staff were not willing to participate in discussion and speak out public as they are fearful of losing their jobs.

Cr. Kikoak asked if the Premier answered a lot of questions. Mayor Napier-Buckley advised that there was a comment that when the recommendations are released not everyone will be happy, but they didn't indicate what those recommendations included. She advised that they did hear loud and clear that Fort Smith couldn't afford to lose what was recommended in the foundational review. They were committed to having three strong campuses.

Cr. Holtorf asked how many positions included with the transfer of lands dept and the transfers with the water resources management. D/M Smith advised that this is a question for the MLA but knows that three term positions staffed at lands, two positions with water resources and two ENR positions not related to water.

Cr. Patel confirmed that the next steps would be to lobby MLAs and community leaders. Mayor Napier-Buckley advised that we have continued to lobby all MLAs, community leaders and indigenous leaders. She advised that the feedback that is being received is that they are in agreement with moving headquarters to Yellowknife. She advised that leaders have committed to contacting their MLAs in that regard.

Cr. Holtorf asked if there is plans to have the standing committee meet with Fort Smith. Mayor Napier-Buckley was unaware of any plans for the standing committee to meet with Fort Smith but advised that they have provided a response to the Minister of

Education. D/M Smith understands that the Minister of Education is creating a management response with the recommendations of the standing committee.

Cr. Kikoak asked if there were questions made to the Premier on his opinion on building a university in Fort Smith. Mayor Napier-Buckley advised that the message through all this is that Fort Smith should remain the center for education and that we want to be partners in the decisions made going forward.

Cr. Kikoak asked if there were questions made to the Premier on the weak statistics. Mayor Napier-Buckley advised in the first part of the discussion she did bring forward the concerns of the data set for the review. She advised that the response that was received was that everyone was given the chance to respond.

Mayor Napier-Buckley advised that she received the comment that the Associate Deputy Minister is a term position.

- iii. Road to Garden River – Mayor Napier-Buckley advised that the Mikisew Cree have provided a response and that they are pursuing the Road to Garden River and will be visiting affected communities.

#### 6. Directors Report

- a. Accounts Paid List Part I– The Accounts Paid List Part I was reviewed.  
**RECOMMENDATION**  
**Moved by: Cr. McArthur**  
**Seconded by: Cr. Holtorf**  
**That the Accounts Paid List Part I for the period ending September 30, 2018, totaling \$607,166.12 be approved.**  
**CARRIED UNANIMOUSLY**

Cr. McArthur left the meeting.

- b. Accounts Paid List Part II – The Accounts Paid List Part II was reviewed.  
**RECOMMENDATION**  
**Moved by: Cr. Holtorf**  
**Seconded by: Cr. Bell**  
**That that Accounts Paid Part II for the period ending September 30, 2018, totaling \$4,555.04 be approved.**  
**CARRIED UNANIMOUSLY**

Cr. McArthur entered the meeting.

- c. Correspondence – The September 2018 correspondence was reviewed.
- d. Licensing Report – The September 2018 licensing report was reviewed.

## 7. Administration

- a. Strategic Plan – The draft strategic plan was reviewed. Mayor Napier-Buckley advised that the draft strategic plan is the final draft. She advised that she has received changes from Cr. Patel and will be included and presented at the next meeting for approval. Cr. Patel thinks that the Strategic Plan be tabled to be approved by the new council. Cr. Holtorf feels that this Council should take ownership of this document with the amount of work that has completed by this Council on the document. He thinks that timeframes be updated on the document and be a priority. Cr. Tuckey would like more clarification on the discussion for next meeting and would like this document be approved by this Council. Mayor Napier-Buckley advised that this is the final draft and that Cr. Patel brought forward changes and requested any further changes from Council.

Cr. Patel made the following requests for changes to the Strategic Plan –

- Page 2 - Fort Smith as education centre, should be educational capital, and note we are home to headquarters and largest of Aurora College campuses.
- Page 6 - Why was no stakeholder workshop held with SRFN, also SDAB should be written out in full.
- Page 15 - typo extra bullet point, add more to maintain head quarters for post secondary education such as lobby gnwt, liase with other community governments whose students study here etc. (pull from ac committee minutes)
- Page 16 - Appoint 3 DEA members, I think we should change this to move away from council appointments (look at education act etc)
- Page 17 - Typo Astrategy, add encourage youth and emerging entrepreneurs
- Page 18 - Goal 8 add collaborate with local and territorial organizations

Cr. Kikoak feels that there is a gap on the commitment and review with the a document that has been established by this Council and may not be the will of the next council.

Cr. Patel suggested that this Council could approved this document and that next Council can set the timeframes which may help with them buying into the document.

Cr. Holtorf thinks that there is little ownership happening with current plans. He indicated that plans are a great success if there is ownership in the documents and they are followed. He thinks the plans should be taken to departments by Administration where they find some ownership. He indicated that there are also finances included in the plans but that the plans are not referenced when approving budgets. He asked how the reporting is done on the economic plan as he was unaware the current

standing on the economic plan. He thinks there should be a communications plan completed.

Cr. Kikoak asked why directors would not be included in the planning process of the established plans. D/M Smith advised that would be a question for Administration but understands that the document was brought to the public for consultation who have identified the priorities. Cr. Kikoak advised that she has previously asked for staff to complete the survey. Cr. Tuckey advised that we didn't turn anyone away and that employees could complete the survey as community members.

**RECOMMENDATION**

**Moved by: Cr. Tuckey**

**Seconded by: Cr. McArthur**

**That Council move forward with the changes to this document and be forwarded to the next Regular Meeting of Council on October 11, 2018 for approval.**

**IN FAVOUR – MAYOR NAPIER-BUCKLEY, CR. BELL, CR. MCARTHUR, CR. HOLTORF, CR. PATEL, CR. TUCKEY**

**OPPOSED – CR. KIKOAK**

**CARRIED**

- b. NWT Metis Nation Sign Request – The correspondence was reviewed. Cr. Holtorf advised if we have jurisdiction and was unsure was is being requested of Council. D/M Smith advised that the letter indicates that this is a department of Transportation matter and then Council has to provide support for the request.

Cr. Patel suggested that a request be extended to the NWT Metis Nation to delegate to Council regarding their request. She thinks that the other indigenous groups be consulted with as well.

Cr. Bell thinks that the other First Nations Bands should be consulted with the collaborate or each have their own signage.

Mayor Napier-Buckley advised that the Salt River First Nation does have signage throughout the park and on their traditional territory and that Smith's Landing First Nation is based in Alberta.

Cr. Holtorf thinks that it is the responsibility of the NWT Metis Nation to consult with other local indigenous groups.

Cr. Tuckey indicated that the signs state that the land was the NWT Metis Nation territory and that they are not claiming the land. She supports their request with the information provided and that this is part of their process to have it happen.

Cr. Patel advised that she is against the request until more information is provided.

Cr. Kikoak advised that the government can't complete this request without Council endorsement and feels that it must be important and would like more information. She would like a letter of support from Salt River First Nation.

Cr. Bell would more information on the request.

**RECOMMENDATION**

**Moved by: Cr. Tuckey**

**Seconded by: Mayor Napier-Buckley**

**That a request be extended to the NWT Metis Nations to delegate to the Regular Meeting of Council.**

**CARRIED UNANIMOUSLY**

- c. DEA Board Member – The correspondence was reviewed.  
Cr. Patel supports opening conversations with the department to make changes to the policy to have an election rather than appointments. D/M Smith advised that it is too late for election. Cr. Tuckey advised that elections have concurrent with municipal election and its too late but can recommend. She advised that DEA is expired and need new members.
- d. AWG Update – D/M Smith advised that the final report has been provided.
- e. Meeting Schedule – Mayor Napier-Buckley advised that the with the regular meeting of Council will happen after elections and that Council would not be able to pass any motions with financial implications. She advised that Administration is requesting to have the Regular meeting of Council be rescheduled to October 11, 2018.

**RECOMMENDATION**

**Moved by: Cr. Tuckey**

**Seconded by: Cr. McArthur**

**That the Regular Meeting of Council 10-18 be rescheduled to Thursday, October 11, 2018 at 7:00 pm.**

**CARRIED UNANIMOUSLY**

8. Excusing of Councillors

**RECOMMENDATION**

**Moved by: Cr. Tuckey**

**Seconded by: Cr. McArthur**

**That Cr. Dumont be excused from the Corporate Services Standing Committee meeting of October 2, 2018.**

**CARRIED UNANIMOUSLY**

9. Date of Next Meeting

The next meeting of the Corporate Services Standing Committee will be November 6, 2018.

10. Adjournment



**RECOMMENDATION**

**Moved by: Cr. Patel**

**Seconded by: Cr. Tuckey**

**That the meeting be adjourned at 8:36 pm.**

**CARRIED UNANIMOUSLY**



Town of Fort Smith  
Community Services Committee  
Tuesday, October 9, 2018, at 7:00 pm

Chairperson: Cr. Tuckey  
Members Present: Mayor Napier-Buckley, Cr. Dumont, Cr. Bell, Cr. Patel, Cr. Kikoak, D/M Smith, Cr. Holtorf, Cr. McArthur  
Staff Present: Keith Morrison, Senior Administrative Officer; Cynthia White, Director of Community Services; Paul Kaeser, Director of Municipal Services; Lisa-marie Pierrot, Executive Secretary  
Guests: Patti Haaima

1. Call to Order  
Cr. Tuckey called the meeting to order at 7:02 pm.
  
2. Review
  - a. Agenda – The agenda was reviewed.  
**RECOMMENDATION**  
**Moved by: Cr. Bell**  
**Seconded by: Cr. Holtorf**  
**That the agenda be adopted as presented.**  
**CARRIED UNANIMOUSLY**
  
  - b. Minutes – The minutes of September 11, 2018, were reviewed and have been adopted at the Council meeting of September 18, 2018.
  
  - c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.
  
  - d. Community Services Master Plan – The Master Plan was reviewed.

Cr. Kikoak entered the meeting.
  
3. Directors Report – The Director of Community of Services advised that the usage for the month of September has been regular. There is an increase in the Youth weekend program and is managed by two staff. She indicated that the college block party was a great success and was well attended with an average of 165 people per hour. The college usage is at 415 which does not include their family. She advised that the pool reopened on September 11, 2018. The National Life Guard training is just finishing up and there are four staff completing the training.

Cr. Patel entered the meeting.

The Director of Community Services thinks that the college block party showed new students what this community has to offer. She advised that she

had an informal debrief with student services at the college and want to have the block party as an annual event. She advised that six additional staff attended training on the stage. She indicated that the Arena is has opened for the season and is the second week of operation. She advised that the Arena hosted the Hobago fundraising event which was a great success. There were over 60 participants who came from Hay River, Fort Chipweyan and Fort Resolution. She advised that the Laurie Hobart Volleyball Tournament will be held on October 18, 2018. She advised of some additional training for staff and community members; first aid, high five, and a fitness trainer's course. She advised of some upcoming programming; boot camp and yoga program and that there may be some community members receiving children's yoga instructor training and we may be able to provide yoga for kids. The Kayak programming will also be starting. She advised that the JBT swimming program has started and is being provided to students in Kindergarten to Grade four. She advised that the program coordinator working to provide programming for the upcoming stip days. She advised that they are also working on providing additional programing for students age 9-12 for Tuesday and Thursday afternoon as we are finding lots of them around. She advised that swim lessons start at the end of October. She advised that the Library story time has low attendance but was the same as last year. The Library continues to be a busy place for young people afterschool and in the evening. She is working with librarian to complete collection development. She advised that the NWT literacy Council is providing training which will allow the Town to qualify for additional funding for programming.

Cr. Patel asked if there is an additional cost to provide programming to students that are off for STIP days. The Director of Community Services advised that the students have to pay a drop-in fee of \$2.00 to cover costs of snacks and that they don't have to register. Cr. Patel thinks we are subsidizing for another GNWT default.

Cr. Holtorf commended the fire and ambulance department for their attendance to the college block party. He asked for information on the number of students registered at the college and that have their families with them. The Director of Community Services was not sure about the number of family's that have moved with the student but does know that the registration at the college for this year is lower.

Cr. Bell asked if anybody will be working the canteen during the volleyball tournament. The Director of Community Services advised that the PWK high school grad class has requested it.

D/M Smith asked for clarification on how college use is tracked and if the rest of the family has to pay. The Director of Community Services advised that the facilities are free to the student, but families have free use of the pool as long as the student is attending with them. D/M Smith asked if the cost is not tracked back to the college. Cr. McArthur asked for clarification of the contract with the college. Administration advised that

he is working on how we charge the college and may have to charge base on their budget as opposed to the number of usages by students. Cr. Holtorf asked if Yellowknife provides the same opportunity's to Yellowknife students. The Director of Community Services advised that Inuvik and Yellowknife don't provide recreation services to students. Administration added that student services provides these opportunity's to students with a budget they have, other campus have chosen to provide other opportunities to students.

Cr. Kikoak asked if there are enough machines in Pete's Gym or if there is a wait to use them. The Director Community Services advised that there was a previous assessment completed which found that there is about 30 users per day and maybe 40 during a busy week. We are not seeing a lot of wait for use. We have identified the cardio machines we need to improve the service but are expensive to maintain. Administration advised that treadmills are like tv sets when they break they are thrown out as its too expensive to maintain. He advised that we are the only community in the NWT that provides public gym benefits.

- a. Recreation Statistics – The September 2018 recreation statistics report was reviewed.
  - b. Pool Statistics – The September 2018 pool statistics report was reviewed.
  - c. Library Statistics – The September 2018 Library statistics report was reviewed.
4. Economic Development Report – The Director of Community Services advised that the EDO is continuing to do the business walks. Business walks are one on one meetings with business owners on what their businesses need to be successful. These walks will be done regularly. She advised that one of the things we are finding from the business walk are that local businesses are proud of local businesses and support local. She advised that the EDO will be attending a conference in Yukon which will provide information on the economic development in the north. The EDO is also working to collect a range of baseline data associated with the economic development plan, which will give us a baseline for comparison as we work addressing the goals. We should be able to use this information to see where efforts are working or where we are getting the best outcomes. She advised that James Heidema is a local candidate for the national tourism board. Administration advised that the EDO also provides support for events and is working on getting merchandise sold online for AWG. She also helped businesses set up booths at the college party.

Cr. Holtorf likes the change in the agenda. He indicated that in the strategic plan there was a branding strategy identified. He asked that can be reviewed. He thinks a lot of what's in the strategic plan can be broken out in the

marketing plan. Administration recognizes the value of a marketing plan. He found the logo advertising was hard to distribute because we need approval from TTAB for every application. He indicated that the EDO sits on SDAB and TTAB boards. He advised that SDAB is working on housing and have made a lot of headway on those discussions. He indicated that once we get approval for the strategic plan we can advance the SDAB initiatives.

Cr. Patel thinks it would be good to see statistics in the meeting package from the EDO. She suggested having the EDO work on bringing in different specialist to the community and provide them with additional clients to offset some of their costs which will also provide them with incentive to come to the community.

5. Advisory Boards

- a. Recreation Advisory Board September 10, 2018 and October 1, 2018 – The RAB Minutes were reviewed. Cr. McArthur advised that membership maybe down three members with the upcoming election. He advised that RAB discussed the healthy foods policy and Bill S228. He indicated that they have provided a recommendation on Youth user fees. Administration advised that expression of interest have gone out for RAB, SDAB, and TTAB boards.
- b. Tourism and Trade Advisory Board September 20, 2018 – The TTAB minutes was reviewed. Mayor Napier-Buckley advised that there was an issue that came up in regards to the Aurora College Foundational Review and options for the community should the GNWT make large changes. She recommended at the time of the meeting was to wait until we had heard back from the Premier and Minister of ECE before making any rash decisions. She advised on the presentation made to the standing committee and the work completed on the response to the review.

6. Bylaw/Policy Review and Development

- a. Briefing Note Smoking and Substance Use Policy – The briefing note and draft policy were reviewed. Administration advised that the updated smoking and cannabis use bylaw will be coming to the regular meeting of Council. The impact of the legalization on the town is minimal. We didn't have to become involved and have chosen to by updating the bylaw. We have taken the initiative to update our policy. He advised that the Director of Community Services went for training on creating policies. He advised that the policy is for smoking and any substance use during working hours and acknowledges prescriptions. Mayor Napier-Buckley indicated that in section 4-A where employees will be required or may be required to smoke off the property, she asked for clarification on that section. Administration advised that with the bylaw this gives us the ability to have designated smoking areas and where we can't provide those areas

employees have to go somewhere else and not on town property. Mayor Napier-Buckley asked if that wording can be changed so that it is clear.

**RECOMMENDATION**

**Moved by: D/M Smith**

**Seconded by: Cr. McArthur**

**That the Smoking and Substance Use Policy be adopted as amended.**

**CARRIED UNANIMOUSLY**

- b. Briefing Note Fort Smith Centennial Arena Use Policy – The briefing note and draft policy were reviewed. Administration advised that the policy is over a year old and was developed for new Arena. He advised that it has been tested last winter and went to RAB for discussion. D/M Smith advised that it is a long document and has been through council before. He advised that being a regular user of the Arena, this is a valuable document to have.

**RECOMMENDATION**

**Moved by: D/M Smith**

**Seconded by: Cr. Bell**

**That the Fort Smith Centennial Arena Use Policy be adopted as presented.**

**CARRIED UNANIMOUSLY**

- c. Briefing Note Healthy Foods Policy – The briefing note was reviewed. Administration advised that the policy was reviewed by RAB and the Bylaw Review Committee who have provided a few minor changes. He understands that there has been public concerns and discussions on the policy. He noted that the similar policies are being implemented in all communities. He advised that we are the leader in health and wellness in the community.

Cr. Patel supports the policy and thinks there are enough options in the community to implement this policy. Cr. Holtorf advised that the strategic plan identifies being the healthiest community in the NWT. He thinks that the policy would be difficult to manage and implement. The Director of Community Services advised that year one will focus on education and year two will focus more on implementation. Cr. McArthur asked for clarification on the definition of an energy drink. The Director of Community Services advised that an energy drink is a monster drink, and Gatorade is a sports drink. Cr. Tuckey asked if new vendors coming in to the community will be included in year two of the implementation plan. Administration advised that new vendors will have to follow the policy and doesn't think the vendors will change in the Arena. He advised that vendors are required to provide a copy of their menus for approval and this policy gives us a framework for discussion. D/M Smith indicated the Arena doesn't have a reusable water station and that it would be nice to have one. Cr. Kikoak thinks we should be lenient with pricing as fresh and healthy foods are more expensive to provide. She suggested that the cost of renting

the concession in the RCC should be reviewed because small business owners will not be able to afford it.

**RECOMMENDATION**

**Moved by: Cr. Patel**

**Seconded by: D/M Smith**

**That the Healthy Foods Policy be adopted as presented.**

**CARRIED UNANIMOUSLY**

7. Administration

- a. Briefing Note Youth RCC User Fee Review – The briefing note was reviewed. Administration advised that during the planning of the strategic plan youth requested the fees be lowered at the Recreation Centre. He advised that RAB reviewed the options and after considerable discussion have provided the following recommendation. Cr. Kikoak thinks it's a reality for youth to pay into the drop-in fees. D/M Smith indicated that for clarification anyone with student fees has to pay regular fees. Administration advised that students will no longer be identified as those other than the College Contract. Students are adults and have summer employment. D/M Smith asked if the college use is based on \$3.50 per student. He asked if the town would implicate future student rates for the college contract to adult rates with the elimination of student identification. Administration advised that in the future we will most likely move to invoicing the college on budget availability. Mayor Napier-Buckley recalled being at the strategic plan when meeting with the youth. The rates that they are being charged to go swimming or the gym which was a concern. They indicated that it was a burden to them especially when they come on a daily basis. She understands that we do need to cover fees and that there is a cost to providing services. She indicated that knowing that college students get a highly subsidized rate and most are not from the community. She personally thinks we should offer lower costs for our youth in our own community. Cr. Patel would love to have this free for all residents but is unaware of the revenue that we would be losing. Cr. Kikoak suggested on providing punch passes to youth for drop in. Administration advised that this can go back to RAB and advised that if the fees are lowered the revenue would have to be recouped elsewhere. The Director of Community Services advised that many of these items and concerns were discussed at RAB. There was a Teacher on RAB who noticed that youth are going to the store and buying unhealthy items so it's not that they don't have the money to pay for the fees. She advised that RAB was reluctant to drop the fees as many of the costs are offset by providing free programming such as the free weekend youth program. D/M Smith indicated that there are no student fees provided in any other recreation facilities in the NWT and that the youth rates are triple than what we charge.

**RECOMMENDATION**

**Moved by: Cr. Kikoak**

**Seconded by: Cr. McArthur**

**That the youth user rate remains at \$3.50 and that be defined as anyone 12 to 17 years of age. That the term student be removed from the user rates.**

**CARRIED UNANIMOUSLY**

- b. Briefing Note Reallocation of Capital Funds for Electronic Sign – The briefing note was reviewed. Administration advised that all the funds for the electronic sign have expended in buying and shipping the sign to the community. He advised that this request would cover the cost to install the sign. Cr. Patel asked if there is the potential to generate revenue from the sign. Administration advised that it is possible but there is no policy to do so and we have to provide all advertising in Cree and Chipewyan as per the requirements of the sponsors. Cr. Patel asked what kind of specialist will be coming in install the sign and can their work be shared. Administration advised it is done by local contractor.

**RECOMMENDATION**

**Moved by: Cr. Patel**

**Seconded by: Cr. Dumont**

**That the Council approve that \$6000.00 be transferred from G/L 8-2-0551-648 Recreation Program Equipment to G/L 8-2-0551-579 RRC Electronic Sign.**

**CARRIED UNANIMOUSLY**

- c. Briefing Note Fort Smith Metis Council Rename McDougal Road Update – The briefing note was reviewed. Administration advised that the naming streets policy says the street can be renamed with a petition and is asking Council to define petition. He advised that after discussion with MACA they have advised that we can follow the CTV act which requires a petition signed by 25% of residents or hold a plebiscite. He added that there have been no suggestions of a name provided in the request.

Cr. Patel does not agree with putting the burden on the Fort Smith Metis to collect signatures and that the town could help collect signatures. She does support a joint effort for to follow the CTV Act and collect the 25% signatures.

Cr. Holtorf indicated that it is hard to determine the costs or time to have the street renamed. He thinks this has to be quantified and qualified a little better. He indicated that the implications and legalities are significant and thinks there should be an educational component. Administration advised that the definition of petition could be taking away the decision from Council. Cr. McArthur asked if the decision could be geographical and only those affected could decide. Administration advised that concern was brought to MACA who have advised that this could not be treated like a local area improvement.

Cr. Patel thinks it shouldn't be treated the same as a single resident as this is an indigenous group making the request and in the spirit of



reconciliation it be considered. Administration advised that the backing information includes information on the bad treatment of one indigenous group and honoured another indigenous group, he cautioned Council to consider the background information before making this decision in the spirit of reconciliation. D/M Smith doesn't think we have a choice on how we interpret petition and would have to follow CTV Act. Cr. Kikoak would like to acknowledge the Metis for bringing this request in their attempt to achieve reconciliation. She agreed to have the petition interpreted with the CTV act. Cr. McArthur agreed with D/M Smith.

d. Briefing Note Playground Equipment – The briefing note was reviewed. Administration advised that the information provided includes the reasons for choosing structures for younger children and that there is opportunity for future expansion. Cr. Kikoak thinks that toddlers have parents with them when playing at the parks. They are often supervised as they strive to play on bigger equipment. She wanted more options and instead she got reasons why this was chosen. Cr. Patel understands that this item has already been voted on and this is just for an update. She asked if it would be beneficial to add more money to the budget. Administration thinks we are meeting the needs of parks and play grounds. The plan was written with community consultation that has identified the age range.

8. Date of Next Meeting  
The next meeting of the Community Services Standing Committee will be held on November 6, 2018.

9. Adjournment  
**RECOMMENDATION**  
**Moved by: Cr. Patel**  
**Seconded by: Cr. Bell**  
**That the meeting be adjourned at 8:51 p.m.**  
**CARRIED UNANIMOUSLY**



Town of Fort Smith  
Municipal Services Committee Meeting  
Tuesday, October 9, 2018 at 8:15 pm.

Chairperson: Cr. Dumont  
Members Present: Mayor Napier-Buckley, Cr. Bell, Cr. Kikoak, Cr. Tuckey, Cr. Patel, D/M Smith, Cr. McArthur, Cr. Holtorf  
Staff Present: Keith Morrison, Senior Administrative Officer; Paul Kaeser, Director of Municipal Services; Cynthia White, Director of Community Services; Lisa-marie Pierrot, Executive Secretary  
Guest: Patti Haaima

1. Call to Order

Cr. Dumont called the meeting to order at 8:58 pm.

2. Review

a. Agenda – The agenda was reviewed.

**RECOMMENDATION**

**Moved by: D/M Smith**

**Seconded by: Cr. Tuckey**

**That the agenda be adopted as presented.**

**CARRIED UNANIMOUSLY**

b. Minutes – The minutes of September 11, 2018, were reviewed and were adopted at the Council meeting of September 18, 2018. Cr. McArthur indicated that the last meeting there was a request for a four way on the intersection of Calder Avenue and Field Street and since then there was another request with a pedestrian being hit. Cr. Holtorf thought this would be accompanied by a plan. Administration advised that a traffic control bylaw could be established with the start of the new Protective Services Supervisor. Cr. Kikoak asked if there is a copy of that letter here today. Administration advised it was scanned and emailed to Council. He clarified that it was a dog that was hit and only a matter of time before a person is hit. Cr. Holtorf asked if it would take a while to create a traffic control plan. Administration thinks it's an important undertaking and that considerable time and work will have to be contributed. He advised that a plan could be draft within the coming months but that the spring time would be more feasible as other projects would be pushed aside to get this done.

**RECOMMENDATION**

**Moved by: Cr. McArthur**

**Seconded by: Cr. Patel**

**That Council approve the intersection of Calder Avenue and Field Street be transitioned to a four-way stop.**

**IN FAVOUR – MAYOR NAPIER-BUCKELY, D/M SMITH, CR. PATEL, CR. TUCKEY**

**OPPOSED – CR. KIKOAK, CR. BELL, CR. HOLTORF**

**CARRIED**

- c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.
- d. 2018 Capital Plan – The Capital Plan was reviewed. Administration advised that there are a number of capital projects underway. We have expanded the toboggan hill to include an additional run and modifications have been completed to the bottom of the hill. The trail has been rerouted and is more user friendly. The boardwalk along the landslide has been repaired and stairs have been added. The RFP is in the process of being finalized to do the space planning analysis of Town Hall, Library, Fire Hall, Ambulance Bay and Recreation Centre. We are waiting for the proposal on the design and development standards for the Downtown Development. The cemetery has been expanded and that the contract to complete the fencing will be going out soon. The water and sewer project is underway and with new technology it has caused little to no interruptions to residents. The slope stabilization project is underway. The landfill renovations projects estimate has come in over budget and we are working on researching other mechanisms to continue with the project. He advised that LGANT conference revealed new funding that will be provided to the NWT which will allow for more capital projects such as paving and advancing Conibear Park.

D/M Smith left the meeting.

Administration advised that we received waste reduction funding and that Ecology North will be hiring an employee to educate the community on waste reduction. He advised that the fire abatement project is underway grass cutting and most of the heavy lifting is done. The Protective Services Supervisor is in place and could start working on street lighting. We bought all the equipment for the lagoon and working to how to measure the lagoon depth. Cr. McArthur asked if the drainage plan on Mills Street, King Street and Cummings Ave will still be completed. Administration advised that we are waiting for a design from the engineer. Cr. McArthur indicated that it would be nice to have McDougal Road widened from Polar Crescent to the end of McDougal and Pine Crescent when the paving is underway.

Cr. Bell would like more information on the Conibear Park upgrades and delays. Administration advised that we don't have a resolution to the theatre building which could be tied to upgrading the park. He added that

other parks have been focused on with the landslide and slob stabilization projects. Cr. Bell indicated that if we are still in discussion with GNWT on Conibear Park it would be nice to advance Conibear Park development. Cr. Kikoak would like one of the advisory boards look over Conibear Park. Cr. Tuckey advised that the development for the park has been through public consultation and asked if we are asking the public for further information. Administration advised that we have completed public consultation in developing the downtown development plan. The intent was to go back to the public to refine the final vision of Conibear Park. He advised that there was scheduling in the plan and also has direction in the master plan identifying Riverside Park to be completed as the first initiative.

Cr. Holtorf indicated that funding for the water treatment plant is going to electrification. He indicated that there is also funding in the upgrades and asked if that is for midlife retrofit. Administration advised that the funding for the water treatment plant is basically a catch all capital line item. He advised that the funding for upgrade design is for the midlife retrofit of the facility. Cr. Holtorf indicated that after the design is done and approved could we anticipate millions in maintenance. Administration advised that there could still be unforeseen maintenance expenses. Cr. Holtorf asked where the costs from amortization be taken from. Administration advised that the 20-year capital plan identified the amortization and auditors look at things different. He advised that we want to contribute to reserves to offset ageing assets.

Administration advised that MACA advised of a possible funding increase with the three-year funding. He advised that the increase could be due to the forced growth of salaries and wages. Cr. Tuckey advised that funding gaps are not being addressed by MACA which was also identified by the office of the auditor general.

3. Directors Report – The Director of Municipal Services advised that public works are in the process of flushing sewer mains and are getting ready for winter. He advised that they are also working on getting ditches and culverts cleared. Facility maintenance was working to get the Arena opened right way. The water treatment plant employees are working on preparing for the winter. Landfill is working to get ready for winter.
  - a. Fire Department – The September 2018 statistics report was reviewed. Administration advised that it has been a standard month. A little bit of mischief and fires. He advised that TJ Moore is the new Protective Services Supervisor and has brought all the right skills with him to be successful in the position.
  - b. Ambulance Department – The August and September 2018 statistics reports were reviewed. Administration advised that the report is standard.

- c. Bylaw Department – The September 2018 statistics report was reviewed. He advised that with TJ starting there will be appointments at the next regular meeting of Council. The current Fire Chief and Ambulance supervisor will be kept on staff until the end of the year for handover. He advised that the Bylaw Officer continues to maintain dog control in the community. The Bylaw Officer is enforcing the ATV bylaw. He advised that there is one resident whose dogs are tormenting pedestrians and chasing other dogs. He advised that we are unable to apprehend the dogs, so the matter is going to court. Cr. McArthur thanked the Bylaw Officer. He indicated that she sits in school zone and advised that the road near grand detour is 30 km and if she can sit there too. Cr. Bell wondered if the bylaw would be looking at unsightly lands. Administration advised that with the start of the new Protective Services Supervisor he hopes to do a community wide unsightly lands bylaw enforcement.

4. Advisory Boards

- a. Sustainable Development Advisory Board Minutes September 6, 2018 – The SDAB minutes were reviewed. Administration advised that the conversations includes SDAB working on affordable housing. We are finding there are no real impediments. There is nothing stopping developers to create housing. The discussions include lots size, taxation and lot sizes that could increase development.

5. Administration

- a. Briefing Note Vehicle Purchases – The briefing note was reviewed. Administration advised that four vehicles went out to tender and is within budget.

**RECOMMENDATION**

**Moved by: Cr. Tuckey**

**Seconded by: Cr. McArthur**

**That Mayor and Council award the purchase of four pick-ups for the tendered price of \$139,428.00 to Aurora Fort Hay River and that funds are to be expended as per the 2018 approved Capital Plan.**

**CARRIED UNANIMOUSLY**

6. Date of Next Meeting

The next Municipal Services Standing Committee meeting will be held on November 6, 2018.

7. Adjournment

**RECOMMENDATION**

**Moved by: Cr. Tuckey**

**Seconded by: Cr. Holtorf**

**That the meeting be adjourned at 9:54 pm.**

**CARRIED UNANIMOUSLY**