










Town of Fort Smith Municipal Services Committee

Tuesday, December 13, 2016, at 8:15 p.m.

AGENDA

1. Call to Order
2. Declaration of Financial Interest
3. Delegations
4. Review
 - a. Agenda
 - b. Minutes
 - c. Vision, Values and Goals
 - d. 2016 Capital Plan
5. Water and Waste Water
6. Public Works
7. Facility Maintenance
8. Environmental
9. Fleet Management
10. Sustainable Development
 - a. Sustainable Development Advisory Board
 - i. SDAB Minutes November 10, 2016
 - ii. SDAB Minutes December 8, 2016
11. Protective Services
 - a. Fire Department
 - i. November, 2016 Statistics
 - b. Ambulance Department
 - i. November, 2016 Statistics
 - c. Bylaw Department
 - d. Emergency Preparedness
12. Bylaw/Policy Review and Development
13. Administration
14. Other Business
 - a. Briefing Note 2017 Draft Budget
15. Excusing of Councillors
16. Date of Next Meeting
17. Adjournment

Attached Documents
<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Municipal Services Minutes November 10, 2016 </div> <div style="text-align: center;">  Vision, Values and Goals.doc </div> <div style="text-align: center;">  2016 Capital Plan </div> </div>
<div style="text-align: center; padding: 10px;">  SDAB Minutes November 10, 2016 </div>
<div style="display: flex; justify-content: space-around; align-items: center; padding: 10px;"> <div style="text-align: center;">  Fire Department Stats November, 2016 </div> <div style="text-align: center;">  Ambulance Stats November, 2016 </div> </div>
<div style="text-align: center; padding: 10px;">  Briefing Note and 2017 Draft Budget C </div>



Town of Fort Smith
Municipal Services Committee Meeting
Tuesday, November 8, 2016 at 8:37 pm.

Chairperson: Cr. Dumont
Members Present: Mayor Napier-Buckley, Cr. Bell, Cr. Kikoak, Cr. Tuckey, Cr. Patel, D/M Smith, Cr. McArthur
Regrets: Cr. Holtorf
Staff Present: Keith Morrison, Senior Administrative Officer; Don Webb, Director of Municipal Services; Katie Reid, Executive Secretary
Guest: Patti Haaima, EA MLA Louis Sebert; Kathryn Nairne, Marcel Gelein, Ron Yaworsky, David Nairne & Associates

1. Call to Order

Cr. Dumont called the meeting to order at 8:37 pm.

2. Review

a. Agenda – The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. Bell

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

b. Minutes – The minutes of October 11, 2016, were reviewed and were adopted at the Council meeting of October 18, 2016. Cr. Dumont requested an update on the street light installation. The Director of Municipal Services advised that approximately twenty street lights have been installed, although he is unsure of the locations of the new lights. He noted that the project has been put on hold by NTPC due to shortage off staff and as they are waiting for extended arms for the light poles.

c. Vision, Values and Goals – The Vision, Values and Goals were reviewed.

d. 2016 Capital Plan – The Capital Plan was reviewed. D/M Smith requested an update on the 2017 Capital Plan. Administration advised that it would be presented after the O&M Budget is approved.

3. Sustainable Development

a. Sustainable Development Advisory Board

i. SDAB Minutes October 19, 2016 – The SDAB minute were reviewed. Administration advised that Tetra Tech presented options for the Waste Management Plan and that they would be presenting a consolidated version at the SDAB AGM on November 10th at 7:00 pm in the RCC Theatre. Administration advised that the consultants would be doing community consultations on November 23rd with stakeholder groups and the public. He advised that the advertisement for the public consultation would be posted after the SDAB AGM.

4. Protective Services

a. Fire Department

- i. Statistics Report – The October, 2016, statistics report was reviewed. The Director of Municipal Services advised that October was an active month for the Fire Department. He noted that the fire department had responded to a woodchip fire on Marine Drive set by an arson and noted that Public Works has since removed the piles. Additionally, the fire department have been busy burning wood brush piles left from Operation Nanook. He advised that the department had provided fire extinguisher training to NWAL. Cr. Kikoak asked if the Fire Chief is still Wes Steed. The Director advised that Carl Cox is acting. Mayor Napier-Buckley requested an update on the job description for the Prevention Supervisor. Administration advised that it is near completion.

b. Ambulance Department

- i. Statistics Report – The October, 2016, statistics report was reviewed. The Director advised that October was a slower month for the Ambulance Department. Cr. Kikoak asked if there are any plans on finding an ambulance bay. The Director confirmed this. Administration advised that there is opportunity to switching programs under the Build Canada Fund to construct a joint prevention services building.

5. Bylaw/Policy Review and Development

- a. Land Acquisition Bylaw 968 Lot 52 Plan 11 Snowboard Park – The bylaw was reviewed. Administration advised that the Snowboard Park project was an accelerated initiative and that the Town would like to test the facility for the Snowboarding Territorials in 2017. As a result, the Town is looking to acquire the parcels of land that the Snowboard Park sits on. He noted that the Snowboard Park sits on Commissioner's land and property owned by the NTPC. He noted that it is a significant ordeal to acquire Commissioner's land, however, the NTPC is much more able to dispose of the asset. He noted that the condition in selling the property is that a sign with the NTPC logo be placed at the Snowboard Park. Administration is prepared to sign a contract with the clause. D/M Smith asked if they stipulated the size of the sign. Administration advised that they did not.

RECOMMENDATION

Moved by: D/M Smith

Seconded by: Mayor Napier-Buckley

That Bylaw 968 be brought forward to the Regular Meeting of Council on November 15, 2016 for first and second reading.

IN FAVOUR – CR. TUCKEY, CR. MCARTHUR, MAYOR NAPIER-BUCKLEY, D/M SMITH, CR. PATEL, CR. KIKOAK

OPPOSED – CR. BELL

CARRIED

6. Other Business

- a. Municipal Services Update – The Director of Municipal Services provided an update. He advised that the departments are in the process of transitioning to winter duties. He was pleased with Public Works response time in addressing the streets and sidewalks during the freezing rain. The Director noted that the Facilities Maintenance Department was successful in installing the ice surface at the arena in time for the planned opening date. The Director noted concerns with the amount of sand the Town has for the streets, although he feels that there is a sufficient amount to get through the winter. The Director advised that the Fire Abatement Program has been completed around Marine Drive up to Wintergreen Avenue. Additionally, Public Works and Facilities Maintenance would be setting up the change car by the Snowboard Park to provide washroom facilities and a warming hut. Cr. Patel suggested shutting down schools and businesses during dangerous weather days. The Director advised that the Town does not have the authority, although will work to make streets safer. Mayor Napier-Buckley had concerns with the shortage of sand. The Director advised that the Town will find an alternative source if required.

Mayor Napier-Buckley welcomed and thanked the gallery and reminded Council of the Special Meeting on November 9th at 7:00 pm in Council Chambers. Cr. Bell advised that she would be calling in.

7. Excusing of Councillors

RECOMMENDATION

Moved by: Mayor Napier-Buckley

Seconded by: Cr. Tuckey

That Cr. Holtorf be excused from the Municipal Services Standing Committee Meeting on November 8, 2016.

CARRIED UNANIMOUSLY

8. Date of Next Meeting

The next Municipal Services Standing Committee meeting will be held on December 13, 2016.

9. Adjournment

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Mayor Napier-Buckley

That the meeting be adjourned at 9:15 pm.

CARRIED UNANIMOUSLY



Town of Fort Smith

Vision, Values and Goals

Approved: August 16, 2011

Vision The Town of Fort Smith will work with its partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

- We value an open, transparent, effective government.
- We value our natural environment.
- We value a safe and hospitable community for our residents and visitors.
- We value education.
- We value the use of sustainable energy sources.
- We value active living, health and wellness.
- We value effective communication.
- We value community unity through partnerships.
- We value the passion and commitment of our volunteers.

Goals

- Operate an open, transparent and effective government
- Operate the Town of Fort Smith in a fiscally responsible manner.
- Provide excellent municipal programs and services to the citizens.
- **Continue as a responsible employer**
- Preserve, advocate and enhance the natural environment in the Town.
- **Maintain a safe community.**
- Support all educational opportunities within the community.
- Be a leader in sustainable environmental practices in our community.
- **Foster a strong cohesive community spirit.**
- Maintain a healthy, active community
- **Grow our residential and business community**
- Promote Fort Smith as a desirable destination.

**TOWN OF FORT SMITH
2016 APPROVED BUDGET
CAPITAL PROJECTS AND EXPENDITURES FROM RESERVES**

Projects	Budget 2016	Project Details (Details, issues, comments)	Funding Source
Corporate Services	\$ 143,000		
IT Recommendation	\$ 25,000	Complete IT Plan and upgrade the system as identified from this plan.	CPI
IT Evergreen	\$ 30,000	Annual IT replacement; \$10,000 annually for computers and \$20,000 every five years for servers	CPI
Vadim	\$ 13,000	Purchase of upgrades Vadim software.	CPI
Integrated Community Sustainability Plan	\$ 50,000	Funding to hire a consultant for Strategic Planning, Energy Plan review, Human Resources Plan compliation and assembly of ICSP.	GAS TAX
Asset Management System	\$ 25,000	Implement asset management system.	GAS TAX
Municipal Services	\$ 2,713,000		
Public Works	\$ 1,125,000		
Drainage	\$ 50,000	Complete work to fix drainage issues previously identified in Drainage Plan.	GAS TAX
Paving	\$ 1,000,000	Pave existing pavement cuts.	GAS TAX
Sidewalk Repairs and Improvements	\$ 25,000	Repair McDougal retaining wall.	GAS TAX
Engineering Services	\$ 50,000	Design services for water and sewer as-builts, as-and-when engineering, etc.	CPI
Protection	\$ 510,000		
Fire Abatement	\$ 10,000	Continued Fire Abatement.	CPI
Ambulance Building	\$ 350,000	Construction or purchase/renovation of Ambulance Building.	CPI
Street Lighting	\$ 75,000	NTPC isntallation of 50 new street lights.	CPI
Communications Equipment	\$ 50,000	Current radios and communications systems dated and at end of useful life.	CPI
Animal Shelter Minor Capital	\$ 25,000	Upgrades to building, covers for pens and creation of a quarantine kennel.	CPI
Environmental	\$ 225,000		
Waste Reduction Initiative	\$ 50,000	Initiative put forward by SDAB to reduce the amount of waste going to the Landfill in order to extend the life of the facility.	CPI
Landfill Expansion Design	\$ 150,000	Design services for Landfill expansion.	GAS TAX
Landfill Minor Capital	\$ 25,000	Upgrades to facility and burn pit, fencing, removal of recyclables, transport of hazardous waste.	GAS TAX
Utility Infrastructure	\$ 853,000		
Fire Hydrant Replacement	\$ 60,000	Replacement of six hydrants that are not operational.	GAS TAX
Vacuum Truck Replacement	\$ 180,000	Replace existing vacuum truck which has reached the end of its useful life. It will be retained as a backup to the new unit.	GAS TAX
Lift Station and WTP Repairs	\$ 400,000	Replacement of various system components including: pumps and pump controllers, explosion-proof lighting. Also WTP heat exchanger and associated piping, boiler burners and building envelope upgrades. Construction of an appropriate water truck fill station.	GAS TAX
Water Treatment Plant Upgrades	\$ 133,000	Design services for upgrades to the Water Treatment Plant and Intake.	GAS TAX
Shoring Box and Boring Jigs	\$ 30,000	Purchase shoring box to ensure safety in excavations and boring jigs to complete minor water and sewer maintenance.	GAS TAX

**TOWN OF FORT SMITH
2016 APPROVED BUDGET
CAPITAL PROJECTS AND EXPENDITURES FROM RESERVES**

Projects	Budget 2016	Project Details	
		(Details, issues, comments)	Funding Source
Environmental Studies	\$ 50,000	Consulting fees for completion of Water Licence deliverables.	UTILITY RESERVE
Community Services	\$ 467,000		
Christmas Decoration Replacement	\$ 20,000	Replace remaining pole mounted Christmas decorations.	RECREATION RESERVE
Downtown Development	\$ 100,000	Seed money to facilitate ITI and CanNor funding. Work to include AWG Snowboard Park, repair and replace boardwalk and lookout, Arena landscaping, potential Riverside Park development, Marine Drive Fire Abatement and Design Standards development.	RECREATION RESERVE
Recreation Program Equipment	\$ 50,000	Goods and services required to complete development of the track and field facility.	RECREATION RESERVE
Irrigation System	\$ 20,000	Install irrigation system for track infield.	RECREATION RESERVE
Parks and Playgrounds	\$ 27,000	Replace equipment as per the 5 year plan recommended by RAB.	RECREATION RESERVE
Parks Signage	\$ 10,000	Signage with names of each park in the community and the history of the name where applicable.	RECREATION RESERVE
Ballparks	\$ 25,000	Renovation of two existing Ballparks including dugout construction, fence repair and infield expansion.	RECREATION RESERVE
RCC Master Planning	\$ 50,000	Consultant to convert Community Services Program Review into facility space analysis in preparation for design and construction of RCC upgrades.	RECREATION RESERVE
Arena Additions	\$ 150,000	Completion of interior Arena renovations potentially including Mezzanine fit-up, additional painting, service entrance relocation, sprinkler standpipe relocation, additional door hardware, and fall arrest anchors.	RECREATION RESERVE
Library Renovations	\$ 15,000	The Library is in need of basement carpet, improvements to barrier-free access, and fence repair.	RECREATION RESERVE
Capital Project Total Summary	\$ 3,323,000		
2015 Reserves, Gas Tax and CPI	\$ 3,785,424	Projected balance at year-end 2015	
2016 Capital Funding	\$ 1,977,000	Gas Tax and CPI Funding	
Projected funds available	\$ 5,762,424		
Projected Balance	\$ 2,439,424		



Town of Fort Smith Sustainable Development Advisory Board Minutes November 10, 2016

Regular Meeting
7:00 pm in the RCC Movie Theatre

Attendees:

- Jeff Turner, Chair
 - Chris Westwell
 - Keith Hartery
 - Adam McNab
 - Frank Lepine
 - Adam Bathe
 - Cam Zimmer
- Cr. Patel
Don Webb

A. Call to Order

Chair Jeff Turner called the meeting to order at 7:06 p.m.

B. Approval of Agenda

MOTION

Moved by: Chris Westwell

Seconded by: Keith Hartery

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

C. Approval of Minutes

MOTION

Moved by: Chris Westwell

Seconded by: Cam Zimmer

That the minutes of October 19, 2016 be adopted as amended.

CARRIED UNANIMOUSLY

D. New Business

i. Election of Chair and Vice Chair

Keith Hartery nominates Chris Westwell for Chair of SDAB: Acclaimed

Jeff Turner nominates Adam McNab for Vice Chair of SDAB: Acclaimed

ii. Waste Management Plan

The Waste Management Plan was presented to members. Members were asked to review and provide feedback and details to Keith Morrison prior to the November 23rd consultations.

iii. Members Discussion

a. Goals of the board and what our purpose should be

Jeff Turner initiated discussion surrounding what new initiatives the board should take on and how we should determine these goals. Jeff asked that now that the waste management plan is under development what new projects or work should the board be pursuing. Chris Westwell spoke to how the board has proven its usefulness to the Town and Town Council by its work and commitment to the waste management plan, and now the board should be encouraging Council to seek input and advice from the board on matters of development and community sustainability as that is our role as a community advisory board to council. Further discussion to place on how the board should bring items to councils attention if they are of interest to the board or if Council has yet to seek input on something. It is discussed at length how even though the board should primarily function as an advisor to council on directed items, the advisory board should also be vigilante in ensuring there is an active "two way street" of communication with Council, so that SDAB may lobby for issues that the board finds important and relevant. The board members were ensured by Director of Municipal Services Don Webb and Chris Westwell that there was plenty of work and items for consideration for the board that have been prepared by administration and that these items will be presented more formally in the upcoming meetings.

b. Our name and if it reflects our goals

From the discussion surrounding our future goals and purpose, the subject of our name the "Sustainable Development Advisory Board" came up as being rather vague and potentially unfocused. Some members prefer the vague nature and believe that sustainability is the boards most important virtue so the name should reflect that. Others discussed the obvious connection between SDAB and Municipal services whether in regards to Zoning, Lands Development, Waste Management, Fire Abatement or Water issue. The economic development component of SDAB and how that might not be reflected clearly if we supported changing the boards name was also brought up. The discussion closed with no formal direction beyond being open to further future consideration should council wish to consider a name change.

- c. Potential acceptance of low level radioactive material at the landfill
Councilor Rashmi Patel brought up the item of the Town of Fort Smith potentially being able to accept large quantities of low level radioactive soil and wanted to know if the board would be interested in discussing it further if council was to seek input from the board. This was universally accepted as a good idea and most members expressed great interest in discussing it further.

E. Date of Next Meeting

The next SDAB AGM meeting will be on November 23, 2016 at 7:00 pm in the RCC Movie Theatre.

F. Adjournment

MOTION

Moved by: Jeff Turner

Seconded by: Adam Bathe

That the meeting be adjourned.

CARRIED UNANIMOUSLY



**Town of Fort Smith
Fort Smith Volunteer Fire Department
Activity Report
November 2016**

Date	Start Time	Incident/Activity	Address	# of FF	End Time	Comments/Issues
Activity Report						
Date	Start Time	Incident/Activity	Address	# of FF	End Time	Comments/Issues
2-Nov-16	19:00	Training/Fire Practise	Fire Hall	14	22:00	Prep for AxeHandle hill burning
5-Nov-16	9:00	Axehandle hill Burn piles	Axehandle hill	10	15:35	27 ash piles /cleaned up 75 piles
9-Nov-16	19:00	Fire Practise	Fire Hall	11	21:40	SCBA skills/ procedures
16-Nov-16	19:00	Fire Practise	Fire Hall	18	22:00	SCBA Recertification-1001 training
30-Nov-16	19:00	Fire Practise	Fire Hall	14	21:00	Hall Clean up

Food And Toy Drive December 10th



Fort Smith Volunteer Ambulance November 2016 Report

Date	Start Time	Incident/Activity	# of Crew	End Time	Comments/Issues
02-Nov	8:40	Code Medevac	2	9:40	2nd patient
02-Nov	8:40	Code Medevac	2	11:40	
03-Nov	14:15	Code Medevac	2	16:45	
03-Nov	14:15	Code Medevac	2	16:45	2nd patient
06-Nov	2:07	Code 1	3	3:30	
07-Nov	5:19	Code 2	3	6:20	
11-Nov	1:30	Code Medevac	2	4:30	
11-Nov	23:30	Code 1	3	0:45	
12-Nov	21:36	Code Medevac	2	0:10	
15-Nov	12:38	Code 1	4	13:45	
15-Nov	21:05	Code Medevac	2	23:02	
16-Nov	1:25	Code Medevac	2	3:00	
16-Nov	3:00	Code 1	2	4:30	
16-Nov	4:39	Code 1	3	5:45	
19-Nov	12:10	Code 2	3	12:50	
22-Nov	11:20	Code 1	2	12:10	
18-Nov	16:30	Code Medevac	2	19:15	
23-Nov	21:10	Code Medevac	2	0:15	
29-Nov	8:45	Code 2	2	9:30	
07-Nov	19:00	Weekly Meeting	7	20:00	
14-Nov	19:00	Weekly Meeting	5	20:00	
21-Nov	19:00	Weekly Meeting	8	20:00	
28-Nov	19:00	Weekly Meeting	10	20:00	

Additional Comments:

Nov 2016

Month	Year to Date	Type of Call	Oct-16 Last Month	Nov-15 Pre Yr
calls - 6	79	Code 1 = Life treatening incident	8	8
calls - 3	27	Code 2 = non Life threating incident	3	3
calls - 0	1	Code 3 = Fire support	0	0
calls - 10	92	Code Medevac = Medevac flight support	4	13
call - 0	5	Code Transfer = Transfer of patient	0	0
call - 0	3	Code Zulu = Transfer of deceased person	0	1

Total # of Calls for Month	19	15	25
Total # of Calls Year to Date	244	225	283
Total Responders	16	13	14
Total time on calls	29.22	21.56	34.33



BRIEFING NOTE

To: Mayor and Council

Date: December 9, 2016

Subject: 2017 O&M Budget

Purpose:

To obtain approval from Council for the 2017 O&M Budget.

Background:

The draft 2017 Operation & Maintenance (O&M) Budget as presented is a 'status quo' budget. That is, there is no level of service increase requested by Administration. All indications are that residents are satisfied with the level of service currently offered by the Town.

Specifically, Community Services are well-received and efforts are underway to increase service offers through leveraging outside resources (volunteers, support organisations and societies, other levels of government). Note that Community Services staffing was increased by 0.95 FTE (Full Time Equivalent position) for 2016, which has facilitated improved service. Summer Municipal Services were augmented in 2016 with the addition of 1.0 FTE, and the increase in level of service appears to have resulted in resident satisfaction. Last winter, Municipal Services were increased via the use of overtime and casual labour (i.e., no FTE increase) and resident satisfaction with snow removal was improved; the intent is to provide a similar level of service in 2017, supported by the Director of Municipal Services position which is currently funded at 1.0 FTE but filled at 0.6 FTE. One area that needs improvement is Prevention Services (unsightly properties, bylaw enforcement, etc.) which will be addressed via the recently approved Prevention Supervisor position.

Utility prices are not expected to increase significantly for 2017, and other budget areas have proven sufficient for operations. As such, the only changes proposed to the 2017 O&M Budget are forced growth to salaries; specifically, the 2.25% bargained increase, and any step increases received by employees in 2017. Note that the total O&M Budget (General, Utility, Environment) for the Town of Fort Smith is approximately \$11.9M, of which \$4.5M is salaries. This equates to 38% of the budget, low by all standards (47% if you remove flow-through amounts from the budget; GNWT block capital funding, school tax). Even so, consider a 2.25% bargained increase and approximate 2.75% step increase applied to this amount; this equates to a \$225k annual increase just due to salaries. For 2017 this number is closer to \$175k (\$134k to General, \$32k to Utility, \$9k to Environment); it is lower than calculated due to some employees not progressing to the next step (employees at maximum step,

part-time employees) employees not receiving steps (casual employees) and employees not receiving bargain increases (SAO). This is equivalent to a 6% property tax revenue increase, which can be expected for years 2018 and beyond.

For 2017, the salary increase is offset by increases in Government of the Northwest Territories (GNWT) block funding, and a reduction in the third installment of the Town Arctic Winter Games (AWG) contribution. Specifically, an increase of \$107k for General operations and \$62k for Utilities, and a reduction in the AWG contribution of \$30k (from \$50k to \$20k). This is offset by a \$31k increase in Arena debenture payments and an \$80k increase for the Prevention Supervisor position.

For General, this results in an overall deficit of \$108k. For Utility this results in a reduced increase in reserve contribution from \$76k in 2016 to \$106k in 2017 (an increase of \$30k, but note the \$62k revenue increase offset by a salary increase of \$32k). For Environment this results in a reduction in reserve contribution from \$108k in 2016 to \$99k in 2017 (a reduction of \$9k).

The O&M General Budget \$108k deficit can be addressed through various means; targeted user fee increases, general user fee increases, tax revenue increase, or expense reductions. Expense reductions are not recommended given the mature nature of the Town budget; as previously stated, there is no blood left in this stone, and any reduction in expenses should be offset by reductions in level of service. Level of service reductions are not recommended.

Update 1:

The attached draft 2017 O&M Budget indicates adjustments that have been made which have resulted in a balanced budget. These adjustments include revenue increases and allocations between budgets:

- A \$47k increase is realised in Property Tax Revenue due to a \$69k increase in the Salt River First Nation (SRFN) Payment in lieu of Taxes (PILT) and a \$30k increase in governmental Grants in Lieu (GIL). These increases are due to the transfer of lands from the Federal Government to SRFN and offset by a \$52k reduction in other property taxes due to reassessments resulting from the General Assessment late in 2015. Note that this revenue increase will be seen in 2016 also.
- Given that \$80k of the deficit is associated with the new Prevention Supervisor position, and the role of this position is 1/3 ambulance-related, \$25k is recovered through increased medivac recoveries (an 11% or \$200 per call increase from 2016).
- The Town expects to generate an additional \$18k through a fully-subscribed after-school care program and an additional \$2k in lottery license revenue when new lotteries (Chase the Ace) are implemented.
- \$7k is allocated to the Environment budget for Works vehicle repairs and maintenance to account for equipment use at the Landfill, this will reduce the Environment surplus accordingly. Similarly, the utility fund allocation is increased by \$17k in order to correct a previous omission in the budget (a \$17k expense had been included in the Environment budget to address use of Works facilities, but the matching revenue had never been entered into the General budget).
- Revenues and allocations are offset by a previously unbudgeted \$1k for VIC PPE, \$4k after-school care program materials (required the increased enrollment) and \$3.5k additional Arena costs (janitorial, IT).

Given that the budget is now balanced, Council still has the opportunity to consider revenue generation. Again, revenue can be generated with:

- Property Tax Revenue - a 1% increase is equivalent to approximately \$30k. From a historical perspective, recent property tax revenue increases have been as follows:
 - 2009 6%
 - 2010 7%
 - 2011 9%
 - 2012 1%
 - 2013 2%
 - 2014 5%
 - 2015 2%
 - 2016 5% (General Assessment)
- General/Recreation User Fees - User fees were increased in 2016 by 10%. The proposed 2017 Budget would increase medivacs by 11%. Lottery license revenue is currently at the \$24k maximum (any revenue beyond this is required to be placed into a reserve to be administered by a joint community leadership review panel to support recreation and cultural programs within Fort Smith municipal boundaries as per the Lottery Licensing Bylaw). There is need to amend some of the fees in the 2016 Consolidated Rates & Fees Bylaw.
- Tipping Fees - Tipping fees were last increased in 2015. They are currently not representative of the cost to manage the items received at the Landfill, as the Environment Budget does not include capital replacement or waste diversion costs. Further, there are some omissions in fees charged; there are no fees for asbestos, paint, or batteries.
- Water & Sewer Fees (including Solid Waste and Service Interruption Levies) - Water & Sewer Fees were last increased in 2015. These fees and levies are not representative of the cost to manage the associated infrastructure, as the Utility and Environment Budgets do not include capital replacement or waste diversion costs. There is a need to update the fees to include Sewage Lagoon tipping fees.

A note on levies. Given that the General Budget is balanced and both the Utility and Environment Budgets are in surplus, there is a need to ensure that any new revenue generated goes directly to reserve and is not absorbed by increased operating and maintenance costs. This is required to satisfy both MACA and, presumably, the public. This could be accomplished with a bylaw requiring a set annual contributions to reserves (modification of the current Financial Administration Bylaw is possible). In the case of the Utility and Environment Budgets this is more easily accomplished with a levy (i.e., a Landfill Replacement Levy, or a Water and Sewer Infrastructure Replacement Levy) which are established in bylaw and would have a dedicated reserve. Use of levies to populate capital reserves would leave fee increases available to offset any increased O&M costs.

Update 2:

The attached draft 2017 O&M Budget has been modified from the previous version as follows:

- A \$100k property tax revenue has been added to the General O&M Budget. This equates to an approximate, average property tax increase for residents of 3.28%. This results in a budget surplus of \$100k.
- The Utility O&M Budget is unchanged, and showing a budget surplus of \$103k.
- Tipping fees in the Environment O&M Budget have been increased by 15%. This results in an

estimated revenue increase of \$10k and creates a budget surplus of \$102k.

If the proposed changes are approved, recommended next steps are:

- Modify the Financial Administration bylaw to require annual capital reserve contributions as follows:
 - General O&M \$100k
 - Utility O&M \$100k
 - Enviro O&M \$100k

This is an annual \$300k contribution to reserves. This would legislate that any surplus revenues generated in 2017, and subsequent years, go towards capital infrastructure replacement and are not absorbed into operating costs. Any future operating cost increases would have to be addressed with additional user fees, levies, and property tax revenue increases.

- Update the Mill Rate Bylaw to reflect the new property tax revenue requirements.
- Update the Consolidated Rates & Fees Bylaw to reflex new revenue requirements; 11% medivac increase, 15% tipping fee increase. There is also opportunity at this time to add additional fees (Sewage Lagoon tipping, as well as fees to receive asbestos, paint, etc.) and update and increase Lottery License fees.

Options:

- The Town has immediate infrastructure replacement needs. Rather than saving funds for the future via capital reserve contributions, the Town could borrow funds now and use property tax revenues as debenture payments. Debentures are typically 10-year instruments, so a debenture payment equivalent to the proposed property tax revenue increase (\$100k annually) would be valued at approximately \$1M less interest payments. The Town has a borrowing limit of \$10M of which \$4M is already committed. Benefits of this are the immediate availability of the funds and the fact that the project-specific property tax revenue increase might be more justifiable to residents; downside is the requirement to pay interest (as opposed to generating interest on funds in reserve).
- No Water & Sewer fees or levies are proposed for 2017 given the proposed property tax revenue increase; increases in both property tax and utility fees would double tax most residents. Further, the pending waste diversion initiative may result in the requirement for an additional levy; two levies in quick succession may be seen as onerous by residents. Should Council wish to increase revenue generation for the Utility and Environment budgets, the use of levies is recommended. Ie, a Landfill Replacement Levy is easily quantified; cell construction is estimated at \$1.5M every 10 years, resulting in a need to commit \$150k to capital reserve annually. This would result in an approximate \$8 monthly levy for all residents. A similar exercise could be used to establish a levy for water and sewer infrastructure replacement. There may also be opportunity to offset/delay pending recycling costs through the use of outside funding which may become available but is not necessarily guaranteed on an annual basis.

Recommendation:

That the 2017 O&M Budget be approved as presented.

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
GENERAL OPERATING FUND**

		2017 REVISED BUDGET	2017 ADJUSTMENT	2017 PROPOSED BUDGET	2016 Approved Budget		
PROPERTY TAX REVENUE							
1-1-0110-201	RESIDENTIAL PROPERTY	-	1,372,107	-	1,407,960	-1,407,960	assessment changes
1-1-0110-202	NON-RESIDENTIAL PROPERTY	-	547,952	-	564,385	-564,385	assessment changes
1-1-0120-205	FEDERAL GIL	-	211,836	-	211,836	-211,836	total below
1-1-0120-206	CROWN CORP GIL	-	20,029	-	20,029	-20,029	total below
1-1-0120-207	GOVT. NWT GIL	-	808,143	-	777,848	-777,848	assessment changes
1-1-0120-208	SRFN PILT	-	103,843	-	34,806	-34,806	assessment changes
1-1-0130-203	FRONTAGE TAX						
TOTAL TAX REVENUE		-	-3,164,358.45	-	-3,016,864	-3,016,864	\$100k increase = 3.28% approx.
SALE OF SERVICES REVENUE							
1-1-0140-209	AMBULANCE RECOVERIES - GNWT						
1-1-0140-210	AMBULANCE RECOVERIES	-	253,400	-	228,400	-228,400	11%/\$200 per medivac increase
1-1-0140-211	THIRD PARTY RECOVERIES	-	-	-	-	-	
1-1-0140-212	CEMETERY RECOVERIES	-	2,200	-	2,200	-2,200	R
1-1-0140-213	FIRE DEPARTMENT SL	-	3,300	-	3,300	-3,300	R
1-1-0140-215	SPRING CLEANUP & RECOVERIES	-	-	-	-	0	
TOTAL SALE OF SERVICES REVENUE		-	258,900	-	-233,900	-233,900	
INTEREST INCOME							
1-1-0150-223	A/R INTEREST INCOME	-	20,000	-	20,000	-20,000	
1-1-0150-224	BANK INTEREST INCOME	-	10,000	-	10,000	-10,000	
1-1-0150-225	TAX INTEREST INCOME	-	140,000	-	140,000	-140,000	
TOTAL INTEREST INCOME		-	170,000	-	-170,000	-170,000	
GNWT GRANTS							
1-1-0175-095	GAHR INITIATIVE - GNWT GRANT	-	21,000	-	50,000	-50,000	reduced funding
TOTAL GNWT GRANTS		-	21,000	-	50,000	-50,000	
DEVELOPMENT PERMITS							
1-1-0180-222	DEVELOPMENT PERMITS	-	16,500	-	16,500	-16,500	R
TOTAL DEVELOPMENT PERMITS		-	16,500	-	16,500	-16,500	
FINES							
1-1-0190-220	FINES					0	
1-1-0190-622	BICYCLE HELMET - FINES					0	
TOTAL FINES			0		0	0	
TAX CERTIFICATES							
1-1-0200-218	TAX CERTIFICATES					0	
TOTAL TAX CERTIFICATES			0		0	0	

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
GENERAL OPERATING FUND**

	2017 REVISED BUDGET	2017 ADJUSTMENT	2017 PROPOSED BUDGET	2016 Approved Budget	
LICENCES					
1-1-0210-217				0	
1-1-0210-219	22,000	-	22,000	-22,000	R
TOTAL LICENCES	22,000		-22,000	-22,000	
MISC. REVENUE					
1-1-0215-216					
1-1-0215-232	5,500	-	5,500	-5,500	
1-1-0215-233	5,500	-	5,500	-5,500	R
TOTAL MISC. REVENUE	11,000		-11,000	-11,000	
ANIMAL CONTROL					
1-1-0730-221				0	
1-1-0730-233					
TOTAL ANIMAL CONTROL	0		0	0	
FIRE ABATEMENT					
1-1-1115-028					
TOTAL FIRE ABATEMENT			-	0	
PROGRAMS - PUBLIC WORKS					
1-1-1505-050					
TOTAL - PUBLIC WORKS			-	-	
TOURISM GRANT					
1-1-2605-022					
1-1-2605-214					
TOTAL TOURISM GRANT			0	0	
TOURISM REVENUE					
1-1-2610-093					Spelling
1-1-2610-257	25,000	-	25,000	-25,000	
1-1-2610-267					
1-1-2610-268					
TOTAL TOURISM REVENUE	25,000	-	25,000	-25,000	
RECREATION ADMINISTRATION					
1-1-3010-258	15,500	-	15,500	-15,500	
1-1-3010-262	24,000	-	24,000	-24,000	
TOTAL RECREATION ADMINISTRATION	39,500	-	-39,500	-39,500	
DAY CAMP					

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
GENERAL OPERATING FUND**

		2017 REVISED BUDGET	2017 ADJUSTMENT	2017 PROPOSED BUDGET	2016 Approved Budget				
1-1-3020-229	RECREATION - DAY CAMP REVENUE	-	22,000	-	22,000	-22,000	R		
1-1-3020-258	DAY CAMP GRANTS	-	-	-	-	-			
TOTAL DAY CAMP REVENUE		-	22,000	-	22,000	-	22,000		
AFTER SCHOOL PROGRAM									
1-1-3025-227	AFTER FOUR PROGRAM FEES	-	40,000	-	18,000	-	22,000	-22,000	R, increased enrollment
1-1-3025-258	AFTER FOUR PROGRAM GRANTS	-	3,300	-	-	-	3,300	-3,300	
TOTAL AFTER SCHOOL PROGRAM		-	43,300	-	-	-	25,300	-	25,300
POOL									
1-1-3030-230	REVENUE - POOL	-	-	-	-	-	-	0	
1-1-3030-258	GRANT REVENUE - POOL	-	-	-	-	-	-	0	
TOTAL POOL REVENUE		-	-	-	-	-	-	-	-
LOTTERY LICENSING									
1-1-3040-233	LOTTERY LICENSING	-	24,000	-	2,000	-	22,000	-22,000	R, increased revenue
TOTAL LOTTERY LICENSING		-	24,000	-	-	-	22,000	-	22,000
ARENA									
1-1-3060-226	REVENUE - ARENA	-	49,500	-	-	-	49,500	-49,500	R
1-1-3060-521	DONATION ARENA FIRE RECOVERY	-	-	-	-	-	-	-	
1-1-3060-522	ARENA INSURANCE PROCEEDS	-	-	-	-	-	-	-	
TOTAL ARENA		-	49,500	-	-	-	49,500	-	49,500
BALL PARK									
1-1-3080-231	REVENUE - BALL PARK	-	1,100	-	-	-	1,100	-1100	R
TOTAL BALL PARK		-	1,100	-	-	-	1,100	-	1,100
RECREATION SPECIAL EVENTS									
1-1-3100-058	PARENTS AND TOTS - RECREATION SPECIAL EV	-	7,800	-	-	-	7,800	-7,800	
1-1-3100-060	GET ACTIVE - RECREATION SPECIAL EVENTS	-	2,000	-	-	-	2,000	-2000	
1-1-3100-061	45TH BIRTHDAY EVENTS - RECREATION SPECIA	-	-	-	-	-	-	-	
1-1-3100-081	FIRST NIGHT FIREWORKS - RECREATION SPECI	-	-	-	-	-	-	-	
1-1-3100-093	FORT SMITH AS A TOURISM DESTINATION	-	-	-	-	-	-	-	
1-1-3100-099	TOWN HALL GALLERY - GNWT GRANT	-	-	-	-	-	-	-	
1-1-3100-135	WOOD BUFFALO FROLICS - RECREATION SPECIA	-	4,500	-	-	-	4,500	-4500	
1-1-3100-136	SOUTH SLAVE FRIENDSHIP FESTIVAL - RECREA	-	-	-	-	-	-	-	
1-1-3100-254	CANADA DAY REVENUE - RECREATION SPECIAL	-	5,000	-	-	-	5,000	-5,000	
1-1-3100-258	SPECIAL PROGRAM GRANTS	-	-	-	-	-	-	0	
1-1-3100-261	RECREATION SPECIAL EVENTS	-	-	-	-	-	-	-	
1-1-3100-263	YOUTH CENTRE INITIATIVE	-	14,000	-	-	-	14,000	-14000	
1-1-3100-264	REGIONAL YOUTH SPORTS EVENTS	-	-	-	-	-	-	-	

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
GENERAL OPERATING FUND**

	2017	2017	2017	2016		
	REVISED BUDGET	ADJUSTMENT	PROPOSED BUDGET	Approved Budget		
1-1-3100-266 VOLUNTEER RECOGNITION FUNDING						
TOTAL RECREATION SPECIAL EVENTS	- 33,300	- -	33,300 -	33,300		
CONTRIBUTION AGREEMENTS - RECREATION						
1-1-3105-060 GET ACTIVE - REC. SPECIAL EVENTS						
1-1-3105-261 RECREATION SPECIAL EVENTS - RSE						
1-1-3105-522 ARENA - MACA PROCEEDS						
TOTAL CONTRIBUTION AGREEMENT REVENUE			-	-		
RCC						
1-1-3140-227 REVENUE - RCC PROGRAM	-	190,500	2,000 -	192,500	-192,500	R, reallocate to concession/vending revenue
1-1-3140-228 REVENUE - RCC LEASE	-	19,272	- -	19,272	-19,272	
1-1-3140-233 CURLING CLUB LOUNGE RENTALS		-	-			
1-1-3140-234 REVENUE - PETE'S GYM		-	-		0	
1-1-3140-260 RCC CONCESSION/VENDING REVENUE	-	14,100 -	2,000 -	12,100	-12,100	R, reallocate from RCC revenue
1-1-3140-261 REVENUE - RCC SPECIAL PROGRAMS		-	-			
1-1-3140-262 SPORT AND RECREATION FUNDING - RCC		-	-			
TOTAL RCC REVENUE	- 223,872	- -	223,872 -	223,872		
LIBRARY						
1-1-3150-005 GNWT CONTRIBUTION - LIBRARY		-				
1-1-3150-010 CONTRIBUTION AGREEMENT - LIBRARY		-				
1-1-3150-017 TELEPHONE RECOVERY - LIBRARY		-				
1-1-3150-071 MATERIALS & SUPPLIES RECOVERY - LIBRARY	-	550	- -	550	-550	
1-1-3150-114 COLLECTION DEVELOPMENT RECOVER - LIBRARY	-	550	- -	550	-550	
1-1-3150-233 REVENUE - LIBRARY						
TOTAL LIBRARY	- 1,100	- -	1,100 -	1,100		
GNWT CONTRIBUTION - LIBRARY						
1-1-3155-005 GNWT CONTRIBUTION - LIBRARY					0	
TOTAL GNWT CONTRIBUTION - LIBRARY			-	-		
UNCONDITIONAL GRANTS						
1-1-3220-235 BLOCK FUNDING	-	1,920,000	107,000 -	1,813,000	-1,813,000	increased funding
1-1-3220-236 INSURANCE CONTRIBUTION	-	14,000	-	14,000	-14,000	
1-1-3220-237 BLOCK FUNDING - CAPITAL		-				
1-1-3220-241 CONTRIBUTION FROM RESERVE						
TOTAL UNCONDITIONAL GRANTS	- 1,934,000	- -	1,827,000 -	1,827,000		
CONDITIONAL GRANTS						
1-1-3225-250 TRANSFERRED FROM CAPITAL ASSETS	-	910,000	-	910,000	-910,000	
1-1-3225-257 OTHER GRANTS		-				

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
GENERAL OPERATING FUND**

	2017	2017	2017	2016
	REVISED BUDGET	ADJUSTMENT	PROPOSED BUDGET	Approved Budget
1-1-3225-258 GAS TAX INCOME	-	863,000	-	863,000
1-1-3225-260 REC CENTRE AIR HANDLING UPGRADE - CANADA	-	-	-	-863,000
1-1-3225-265 CPIF REVENUE	-	1,114,000	-	1,114,000
1-1-3225-620 TRANSFER FROM SURPLUS - AWG	-	-	-	0
TOTAL CONDITIONAL GRANTS	-	2,887,000	-	2,887,000

SCHOOL TAX

1-1-3350-238 SCHOOL PORTION TAXABLE	-	290,000	-	290,000
1-1-3350-239 SCHOOL PORTION FEDERAL	-	30,000	-	30,000
1-1-3350-240 SCHOOL PORTION CROWN CORP.	-	-	-	0
TOTAL SCHOOL TAX REVENUE	-	320,000	-	320,000

YEAREND PROJECT REVENUES

1-1-3900-300 YEAREND PROJECT REVENUES	-	-	-	-
TOTAL YEAREND PROJECT REVENUE	-	-	-	-

EXPENSES

LEGISLATIVE

1-2-0510-001 WAGES - MAYOR & COUNCIL	120,000	-	120,000	120,000
1-2-0510-002 NORTHERN ALLOWANCE - MAYOR & COUNCIL	-	-	-	0
1-2-0510-006 BENEFITS - MAYOR & COUNCIL	6,000	-	6,000	6,000
1-2-0510-009 SRFN PLANNING CHAIR FEES - LEGISLATIVE	3,000	-	3,000	3,000
1-2-0510-015 TRAVEL - COUNCIL	10,000	-	10,000	10,000
1-2-0510-018 MISCELLANEOUS- COUNCIL	1,000	-	1,000	1,000
1-2-0510-023 DONATIONS	5,000	-	5,000	5,000
1-2-0510-024 LONG SERVICE AWARDS - LEGISLATIVE	1,500	-	1,500	1,500
1-2-0510-026 NWTAM/FCM MEMBERSHIP FEES	8,000	-	8,000	8,000
1-2-0510-031 PHOTOCOPIER LEASE	-	-	-	-
1-2-0510-042 COMPUTER	-	-	-	-
1-2-0510-070 ARCTIC WINTER GAMES CONTRIBUTION	20,000	-	20,000	50,000
1-2-0510-071 PUBLIC RELATIONS	15,000	-	15,000	15,000
TOTAL LEGISLATIVE EXPENSES	189,500	-	189,500	219,500

\$3k for inventory

DOWN TOWN DEVELOPMENT

1-2-0520-001 WAGES - DOWNTOWN DEVELOPMENT	22,846	-	22,846	21,823
1-2-0520-002 NORTHERN ALLOWANCE - DOWNTOWN DEVELOPMENT	3,241	-	3,241	3,086
1-2-0520-006 BENEFITS - DOWNTOWN DEVELOPMENT	3,427	-	3,427	3,273
1-2-0520-007 PPE/CLOTHING/UNIFORM ALLOWANCE	-	-	-	-
1-2-0520-071 DOWNTOWN DEVELOPMENT M/S	10,000	-	10,000	10,000
TOTAL DOWN TOWN DEVELOPMENT	39,513	-	39,513	38,182

ADMINISTRATION PERSONNEL

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
GENERAL OPERATING FUND**

	2017 REVISED BUDGET	2017 ADJUSTMENT	2017 PROPOSED BUDGET	2016 Approved Budget
1-2-0530-001	WAGES - ADMINISTRATION		576,329	556,328
1-2-0530-002	NORTHERN ALLOWANCE - ADMINISTRATION		46,295	46,295
1-2-0530-006	BENEFITS - ADMINISTRATION		103,739	100,139
1-2-0530-007	PPE/CLOTHING/UNIFORM ALLOWANCE		-	
1-2-0530-012	RECRUITING/RELOCATION		-	0
1-2-0530-013	TRAINING - ADMINISTRATION		10,000	10,000
1-2-0530-017	TELEPHONE - ADMINISTRATION PERSONNEL		-	0
1-2-0530-042	COMPUTER ASSISTANCE - ADMINISTRATION PER		-	0
1-2-0530-090	LABOUR ALLOCATION		-	-358,300
TOTAL ADMINISTRATION PERSONNEL			368,004	354,462
ADMINISTRATION OFFICE COSTS				
1-2-0540-015	TRAVEL - ADMINISTRATION		3,000	3,000
1-2-0540-016	FREIGHT		-	
1-2-0540-017	TELEPHONE/FAX		20,000	20,000
1-2-0540-018	MISCELLANEOUS		2,000	2,000
1-2-0540-021	ADVERTISING		34,000	34,000
1-2-0540-026	PUB/SUBSCRIPT/MEMBERSHIPS		2,000	2,000
1-2-0540-031	PHOTOCOPIER LEASE		22,000	22,000
1-2-0540-033	PRINTING		-	
1-2-0540-034	POSTAGE		6,000	6,000
1-2-0540-042	WEBSITE HOSTING/SUPPORT		4,000	4,000
1-2-0540-045	LEGAL COSTS		15,000	15,000
1-2-0540-050	ICS PLAN		-	0
1-2-0540-071	OFFICE SUPPLIES		16,000	16,000
1-2-0540-074	CONTRACTED COSTS		-	
1-2-0540-085	DATA ENTRY ASSET MANAGEMENT - ADMINISTRA		-	
1-2-0540-086	POSTAL EQUIPMENT LEASE		5,000	5,000
1-2-0540-092	NEGOTIATION COSTS - ADMINISTRATION		-	0
1-2-0540-400	AMORTIZATION - GENERAL GOVERNMENT		53,000	53,000
TOTAL ADMINISTRATION OFFICE COSTS			182,000	182,000
TOWN HALL OPERATIONS				
1-2-0550-061	WATER		1,500	1,500
1-2-0550-062	POWER		12,000	12,000
1-2-0550-063	FUEL		8,000	8,000
1-2-0550-065	R/M EQUIPMENT		5,000	5,000
1-2-0550-066	R/M BUILDING		8,000	8,000
1-2-0550-068	JANITORIAL COSTS		4,500	4,500
1-2-0550-083	VEHICLE GAS/OIL		3,000	3,000
1-2-0550-084	VEHICLE R/M		2,000	2,000
TOTAL TOWN HALL OPERATIONS			44,000	44,000

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
GENERAL OPERATING FUND**

	2017 REVISED BUDGET	2017 ADJUSTMENT	2017 PROPOSED BUDGET	2016 Approved Budget
PLANNING/LANDS				
1-2-0560-001	-			0
1-2-0560-002	-			0
1-2-0560-006	-			0
1-2-0560-021	-		-	0
1-2-0560-025	-			0
1-2-0560-042	-			
1-2-0560-071	1,000		1,000	1,000
1-2-0560-074	3,000		3,000	3,000
TOTAL PLANNING/LANDS	4,000		4,000	4,000
FINANCIAL MANAGEMENT				
1-2-0570-042	47,550	-	47,550	47,550
1-2-0570-046	-			
1-2-0570-088	46,000		46,000	46,000
1-2-0570-095	-			
1-2-0570-096	-			
1-2-0570-097	-			
1-2-0570-098	-			
TOTAL FINANCIAL MANAGEMENT	93,550		93,550	93,550
TAXATION COSTS				
1-2-0580-021	-			0
1-2-0580-032	-			
1-2-0580-260	1,000		1,000	1,000
TOTAL TAXATION COSTS	1,000		1,000	1,000
ELECTION/PLEBESCITE COSTS				
1-2-0590-075	-			0
1-2-0590-076	-			
TOTAL ELECTION/PLEBESCITE COSTS	-		-	-
INSURANCE				
1-2-0600-052	110,000		110,000	110,000
TOTAL INSURANCE	110,000		110,000	110,000
GRANTS - COMMUNITY				
1-2-0610-130	500		500	500
1-2-0610-131	-			
1-2-0610-132	25,000		25,000	25,000
1-2-0610-133	-			

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
GENERAL OPERATING FUND**

	2017 REVISED BUDGET	2017 ADJUSTMENT	2017 PROPOSED BUDGET	2016 Approved Budget	
1-2-0610-138					
EVENT GRANTS	-			0	
TOTAL GRANTS - COMMUNITY	25,500		25,500	25,500	
BYLAW ENFORCEMENT					
1-2-0705-001	84,716		84,716	82,852	
1-2-0705-002	7,716		7,716	7,716	
1-2-0705-006	16,943		16,943	16,570	
1-2-0705-007	-				
1-2-0705-013	1,000		1,000	1,000	
1-2-0705-016	-			0	
1-2-0705-017	1,700		1,700	1,700	
1-2-0705-070	-		-	0	
1-2-0705-071	7,000		7,000	7,000	
1-2-0705-083	5,000		5,000	5,000	
1-2-0705-084	2,000		2,000	2,000	
TOTAL BYLAW ENFORCEMENT	126,075		126,075	123,838	
PREVENTION SERVICES					
1-2-0710-001	77,496	-	77,496	0	
1-2-0710-002	7,716	-	7,716	0	
1-2-0710-006	15,499	-	15,499	0	
1-2-0710-007	-			0	
1-2-0710-017	4,000		4,000	4,000	
1-2-0710-071	1,200		1,200	1,200	
1-2-0710-091	-				
TOTAL EMERGENCY SERVICES	105,911		105,911	5,200	
AMBULANCE SERVICES					
1-2-0715-001	40,182	- 4,000	44,182	60,000	reallocate to car allowance
1-2-0715-002	-			0	
1-2-0715-006	4,418	-	4,418	5,618	
1-2-0715-007	4,000	4,000	-		reallocate from wages
1-2-0715-008	-				
1-2-0715-013	5,000		5,000	5,000	
1-2-0715-019	5,000		5,000	5,000	
1-2-0715-065	3,000		3,000	3,000	
1-2-0715-071	15,000		15,000	15,000	
1-2-0715-083	2,000		2,000	2,000	
1-2-0715-084	5,000		5,000	5,000	
1-2-0715-086	33,500		33,500	33,500	
1-2-0715-105	21,000	- 29,000	50,000	50,000	reduced funding
1-2-0715-618	25,000		25,000	25,000	

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
GENERAL OPERATING FUND**

	2017 REVISED BUDGET	2017 ADJUSTMENT	2017 PROPOSED BUDGET	2016 Approved Budget
TOTAL AMBULANCE SERVICES	163,100		192,100	209,118
SAFETY EQUIPMENT				
1-2-0720-070 PROMOTION				
1-2-0720-071 SAFETY EQUIPMENT				
TOTAL SAFETY EQUIPMENT			-	-
ANIMAL CONTROL				
1-2-0730-017 TELEPHONE	-			
1-2-0730-061 WATER	1,000		1,000	1,000
1-2-0730-062 POWER	4,000		4,000	4,000
1-2-0730-063 FUEL	4,000		4,000	4,000
1-2-0730-065 EQUIPMENT R/M	1,000		1,000	1,000
1-2-0730-066 BUILDING R/M	2,000		2,000	2,000
1-2-0730-071 MATERIALS/SUPPLIES	3,000		3,000	3,000
1-2-0730-074 CONTRACTED COSTS	3,000		3,000	3,000
TOTAL ANIMAL CONTROL	18,000		18,000	18,000
FIRE DEPARTMENT ADMINISTRATION				
1-2-1110-001 WAGES - FIRE DEPARTMENT	36,000	-	36,000	48,000
1-2-1110-002 NORTHERN ALLOWANCE - FIRE DEPARTMENT	-			
1-2-1110-006 BENEFITS - FIRE DEPARTMENT	3,600	-	3,600	4,800
1-2-1110-007 CAR ALLOWANCES	8,000		8,000	8,000
1-2-1110-013 TRAINING - FIRE DEPARTMENT ADMIN	4,000		4,000	4,000
1-2-1110-018 MISCELLANEOUS	-			
1-2-1110-026 MEMBERSHIPS	1,000		1,000	1,000
1-2-1110-070 PROMOTION	2,000		2,000	2,000
1-2-1110-071 MATERIAL/SUPPLIES	5,000		5,000	5,000
1-2-1110-105 GAHR INITIATIVE - FIRE DEPT	-			0
1-2-1110-400 AMORTIZATION - PROTECTIVE SERVICES	86,000		86,000	86,000
TOTAL FIRE DEPARTMENT ADMINISTRATION	145,600		145,600	158,800
FIRE ALARM SYSTEM				
1-2-1120-017 TELEPHONE	4,500		4,500	4,500
1-2-1120-065 R/M FIRE ALARM SYSTEM	500		500	500
TOTAL FIRE ALARM SYSTEM	5,000		5,000	5,000
HYDRANT MAINTENANCE				
1-2-1130-071 MATERIALS/SUPPLIES	2,500		2,500	2,500
1-2-1130-072 TOWN LABOUR	-			0
TOTAL HYDRANT MAINTENANCE	2,500		2,500	2,500

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FIRE HALL OPERATIONS					
1-2-1140-017 TELEPHONE	3,600		3,600	3,600	
1-2-1140-061 WATER	1,100		1,100	1,100	
1-2-1140-062 POWER	6,500		6,500	6,500	
1-2-1140-063 FUEL	9,000		9,000	9,000	
1-2-1140-065 EQUIPMENT R/M	5,000		5,000	5,000	
1-2-1140-066 BUILDING R/M	5,000		5,000	5,000	
1-2-1140-068 JANITORIAL COSTS	1,300		1,300	1,300	
TOTAL FIRE HALL OPERATIONS	31,500		31,500	31,500	
FIRE FIGHTING EQUIPMENT					
1-2-1150-007 PPE/CLOTHING/UNIFORM ALLOWANCE	500		500	500	
1-2-1150-016 FREIGHT	-			0	
1-2-1150-071 FIRE FIGHT. EQUIP. R/M	10,000		10,000	10,000	
1-2-1150-082 SETTLEMENT OF STORAGE FEE DISPUTE	-				
1-2-1150-083 PUMPER 1 & 2 GAS/OIL	1,500		1,500	1,500	
1-2-1150-084 PUMPER 1 & 2 R/M	10,000		10,000	10,000	
1-2-1150-087 EQUIPMENT RENTAL	-				
TOTAL FIRE FIGHTING EQUIPMENT	22,000		22,000	22,000	
PUBLIC WORKS ADMINISTRATION					
1-2-1505-001 WAGES - PUBLIC WORKS	437,035		437,035	413,414	
1-2-1505-002 NORTHERN ALLOWANCE - PUBLIC WORKS	46,295		46,295	46,295	
1-2-1505-006 BENEFITS - PUBLIC WORKS	109,259		109,259	103,353	
1-2-1505-007 PPE/CLOTHING/UNIFORM ALLOWANCE	3,000		3,000	3,000	
1-2-1505-013 TRAINING - PW ADMIN	4,000		4,000	4,000	
1-2-1505-016 FREIGHT	-			0	
1-2-1505-017 TELEPHONE	-			0	
1-2-1505-071 PW SAFETY EQUIPMENT	-		-	0	
1-2-1505-090 LABOUR ALLOCATED	-		-	0	
TOTAL PUBLIC WORKS ADMINISTRATION	450,329		450,329	426,709	
PW MOBILE EQUIPMENT					
1-2-1510-083 PW VECH. GAS/OIL	48,000	-	2,000	50,000	50,000
1-2-1510-084 PW VECH. R/M	20,000	-	7,000	27,000	27,000
TOTAL PW MOBILE EQUIPMENT	68,000		77,000	77,000	reallocate to FM reallocate to Enviro
SMALL TOOLS					
1-2-1520-071 SMALL TOOLS	2,000		2,000	2,000	
TOTAL SMALL TOOLS	2,000		2,000	2,000	
7 BAY GARAGE OPERATIONS					

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1-2-1530-017	TELEPHONE	6,500		6,500	
1-2-1530-060	OFFICE SUPPLIES	1,000		1,000	
1-2-1530-061	WATER	2,500		2,500	
1-2-1530-062	POWER	10,000		10,000	
1-2-1530-063	FUEL	30,000		30,000	
1-2-1530-065	EQUIPMENT R/M	6,000		6,000	
1-2-1530-066	BUILDING R/M	10,000		10,000	
1-2-1530-071	MATERIALS/SUPPLIES	10,000		10,000	
1-2-1530-086	VEHICLE/EQUIPMENT LEASE	50,000		50,000	
TOTAL 7 BAY GARAGE OPERATIONS		126,000		126,000	
ROADS & SIDEWALKS					
1-2-1540-071	RD/SIDEWALKS MATERIALS/SUPPLIES	30,000		30,000	
1-2-1540-079	BOARDWALK MAINTENANCE	-			
TOTAL ROADS & SIDEWALKS		30,000		30,000	
DRAINS & DITCHES					
1-2-1545-071	DRAINS/DITCHES MATERIALS/SUPPLIES	-		0	
1-2-1545-074	WINTER ROAD CONTRIBUTION	5,000		5,000	
1-2-1545-400	AMORTIZATION - TRANSP & PUBLIC WORKS	450,000		450,000	
TOTAL DRAINS & DITCHES		455,000		455,000	
KAESER'S CANAL					
1-2-1550-071	MATERIALS/SUPPLIES	-			
TOTAL KAESER'S CANAL		-			
STREET SANDING					
1-2-1560-071	MATERIALS/SUPPLIES	40,000		40,000	
TOTAL STREET SANDING		40,000		40,000	\$30k for inventory
SNOW REMOVAL					
1-2-1570-071	COUNTRY ROADS	-			
1-2-1570-074	CONTRACTED COSTS	-			
TOTAL SNOW REMOVAL		-			
STREET LIGHTING					
1-2-1580-062	POWER (STREET LIGHTS)	75,000		75,000	
1-2-1580-071	CHRISTMAS STREET LIGHTS	-		0	
1-2-1580-074	STREET LIGHTING CONTRACTED COSTS	1,000		1,000	
TOTAL STREET LIGHTING		76,000		76,000	
STREET SIGNS					

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1-2-1590-071 STREET SIGN MATERIALS/SUPPLIES	4,000		4,000	4,000	
TOTAL STREET SIGNS	4,000		4,000	4,000	
SMALL EQUIPMENT					
1-2-1600-083 SMALL EQUIPMENT GAS/OIL	2,000		2,000	2,000	
1-2-1600-084 SMALL EQUIPMENT R/M	4,000		4,000	4,000	
TOTAL SMALL EQUIPMENT	6,000		6,000	6,000	
UTILITY FUND ALLOCATION					
1-2-1700-090 UTILITY FUND ALLOCATION	-	80,000 -	17,000 -	63,000	-63,000
TOTAL UTILITY FUND ALLOCATION	-	80,000	-	63,000	-63,000
					allocation to Environment
GARBAGE COLLECTION					
1-2-2505-074 CONTRACTED COSTS	-		-	-	
TOTAL GARBAGE COLLECTION	-		-	-	
MUNICIPAL DUMP					
1-2-2510-071 MATERIALS/SUPPLIES	-		-	-	
1-2-2510-072 TOWN LABOUR	-		-	-	
1-2-2510-074 CONTRACTED COSTS	-		-	-	
1-2-2510-083 GAS/OIL UNIT 24	-		-	-	
1-2-2510-084 REPAIR/MAINT. UNIT 24	-		-	-	
1-2-2510-400 AMORTIZATION - ENVIR & PUBLIC HEALTH	-		-	-	
TOTAL MUNICIPAL DUMP	-		-	-	
ANNUAL CLEAN UP					
1-2-2520-071 MATERIALS SUPPLIES	1,500		1,500	1,500	
1-2-2520-072 TOWN LABOUR	20,000		20,000	15,000	
1-2-2520-074 CONTRACTED COSTS	-		-	-	
TOTAL ANNUAL CLEAN UP	21,500		21,500	16,500	
CEMETERIES					
1-2-2550-071 MATERIALS/SUPPLIES	1,000		1,000	1,000	
1-2-2550-072 TOWN LABOUR	11,000		11,000	10,000	
1-2-2550-074 CONTRACTED COSTS	2,000		2,000	2,000	
1-2-2550-615 TRANSFER TO PERPETUAL CARE RESERVE	-		-	-	
TOTAL CEMETERIES	14,000		14,000	13,000	
SENIOR CITIZENS					
1-2-2560-020 TAX RELIEF PROGRAM	128,400	-	128,400	128,400	
TOTAL SENIOR CITIZENS	128,400		128,400	128,400	

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FACILITY MAINTENANCE					
1-2-2570-001	480,051		480,051	443,154	
1-2-2570-002	55,554		55,554	53,239	
1-2-2570-006	96,010		96,010	88,631	
1-2-2570-007	3,000		3,000	3,000	
1-2-2570-013	8,000		8,000	8,000	
1-2-2570-017	3,000		3,000	3,000	
1-2-2570-071	6,000		6,000	6,000	
1-2-2570-083	10,000	2,000	8,000	8,000	reallocate from PW
1-2-2750-084	6,000		6,000	6,000	
1-2-2570-090	-		168,018	-155,104	
TOTAL FACILITY MAINTENANCE	499,597		497,597	463,920	
VISITOR INFORMATION SERVICES/EDO					
1-2-2605-001	100,451		100,451	94,446	
1-2-2605-002	7,715		7,715	7,715	
1-2-2605-006	18,622		18,622	17,453	
1-2-2605-007	1,000	1,000			previously unbudgeted
1-2-2605-015	-				
1-2-2605-017	2,200		2,200	2,200	
1-2-2605-021	-				
1-2-2605-022	35,000		35,000	35,000	
1-2-2605-071	1,000		1,000	1,000	
TOTAL VISITOR INFORMATION SERVICES/EDO	165,988		164,988	157,814	
TOURISM					
1-2-2610-021	-				
1-2-2610-022	-				
1-2-2610-026	300		300	300	
TOTAL TOURISM	300		300	300	
EVENTS COORDINATOR					
1-2-2615-001	-				
1-2-2615-002	-				
1-2-2615-006	-				
TOTAL EVENTS COORDINATOR	-		-	-	
RECREATION ADMINISTRATION					
1-2-3010-001	111,138		111,138	102,953	
1-2-3010-002	7,716		7,716	7,716	
1-2-3010-006	22,228		22,228	20,591	
1-2-3010-007	2,000		2,000	2,000	

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1-2-3010-012	RECRUITING/RELOCATION	-			
1-2-3010-013	TRAINING - REC ADMIN	5,000		5,000	
1-2-3010-015	RECREATION TRAVEL (BOARD)	1,000		1,000	
1-2-3010-017	TELEPHONE - RECREATION ADMINISTRATION	-			
1-2-3010-021	ADVERTISING	-		0	
1-2-3010-023	DONATED SERVICES	-			
1-2-3010-026	MEMBERSHIP FEES	600		600	
1-2-3010-071	MATERIALS SUPPLIES	2,000		2,000	
1-2-3010-080	SAFETY SUPPLIES	-			
1-2-3010-083	REC. VECH. GAS/OIL	1,000		1,000	
1-2-3010-084	REC. VECH. R/M	1,500		1,500	
1-2-3010-258	CHILD/YOUTH RESILIENCY				
1-2-3010-262	SPORT & RECREATION GRANT - RECREATION AD	24,000		24,000	
TOTAL RECREATION ADMINISTRATION		178,181		178,181	168,360
 SUMMER CAMP PROGRAM					
1-2-3020-001	WAGES - SUMMER CAMP	16,318		16,318	15,959
1-2-3020-002	NORTHERN ALLOWANCE - SUMMER CAMP	2,315		2,315	2,315
1-2-3020-006	BENEFITS - SUMMER CAMP	3,264		3,264	3,192
1-2-3020-007	PPE/CLOTHING/UNIFORM ALLOWANCE	-			
1-2-3020-071	MATERIALS/SUPPLIES	5,000		5,000	5,000
TOTAL SUMMER CAMP PROGRAM		26,897		26,897	26,466
 AFTER FOUR PROGRAM					
1-2-3025-001	WAGES - AFTER 4 PROGRAM	38,076		38,076	37,238
1-2-3025-002	NORTHERN ALLOWANCE - AFTER 4 PROGRAM	5,401		5,401	5,401
1-2-3025-006	BENEFITS - AFTER 4 PROGRAM	7,615		7,615	7,448
1-2-3025-007	PPE/CLOTHING/UNIFORM ALLOWANCE	-			
1-2-3025-071	MATERIALS - AFTER 4 PROGRAM	8,000	4,000	4,000	4,000
TOTAL AFTER FOUR PROGRAM		59,093		55,093	54,087
 SWIMMING POOL					
1-2-3030-001	WAGES - SWIMMING POOL	304,072		304,072	296,373
1-2-3030-002	NORTHERN ALLOWANCE - SWIMMING POOL	43,594		43,594	43,594
1-2-3030-006	BENEFITS - SWIMMING POOL	60,814		60,814	59,275
1-2-3030-007	PPE/CLOTHING/UNIFORM - SWIMMING POOL	2,000		2,000	2,000
1-2-3030-013	STAFF TRAINING	10,000		10,000	10,000
1-2-3030-016	FREIGHT	-			0
1-2-3030-017	TELEPHONE	2,000		2,000	2,000
1-2-3030-021	ADVERTISING	-			0
1-2-3030-026	MEMBERSHIPS	500		500	500
1-2-3030-027	HEATING COSTS - SWIMMING POOL	70,000		70,000	70,000

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1-2-3030-037	CHEMICALS	15,000		15,000	15,000	
1-2-3030-061	WATER	-		-	0	
1-2-3030-062	POWER	-		-	0	
1-2-3030-063	FUEL	-		-	0	
1-2-3030-065	EQUIPMENT R/M	15,000		15,000	15,000	
1-2-3030-066	BUILDING R/M	7,000		7,000	7,000	
1-2-3030-068	CLEANING SUPPLIES	3,000		3,000	3,000	
1-2-3030-071	MATERIALS/SUPPLIES	9,550	-	10,000	10,000	reallocate to concession/vending
1-2-3030-077	PROGRAM SUPPLIES	1,000		1,000	1,000	
TOTAL SWIMMING POOL		543,530		543,980	534,742	
NL MUSEUM						
1-2-3050-063	FUEL					
1-2-3050-067	FUEL OIL RECOVERY					
TOTAL NL MUSEUM				-	-	
ARENA						
1-2-3060-001	WAGES - ARENA	-			0	
1-2-3060-002	NORTHERN ALLOWANCE - ARENA	-			0	
1-2-3060-006	BENEFITS - ARENA	-			0	
1-2-3060-016	FREIGHT	-			0	
1-2-3060-017	TELEPHONE	5,000	2,000	3,000	3,000	increased IT requirements
1-2-3060-061	WATER	3,000		3,000	3,000	
1-2-3060-063	FUEL	30,000		30,000	30,000	
1-2-3060-064	PROPANE - HEAT	-			0	
1-2-3060-065	EQUIPMENT R/M	5,000		5,000	5,000	
1-2-3060-066	BUILDING R/M	25,000		25,000	25,000	
1-2-3060-071	MATERIALS/SUPPLIES	7,500	1,500	6,000	6,000	additional janitorial costs
1-2-3060-072	TOWN LABOUR	126,013		126,013	120,000	
1-2-3060-074	CONTRACTED COSTS	2,000		2,000	2,000	
1-2-3060-083	OLYMPIA ICE RESURFACER FUEL	3,000		3,000	3,000	
1-2-3060-084	OLYMPIA ICE RESURFACER R/M	2,000		2,000	2,000	
1-2-3060-086	ZAMBONI LEASE	-			0	
TOTAL ARENA		208,513		205,013	199,000	
ICE PLANT						
1-2-3070-061	WATER	1,000		1,000	1,000	
1-2-3070-062	POWER	65,000		65,000	65,000	
1-2-3070-065	EQUIPMENT R/M	4,000		4,000	4,000	
1-2-3070-071	MATERIALS/SUPPLIES	6,500		6,500	6,500	
1-2-3070-074	CONTRACTED COSTS	7,500		7,500	7,500	
TOTAL ICE PLANT		84,000		84,000	84,000	

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BALL PARKS/SPORT FIELDS				
1-2-3080-061 WATER - BALL PARKS	-			0
1-2-3080-062 POWER	-			0
1-2-3080-065 EQUIPMENT R/M	3,000		3,000	3,000
1-2-3080-066 BUILDING R/M	1,000		1,000	1000
1-2-3080-071 MATERIALS/SUPPLIES	4,000		4,000	4,000
TOTAL BALL PARKS/SPORT FIELDS	8,000		8,000	8,000
PARKS/PLAYGROUNDS				
1-2-3090-001 WAGES - PARKS	-			0
1-2-3090-002 NORTHERN ALLOWANCE - PARKS	-			0
1-2-3090-006 BENEFITS - PARKS	-			0
1-2-3090-065 EQUIPMENT R/M	3,500		3,500	3,500
1-2-3090-071 MATERIALS / SUPPLIES	5,000		5,000	5,000
TOTAL PARKS/PLAYGROUNDS	8,500		8,500	8,500
SPECIAL PROGRAMS				
1-2-3100-018 MISCELLANEOUS - SPECIAL PROGRAMS	-			0
1-2-3100-056 45TH BIRTHDAY EXPENDITURES - SPECIAL PRO	-			0
1-2-3100-057 GET ACTIVE EXPENDITURES - SPECIAL PROGRA	-			0
1-2-3100-058 PARENTS AND TOTS - SPECIAL PROGRAMS	-			0
1-2-3100-071 MATERIALS/ SUPPLIES	3,000		3,000	3,000
1-2-3100-081 FIRST NIGHT FIREWORKS	11,000		11,000	11,000
1-2-3100-099 TOWN HALL GALLERY - SPECIAL PROGRAMS	-			0
1-2-3100-133 SKI CLUB	5,000		5,000	5,000
1-2-3100-134 GOLF CLUB	5,000		5,000	5,000
1-2-3100-135 WOOD BUFFALO FROLICS	5,000		5,000	5,000
1-2-3100-136 SOUTH SLAVE FRIENDSHIP FESTIVAL	2,500		2,500	2,500
1-2-3100-137 TASSS	-			0
1-2-3100-138 EVENT GRANTS - SPECIAL PROGRAMS	-			0
1-2-3100-139 CANADA DAY	10,000		10,000	10,000
1-2-3100-140 MACKENZIE YOUTH SUMMER GAMES	-			0
1-2-3100-142 FORT SMITH BIRTHDAY - SPECIAL PROGRAMS	-			0
1-2-3100-143 PADDLEFEST - SPECIAL PROGRAMS	2,500		2,500	2,500
1-2-3100-261 REC SPECIAL EVENTS	-			0
1-2-3100-263 YOUTH CENTRE INITIATIVE				0
1-2-3100-264 REGIONAL YOUTH SPORTS EVENTS	-			0
1-2-3100-265 NACC CONTRIBUTION	5,000		5,000	5,000
1-2-3100-400 AMORTIZATION - RECREATION & CULTURE	321,000		321,000	321,000
TOTAL SPECIAL PROGRAMS	370,000		370,000	370,000

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TENNIS COURTS					
1-2-3110-071 MATERIALS/SUPPLIES	-				
TOTAL TENNIS COURTS	-		-	-	
OUTDOOR RINK/SKATEBOARD PARK					
1-2-3120-071 MATERIALS & SUPPLIES	-				
TOTAL OUTDOOR RINK/SKATEBOARD PARK	-		-	-	
SLIDING HILL					
1-2-3130-071 MATERIALS/SUPPLIES	-				
TOTAL SLIDING HILL	-		-	-	
RECREATION AND COMMUNITY CENTRE					
1-2-3140-001 WAGES - REC & COM CENTRE	539,594		539,594	518,209	
1-2-3140-002 NORTHERN ALLOWANCE - REC & COM CENTRE	57,097		57,097	57,097	
1-2-3140-006 BENEFITS - REC & COM CENTRE	107,919		107,919	103,642	
1-2-3140-007 PPE/CLOTHING/UNIFORM ALLOWANCE	-				
1-2-3140-013 TRAINING	4,500		4,500	4,500	
1-2-3140-016 FREIGHT	-			0	
1-2-3140-017 TELEPHONE	12,000		12,000	12,000	
1-2-3140-027 HEATING COSTS - RECREATION & COMMUNITY C	70,000		70,000	70,000	
1-2-3140-050 PLANNING - RECREATION & COMMUNITY CENTRE	-			0	
1-2-3140-061 WATER	2,000		2,000	2,000	
1-2-3140-062 POWER	125,000		125,000	125,000	
1-2-3140-063 HEATING COSTS	-			0	
1-2-3140-065 R/M EQUIPMENT	6,000		6,000	6,000	
1-2-3140-066 R/M BUILDING	25,000		25,000	25,000	
1-2-3140-068 JANITORIAL COSTS	14,000		14,000	14,000	
1-2-3140-069 PROGRAMS	-			0	
1-2-3140-071 MATERIALS AND SUPPLIES	23,700	- 1,300	25,000	25,000	reallocate to concession/vending
1-2-3140-073 CAPITAL EQUIPMENT	-			0	
1-2-3140-074 CONTRACTED COSTS	5,000		5,000	5,000	
1-2-3140-078 CONCESSION/VENDING SUPPLIES	8,750	1,750	7,000	7,000	reallocate from RCC and Pool M&S
1-2-3140-086 EQUIPMENT LEASE	-				
TOTAL RECREATION AND COMMUNITY CENTRE	1,000,560		1,000,110	974,448	
CURLING ICE PLANT					
1-2-3145-061 ICE PLANT WATER	-			0	
1-2-3145-062 ICE PLANT POWER	-			0	
1-2-3145-065 ICE PLANT R/M EQUIPMENT	5,000		5,000	5,000	
1-2-3145-071 ICE PLANT MATERIALS	1,000		1,000	1000	
1-2-3145-074 ICE PLANT CONTRACTED COSTS	5,000		5,000	5,000	

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
GENERAL OPERATING FUND**

	2017	2017	2017	2016
	REVISED BUDGET	ADJUSTMENT	PROPOSED BUDGET	Approved Budget
TOTAL CURLING ICE PLANT	11,000		11,000	11,000
LIBRARY				
1-2-3150-001 WAGES - LIBRARY	68,336		68,336	65,167
1-2-3150-002 NORTHERN ALLOWANCE - LIBRARY	9,452		9,452	9,452
1-2-3150-006 BENEFITS- LIBRARY	10,250		10,250	9,775
1-2-3150-007 PPE/CLOTHING/UNIFORM ALLOWANCE	-			
1-2-3150-015 AUTHOR TRAVEL	1,000		1,000	1000
1-2-3150-017 TELEPHONE	2,000		2,000	2,000
1-2-3150-021 ADVERTISING	-			0
1-2-3150-031 PHOTOCOPIER COSTS	-			0
1-2-3150-061 WATER	2,000		2,000	2,000
1-2-3150-062 POWER	4,000		4,000	4,000
1-2-3150-063 FUEL	5,000		5,000	5,000
1-2-3150-065 EQUIPMENT R/M	1,200		1,200	1,200
1-2-3150-066 BUILDING R/M	4,000		4,000	4,000
1-2-3150-068 JANITORIAL COSTS	4,500		4,500	4,500
1-2-3150-071 MATERIALS/SUPPLIES	8,000		8,000	8,000
1-2-3150-073 INTERNET ACCESS	-			0
1-2-3150-114 COLLECTION DEVELOPMENT - LIBRARY	15,000		15,000	15,000
1-2-3150-115 CONTRIBUTION EXPENDITURES - LIBRARY	-		-	
TOTAL LIBRARY	134,738		134,738	131,094
TAX DISCOUNTS				
1-2-3305-106 TAX DISCOUNTS	-			
TOTAL TAX DISCOUNTS	-		-	-
GENERAL DEBENTURES				
1-2-3310-109 DEBENTURE INTEREST	342,368	-	342,368	146,201
1-2-3310-110 DEBENTURE PRINCIPAL	171,184	-	171,184	335,226
TOTAL GENERAL DEBENTURES	513,552		513,552	481,427
OTHER DEBT CHARGES				
1-2-3320-102 BANKING SERVICE CHARGES	25,000		25,000	25,000
1-2-3320-103 INTEREST SEC./DEP.	-			
1-2-3320-104 COLLECTION FEE	-			
TOTAL OTHER DEBT CHARGES	25,000		25,000	25,000
BAD DEBT ALLOWANCES				
1-2-3330-107 BAD DEBT GENERAL	15,000		15,000	15,000
1-2-3330-108 BAD DEBT GIL	-			
TOTAL BAD DEBT ALLOWANCES	15,000		15,000	15,000

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
GENERAL OPERATING FUND**

	2017 REVISED BUDGET	2017 ADJUSTMENT	2017 PROPOSED BUDGET	2016 Approved Budget	
CAPITAL FROM REVENUE					
1-2-3340-120					GENERAL GOVERNMENT
1-2-3340-121					PROTECTIVE SERVICES
1-2-3340-122					PUBLIC WORKS
1-2-3340-123					ENVIRONMENTAL HEALTH SERVICES
1-2-3340-124					RECREATION & CULTURAL
TOTAL CAPITAL FROM REVENUE			-	-	
SCHOOL TAX REQUISITION					
1-2-3350-112	320,000		320,000	320,000	GOV'T. OF NWT REQUISITION
1-2-3350-113					SCHOOL TAX REQUISITION (RECOVERY)
TOTAL SCHOOL TAX REQUISITION	320,000		320,000	320,000	
CASH SHORT/OVER					
1-2-3360-111					CASH OVER/SHORT
TOTAL CASH SHORT/OVER	-		-	-	
TRANSFER TO/FROM RESERVE					
1-2-3370-615	-				TRANSFER TO MOBILE EQUIPMENT RESERVE
1-2-3370-616	100,000	100,000	-	-	TRANSFER TO MUNICIPAL INFRASTR RESERVE
1-2-3370-617	863,000		863,000	863,000	TRANSFER TO GAS TAX RESERVE
1-2-3370-618	-				TRANSFER TO EMERGENCY SERVICE RESERVE
1-2-3370-619	-				TRANSFER TO COMPUTER REPLACE RESERVE
1-2-3370-620	-				TRANSFER TO RECREATION RESERVE
1-2-3370-621	1,114,000		1,114,000	1,114,000	TRANSFER TO GENERAL RESERVE
1-2-3370-622	-				YE AUDIT TRANSFER TO RESERVES
1-2-3370-623					TRANSFER TO ENVIRONMENTAL RESERVE
1-2-3370-624					TRANSFER TO EITCA
1-2-3370-625					TRANSFER TO WATER AND SEWER
TOTAL TRANSFER TO/FROM RESERVE	2,077,000		1,977,000	1,977,000	
YEAREND PROJECT EXPENSES					
1-2-3900-295					YEAREND PROJECT EXPENSES
TOTAL YEAREND PROJECT EXPENSES			-	-	
TOTAL REVENUE	9,267,430		8,996,936	8,996,936	
TOTAL EXPENSES	9,267,431		9,211,931	8,995,917	
BALANCE	0		214,995	1,019	

\$100k reserve contribution

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
UTILITY OPERATING FUND**

		2017	2016		
		PROPOSED BUDGET	Approved Budget		
REVENUE					
PIPED WATER REVENUE					
3-1-0305-245	METERED WATER REVENUE	-	900,000	-900,000	R
3-1-0305-246	WATER HOOK-UP CHARGES	-	5,000	-5,000	R
TOTAL PIPED WATER REVENUE		-	905,000	-	905,000
TRUCKED WATER REVENUE					
3-1-2060-247	WATER DELIVERY REVENUE	-	54,000	-54,000	R
3-1-2060-248	WATER CALL-OUT CHARGES	-	600	-600	R
3-1-2060-256	WATER DELIVERY GRANT				
3-1-2060-259	WATER DELIVERY CONTRACTED SERVICES	-	88,000	-88,000	R
TOTAL TRUCKED WATER REVENUE		-	142,600	-	142,600
SEWAGE PUMPOUT REVENUE					
3-1-2100-249	SEWAGE PUMP OUTS	-	65,000	-65,000	R
3-1-2100-259	SEWAGE PUMPOUT SL	-	12,000	-12,000	R
TOTAL SEWAGE PUMPOUT REVENUE		-	77,000	-	77,000
WATER SEWER SUBSIDY					
3-1-2200-250	WATER SEWER SUBSIDY PROGRAM	-	494,000	-432,000	increased funding
3-1-2200-260	W&S INTERRUPTION RESERVE				
TOTAL WATER SEWER SUBSIDY		-	494,000	-	432,000
TRANSFER FROM DEFERRED REVENUE					
3-1-2210-250	TRANSFER FROM DEFERRED REVENUE				
TOTAL TRANSFER FROM DEFERRED REVENUE		-	-	-	-
TRANSFER FROM INVESTMENT IN CAPITAL ASSETS					
3-1-3370-400	TRANSFER FOR CAPITAL ASSETS	-	550,000	550,000	
Total TRANSFER FROM INVESTMENT IN CAPITAL ASSETS		-	550,000	-	550,000
EXPENSES					
WATER DEPARTMENT ADMINISTRATION					

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
UTILITY OPERATING FUND**

		2017	2016
		PROPOSED BUDGET	Approved Budget
3-2-2005-001	WAGES - WATER ADMIN/TREATMENT	333,767	314,560
3-2-2005-002	NORTHERN ALLOWANCE - WATER ADMIN	30,863	30,863
3-2-2005-006	BENEFITS	66,753	62,912
3-2-2005-007	PPE/CLOTHING/UNIFORM ALLOWANCE		
3-2-2005-013	TRAINING - WATER DEPT ADMIN	10,000	10,000
3-2-2005-021	ADVERTISING	2,000	2,000
3-2-2005-032	STATIONERY (UT BILL)	2,000	2,000
3-2-2005-034	POSTAGE	6,500	6,500
3-2-2005-052	INSURANCE	68,000	68,000
3-2-2005-055	LICENCES	500	500
3-2-2005-071	OFFICE/SAFETY SUPPLIES	4,000	4,000
3-2-2005-072	DAILY ADMINISTRATION ALLOCATION	313,105	304,555
3-2-2005-083	UTILITY VECH. GAS/OIL	7,000	7,000
3-2-2005-084	UTILITY VECH. R/M	6,000	6,000
3-2-2005-094	DUE TO/FROM WATER/SEWER RESERVE		-
3-2-2005-095	TRANSFER TO PUMP RESERVE		
3-2-2005-098	TRANSFER TO RESERVES		
3-2-2005-100	ALLOCATION FROM PUBLIC WORKS		
3-2-2005-107	BAD DEBTS - UTILITIES		
3-2-2005-400	WATER/SEWER AMORTIZATION	550,000	550,000
TOTAL WATER DEPARTMENT ADMINISTRATION		1,400,489	1,368,890
 WATER TREATMENT PLANT OPERATIONS			
3-2-2010-016	FREIGHT		
3-2-2010-017	TELEPHONE	8,000	8,000
3-2-2010-035	WATER SAMPLES	6,000	6,000
3-2-2010-037	CHEMICALS	38,000	38,000
3-2-2010-062	POWER	45,000	45,000
3-2-2010-063	FUEL	135,000	135,000
3-2-2010-065	EQUIPMENT R/M	15,000	15,000
3-2-2010-066	R/M BUILDING	6,000	6,000
3-2-2010-071	MATERIAL/SUPPLIES	8,000	8,000

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
UTILITY OPERATING FUND**

	2017	2016	
	PROPOSED BUDGET	Approved Budget	
3-2-2010-072 TOWN LABOUR	20,000	20,000	
3-2-2010-074 CONTRACTED COSTS	20,000	20,000	
TOTAL WATER TREATMENT PLANT OPERATIONS	301,000	301,000	
WATER INTAKE			
3-2-2020-062 POWER	25,000	25,000	
3-2-2020-065 R/M EQUIPMENT	10,000	10,000	
3-2-2020-066 R/M BUILDING	1,000	1,000	
TOTAL WATER INTAKE	36,000	36,000	
MAINTENANCE WATER TRANSMISSION LINE			
3-2-2030-071 MATERIALS/SUPPLIES	1,500	1,500	
3-2-2030-072 TOWN LABOUR	22,000	22,000	
3-2-2030-074 CONTRACTED COSTS	5,000	5,000	
TOTAL MAINTENANCE WATER TRANSMISSION LINE	28,500	28,500	
RESERVOIR/TOWER/PUMPS			
3-2-2040-062 POWER	18,000	18,000	
3-2-2040-063 FUEL	3,500	3,500	
3-2-2040-065 EQUIPMENT R/M	2,000	2,000	
3-2-2040-066 BUILDING R/M	2,000	2,000	
TOTAL RESERVOIR/TOWER/PUMPS	25,500	25,500	
WATER METERS			
3-2-2050-071 METERS	8,000	5,000	increased purchase costs
TOTAL WATER METERS	8,000	5,000	
WATER DELIVERY			
3-2-2060-001 SALARIES - WATER DELIVERY	58,506	57,818	
3-2-2060-002 NORTHERN ALLOWANCE - WATER DELIVERY	6,173	6,173	
3-2-2060-006 BENEFITS - WATER DELIVERY	11,701	11,564	
3-2-2060-007 PPE/CLOTHING/UNIFORM ALLOWANCE			

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
UTILITY OPERATING FUND**

	2017	2016
	PROPOSED BUDGET	Approved Budget
3-2-2060-071 MATERIAL/SUPPLIES	1,000	1,000
3-2-2060-074 CONTRACTED COSTS	1,000	1,000
3-2-2060-083 WATER TRUCK GAS/OIL	10,000	10,000
3-2-2060-084 WATER TRUCK R/M	8,000	8,000
TOTAL WATER DELIVERY	96,379	95,555
 SEWER TRANSMISSION LINE		
3-2-2070-071 MATERIALS/SUPPLIES	2,000	2,000
3-2-2070-072 TOWN LABOUR	20,000	20,000
3-2-2070-074 CONTRACTED COSTS	3,000	3,000
TOTAL SEWER TRANSMISSION LINE	25,000	25,000
 SEWER LIFT STATIONS		
3-2-2080-062 POWER	25,000	25,000
3-2-2080-065 EQUIPMENT R/M	5,500	5,500
3-2-2080-066 BUILDING R/M	1,000	1,000
3-2-2080-071 MATERIALS SUPPLIES	2,000	2,000
TOTAL SEWER LIFT STATIONS	33,500	33,500
 LAGOON MAINTENANCE		
3-2-2090-071 MATERIALS SUPPLIES		
3-2-2090-072 TOWN LABOUR	16,353	16,353
3-2-2090-074 CONTRACTED COSTS	2,000	2,000
TOTAL LAGOON MAINTENANCE	18,353	18,353
 SEWAGE PUMPOUTS		
3-2-2100-001 WAGES - SEWER PUMPOUTS	14,626	14,455
3-2-2100-002 NORTHERN ALLOWANCE - SEWER PUMPOUTS	1,543	1,543
3-2-2100-006 BENEFITS - SEWER PUMPOUT	2,925	2,891
3-2-2100-007 PPE/CLOTHING/UNIFORM ALLOWANCE		
3-2-2100-071 MATERIALS/SUPPLIES		
3-2-2100-072 TOWN LABOUR		

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
UTILITY OPERATING FUND**

	2017	2016	
	PROPOSED BUDGET	Approved Budget	
3-2-2100-074			
CONTRACTED COSTS			
3-2-2100-083			
SEWAGE PUMPER GAS/OIL	5,000	5,000	
3-2-2100-084			
SEWAGE PUMPER R/M	6,000	6,000	
TOTAL SEWAGE PUMPOUTS	30,095	29,889	
ALLOCATION FROM PUBLIC WORKS			
3-2-2200-100			
ALLOCATION FROM PUBLIC WORKS	63,000	63,000	
TOTAL ALLOCATION FROM PUBLIC WORKS	63,000	63,000	
INFRASTRUCTURE REPLACEMENT			
3-2-2300-101			
INFRASTRUCTURE REPLACEMENT			
TOTAL INFRASTRUCTURE REPLACEMENT	-		
TRANSFER TO/FROM OTHER FUNDS			
3-2-3370-616			
TRANSFER TO/FROM OTHER FUNDS			
3-2-3370-617			
TRANSFER TO/FROM RESERVES	102,784	76,413	\$103k reserve contribution
TOTAL TRANSFER TO/FROM OTHER FUNDS	102,784	76,413	
TOTAL REVENUE	-	2,168,600	-
TOTAL EXPENSES	2,168,600	2,106,600	
BALANCE	0	-	

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
ENVIRONMENTAL FUND**

	2017	2016	
	PROPOSED BUDGET	Approved Budget	
REVENUE			
SOLID WASTE LEVY			
7-1-0110-101	220,000	220,000	R
7-1-0110-102	48,000	48,000	R
7-1-0110-103	5,500	5,500	R
7-1-0110-104	86,000	86,000	R
7-1-0110-105	4,000	4,000	R
TOTAL SOLID WASTE LEVY	363,500	363,500	
OTHER REVENUE			
7-1-0120-105	-74,750	-65,000	15% increase
7-1-0120-233	-110,000	-110,000	R
7-1-0120-234	-1,400	-1,400	R
7-1-0120-235		0	
7-1-0120-258		0	
TOTAL OTHER REVENUE	186,150	176,400	
TRANSFER FROM GENERAL FUND			
7-1-4217-995			
TOTAL TRANSFER FROM GENERAL FUND	-	-	
TRANSFER FROM INVESTMENT IN CAPITAL ASSETS			
7-1-3370-400	42,000	-	
Total TRANSFER FROM INVESTMENT IN CAPITAL	42,000	-	
TRANSFER FROM RESERVE			
7-1-4218-253			
7-1-4218-995			
TOTAL TRANSFER FROM RESERVE	-	-	

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
ENVIRONMENTAL FUND**

	2017	2016
	PROPOSED BUDGET	Approved Budget

EXPENSES

LANDFILL OPERATIONS

7-2-2005-001	WAGES - LANDFILL ATTENDANT	69,099	67,579	
7-2-2005-002	NORTHERN ALLOWANCE - LANDFILL ATTENDANT	7,716	9,259	
7-2-2005-006	BENEFITS - LANDFILL	13,820	13,516	
7-2-2005-007	PPE/CLOTHING/UNIFORM ALLOWANCE			
7-2-2005-013	TRAINING	2,000	2,000	
7-2-2005-017	TELEPHONE	1,200	1,200	
7-2-2005-021	ADVERTISING	1,000	1,000	
7-2-2005-032	STATIONERY	1,000	1,000	
7-2-2005-034	POSTAGE		0	
7-2-2005-052	INSURANCE	3,400	3,400	
7-2-2005-055	LICENSES		0	
7-2-2005-061	WATER	1,000	1,000	
7-2-2005-062	POWER	2,000	2,000	
7-2-2005-065	HEAVY EQUIPMENT REPAIRS/MAINTENANCE	7,000	0	reallocated from PW
7-2-2005-066	BUILDING REPAIRS/MAINTENANCE	1,000	1,000	
7-2-2005-071	MATERIALS/SUPPLIES	5,000	5,000	
7-2-2005-072	TOWN LABOUR	42,004	35,104	
7-2-2005-074	CONTRACTED COSTS	40,000	40,000	
7-2-2005-083	HEAVY EQUIPMENT FUEL/OIL	0	0	
7-2-2005-086	LOADER LEASE		0	
7-2-2005-089	GROUND WATER MONITORING	10,000	10,000	
7-2-2005-094	DUE TO/FROM SOLID WASTE RESERVE			
7-2-2005-400	AMORTIZATION - ENVIRONMENTAL FUND	42,000	42,000	
TOTAL LANDFILL OPERATIONS		249,239	235,058	

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
ENVIRONMENTAL FUND**

	2017	2016
	PROPOSED BUDGET	Approved Budget
ADMINISTRATION		
7-2-2010-001		
7-2-2010-002		
7-2-2010-006		
7-2-2010-013		
7-2-2010-032		
7-2-2010-034		
7-2-2010-071		
7-2-2010-072	55,254	53,745
7-2-2010-073	17,000	17,000
TOTAL ADMINISTRATION	72,254	70,745
GARBAGE COLLECTION/DISPOSAL		
7-2-2015-001	48,447	48,447
7-2-2015-002	6,173	6,173
7-2-2015-006	9,689	9,689
7-2-2015-007		
7-2-2015-065		
7-2-2015-071		
7-2-2015-072	40,000	40,000
7-2-2015-083	8,000	8,000
7-2-2015-084	5,000	5,000
TOTAL GARBAGE COLLECTION/DISPOSAL	117,309	117,309
CAPITAL EXPENDITURES		
7-2-2020-073		
7-2-2020-075		
7-2-2020-080	51,000	51,000

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
ENVIRONMENTAL FUND**

	2017	2016	
	PROPOSED BUDGET	Approved Budget	
TOTAL CAPITAL EXPENDITURES	51,000	51,000	
MATERIALS/SUPPLIES			
7-2-2520-021 PROMOTION			
7-2-2520-071 MATERIALS/SUPPLIES			
7-2-2520-072 TOWN LABOUR			
7-2-2520-074 CONTRACTED COSTS			
TOTAL MATERIALS/SUPPLIES	-	-	
TRANSFER TO/FROM RESERVE			
7-2-3370-617 TRANSFER TO/FROM RESERVES	101,848	65,788	\$102k reserve contribution
TOTAL TRANSFER TO/FROM RESERVE	101,848	65,788	
TOTAL REVENUE	- 591,650 -	539,900	
TOTAL EXPENSES	591,650	539,900	
BALANCE	0	-	

**TOWN OF FORT SMITH
2017 BUDGET PREPARATION
LAND DEVELOPMENT FUND**

	2017	2016
	PROPOSED BUDGET	Approved Budget
REVENUE		
SALE OF LAND		
4-1-5105-250 SALE OF LAND		
TOTAL SALE OF LAND	-	-
LAND LEASE REVENUE		
4-1-5110-251 LAND LEASE REVENUE	-	500
TOTAL LAND LEASE REVENUE	-	500
FORFEITED DEPOSITS		
4-1-5115-252 FORFEITED DEPOSITS		
TOTAL FORFEITED DEPOSITS	-	-
TRANSFER TO RESERVES		
4-1-5120-253 TRANSFER TO RESERVE	-	5,000
TOTAL TRANSFER TO RESERVES	-	5,000
EXPENSES		
TRANSFER TO CAPITAL FUND		
4-2-2005-095 TRANSFER TO CAPITAL FUND		
TOTAL TRANSFER TO CAPITAL FUND	-	-
TRANSFER TO/FROM OTHER OPERATIONS		
4-2-3370-616 TRANSFER TO/FROM OTHER FUNDS		
4-2-3370-617 TRANSFER TO/FROM RESERVES	500	500
TOTAL TRANSFER TO/FROM OTHER OPERATIONS	500	500
SALE OF CAPITAL ASSETS		
4-2-3800-400 (GAIN)/LOSS ON SALE OF CAPITAL ASSETS		
TOTAL SALE OF CAPITAL ASSETS	-	-
AMORTIZATION		
4-2-3900-400 AMORTIZATION EXPENSE		
TOTAL AMORTIZATION	-	-
COST OF LAND SOLD		
4-2-5150-042 COMPUTER SOFTWARE - LANDS		
4-2-5150-140 COST OF LAND SOLD		
TOTAL COST OF LAND SOLD	-	-
LAND FOR TOWN USE		
4-2-5155-141 COST OF LAND - TOWN USE	5,000	5,000
TOTAL LAND FOR TOWN USE	5,000	5,000
DEBENTURE INTEREST		
4-2-5160-109 DEBENTURE INTEREST		
TOTAL DEBENTURE INTEREST	-	-
TOTAL LAND FUND REVENUE	-	5,500
TOTAL LAND FUND EXPENSES	5,500	