



**COUNCIL OF THE TOWN OF FORT SMITH
MEETING 11-16
THE FIRST REGULAR MEETING OF COUNCIL FOR
THE MONTH OF NOVEMBER AND THE
ELEVENTH FOR THE YEAR 2016**

PRESENT: Mayor L. Napier-Buckley D/M K. Smith
Cr. R. Patel Cr. B. McArthur
Cr. A. Kikoak Cr. B. Tuckey
Cr. A. Dumont Cr. E. Bell
Cr. R. Holtorf (Conference Call)

STAFF: K. Morrison, Senior Administrative Officer
K. Reid, Executive Secretary

Meeting 11-16
November 15, 2016

7:00 PM
Council Chambers

A. CALL TO ORDER & CONFIRMATION OF QUORUM

Mayor Napier-Buckley called the meeting to order at 7:00 p.m. and confirmed a quorum of Council was present.

B. APPROVAL OF AGENDA

16-230 Moved by: Cr. Tuckey
Seconded by: Cr. McArthur

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

C. APPROVAL OF MINUTES

Cr. Kikoak requested to view a detailed list of all the phone lines in Town Hall. She felt that there could be potential savings through alternative providers. Administration advised that the Town could potentially move completely to a mobile network, although mobile networks tend to be less robust and reliable. Cr. Kikoak suggested that consultants be hired to find cost savings. Cr. Dumont was concerned with the placement of the new street lights. He felt that they are being placed in areas that are already well lit. Cr. Holtorf suggested that street lights be placed at school bus stops. Administration advised that the project is not complete and that it is a work in progress; however, he will request a progress update. Cr. Dumont requested to work with the Director of Municipal Services and Cr. McArthur on the project.

16-231 Moved by: Cr. Dumont
Seconded by: Cr. Bell

That the minutes of Regular Meeting 10-16 of October 18, 2016 be adopted as presented.

CARRIED UNANIMOUSLY



Cr. McArthur enjoyed the Special Meeting. Cr. Kikoak asked if a survey has been drafted. Administration has received a draft copy of the survey but has not yet reviewed it. Mayor Napier-Buckley requested that the minutes be emailed to Cr. Holtorf.

16-232 Moved by: Cr. McArthur
Seconded by: Cr. Kikoak

That the minutes of Special Meeting SP-06-16 of November 9, 2016 be adopted as presented.

CARRIED UNANIMOUSLY

E. **BUSINESS ARISING FROM THE MINUTES**

Cr. Kikoak made a motion to decrease bill payments to Northwestel. Mayor Napier-Buckley suggested that Administration be requested to research phone providers for cost savings. Cr. Tuckey agrees that the Town pays a significant amount to Northwestel, although she doesn't support a motion to pay less or cut services. She noted that research needs to be done and briefing notes brought to Council. She would support a motion to investigate alternate service providers, but not to stop paying Northwestel. Mayor Napier-Buckley requested a time frame to complete the research. Cr. Kikoak would like a solution within a six-month period. Administration noted that the cost of phone services has increased in the past years and that the Town is in the process of consolidating phonelines. He noted that the landlines are set-up through switchboards and noted the risk in changing this. Additionally, he noted that landlines are required for emergency preparedness and that the Town is looking at implementing intranet between Town facilities. Other options include implementation of a satellite based internet system in the case of communication loss due to a cut fiber optic cable. Cr. Patel felt that researching alternate providers would be a good starting point for cost savings. Administration agreed and felt that it would be important to take time to test new products. He noted that the Town generally does not risk trying new products to avoid exposing the tax payer. Mayor Napier-Buckley noted that budget cuts result in a reduction of services. Cr. Patel does not want to lose services. Cr. Kikoak felt that small businesses should have the opportunity to provide telecommunication services.

16-233 Moved by: Cr. Kikoak
Seconded by: Cr. Patel

That Administration find cost savings from Northwestel or look at alternative providers for telecommunications within a six-month timeline.

CARRIED UNANIMOUSLY

F. **DECLARATION OF FINANCIAL INTEREST**

Mayor Napier-Buckley, Cr. Kikoak and Cr. McArthur declared a financial interest with respect to the Accounts Paid Part II.



G. COUNCIL BUSINESS

a. Introduction and Consideration of Committee Reports

Corporate Services Standing Committee – Cr. Holtorf asked if the Town has an asset management system. Administration advised that Fort Smith has been selected as a pilot community for MACA’s territory-wide asset management software and that they will provide staff support to enter data into the system. Administration advised that the Town has been waiting a year for the implementation of the software. Cr. Bell noted that the map of businesses at the airport is outdated and suggested that it be brought up at TTAB or to the Chamber of Commerce. Mayor Napier-Buckley advised that the map is maintained by the Chamber of Commerce and advised that she would request it be updated. Cr. Bell asked when the next Bylaw Review Meeting would be. Mayor Napier-Buckley advised that the next Bylaw Review Committee meeting is scheduled for November 18, 2016.

16-234 Moved By: Cr. Bell
Seconded By: Cr. Tuckey

That the attached Corporate Services Standing Committee minutes from November 1, 2016, be adopted as presented.

CARRIED UNANIMOUSLY

Accounts Paid List Part I – It was asked if the previous Director of Municipal Services, Mahabub Zaman’s, credit card had been cancelled. Administration confirmed this and advised that any incurred charges were placed while he was Director.

16-235 Moved By: Cr. McArthur
Seconded By: Cr. Holtorf

That the Accounts Paid List Part I for the period ending October 31, 2016, totaling \$478,415.52 be approved.

CARRIED UNANIMOUSLY

Mayor Napier-Buckley passed the Chair to D/M Smith.

Accounts Paid List Part II

16-236 Moved By: Cr. Dumont
Seconded By: Cr. Patel

That the Accounts Paid List Part II for the period ending October 31, 2016, totaling \$6,453.80 be approved.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. BELL, CR. PATEL, CR. DUMONT
ABSTAINED – MAYOR NAPIER-BUCKLEY, CR. KIKOAK, CR. MCARTHUR
CARRIED

D/M Smith passed the Chair to Mayor Napier-Buckley.

2016 Third Quarter Variance

16-237 Moved By: D/M Smith
Seconded By: Cr. Tuckey

That the 2016 Third Quarter Variance Report be accepted as presented.

CARRIED UNANIMOUSLY



JBT Snack Program Donation

16-238 Moved By: Cr. Tuckey
Seconded By: Cr. Patel

That \$500 be donated to the JBT Snack Program.

IN FAVOUR – CR. TUCKEY, CR. MCARTHUR, CR. BELL, D/M SMITH, CR. PATEL, CR. DUMONT
OPPOSED – CR. KIKOAK
ABSTAINED – CR. HOLTORF
CARRIED

Community Services Standing Committee – Mayor Napier-Buckley reminded Council of the consultation meetings with the Waste Management Plan Consultants on November 23, 2016. Administration advised that the Consultants would be in Fort Smith and suggested that Council be involved with the Public Consultation Meeting. Additionally, he advised that a draft copy of the survey would be distributed to Council for review and comments prior to the consultations. Cr. Dumont advised that he would be away during the consultations.

16-239 Moved By: Cr. Tuckey
Seconded By: Cr. Dumont

That the attached Community Services Standing Committee minutes from November 8, 2016, be adopted as presented.

CARRIED UNANIMOUSLY

RAB Motion ATV Corridors – Cr. Kikoak asked when the next community consultation would be. Mayor Napier-Buckley advised that Council is beginning its Strategic Planning Community Consultation process. Administration advised that the surveys have already been drafted. Cr. McArthur does not wish to revisit this during the community consultation.

16-240 Moved By: Cr. Bell
Seconded By: Cr. Holtorf

That no further work be done on the ATV corridor, as per the Master Plan; and

That this be revisited during the next community consultation.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. BELL, D/M SMITH, CR. DUMONT
OPPOSED – CR. MCARTHUR, CR. PATEL, CR. KIKOAK
CARRIED

Town of Fort Smith Christmas Lights Contest – Cr. Tuckey does not feel that the community steps up to this. Cr. Kikoak suggested categories be formed.

16-241 Moved By: Cr. Patel
Seconded By: Cr. Bell

That the Town of Fort Smith sponsor a Christmas Lights Contest where 1st prize is \$150, 2nd prize is \$100, and 3rd prize is \$50; and

That the prize money be used from the miscellaneous budget.

IN FAVOUR – CR. HOLTORF, CR. MCARTHUR, CR. BELL, D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK
OPPOSED – CR. TUCKEY
CARRIED



Municipal Services Standing Committee

16-242 Moved By: Cr. Dumont
Seconded By: Cr. Bell

That the attached Municipal Services Standing Committee minutes from November 8, 2016, be adopted as presented.

CARRIED UNANIMOUSLY

Bylaw 968 Land Acquisition of Lot 52, Plan 11, Snowboard Park

16-243 Moved By: D/M Smith
Seconded By: Cr. McArthur

That Bylaw 968 be brought forward to the Regular Meeting of Council on November 15, 2016 for first and second reading.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. MCARTHUR, D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK
OPPOSED – CR. BELL
CARRIED

b. Enactment of Bylaws:

Bylaw 968 Land Acquisition of Lot 52, Plan 11, Snowboard Park – First Reading

16-244 Moved By: Cr. McArthur
Seconded By: Cr. Patel

That Bylaw 968 Land Acquisition of Lot 52, Plan 11, Snowboard Park be introduced and given first reading.

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it to be in the public interest to acquire the lands described hereunder, and
NOW THEREFORE, the Council of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. THAT the Municipal Corporation of the Town of Fort Smith is hereby authorized to acquire a freehold interest or fee simple title in the following parcel of land from the NWT Power Corporation the whole of Lot 52, Plan 11, FORT SMITH, as shown outlined in red on the attached sketch in “Schedule A”, in consideration for the sum of One Dollar (\$1.00).
2. THAT the Mayor and Senior Administration Officer of the said Municipal Corporation of the Town of Fort Smith, or lawful deputy of either of them are hereby authorized in the name and on the behalf of the Municipal Corporation of the Town of Fort Smith, to execute all such forms of application, deeds, indentures, and other documents as may be necessary to give effect to this Bylaw and to affix thereto the corporate seal of the Municipal Corporation of the Town of Fort Smith as the act and deed thereof, subscribing their names in attestation of such execution.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. MCARTHUR, D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK
OPPOSED – CR. BELL
CARRIED



Bylaw 968 Land Acquisition of Lot 52, Plan 11, Snowboard Park – Second Reading

16-245 Moved By: D/M Smith

Seconded By: Cr. McArthur

That Bylaw 968 Land Acquisition of Lot 52, Plan 11, Snowboard Park be given second reading by title only.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. MCARTHUR, D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK
OPPOSED – CR. BELL
CARRIED

Council Approval for Third Reading of Bylaw 968

16-246 Moved By: Cr. Tuckey

Seconded By: Cr. Patel

That Council approves having Third Reading of Bylaw 968 Land Acquisition of Lot 52, Plan 11, Snowboard Park.

CARRIED UNANIMOUSLY

Bylaw 968 Land Acquisition of Lot 52, Plan 11, Snowboard Park – Third Reading

16-247 Moved By: D/M Smith

Seconded By: Cr. McArthur

That Bylaw 968 Land Acquisition of Lot 52, Plan 11, Snowboard Park be given third reading by title only.

IN FAVOUR – CR. TUCKEY, CR. HOLTORF, CR. MCARTHUR, D/M SMITH, CR. PATEL, CR. DUMONT, CR. KIKOAK
OPPOSED – CR. BELL
CARRIED

c. Mayor and Council

- i. Cr. Tuckey – Cr. Tuckey commended Public Works for their work ensuring the roads were safe during dangerous driving conditions. She requested that the purchase of additional gravel and sand be added to the 2017 Capital Plan.
- ii. Cr. Holtorf – Cr. Holtorf requested that increases in fees for water and sewer be determined to contribute to reserves for replacement infrastructure. He suggested a committee be formed.
- iii. Cr. McArthur – Cr. McArthur commended Public Works for keeping the roads in good condition. He noted that the Department of Transportation/Highways is using a product that is melting the ice on the roads very fast. He noted that the Director of Municipal Services is researching the product.
- iv. Cr. Bell – Cr. Bell was pleased to begin the Strategic Planning process and is looking forward to feedback from the community with respect to the survey. Cr. Bell noted the need for a communications policy which states how the town will relay information to citizens in a timely manner. Cr. Bell thanked the advisory boards for their contributions over the year and noted that ABC is forming a database of partnerships. Cr. Bell is in favour of increasing medivac fees, increasing property tax revenue and generating revenue from lottery licensing. She hopes that the GNWT will provide additional funding.



- v. D/M Smith – D/M Smith commended Town Staff for a great job maintaining the roads. He noted that some residents feel that needs aren't been addressed. He noted that there is priority order in place, although asked if requested aren't met, they be advised why. D/M Smith noted that Fort Smith is one of the few municipalities that maintains sidewalks. D/M Smith asked if correspondence from WBNP, with respect to paving Highway 5, was ever circulated to the Town. Administration confirmed this. D/M Smith is interested in attending the Climate Change Conference.
- vi. Cr. Patel – Cr. Patel thanked Town Staff for maintaining the roads. Cr. Patel was unaware that the Member of Parliament was in Fort Smith. She requested that the Mayor arrange a meeting with the MLA to discuss FSDEA issues. Cr. Patel advised that she attended the MLA's constituency meeting on December 10th. She noted that the GNWT Senior Management positions were downsized and that they are restricting positions and suggested that the Town actively lobby this. Cr. Patel supports financial contributions to reserves for future generations and crumbling infrastructure.
- vii. Cr. Dumont – Cr. Dumont commended Town Staff for maintaining the roads. Cr. Dumont looks forward to the rest of the paving of Highway 5.
- viii. Cr. Kikoak – Cr. Kikoak is hoping to make it to the Community Tourism meeting on Thursday. She hasn't heard if the Christmas Tree would be lit this year. Additionally, she is in favour of creating a Christmas Park.
- ix. Mayor Napier-Buckley – Mayor Napier-Buckley commended Town Staff for maintaining the roads. Mayor Napier-Buckley advised residents to walk carefully on sidewalks during freezing rain conditions. Mayor Napier-Buckley is also in favour of a Christmas Park and suggested the idea be brought to ABC. Mayor Napier Buckley advised that the MLA had a constituency meeting on November 10th. She advised that construction of the new Correctional Centre is continuing even though other MLAs had pressured to cancel the project.
- x. School Survey – D/M Smith noted that a survey was released asking where to cut programs in order implement Junior Kindergarten. He found the survey alarmist for parents to have to consider cutting programs. Cr. Tuckey advised that the survey was approved through the SSDEC as per protocol. It was noted that there were reports and findings found in regards to Junior Kindergarten released earlier in the year that were briefed to Council which could be supported. Cr. Patel advised that the SSDEC would be meeting in Hay River and that the MLAs, except for Minister Sebert, would be attending. Mayor Napier-Buckley noted that the survey was released due to Poverty Framework and Junior Kindergarten with respect to smaller communities and people who are unable to work due to lack of childcare. It was noted that childcare options should not come at the expense of the students. D/M Smith would like Cabinet and ECE to hold a community consultation around the issue. He asked if Council should be concerned that the survey was approved by the SSDEC.



16-248 Moved By: D/M Smith
Seconded By: Cr. Patel

That Mayor and Council write a letter to the Premier and Minister Moses demanding that the GNWT fulfill the previously stated commitment to have community consultation in Fort Smith prior to the implementation of Junior Kindergarten in 2017.

CARRIED UNANIMOUSLY

d. Administration

- i. Vandalism – Administration advised that there has been recent vandalism to Town infrastructure. He noted that the door at the Water Intake was kicked in and that an ATV was driven on the cross-country track. He noted that there has been more vandalism than usual this year. He noted that the accelerated vandalism may be due to the Bylaw Officer being away and the lack of a perceived police presence in the community. Administration noted that vandalism and trespassing are against Territorial and Federal Laws which are RCMP issues. Additionally, he noted that a motion was previously passed to increase enforcement on speeding. Administration advised that the water intake is essential with only a three to four-day water supply if down and noted that the RCMP would not even visit the site after the break-in. Mayor Napier-Buckley noted that there are no redundancies at the Water Intake. Cr. Dumont suggested that the Mayor send a letter to the RCMP Sergeant. Mayor Napier-Buckley advised that Sergeant Snodgrass had previously indicated that he would be delegating to Council monthly although has not yet done so. Mayor Napier-Buckley would request the Sergeant attend the Corporate Services meeting in December and advised that she would meet with him in person with the noted concerns. Administration suggested that the newsletter encourage residents to submit pictures of people abusing Town facilities to get a lead for the RCMP. Mayor Napier-Buckley advised that she would contact JBT, PWK and the Aurora College to advise students to respect Town infrastructure and facilities. Additionally, she suggested that a surveillance system be purchased for at the Water Intake. Administration advised that he would research surveillance and alarm systems.
- ii. Donation Request – Administration advised that a request to use the mezzanine in the beginning of December for a Snow and Ice/Women's Hockey event although he is not confident that construction will be complete by that time. He noted that the request was to Mayor and Council and that he would provide a briefing note if further information is required. D/M Smith noted that Women's Hockey is hosting a tournament in January and asked if the Town could provide the space at that time. Administration advised that a donation request was received for the January event although he is working to clarify what the group is requesting. Cr. Kikoak suggested that Snow and Ice be requested to educate members about using ATVs on Town facilities in exchange for services. Administration will look to partner with the organization on the initiative.

H. **ABSENCE OF COUNCIL MEMBERS**

16-249 Moved By: D/M Smith
Seconded By: Cr. Bell

That Cr. Dumont and Cr. McArthur be excused from the Corporate Services Standing Committee Meeting on November 1, 2016.

CARRIED UNANIMOUSLY



16-250 Moved By: D/M Smith
Seconded By: Cr. Bell

That Cr. Holtorf be excused from the Municipal Services Standing Committee Meeting on November 8, 2016.

CARRIED UNANIMOUSLY

I. DATE OF NEXT COUNCIL MEETING

Corporate Services Standing Committee Meeting – December 6, 2016
Community and Municipal Services Standing Committee Meetings – December 13, 2016
Council Meeting 12-16 – December 20, 2016

J. ADJOURNMENT

16-251 Moved By: Cr. McArthur
Seconded By: Cr. Dumont

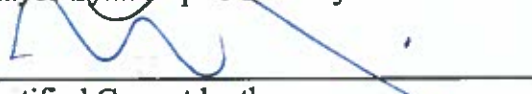
That the meeting be adjourned at 9:59 p.m.

CARRIED UNANIMOUSLY

Minutes adopted this 20th day of December, 2016.



Mayor Lynn Napier-Buckley



Certified Correct by the
Senior Administrative Officer Keith Morrison

K. QUESTION PERIOD

A question period was offered in accordance with policy.