



Town of Fort Smith

Job Description

Lifeguard

POSITION TITLE:	Lifeguard
DEPARTMENT:	Community Services
REPORTS TO:	Aquatics Program Coordinator
CLASSIFICATION:	Part-time Term
LOCATION:	Fort Smith Recreation and Community Centre

Summary of Position

The incumbent is responsible for the public safety of all patrons through proper supervision and adequate discipline. This position also requires that the quality of water is maintained to ensure the safety of the patrons.

Under the direction of the Aquatic lead, the Lifeguard shall work as part of a team committed to the quality, maintenance and care of the Fort Smith Pool and its programs.

Outline of Duties

Assists in proper supervision and adequate discipline and also trains and assists in maintaining and ensuring that the quality of water is safe for patrons by:

- Ensuring water quality by testing every 4 hours for the pool and every hour for the hot tub and enter the data into logbooks.
- Completing cleaning duties outlined in daily cleaning schedule.
- Assisting Lifeguards in minor and major emergencies as directed.
- Answering patron's questions over the phone or in person in a professional manner.
- Learning the proper roles, responsibility and etiquette that is required by a lifeguard.
- Performing miscellaneous job-related duties as assigned by the Aquatic Lead.

Positions Supervised

This position is not responsible for the supervision of other workers.

Responsibilities

Responsible for

- The safety and wellbeing of Ft Smith Recreation and Community Centre pool patrons.
- The maintenance and cleanliness of the pool facility
- The maintenance of skills in the application of life guarding surveillance and rescue techniques

Contacts

This position has regular contact with:

- Members of the public
- Members of Special Needs Populations
- Children and adults for the purpose of instruction

- Co-workers
- Aquatic Lead
- Emergency Medical Services
- Other Town staff

Knowledge, Education and Experience

Incumbent must possess current Bronze Cross certificate as well as CPR-C, First Aid, National Lifeguard.

- Minimum age of 15
- Fort Smith Pool emergency procedures
- Lifesaving Society Public Aquatic Facility Standards
- Thorough knowledge and application of lifeguarding and CPR skills

Working Environment

Incumbent must

- Be able to work where there is a constant background noise >60db
- Maintain constant mental alertness.
- Be willing to climb ladders for access to mechanical areas.
- Be willing to wear the required protective clothing when required.
- Be willing to enter high temperature environments (up to 90 Celsius) for short periods.
- Be willing to work in high humidity environments.
- Be able to engage repetitive motions and lifting and bending as part of regular duties and training.
- Be able to work shift work.

Certification

I have read and understand this job description. I have been informed that it is a general description of the duties, responsibilities and qualifications required for my position which forms the basis for my classification level and against which my performance will be evaluated.

Employee's Signature

Date

I confirm that the job description is an accurate reflection of the requirement of the position.

Aquatics Program Coordinator

Date

Director of Community Services

Date

I approve the delegation of responsibilities outlined herein within the context of the attached organizational structure.

Senior Administrative Officer

Date