



MINUTES

The Municipal Services Standing Committee Meeting was held on Tuesday, April 8th, 2025 @ 7:45 pm within the Town Hall's Council Chambers.

Present: Cr. Benwell, Cr. Karasiuk, Cr. Bathe, D/M Keizer, Mayor Fergusson, Cr. Cox, and Cr. Couvrette
Regrets: Cr. Heaton, and Cr. Tuckey
Staff Present: Tracy Thomas, Senior Administrative Officer
Raveena Brown, Executive Secretary
Andrew Grenier, Director of Municipal Services

A. CALL TO ORDER

Mayor Fergusson called the meeting to order at 7:44 pm and handed the chair to Cr. Benwell.

B. REVIEW

a. Agenda

Moved by: Mayor Fergusson

Seconded by: Cr. Bathe

That the agenda be adopted as ~~presented~~. Amended to add an in-camera session under section F Other Business

PASSED

b. Minutes

Moved by: Cr. Cox

Seconded by: Cr. Karasiuk

The minutes from the Municipal Services Standing Committee Meeting on March 11th, 2025, be adopted as presented.

PASSED

c. Vision and Values

d. Declaration of Financial Interest

C. DELEGATION

D. DIRECTOR'S REPORT

a. The Municipal Services Report for February

Mayor Fergusson expressed her sadness at the ice being removed from the arena, where she spends much of her winter. She noted the presence of the scissor lift and hoped it would be used to install banners and displays showcasing the arena's awards and medals. She also raised the idea, previously discussed at the Community Services meeting, of preparing the arena for September ice in anticipation of the Arctic Winter Games.

Deputy Mayor Keizer shared his excitement about the nearing completion of the pool shutdown and praised the facilities team for their efforts.

Mayor Fergusson inquired whether the Town was switching to an electric ice resurfacer or simply refurbishing the current one. SAO Thomas confirmed that the current unit is being refurbished to extend its life while a new one is on order—a process that takes two years.

Lastly, Mayor Fergusson reflected positively on a recent facility tour, particularly her first visit to the water treatment plant. She commended staff for their dedication and professionalism and appreciated the insight into the Town's complex infrastructure operations.



E. ADMINISTRATION

- a. Briefing Note – Award Water and Sewer Systems Assessment and Strategic Planning

Moved By: Cr. Bathe

Seconded By: Mayor Fergusson

That Council authorize Administration to award the contract of the Water and Sewer Systems Assessment and Strategic Planning project (RFP No. TFS 2025-03) to AECOM in the amount of \$85,864, excluding disbursements and travel.

PASSED

Cr. Couvrette inquired whether the Town's RFP process includes a requirement for contractors to identify any local components, such as the use of local contractors or labour, in the work being proposed.

SAO Thomas responded that while the Town's RFP process does include a note regarding local preference, there is currently no specific clause requiring contractors to identify the use of local labour or services. She acknowledged it as an excellent idea, noting that while some specialized work may make it challenging, including such a requirement would be beneficial moving forward.

F. OTHER BUSINESS

- a. In-Camera Session

Moved by: Cr. Couvrette

Seconded by: Mayor Fergusson

That Council move in-camera in accordance with the Cities, Towns, and Villages Act, Section 23(3)(e) a matter still under consideration and on which Council has not yet publicly announced a decision if discussion in public would likely prejudice the municipal corporation's ability to carry out its activities or negotiations.

In camera at 7:55 pm

PASSED

Moved by: Cr. Couvrette

Seconded by: Cr. Karasiuk

That Council move out of camera at 9:03 pm.

PASSED

G. EXCUSING OF COUNCILLORS

Moved by: Cr. Couvrette

Seconded by: Cr. Cox

That Cr. Heaton and Cr. Tuckey be excused from the Municipal Services Standing Committee meeting on April 8th, 2025.

PASSED

H. DATE OF NEXT MEETING

The next Municipal Services Standing Committee Meeting will be on May 13th, 2025.



Municipal Services Standing Committee Meeting

I. ADJOURNMENT

Moved by: Cr. Karasiuk
Seconded by: D/M Keizer

That the meeting be adjourned at 9:04 pm.

PASSED