

















Town of Fort Smith Municipal Services Committee

Tuesday, June 14, 2022, at 8:15 p.m.

AGENDA

1. Call to Order
2. Declaration of Financial Interest
 - a. Statement of Disclosure of Interest
3. Delegations
4. Review
 - a. Agenda
 - b. Minutes
 - c. Vision and Values
 - d. 2022 Capital Plan
5. Directors Report
6. Protective Services Report
 - a. Fire Department Statistics and Training Reports – May 2022
 - b. Ambulance Department Statistics – May 2022
 - c. Bylaw Department Statistics – May 2022
 - d. May 2022 Graph
7. Advisory Boards
 - a. Sustainable Development Advisory Board
 - i. SDAB Minutes May 2022
8. Bylaw/Policy Review and Development
9. Administration
 - a. Briefing Note- Slope Remediation
 - b. Briefing Note – Fire Hydrant Relocation & Replacement
 - c. Briefing Note- Demolition 61 Portage
 - d. Briefing Note -Integrated Transportation Master Plan
10. Other Business
11. Excusing of Councillors
12. Date of Next Meeting
13. Adjournment

Attached Documents		
 Statement of Disclosure of Interest		
 Vision and Values	 Municipal Services Minutes May 10, 20	
 Ambulance Statistics May 2022.pdf	 May 2022 Fire-EMS Training.pdf	 May 2022 Fire Incidents.pdf
 Bylaw Report May 2022.pdf		 May 2022 graph.pdf
 SDAB Minutes May 5, 2022.pdf		
 BN - Slope Remediation Project	 BN - Fire Hydrant Relocation and Rep	 CG14355 - Fort Smith 2021 Monitoring
 BN - Demolition 61 Portage.pdf	 BN - Integrated Transportation Mas	



Town of Fort Smith
Code of Conduct for Council Members

ATTACHMENT A

STATEMENT OF DISCLOSURE OF INTEREST

Name of Council Member: _____

Date of Disclosure: _____

Council Meeting or

Committee Name: _____

Meeting Date: _____

Agenda Item: _____

Agenda Item Description: _____

Description of type and nature of Interest (i.e., Interest or Conflict of Interest)

Interest: Personal

 Pecuniary

Conflict of Interest:

Signature: _____ Date: _____

Councillor: _____

Office Use Only:

Recorded by _____ at: _____

Initials: _____

Date: _____

Vision

The vision statement outlines what our community wants to be. Our vision statement provides a basis for future decision-making and activities.

The Town of Fort Smith will work with our partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

The mission defines how the Town will operate; it represents what is fundamentally important to us in how we work with each other and represent the citizens of Fort Smith.

- **Welcoming** – we are a friendly community which embraces our visitors, students and residents alike.
- **Innovative** – we take on new challenges in the pursuit of excellence.
- **Sustainable** – we are committed to sustainability in our Town’s operations and development.
- **Unified** – we work with Indigenous governments and our partners to implement our plans and achieve our goals.
- **Committed** – we operate professionally and to the highest ethical standards.



Town of Fort Smith
Municipal Services Standing Committee
Tuesday, May 10, 2022 , at 8:30 pm.

Chairperson: Cr. Campbell

Members Present: Mayor Daniels, Cr. Tuckey Cr. Korol, Cr. Fergusson Cr. Campbell , Cr. Beaulieu, Cr. Pischinger , Cr. MacDonald, D/M Heron,

Regrets:

Staff Present: Cynthia White, Senior Administrative Officer; Amy Weber Executive Secretary, Andrew Grenier Director of Municipal Services

Guests:

1. Call to Order

Cr. Campbell called the meeting to order at 9:05 pm.

2. Delegations

3. Review

a. Agenda

RECOMMENDATION

Moved by: Cr. McDonald

Seconded by: Cr. Fergusson

Agenda – The agenda was reviewed and accepted as presented.

CARRIED UNANIMOUSLY

Discussion – Cr. Fergusson asked if a meeting with the superintendent was booked, not yet executive secretary will book it.

b. Minutes - The Municipal Services Standing Committee Minutes of April 11, 2022, were reviewed and adopted at the Regular Meeting of Council on April 18, 2022

c. Vision and Values – The Vision and Values were reviewed.

d. 2022 Capital Plan – The Capital Plan was reviewed.

Discussion – The SAO gave an update on the purchasing of equipment, administration has made sure that vendors are honoring the contracts (quotes) that were given. Going forward the cost of projects are going to increase so with this please remember that the Capital Plan is a living document. Cr. Campbell suggested having a tour of the CRC to see how the renos are coming along. SAO will book a tour for council.

4. Directors Report

Public Works

- Snow removal in key areas to help with spring melt
- Culverts were being opened with the Hotsy to assist the flowing of water.
- Vacuum trucks were out pumping areas with no drainage as well as areas of known concern.
- Assisted with demolition and removal of unsightly lands

Water Works

- Confined spaces training complete by entire department
- Introductory & Advanced Math courses were attended
- Water plant was switched to ponds, not quite on summer operations
- Water valves around the town center are being filled in from settling

Facility & Maintenance

- Arena – Ice surface cleared, paint removed and ready for summer activities
- Facilities staff assisted with the unsightly lands
- Problems with garbage pick up have been resolved in the short term
- Safety training (confined spaces) online has started for 2022.

Discussion – D/M Heron asked about the parks around town, the director stated that culverts are going to be installed and paving will also be happening, playground need to be tilled and need to be seeded.

5. Protective Services Report

The SAO gave a report to council, EMR course will be offered, we have a person internally to deliver it. The unsightly lands letters have gone out to 150 residents around the town. There have been some appeals come back, SAO suggested to council that they set aside a day to hear appeals for unsightly lands. Council would also like to meet with the director of protective services.

6. Advisory Boards

- a. Sustainable Development Advisory Board
 - i. SDAB – No Quorum April 2022

7. Administration

2022 Paving Project

RECOMMENDATION

Moved by: Cr. McDonald

Seconded by: Cr. Fergusson

That Council approves the capital expenditure of \$5,484,673.30 for the 2022 paving project with the identified changes , removing paving around St.Isadores cemetery and maintenance of breaks and street corners as identified above and the work be awarded to NWT Construction.

That Council approves the remaining funds required for the project to be allocated from the Gas Tax Fund.

CARRIED UNAMIOUSLY

Home Occupation Business

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: Cr. Tuckey

That DPA-011-22, submitted by Melanie Jewell, to operate a Home Occupation Business, Melanie Jewell Art. , from Lot 1304, Plan 1788; 51 Caribou Crescent, in Fort Smith be approved.

CARRIED UNAMIOUSLY

8. Date of Next Meeting

Tuesday June 14 , 2022

9. Adjournment

RECOMMENDATION

Moved by: Cr. McDonald

Seconded by: Cr. Fergusson

The meeting be adjourned at 10:20 pm

CARRIED UNAMIOUSLY



Town Of Fort Smith Protective Services

Box 147 - 174 McDougal Road Fort Smith NT

Fort Smith NT X0E 0P0

PH : 867-872-2674

Page 1 of 1

Date

Jun 1 22

Incidents

Number	Date	Alarm Time	Response Type Description	Address
22-014	May 22 22	09:31:00	Investigation (no fire)	24 Polar Cr, FORT SMITH
22-013	May 21 22	13:11:00	False Alarm	13 Rupert Avenue (Arena), FORT SMITH
22-012	May 7 22	12:08:00	False Alarm (Good Intent)	8 Mercredi Av, FORT SMITH
22-011	May 6 22	15:30:00	Rubbish	10 Caribou Ct, FORT SMITH

4 Records Printed

Date

Jun 1 22

Town Of Fort Smith Protective Services

Box 147 - 174 McDougal Road Fort Smith NT

Fort Smith NT X0E 0P0

PH : 867-872-2674

Meeting/Training List

Date	Number	Session Type	Subject/Meeting Type	Instructors
May 26 22	22-037	Joint Training	Wildland URban Interface	
May 25 22	22-036	Joint Training	Wildland URban Interface	
May 19 22	22-035	Joint Training	EMR Course	
May 18 22	22-034	Joint Training	Wildland URban Interface	CPT Starling Brent
May 15 22	22-033	Joint Training	EMR Course	CPT Van Mourik Saskia
May 14 22	22-031	Joint Training	FireSmart Event	
May 14 22	22-032	Joint Training	EMR Course	CPT Van Mourik Saskia
May 12 22	22-030	Special Train	Special Train	
May 11 22	22-029	Joint Training	Hoses & Appliances, Water Supply	CPT Turner Jeff,DC Short, Jami
May 10 22	22-028	Special Train	Special Train	
May 8 22	22-027	Joint Training	EMR Course	CPT Van Mourik Saskia
May 7 22	22-026	Joint Training	EMR Course	CPT Van Mourik Saskia
May 6 22	22-025	Joint Training	EMR Course	CPT Van Mourik Saskia
May 4 22	22-024	Joint Training	Auto Extrication, Size-up, Fir...	CPT Cox Karl,CPT Van Mourik Saskia
May 3 22	22-023	Joint Training	Joint Training	
May 2 22	22-022	Joint Training	EMR Course	CPT Van Mourik Saskia
May 1 22	22-021	Joint Training	EMR Course	CPT Van Mourik Saskia

17 Records Printed

Fort Smith Volunteer Ambulance Monthly Report

May-22

Date	Start Time	Incident/Activity	# of Crew	End Time	Run #
2022-May-01	1:17	M	2	4:08	139
2022-May-03	12:02	M	2	13:50	140
2022-May-03	23:08	1	2	23:20	141
2022-May-06	13:05	M	2	15:00	142
2022-May-06	17:28	M	2	19:00	143
2022-May-12	11:25	1	3	12:30	144
2022-May-14	8:20	M	2	10:50	145
2022-May-15	5:30	M	2	7:05	146
2022-May-15	22:31	M	2	0:15	147
2022-May-16	11:38	1	2	12:30	148
2022-May-17	3:55	M	2	5:55	149
2022-May-19	12:00	M	2	14:15	150
2022-May-19	23:40	M	2	1:40	151
2022-May-21	16:23	2	2	17:15	152
2022-May-21	23:12	1	2	0:00	153
2022-May-22	22:04	1	2	23:10	154
2022-May-23	0:19	M	2	2:20	155
2022-May-24	20:51	M	2	10:35	156
2022-May-28	11:35	2	3	13:30	157

Type of Call	May-22	Year to Date	Last Month
Code 1 = Life treating incident	5	41	5
Code 2 = non Life threatening incident	2	47	3
Code 3 = Fire support	0	0	0
Code Medevac = Medevac flight support	12	61	14
Code Transfer = Transfer of patient	0	0	0
Code Zulu = Transfer of deceased person	0	7	2
Total	19	156	24

Total Estimate Person Hours	88.5	Year to Date:	457.02
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Town Of Fort Smith Protective Services

Box 147 - 174 McDougal Road Fort Smith NT

Fort Smith NT X0E 0P0

PH : 867-872-2674

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Date

Jun 1 22

Bylaw Infractions

Officer	Date	Bylaw Incident N...	Bylaw	Infraction
FD22 Wiedrick Adam	May 4 2022	22-072	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 4 2022	22-070	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 4 2022	22-074	Animal Control B...	5.1 No owner shall allow their dog to run at large
FD22 Wiedrick Adam	May 5 2022	21-145	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-146	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-144	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-149	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-123	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-111	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-160	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-118	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-143	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-162	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-182	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-171	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-175	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-179	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-113	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-155	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-110	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-125	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-136	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-213	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-207	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-170	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-133	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-163	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-119	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-108	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-126	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-161	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-114	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-148	Unsightly Lands ...	No owner of a property shall allow his or her property to be...

Jun 1 22

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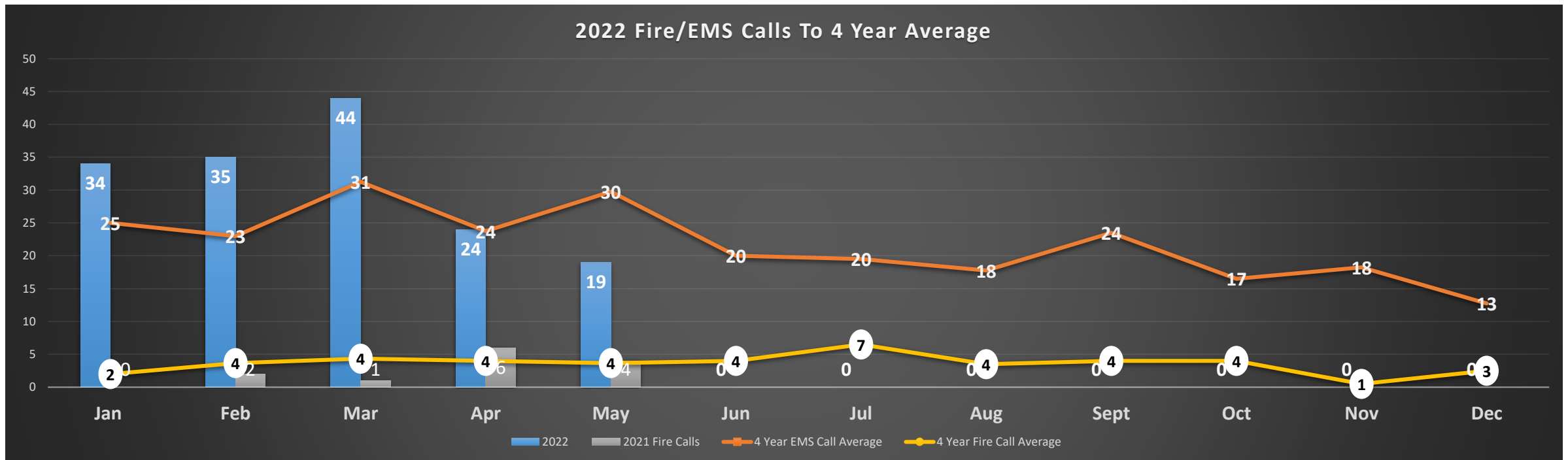
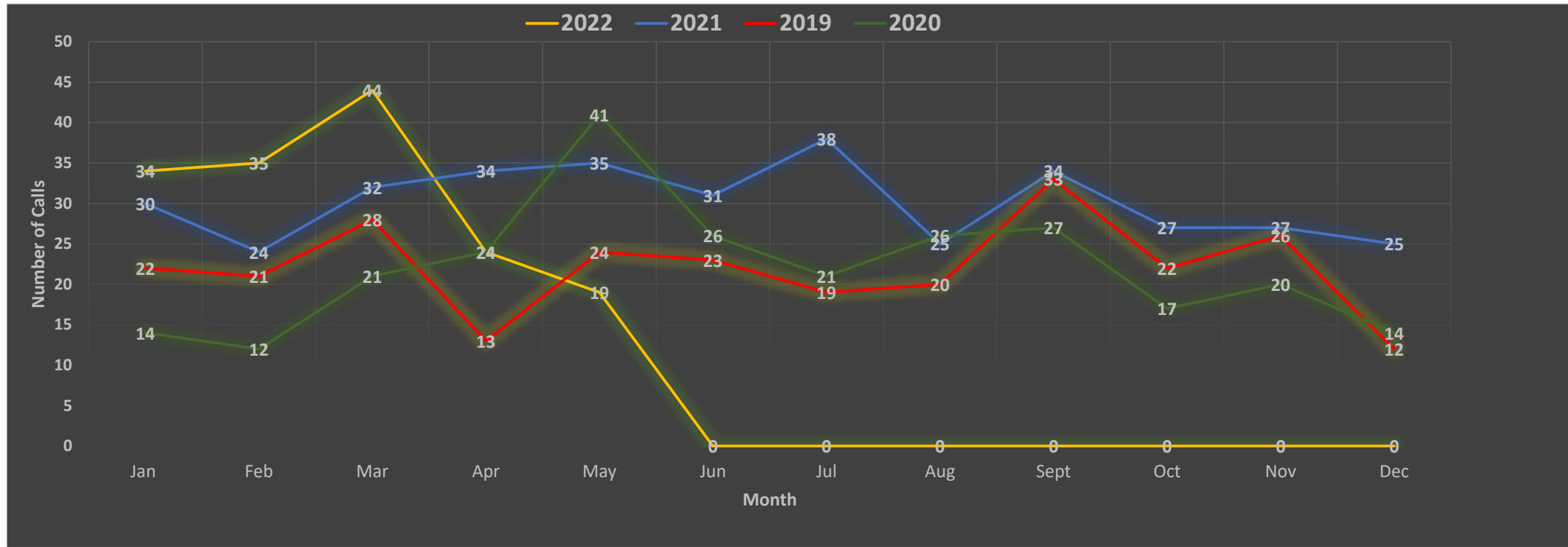
Bylaw Infractions

Officer	Date	Bylaw Incident N...	Bylaw	Infraction
FD22 Wiedrick Adam	May 5 2022	21-120	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-122	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-139	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-159	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-134	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-209	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-157	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-128	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-156	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-116	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-135	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-152	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-150	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-166	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-205	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-132	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-103	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-167	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-165	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-180	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-138	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-140	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-181	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-137	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-107	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-201	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-106	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-204	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-216	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-211	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	21-206	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	22-071	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	22-063	Unsightly Lands ...	No owner of a property shall allow his or her property to be...
FD22 Wiedrick Adam	May 5 2022	22-075	Animal Control B...	5.1 No owner shall allow their dog to run at large
FD22 Wiedrick Adam	May 13 2022	22-076	Animal Control B...	8.1 dog bite with out provocation
FD22 Wiedrick Adam	May 17 2022	22-077	Animal Control B...	5.1 No owner shall allow their dog to run at large
FD22 Wiedrick Adam	May 17 2022	22-078	Traffic Bylaw	11 Speeding (1-15 KPH over limit)
FD22 Wiedrick Adam	May 30 2022	22-079	Fire Protection	6(d)(ii) Obstructing a fire lane or water supply

Bylaw Infractions

Officer	Date	Bylaw Incident N...	Bylaw	Infraction
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71 Records Printed





BRIEFING NOTE

To: Municipal Services Standing Committee

Date: June 14, 2022

Subject: Slope Monitoring Program

Purpose:

To provide Council with an update on the Slope Remediation Design and Construction Plan.

To present an ongoing monitoring plan for Council's consideration.

Background:

Funding for this project, in the amount of \$166,720, was received in 2017 through Federal Climate Change Adaptation Funding. This funding did not require a contribution from the Town of Fort Smith.

In December 2018, Wood Environment & Infrastructure Solutions was awarded the work in the amount of \$149,972.00. The scope of work for this project was to review previously completed slope studies for three locations: the sewage lagoon, a downtown sector, and Axe Handle Hill, and prepare remediation designs and construction drawings for a 4.5km section of the slope. As per the RFP the focus of the work was to develop remediation plans and construction drawings which would aim to flatten the slope via cutting and filling.

Through the research phase it became clear that remediating the whole of the slope within municipal boundaries was unrealistic from both a cost perspective and logistically.

The project was then shifted to the development of a monitoring plan to support localized remediation and treatment as required. The focus of the monitoring plan was identified to address three key areas in which the municipality has high risk infrastructure: the raw water intake, the sewage lagoon, and the cemetery/arena. Currently, there is a large gap in data, making it impossible to determine the rate of movement of the slope and which areas might be at the highest risk of sliding. The monitoring plan is meant to support future decision-making regarding allocating or acquiring funding for remediation purposes. It is important to note that

not all the land along the slope belongs to the municipal government, so the data can also be used to advocate to other levels of government and private owners to engage in remediation efforts or implementation of safety strategies on their land.

Attached is a proposed monitoring plan presented by Wood's Environmental.

To date \$66,183.58 of the funding has been expended, leaving sufficient funds available to complete the Summer 2022 monitoring recommendations at a cost of \$78,500. This would essentially expend the contract monies.

Council may wish to allocate additional funds to engage Wood's in seeking out and developing submissions for funding, such as the federal Disaster Mitigation and Adaptation Fund. Any funds obtained through external sources would be to support ongoing monitoring and the implementation of the borehole investigation program and monitoring currently recommended.

Should Council wish to implement the ongoing summer monitoring program, whether or not external funding is obtained, an additional \$58,500 per year would need to be added to the Capital Budget for this program. The actual amount would be dependent on how frequently Council would like to commit to having LiDAR data obtained for analysis and comparison.

Recommendation

For Council consideration and direction.



BRIEFING NOTE

To: Municipal Services Committee

Date: June 14, 2022

Subject: Fire Hydrant Relocation and Replacement

Purpose:

To request approval to award a tender for the relocation and replacement of two fire hydrants.

Background:

As a part of the ongoing infrastructure renewal, fire hydrant upgrades occur annually. There is currently \$10,000/year in the capital budget for this ongoing project.

This year two hydrants have been identified as needing to be both relocated and replaced. Both hydrants are currently impeding on the use of resident driveways, on Wilderness Road and Field St. Given the additional work of moving the hydrants and the increasing costs being experienced in the construction sector, the current budget is not sufficient to complete the identified work.

A tender for this work was posted and closed on June 3, 2022, with only one respondent, Precision Industries, in the amount of \$64,941.13 to complete the work at both locations.

This would require an additional \$54,941.13 dollars to be allocated to the Fire Hydrant Replacement capital budget, which can be allocated from the Canada Community-Building Fund (formerly Gas Tax Fund).

Recommendation

That an additional \$55,000 be allocated to the Fire Hydrant Replacement budget from the Canada Community-Building Fund.

That the relocation and replacement of the fire hydrants be awarded to Precision Industries at a cost of \$64,941.13.



BRIEFING NOTE

To: Municipal Services Committee

Date: June 14, 2022

Subject: Demolition of Building at 61 Portage Ave

Purpose:

To request approval to award the tender to demolish the building at 61 Portage Ave.

Background:

In 2021, 61 Portage Ave. was purchased by the Town of Fort Smith during a property tax auction. The previous owner of the building was a corporation which was no longer in existence and the taxes were not collectible from the corporation. This property was essentially abandoned and became derelict. As it is adjacent to Conibear Park and the Town is undertaking improvements to this central greenspace, it became clear that the Town must purchase the property and have the buildings demolished, with the intent of developing parking for Conibear Park.

A tender was issued for the demolition. Seven tenders were pulled, five of which were local contractors. Three bids were received, all from local contractors. The lowest bid was received from Fort Smith Construction, at \$74,500.

Funds for the removal of buildings from this property and paving were obtained through ICIP funding. This funding covers 75% of project costs and the Town is responsible for 25% which would be allocated from CPI.

Recommendation:

That the tender for the demolition of the building at 61 Portage Ave., be awarded to Fort Smith Construction in the amount of \$74,500.



BRIEFING NOTE

To: Municipal Services Committee

Date: June 14, 2022

Subject: Integrated Transportation Master Plan – School Zones

Purpose:

To update Council on the Integrated Transportation Master Plan.

Background:

As a part of the ongoing infrastructure renewal and supporting community safety and enjoyment of our roads, sidewalks, and trail system, the development of an Integrated Transportation Master Plan was commissioned in 2021. This project is entering into the second community engagement phase and a final draft report will be presented to Council in August.

However, there are some items noted in the “What We Heard Report” that was generated after the first round of community engagement, that Council may wish to see addressed this summer. These are focused primarily around the school zones and include additional signage and modifications to the crosswalks which would raise the crosswalk and additional painted indicators on the roadway. Additionally, a portable radar speed sign would be purchased, which would be used as a traffic calming measure in the school zone and other areas of concern within the community.

Attached are samples of the signage, including flashing indicators, the raised and painted crosswalks, and the radar speed sign.

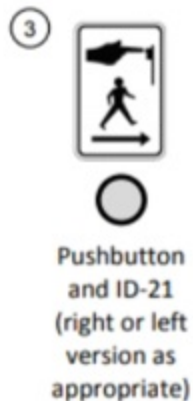
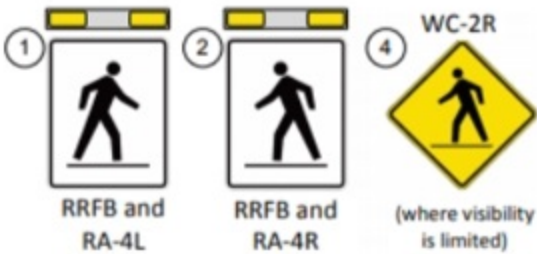
The raised crosswalks would be added to the paving project. Town staff will be responsible for the painting of crosswalks, and the purchase of signage would go out to tender.

In the current Capital Budget, there are no additional funds allocated for these upgrades, however \$50,000/year was allocated from 2023 to 2025 to support implementation of the plan, with the expectation of securing additional funding through external sources. At this time, it may be prudent to move the 2023 allocation forward to begin implementation.

Recommendation

For Council consideration and direction.

GENERAL CASE

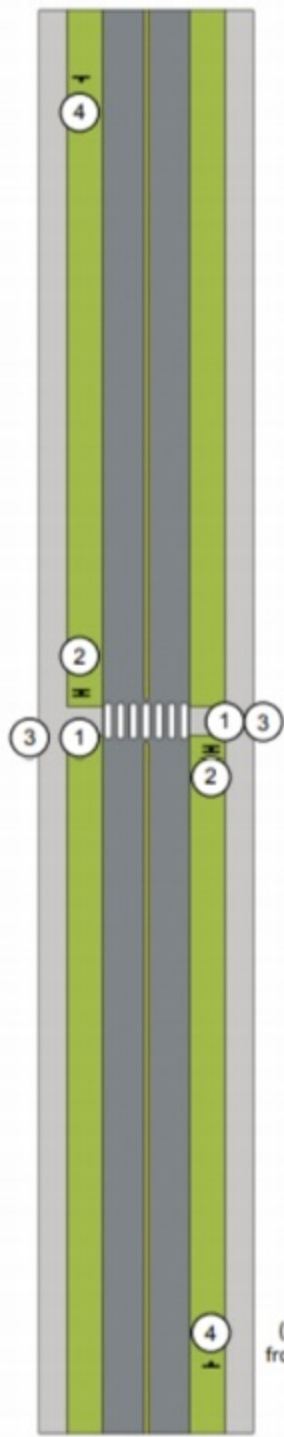


Sign placement should be in advance of pavement markings where practical

- Ensure provision of:
- Adequate sight distance
 - Artificial lighting
 - Curb cuts and ramps
 - Sidewalk connectivity
 - Stopping prohibitions
 - Passing restrictions

Layout shows only recommended components for GENERAL CASE

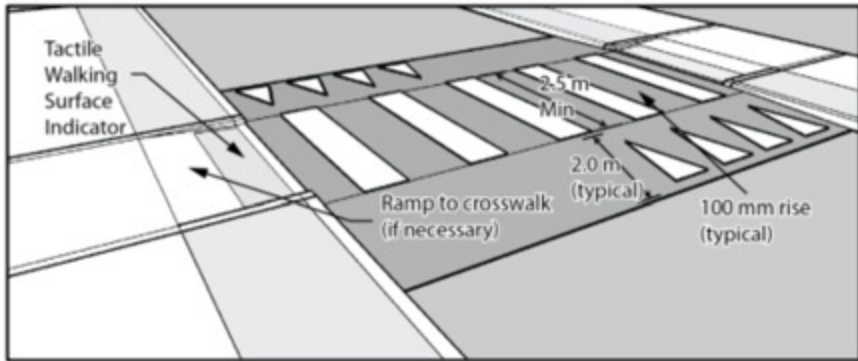
Desirable and optional components are described in Table 4



(50 – 150 m from crossing)

not to scale





**Figure X:
Crosswalk**

Raised

Source: Transportation Association of Canada: Canadian Guide to Traffic Calming