










**Town of Fort Smith
Town Council Meeting
Agenda**

May 17, 2022, 7:00 p.m. – Council Chambers

A. Call to Order and Confirmation of Quorum	
B. Approval of Agenda	
C. Presentations a. RCMP Police Report April 2022 b. Dennis Bevington – General Rate Application	 Fort Smith Policing Report 2022-04.pdf
D. Approval of Council Minutes a. Council Minutes 04-22	 Regular meeting of Town Council Minut
E. Business Arising from the Minutes	
F. Declaration of Financial Interest a. Statement of Disclosure of Interest	 Statement of Disclosure of Interest
G. Council Business	
a. Introduction and Consideration of Committee Reports i. Corporate Services ii. Community Services iii. Municipal Services	   Corporate Services Community Services Municipal Services -May 03 2022 Minut Minutes May 10, 20 Committee Minutes
b. Enactment of Bylaws and Policies Bylaw # 1034	 Bylaw 1034 Appoint a Bylaw Officer Adar
c. Appointments	
d. Mayor and Council/Board Representative Updates	
e. Administration Pool Operations	
H. Proclamations	
I. Absence of Council Members	
J. Date of Next Council Meeting	
K. Adjournment	
L. Question Period	

FORT SMITH
POLICING REPORT
April 2022



Fort Smith RCMP Detachment
G Division
Northwest Territories



The Fort Smith RCMP Detachment responded to a total of 161 calls for service to the Town of Fort Smith during the month of April 2022.

Community Action Plan (C.A.P.) Community Priorities Initiatives:

The current fiscal year priorities Initiatives are identified as:

- 1) Road Safety
- 2) Police / Community Relationships
- 3) Reconciliation & Youth

1) This month the detachment addressed the issue of Road Safety by:

This initiative is enforcement based – focusing on road safety through targeted enforcement activities (checkstops, stopping vehicles leaving licensed establishments, etc.), and also by investigating complaints made by members of the public. Police received six reports of possible impaired drivers from members of the public during the month of April. Police were unable to locate the vehicle or charge the driver in all instances.

The Community assisted the priority by: reporting suspected impaired drivers to the RCMP

2) This month the detachment addressed the issue of Police / Community Relationships by:

This initiative is focused on maintaining good communication with our community partners (governments, partner agencies, etc.). This includes attending meetings, the sharing of information, and RCMP involvement in community activities.

Sgt. Cormier was unable to attend to the council meeting in April. Sgt. Cormier is set to attend to the next scheduled one in May.

The Community assisted the priority by: Inviting RCMP to attend meetings and participate in activities

3) This month the detachment addressed the issue of Reconciliation & Youth by:

This initiative is focused on building and strengthening relationships with our Indigenous Communities. This will be done through activities focusing on Reconciliation, and involvement with youth activities. We are actively seeking input from our community partners on how we can better interact with youth, and also what activities we can undertake in the spirit of reconciliation.

April (month) – Members (Cpl. Leduc) continue to be involved in numerous activities in the community involving youth. (IE: Toddler time, Moms and Tots, etc).

The Community assisted the priority by: Invitation from members of local governments & partner agencies for RCMP to meet with them.

Notable Occurrences for the Month:

April 4th – Members assisted Social Services in apprehending a child that required to be relocated. The matter was dealt with no issues.

April 7th – Members received a call from a male reporting that his lugnuts were loosened overnight on his vehicle. Members attended and had no lead to investigate further. Matter was reported for information purposes.

April 7th – Members were called to a Break and Enter and the Fields Store (old location). Nothing was missing at the store, nor was there leads for members to investigate further.

April 7th – Members received a report of a fraud from an individual who attempted to purchase a cat online and never received the animal.

April 9th – Members received a call reporting someone with firearms that were not kept safe. Matter is currently before the courts.

April 9th – Members received a call to assist an individual that had a snowmobile accident at Labyrinth Lake resulting in injuries. The matter was not suspicious in nature, and subject was medically transported by helicopter.

April 13 – Members received a call from homeowners advising that a suspicious individual was knocking at doors trying to sell some jewelry. Patrols were made and the suspect was not located.

April 17th – Members received a call of a sudden death at Rennie Lake. Members attended via helicopter and assisted the Coroners office with the investigation. The matter is still under investigation.

April 30th – Members received a report of an assault causing bodily harm where an individual was assaulted with a knife. The subject was medically transported to Edmonton as a result of it. The matter is still under investigation.

The Fort Smith Detachment responded to a total of 15 complaints under the Mental Health Act involving individuals who had threatened harm to themselves. These types of complaints are very time sensitive and require immediate attention as to mitigate the potential harm. It typically results in the RCMP apprehending the individual and escorting them to the hospital for assessment by medical professionals.

There were a total of 11 calls for service related to missing person(s) or well being checks. These types of files are typically very labour intensive as they have the potential to be very serious and thus a significant amount of effort is put in at the onset of a complaint being received. All 11 calls had a positive outcome.



There were 12 calls for service relating to assaults and 1 call for service involving assault with a weapon or causing bodily harm. 4 of these files are still under investigation with charges pending

The Fort Smith Detachment is actively recruiting guards – specifically people who are able to work 1:00am to 9:00am. See the attached advert for details, contact the Detachment if interested.

The Fort Smith Detachment will also be looking at hiring a new detachment clerk in the near future. The advertisement has yet to be approved, and will be shared once it is completed.

2021 - 2022 Staffing Rotation and Planning Cycle

Current Detachment Strength

- 1) Sgt. Jon Cormier (temporarily relieving in Fort Smith from Fort Simpson)
- 2) Cpl. Stephanie Leduc (parental leave)
- 3) Cst. Jordan Norstrom
- 4) Cst. Jason Emmons
- 5) Cst. Darryl Nadeau
- 6) Cst. Shawn Gibson
- 7) VACANT
- 8) VACANT

Sgt. Jon CORMIER
Detachment Commander
Fort Smith RCMP Detachment

External Distribution List:

Insp. Barry LAROCQUE – District Policing Officer

S/Sgt. Ken BEARD – District Advisory NCO

Documents Included:

Occurrence Statistics

Guard advertisement

Clerk advertisement

OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	10	57	30	234
Sexual Offences	0	1	1	26
Break and Enters (Residence & Business)	1	11	4	23
Theft of Motor Vehicle	1	2	0	13
Theft Under \$ 5000.00	4	18	2	63
Theft Over \$ 5000.00	0	0	0	2
Drugs (Possession)	1	2	1	4
Drugs (Trafficking)	1	2	1	14
Liquor Act	6	34	13	138
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief (total)	42	112	34	395
Causing a Disturbance	10	21	1	45
Mischief - damage to property	6	12	9	69
Mischief - obstruct enjoyment	26	79	24	281
Impaired Driving	6	21	11	97
Other Complaints	26	159	59	655
Total Violations	98	419	156	1664
Total Calls for service	161	608	182	2103



JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	0	3	2	23
Victim Services Referral - Declined	5	26	7	102
Victim Services - Proactive Referral	0	2	1	7
Victim Services - Not Available	0	0	0	0
Restorative Justice Referrals	0	0	0	2
Emergency Protection Orders (Detachment Initiated)	0	2	0	9
ODARA Reports	2	14	7	58
Prisoners Held	8	32	14	117
Prisoners Escorted	0	2	1	12
Prisoners Held non-PROS Agency	0	0	0	0
Prisoners Escorted Non-PROS Agency	0	0	0	0
Liquor Destroyed Immediately	0	0	2	9



COMMISSIONAIRES

TRUSTED • EVERYDAY • EVERYWHERE

Part Time Casual Employment Opportunities

Guard positions with the Commissionaires at the RCMP Detachment in Fort Smith.

Accepting all applicants specifically for the following:

Shift Schedule: 1:00 AM to 9:00 AM

Hourly rate: \$31.16 an hour

Guards are responsible for the monitoring and well-being of prisoners while in the care of the Police.

Applicants must pass an Enhanced Clearance check, be capable of working independently and shift work.

First Aid and CPR is an asset.

Please contact Fort Smith RCMP for details on how to apply

RCMP Fort Smith Detachment.

PO Box 26, 79 Portage Avenue

Fort Smith, NT X0E 0P0

Detachment Services Assistant

[Share this page](#)

Reference number: RCM22J-017020-000328

Selection process number: 22-RCM-EA-G-NWT-FTSMITH-106959

Royal Canadian Mounted Police
Fort Smith (Northwest Territories)
CR-05 - SP-CK-05

\$55,543 to \$60,130 ((plus isolated post allowance))

For further information on the organization, please visit [Royal Canadian Mounted Police](#)

Closing date: 17 May 2022 - 23:59, Pacific Time

Who can apply: Persons residing in Fort Smith (NT), and within a 800 kilometre radius of Fort Smith (NT) .

[Apply online](#)

Important messages

We are committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you need to be accommodated during any phase of the evaluation process, please use the Contact information below to request specialized accommodation. All information received in relation to accommodation will be kept confidential.

Assessment accommodation

Your responses to the screening questions will be used as the primary source in determining whether you meet the screening requirements. If you do not fully complete the screening questions as instructed, you may be screened out. You must clearly demonstrate in your screening questions how you meet the education and/or experience (essential and asset).

Duties

A Detachment Services Assistant provides administrative and operational support services for police officers and other employees at a Royal Canadian Mounted Police (RCMP) detachment. This position also provides front counter and telephone assistance, services and information to the general public.

English: <https://emploisfp-psjobs.cfp-psc.gc.ca/psrs-srfp/applicant/page1800?poster=1777536&toggleLanguage=en>

French: <https://emploisfp-psjobs.cfp-psc.gc.ca/psrs-srfp/applicant/page1800?poster=1777536&toggleLanguage=fr>



**COUNCIL OF THE TOWN OF FORT SMITH
MEETING 04-22
THE FOURTH REGULAR MEETING OF COUNCIL FOR
THE MONTH OF APRIL AND THE
FOURTH FOR THE YEAR 2022**

PRESENT: Mayor F. Daniels D/M K. Heron
 Cr. K. Campbell Cr. L. Tuckey
 Cr. D. Fergusson Cr. J. Macdonald
 Cr. D. Korol

REGRETS: Cr. A. Pischinger, Cr. L. Beaulieu

STAFF: C. White, Senior Administrative Officer
 A. Weber, Executive Secretary

GALLERY:

Meeting 04-22	7:00 PM
April 19, 2022,	Town Hall Council Chambers

A. **CALL TO ORDER & CONFIRMATION OF QUORUM**

Mayor Daniels called the meeting to order at 7:00 p.m. and confirmed a quorum of Council was present.

B. **APPROVAL OF AGENDA**

22-052 Moved by: Cr. Fergusson Seconded by: Cr. Campbell

The agenda be adopted as amended.

CARRIED UNANIMOUSLY

C. **PRESENTATIONS**

a. RCMP Delegation – The RCMP Police Report for March 2022 was reviewed.

RCMP wasn't available at the time of this meeting

D. **APPROVAL OF MINUTES**

22-053 Moved by: Cr. Korol Seconded by: Cr. Fergusson
--

That the minutes of Regular Meeting 03-22, March 15, 2022, be adopted as presented.

CARRIED UNANIMOUSLY



E. **BUSINESS ARISING FROM THE MINUTES**

F. **DECLARATION OF FINANCIAL INTEREST**

- a. Statement of Disclosure of Interest

G. **COUNCIL BUSINESS**

- a. Introduction and Consideration of Committee Reports

Corporate Services Standing Committee

22-054 Moved by: Cr. Tuckey
Seconded by: Cr. Korol

That the Corporate Services Standing Committee minutes from March 01, 2022, be adopted as presented.

CARRIED UNANIMOUSLY

DP-A-005-022

22- 055 Moved by: Cr. Korol
Seconded by: Cr. Fergusson

That DP A-005-22, submitted by Robyn Brown, to operate a Home Occupation Business, Early Bird Homestead, from Lot 635, Plan 319; 28 Warbler Crescent, in Fort Smith be approved.

CARRIED UNANIMOUSLY

DP A-006-22

22-056 Moved by: Cr. Tuckey
Seconded by: Cr. Korol

That DP A-006-22, submitted by Troy Ellsworth, to operate a Home Occupation Business, R. Troy Ellsworth, from Lot 13, Block 19, Plan 220; 10 Partridge Avenue, in Fort Smith be approved.

CARRIED UNANIMOUSLY

DPA-007-22

22-057 Moved by: Cr. Korol
Seconded by: Cr. Fergusson

That DPA-007-22, submitted by Brain Ladouceur, to operate a Home Occupation Business, Northwest Thermalux, from Lot 597, Plan 319; 106 Wilderness Road, in Fort Smith be approved.

CARRIED UNANIMOUSLY

**DP A-008-22**

22- 058 Moved by: Cr. Fergusson
Seconded by: Cr. Korol

That DP A-008-22, submitted by Alexa Linaker, to operate a Home Occupation Business, Crawford Contracting, from Lot 1689, Plan 4137; 14 Penguin Drive, in Fort Smith be approved.

CARRIED UNANIMOUSLY

DP A-009-22

22-059 Moved by: Cr. McDonald
Seconded by: Cr. Fergusson

That DP A-009-22, submitted by Beckie Linaker, to operate a Home Occupation Business, Beckie Linaker Janitorial Services, from Lot 878, Plan 837; 56 Tamarac Crescent, in Fort Smith be approved.

CARRIED UNANIMOUSLY

NTPC Rate Increase

22- 060 Moved by: Cr. McDonald
Seconded by: Cr. Fergusson

That the Town of Fort Smith be proactive as an Intervener in the process of rate changes by NTPC

CARRIED UNANIMOUSLY

Operation & Maintenance Funding

22-062 Moved by: Cr. Fergusson
Seconded by Cr. Campbell

That Council approves the Operations and Maintenance Funding Contribution Agreement with MACA for fiscal year 2021-2022 in the amount of \$2,190,000.

CARRIED UNANIMOUSLY

Water & Sewer Subsidy Funding

22-063 Moved by: Cr. Fergusson
Seconded by Cr. Korol

That Council approves the Water and Sewer Subsidy Funding Contribution Agreement with MACA for fiscal year 2022-2023 in the amount of \$606,000.

CARRIED UNANIMOUSLY

Community Services Standing Committee

22-064 Moved by: Cr. Fergusson
Seconded by: Cr. Campbell

That the Community Services Standing Committee minutes from March 08, 2022, be adopted as presented.

CARRIED UNANIMOUSLY



CRC Renovations Update

22-065 Moved by: Cr. Tuckey
Seconded by: Cr. Fergusson

That an additional \$65, 000 be allocated from CPI to the CRC renovation capital fund to cover the cost of FF&E and upgrades/repairs to the pool AHU and heating.

CARRIED UNANIMOUSLY

Acting SAO

22- 066 Moved by: Cr. Korol
Seconded by: Cr. Fergusson

That Emily Colucci be appointed as Acting SAO from April 29,2022 5:00pm until May 10, 2022, 830 am.

CARRIED UNANIMOUSLY

Housing Study

22- 067 Moved by: Cr. Korol
Seconded by: Cr. Fergusson

That council will engage with Housing NWT to develop a community housing plan.

CARRIED UNANIMOUSLY

Donation

22- 068 Moved by: Cr. Korol
Seconded by: Cr. Campbell

That council allocate \$ 2500.00 from the Wood Buffalo Frolics fund to help offset the costs of bringing Don Burnstick to Fort Smith for 2 shows in May 2022, and to also donate the arena & set up in kind.

CARRIED UNANIMOUSLY

Municipal Services Standing Committee

22-069 Moved By: Cr. Korol
Seconded By: Cr. Fergusson

That the Municipal Services Standing Committee minutes from March 08, 2022, be adopted as presented.

CARRIED UNANIMOUSLY



Tractor

22-070 Moved by: Cr. Fergusson
Seconded by: Cr. Campbell

That Council approves the capital expenditure of \$85,725 to purchase a tractor from Lou's Small Engines.

1 ABSTENTION

Zero Turning Riding Mower

22-071 Moved by: Cr. Korol
Seconded by: Cr. Campbell

That Council approves the capital expenditure of \$85,725 to purchase a tractor from Lou's Small Engines.

CARRIED UNANIMOUSLY

DPA-010-22

22- 072 Moved by: Cr. Korol
Seconded by: Cr. Campbell

That DPA-010-22, submitted by Matthew Walsh, to operate a Home Occupation Business, Walsh's Heavy Duty Repairs Ltd., from Lot 678, Plan 358; 44 Pelican Street, in Fort Smith be approved.

CARRIED UNANIMOUSLY

Funding Agreement

22-073 Moved by: Cr. McDonald
Seconded by: Cr. Korol

That Council approves the CPI Funding Contribution Agreement with MACA for fiscal year 2022-2023 in the amount of \$1,446,000.00.

CARRIED UNANIMOUSLY

Community Energy Plan

22-074 Moved by: Cr. McDonald
Seconded by: Cr. Fergusson

That council adopt the Community Energy Plan as presented.

CARRIED UNANIMOUSLY



ENACTMENT OF BYLAWS AND POLICIES

Development Officer

22- 075 Moved by: Cr. Fergusson
 Seconded by: Cr. Korol

That John McKinnon, be appointed as a Development Officer for the Town of Fort Smith.

CARRIED UNANIMOUSLY

Development Officer

22- 076 Moved by: Cr. Fergusson
 Seconded by: Cr. Korol

That Adam McNab be appointed as a Development Officer for the Town of Fort Smith.

CARRIED UNANIMOUSLY

Bylaw # 1033 -First Reading

22- 077 Moved by: Cr. McDonald
 Seconded by: Cr. Fergusson

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it necessary to appoint Bylaw Enforcement Officers to enforce the bylaws of the Municipality.

NOW THEREFORE, the Council of the Municipal Corporation of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. That John McKinnon be appointed Bylaw Enforcement Officer for the Town of Fort Smith.
2. That this appointment shall come into effect upon this bylaw receiving third reading

CARRIED UNANIMOUSLY

**Bylaw # 1033- Second Reading**

22-078 Moved By: Cr. Fergusson
Second By: Cr. Campbell

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it necessary to appoint Bylaw Enforcement Officers to enforce the bylaws of the Municipality.

NOW THEREFORE, the Council of the Municipal Corporation of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. That John McKinnon be appointed Bylaw Enforcement Officer for the Town of Fort Smith.
2. That this appointment shall come into effect upon this bylaw receiving third reading

CARRIED UNANIMOUSLY

Bylaw # 1034 -First Reading

22- 079 Moved by: D/M Heron
Seconded by: Cr. Fergusson

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it necessary to appoint Bylaw Enforcement Officers to enforce the bylaws of the Municipality.

NOW THEREFORE, the Council of the Municipal Corporation of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. That Adam McNab be appointed Bylaw Enforcement Officer for the Town of Fort Smith.
2. That this appointment shall come into effect upon this bylaw receiving third reading

CARRIED UNANIMOUSLY

**Bylaw # 1034- Second Reading**

22-080 Moved by: D/M Heron
Seconded by: Cr. Fergusson

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it necessary to appoint Bylaw Enforcement Officers to enforce the bylaws of the Municipality.

NOW THEREFORE, the Council of the Municipal Corporation of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

3. That Adam McNab be appointed Bylaw Enforcement Officer for the Town of Fort Smith.
4. That this appointment shall come into effect upon this bylaw receiving third reading

CARRIED UNANIMOUSLY

I. MAYOR AND COUNCIL / BOARD UPDATES

Cr. Tuckey – Thank you to council and committees for all the hard work. Sincerest condolences to the Tordiff/Cheezie family, Poitras/ McNeil family and other families in Fort Smith that have lost loved ones.

Cr. Korol – Thanks to council and SAO for the hard work also. Condolences to Douglas and Bourke families, Council Clips airs twice a month on CKLB at 300pm.

Cr. Fergusson – At the end of the month AWG try outs will be happening at the end of the month in Yellowknife, council wishes them the best of luck.

Cr. Campbell – Condolences to all the families that have lost ones.

Cr. MacDonald – Been away on Duty Travel, nothing to report.

Cr. Pischinger - Absent

Cr. Beaulieu - Absent

D/M Heron – Passing condolences on to all the families. A big thank you to Jenny Cummings for bringing in Don Burnstick. Currently we have no Doctor in Fort Smith. It is important to have the proper services in this town.



Mayor Daniels – Condolences to all the families in the Town. Thanks to the SAO for all her hard work, last 5 months have been very trying and we have been working through it, as we make our way into the summer things will continue to be busy.

J. ABSENCE OF COUNCIL MEMBERS

22-081 Moved By: Cr. Tuckey
Seconded By: Cr. Fergusson

That Cr. J Macdonald be excused from the Corporate Standing Committee meeting.

CARRIED UNANIMOUSLY

22-082 Moved By: Cr. Fergusson
Seconded By: Cr. Campbell

That Cr. MacDonald and Cr. Pischinger be excused from the Municipal & Community Services Standing Committee Meeting on April 12, 2022.

CARRIED UNANIMOUSLY

22- 083 Moved By: Cr. Fergusson
Seconded By: Cr. McDonald

That Cr. Pischinger be excused from the regular meeting of April 19, 2022

CARRIED UNANIMOUSLY

J. DATE OF NEXT COUNCIL MEETING

Corporate Services Standing Committee Meeting – May 03 , 2022
Community and Municipal Services Standing Committee Meetings-May 10, 2022
Council Meeting 05 -22 – May 17 , 2022



K. ADMINISTRATION

Move Into Camera Session

22-084 Moved: Cr. McDonald
Seconded: Cr. Fergusson

That Council move In- Camera as per CTV ACT S.23 (3)(d) the salary, benefit, or performance record of an employee.

CARRIED UNANIMOUSLY

Move out of Camera Session

22-085 Moved: Cr. McDonald
Seconded: Cr. Tuckey

That Council move out of Camera as per CTV ACT S.23 (3)(d) the salary, benefit, or performance record of an employee.

CARRIED UNANIMOUSLY

Performance Appraisal

22-086 Moved: Cr. Fergusson
Seconded: Cr. Campbell

That the performance evaluation for Ms. White be tabled until May 17, 2022.

CARRIED UNANIMOUSLY

L. PROCLAMATIONS



N. ADJOURNMENT

22-088 Moved By: Cr. McDonald
Seconded By: Cr. Fergusson

That the meeting be adjourned at 9:33 p.m.

CARRIED UNANIMOUSLY

Minutes adopted this _____ day of _____ 2022.

Mayor Fred Daniels

Certified Correct by the
Senior Administrative Officer Cynthia White

O. QUESTION PERIOD

A question period was offered in accordance with policy.



Town of Fort Smith
Code of Conduct for Council Members

ATTACHMENT A

STATEMENT OF DISCLOSURE OF INTEREST

Name of Council Member: _____

Date of Disclosure: _____

Council Meeting or

Committee Name: _____

Meeting Date: _____

Agenda Item: _____

Agenda Item Description: _____

Description of type and nature of Interest (i.e., Interest or Conflict of Interest)

Interest: Personal ☐

 Pecuniary ☐

Conflict of Interest: ☐

Signature: _____ Date: _____

Councillor: _____

Office Use Only:

Recorded by _____ at: _____

Initials: _____

Date: _____



Town of Fort Smith
Corporate Services Standing Committee
Tuesday, May 03, 2022, at 7:15 pm

Chairperson: Cr. Tuckey

Members: Mayor Daniels, Cr. Heron, Cr. Korol, Cr. Tuckey, Cr. Fergusson, Cr. Campbell, , Cr. Pischinger, Cr. Macdonald

Regrets: Cr. Beaulieu, Cr. Korol, Cynthia White SAO

Staff Present: Emily Colucci, Executive Director Community Services
Amy Weber, Executive Secretary
Obrian Kydd, Director of Corporate Services

1. Call to Order

Mayor Daniels called the meeting to order at 8:05 pm.

2. Review

- a. Agenda –The agenda was reviewed.

RECOMMENDATION:

Moved by: Cr. MacDonald

Seconded by: Cr. Fergusson

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

- b. Minutes – The Corporate Services Standing Committee Minutes of April 05, 2022, were reviewed and adopted at the Regular Meeting of Council on April 19, 2022.

Vision and Values– The Vision and Values were reviewed.

- c. Strategic Plan – The Strategic Plan was reviewed.

3. Governance

4. Director's Report

- a. Accounts Paid List – The Accounts Paid List from April 2022 was reviewed.

DISCUSSION – Cr. Campbell asked the question regarding a cheque issued to CAB construction for facility repairs in the amount of \$ 17,435.25 - E Colucci would investigate what was done for that amount. Cr. Fergusson asked about the heating bill for PWK and the rec center for \$182,130.49. As this is double the amount from 2 years past.

- b. Correspondence – The Correspondence from April 2022 was reviewed.
- c. License Report – The License Report from April 2022 was reviewed.

5. Administration

- a. Briefing Note – 2022 First Quarter Variance (003)

RECOMMENDATION

Moved by: Cr. MacDonald

Seconded by: Cr. Fergusson

That Council Approve the 2022 Quarter Variance as presented

CARRIED UNANIMOUSLY

6. Date of Next Meeting

The next Corporate Services Standing Committee meeting will be held on **June 07, 2022.**

Absence of Councillors

Moved by: Cr. MacDonald

Seconded by: Cr. Fergusson

That Cr. Korol & Cr. Beaulieu be excused from the Corporate Services standing committee on May 03, 2022

CARRIED UNANIMOUSLY

7. Adjournment

RECOMMENDATION

Moved by: Cr. Campbell

Seconded by: Cr. Fergusson

That the meeting be adjourned at 8:55 pm.



Town of Fort Smith
Community Services Standing Committee
Tuesday, May 10, 2022, at 7:00 pm

Chairperson: Cr. Fergusson

Members Present: Mayor Daniels, Cr. Tuckey , Cr. Korol , Cr. Campbell Cr. Macdonald, Cr. Pischinger Cr. Beaulieu D/M. Heron, Cr. Fergusson

Regrets :

Staff Present: Cynthia White, Senior Administrative Officer; Andrew Grenier, Director of Municipal Services Emily Colucci, Director of Community Services ; Amy Weber Executive Secretary

Guests:

1. Call to Order
Mayor Daniels called the meeting to order at 7:00 pm.
2. Declaration of Financial Interest
 - a. Statement of Disclosure of Financial Interest
3. Delegations
 - a. Seniors Society – President Mary Pat Short, the seniors are happy with the contract, just a few clerical fixes.
4. Review
 - a. Agenda – The agenda was reviewed and accepted as amended.
RECOMMENDATION
Moved by: Cr. MacDonald
Seconded by: Cr. Campbell
CARRIED UNAMIOUSLY
 - a. Minutes – The Community Services Standing Committee Minutes of April 11, 2022, were reviewed and adopted at the Regular Meeting of Council on April 18, 2022
2.
 - b. Vision and Values – The Vision and Values were reviewed.
 - c. Community Services Master Plan – The Community Services Master Plan was reviewed.
 - d. Economic Development Plan – The Economic Development Plan was reviewed.
5. Directors Report
 - Emily Colucci gave a review of the Recreational Stats.
 - Softball and Soccer will be starting up
 - All summer programing is set to start
 - Anti-poverty funding available to close “the digital divide”
 - Purchases of new computers and tablets and new printer
 - Lifeguard recruitment underway
 - Current lifeguards are being set up for National Lifeguard course

6. Economic Development
Emily Colucci gave updates to council, there are new staff hired for the visitor's center.
Self-guided tours of Fort Smith
7. Advisory Boards
a. Community Services Advisory Board
i. CSAB Minutes Reviewed
ii. Down a few members
iii. Don Burnstick show for May 20th

b. Economic Development Advisory Board
i. EDAB Minutes Reviewed
ii. Down a few members
8. Administration
a. Letter from User Groups re: Early Ice Time
Discussion – SAO gave some information as to what it would cost to open the arena earlier than scheduled. There is a significant cost to opening earlier, staff wages, summer maintenance would be affected as staff would need to be at the arena. Council would like actual numbers as to what it would cost to open early, challenges / programs that would be affected. Increase fees for the user group?
Infrastructure – Highway has water approaching, main road to and from Fort Smith – Ask the minister to come and address council and drive the highway. Currently the SR bridge has water encroaching. Water crossing at pebble creek, temporary fix, needs to be addressed when spring is here, there was no notice to the community regards to the water crossing being closed or down to one lane.

b. That Council invite the minister of Infrastructure to a council meeting to delegate
RECOMMENDATION
Moved by: Cr. MacDonald
Seconded by: Cr. Campbell
CARRIED UNANIMOUSLY

c. That Council invite the Superintendent of Parks Canada to council to discuss the plans on the road, and in the spirit of reconciliation to maintain the roads.
RECOMMENDATION
Moved by: Cr. Heron
Seconded by: Cr. Tuckey
CARRIED UNANIMOUSLY

Communications – Cr. McDonald - The community needs to be better informed about the rates and fees increase. This should be a priority to getting the info out, especially with the regards to bylaws. For example, changes to landfill, animal control. Cr. McDonald suggested a community channel. Cr. Campbell – Very surprised to see that the fee from a member at Smith Landing had gone from less than 50.00 to over 500.00.

9. Excusing of Councillors

10. Date of Next Meeting

The next meeting of the Community Services Standing Committee will be held on June 14, 2022 @ 7:00pm

11. Adjournment

RECOMMENDATION

Moved by: Cr. McDonald

Seconded by: D/M Heron

That the meeting be adjourned at 8:56 p.m.

CARRIED UNANIMOUSLY



Town of Fort Smith
Municipal Services Standing Committee
Tuesday, May 10, 2022 , at 8:30 pm.

Chairperson: Cr. Campbell

Members Present: Mayor Daniels, Cr. Tuckey Cr. Korol, Cr. Fergusson Cr. Campbell
, Cr. Beaulieu, Cr. Pischinger , Cr. MacDonald, D/M Heron,

Regrets:

Staff Present: Cynthia White, Senior Administrative Officer; Amy Weber
Executive Secretary, Andrew Grenier Director of Municipal
Services

Guests:

1. Call to Order

Cr. Campbell called the meeting to order at 9:05 pm.

2. Delegations

3. Review

a. Agenda

RECOMMENDATION

Moved by: Cr. McDonald

Seconded by: Cr. Fergusson

Agenda – The agenda was reviewed and accepted as presented.

CARRIED UNANIMOUSLY

Discussion – Cr. Fergusson asked if a meeting with the superintendent was booked, not yet executive secretary will book it.

- b. Minutes - The Municipal Services Standing Committee Minutes of April 11, 2022, were reviewed and adopted at the Regular Meeting of Council on April 18, 2022

- c. Vision and Values – The Vision and Values were reviewed.

- d. 2022 Capital Plan – The Capital Plan was reviewed.

Discussion – The SAO gave an update on the purchasing of equipment, administration has made sure that vendors are honoring the contracts (quotes) that were given. Going forward the cost of projects are going to increase so with this please remember that the Capital Plan is a living document. Cr. Campbell suggested having a tour of the CRC to see how the renos are coming along. SAO will book a tour for council.

4. Directors Report

Public Works

- Snow removal in key areas to help with spring melt
- Culverts were being opened with the Hotsy to assist the flowing of water.
- Vacuum trucks were out pumping areas with no drainage as well as areas of known concern.
- Assisted with demolition and removal of unsightly lands

Water Works

- Confined spaces training complete by entire department
- Introductory & Advanced Math courses were attended
- Water plant was switched to ponds, not quite on summer operations
- Water valves around the town center are being filled in from settling

Facility & Maintenance

- Arena – Ice surface cleared, paint removed and ready for summer activities
- Facilities staff assisted with the unsightly lands
- Problems with garbage pick up have been resolved in the short term
- Safety training (confined spaces) online has started for 2022.

Discussion – D/M Heron asked about the parks around town, the director stated that culverts are going to be installed and paving will also be happening, playground need to be tilled and need to be seeded.

5. Protective Services Report

The SAO gave a report to council, EMR course will be offered, we have a person internally to deliver it. The unsightly lands letters have gone out to 150 residents around the town. There have been some appeals come back, SAO suggested to council that they set aside a day to hear appeals for unsightly lands. Council would also like to meet with the director of protective services.

6. Advisory Boards

- a. Sustainable Development Advisory Board
 - i. SDAB – No Quorum April 2022

7. Administration

2022 Paving Project

RECOMMENDATION

Moved by: Cr. McDonald

Seconded by: Cr. Fergusson

That Council approves the capital expenditure of \$5,484,673.30 for the 2022 paving project with the identified changes , removing paving around St.Isadores cemetery and maintenance of breaks and street corners as identified above and the work be awarded to NWT Construction.

That Council approves the remaining funds required for the project to be allocated from the Gas Tax Fund.

CARRIED UNAMIOUSLY

Home Occupation Business

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: Cr. Tuckey

That DPA-011-22, submitted by Melanie Jewell, to operate a Home Occupation Business, Melanie Jewell Art. , from Lot 1304, Plan 1788; 51 Caribou Crescent, in Fort Smith be approved.

CARRIED UNAMIOUSLY

8. Date of Next Meeting

Tuesday June 14 , 2022

9. Adjournment

RECOMMENDATION

Moved by: Cr. McDonald

Seconded by: Cr. Fergusson

The meeting be adjourned at 10:20 pm

CARRIED UNAMIOUSLY



**THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
BY-LAW 1034**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE
TOWN OF FORT SMITH, IN THE NORTHWEST TERRITORIES,
TO APPOINT A BYLAW ENFORCEMENT OFFICER, PASSED
PURSUANT TO SECTIONS 70 AND 137 OF THE CITIES,
TOWNS AND VILLAGES ACT S.N.W.T. 2003, c.22

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it necessary to appoint Bylaw Enforcement Officers to enforce the bylaws of the Municipality;

NOW THEREFORE, the Council of the Municipal Corporation of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. That Adam McNab be appointed Bylaw Enforcement Officer for the Town of Fort Smith.
2. That this appointment shall come into effect upon this bylaw receiving third reading.

READ A FIRST TIME THIS 19 DAY OF April, 2022 A.D.

READ A SECOND TIME THIS 19 DAY OF April, 2022 A.D.

READ A THIRD TIME THIS _____ DAY OF ____, 2022 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this bylaw has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the bylaws of the Municipal Corporation of the Town of Fort Smith.

SENIOR ADMINISTRATIVE OFFICER