
















Town of Fort Smith
Corporate Services Committee
Tuesday, March 7th, 2023 at 7:00 pm
Town Hall Council Chambers

1. Call to Order
2. Delegation
3. Declaration of Financial Interest
 - a. Statement of Disclosure of Interest
4. Review
 - a. Agenda
 - b. Minutes
 - c. Vision and Values
 - d. Strategic Plan
5. Governance
 - a. Infrastructure Renewal
 - b. Economic Growth
 - c. Communication
 - d. Lands
 - e. Human Resources
 - f. Advocacy for Excellence of Services
6. Directors Report
 - a. Accounts Paid List
 - b. Correspondence
 - c. License Report
7. Bylaw/Policy Review and Development
8. Administration
 - a. Briefing Note – 2022 Fourth Quarter Variance and Report
 - b. Briefing Note – 2022 Purchasing Summary and Report
 - c. Briefing Note – Landfill Compactor
 - d. Briefing Note – The Frolics Donation Request
 - e. Briefing Note – Thebacha Dog Musher’s Association Donation Request
9. Other Business
10. Excusing of Councillors
11. Date of Next Meeting
12. Adjournment

Attached Documents	
 Statement of Disclosure of Interest	 Corporate Services Minutes February 7,
 Vision and Values.pdf	 Strategic Plan.pdf
 Directors Report.pdf	 Account Paid List February 2023.pdf
 Correspondence - February 2023.pdf	 Licensing Report February 2023.pdf
 BN - 2022 Fourth Quarter Variance.pdf	 BN - 2022 Purchasing Summary
 BN - Landfill Compactor.pdf	 BN - The Frolics Donation Request.p
 BN - Thebacha Dog Musher's Association	



Town of Fort Smith
Code of Conduct for Council Members

ATTACHMENT A

STATEMENT OF DISCLOSURE OF INTEREST

Name of Council Member: _____

Date of Disclosure: _____

Council Meeting or

Committee Name: _____

Meeting Date: _____

Agenda Item: _____

Agenda Item Description: _____

Description of type and nature of Interest (i.e., Interest or Conflict of Interest)

Interest: Personal

 Pecuniary

Conflict of Interest:

Signature: _____ Date: _____

Councillor: _____

Office Use Only:

Recorded by _____ at: _____

Initials: _____

Date: _____



Town of Fort Smith
Corporate Services Standing Committee
Tuesday, February 7th, 2023 at 7:00 pm
Town Hall Council Chambers

Chairperson: Cr. Tuckey
Members: Mayor Daniels, D/M Macdonald, Cr. Korol, Cr. Fergusson,
Cr. Campbell, Cr. Pischinger, Cr. Beaulieu, Cr. Couvrette
Staff Present: Cynthia White, Senior Administrative Officer
Katie Reid, Executive Secretary

1. Call to Order

Mayor Daniels called the meeting to order at 7:00 pm and handed the Chair to Cr. Tuckey.

Cr. Tuckey read the acknowledgement of First Nations.

2. Delegation

There were no delegations.

3. Declaration of Financial Interest

Cr. Fergusson declared a conflict with the Wood Buffalo Frolics (WBF) correspondence.

4. Review

a. Agenda –The agenda was reviewed.

RECOMMENDATION

Moved by: D/M Macdonald

Seconded by: Cr. Korol

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

b. Minutes – The Corporate Services Standing Committee Minutes of January 3rd, 2023, were reviewed and adopted at the Regular Meeting of Council on January 17th, 2023.

c. Vision and Values – The Vision and Values were reviewed.

d. Strategic Plan – The Strategic Plan was reviewed.

5. Governance

a. Infrastructure Renewal – Administration advised that unplanned power outages from NTPC grid work in Hay River has caused damage to municipal infrastructure and most recently the HVAC system on the roof of the CRC. The brownouts have also caused damage to the Lift Station, Water Treatment Plant and Pool. D/M Macdonald asked if there are plans to approach NTPC for restitution for damages. Administration confirmed this and advised that she is waiting for a cost analysis on the damages to the HVAC system and from other facilities. Cr. Korol asked if an insurance claim can be done as well. Administration replied that she would look into this but suspects they would be considered acts of God.

b. Economic Growth/Lands – Administration noted that next month she would bring forward discussion on Town lands for disposal and ways to move them. She indicated that growth includes housing development, and that there are many vacant residences in Fort Smith, and that they would discuss implementing a vacant residence tax if the property isn't actively utilized. She noted that many of the vacant residences are institutionally owned.

- c. Communication/Advocacy for Excellence of Services – Administration advised that the Mayor and Council have engaged in a collaborative leadership process to address community concerns. She noted that the request was made to GNWT Finance to provide information on the additional GNWT positions, but a response has not yet been received.
- d. Human Resources – Administration did not have a Human Resources update.

6. Director's Report

- a. Accounts Paid List – The Accounts Paid List from January 2023 was reviewed. The Director of Corporate Services thanked staff for their hard work and provided information on the Capital Budget. He also thanked Council for approving the Tangible Capital Asset Policy and indicated that the policy was identified as requirement by the Auditors for many years. The Director advised that a that a capital asset is a tangible asset purchased, constructively developed, or acquired, and is used to produce goods, deliveries of services or programming and has a useful life of over one-year and can be for resale. He noted that the Tangible Capital Asset Policy has different thresholds for capital assets, and they are amortized over the life of the asset.

Cr. Campbell noted a cheque used to purchase a treadmill from Apple Fitness and asked why this wasn't tendered in Fort Smith. Administration replied that equipment is researched prior to purchase and based on maintenance. She noted that PWK High School uses Apple Fitness, and the Town can piggyback on maintenance services. She noted that if the item was tendered locally, the Town would pay the same for the item but an additional 10% for the business to order for the Town. Cr. Campbell would support tendering locally and adding 10%. D/M Macdonald agreed and would like the local economy to thrive. Cr. Couvrette asked if the Town has a current purchasing policy and does it address sole sourcing. Administration replied that there is a policy, but it is outdated, and the Town needs to ensure it is abiding by trade laws as a publicly funded organization. Cr. Fergusson asked if the Apple Fitness brand fits with the other equipment. Administration confirmed and advised that the treadmill is replacing a broken one and that Pete's Gym has three treadmills for use at a time. She noted that the older equipment is Life Brand and that they are trying to move towards one brand for maintenance purposes. Mayor Daniels asked if a local technician could do maintenance work. Administration confirmed but only if the warranty has finished.

Cr. Couvrette asked when the local procurement policy would be updated. Administration replied that there are number of bylaws and policies due for updating and they are working through them as quickly as possible. Additionally, she noted that the Community Plan and Zoning Bylaw are due for renewal. D/M Macdonald asked if a cost benefit analysis has been performed if using warranty and in consideration of transportation expenses. Administration advised that they are reviewing this and determining if an employee should be trained as a certified technician. Cr. Korol asked how often the school has technicians service equipment. Administration replied that she thinks yearly.

Cr. Tuckey requested an update on multiple cheque descriptions being noted as supplies and requested more information moving forward.

The Director of Corporate Services left the meeting.

- b. Correspondence – The Correspondence List from January 2023 was reviewed. Cr. Fergusson didn't think there was a conflict with the WBF letter being listed in correspondence as the letter wasn't being reviewed and the event is a community initiative.

D/M Macdonald advised that he spoke to the media regarding the letter that was sent to the ECE Minister as a response to Aurora College planning session, and that a response was provided by the Minister after he gave his statement.

Administration advised that a letter was sent out to the Minister of Finance regarding GNWT workforce growth, but a response has yet to be received. She noted that the Ski Club and WBF contribution requests will be responded to by the Director of Community Services, and they will be asked to fill out an application form. Additionally, she advised that the Mayor had issued funding support letters for local organizations.

- c. License Report – The License Report from January 2023 was reviewed. Administration advised that ninety business licenses were renewed, and that lottery and dog licensing has increased. Cr. Couvrette asked if dog tag licensing revenue is used to support the animal shelter. Administration replied that all revenue goes towards Town operations and suggested further reviewing dog tag licensing with the consolidated rates and fees.

7. Bylaw/Policy Review and Development

- a. Draft Bylaw 1044 2023 Annual Borrowing Bylaw – The draft Bylaw 1044, 2023 Annual Borrowing Bylaw, was reviewed. Administration advised that the Town only requests the funds at the time of need and there are no service charges unless the funds are borrowed.

RECOMMENDATION

Moved by: D/M Macdonald

Seconded by: Cr. Fergusson

That Bylaw 1044, 2023 Annual Borrowing Bylaw, be brought forward to Council for first and second reading.

CARRIED UNANIMOUSLY

- b. Briefing Note and Draft Bylaw 1045 2023 Consolidated Rates and Fees Bylaw – The briefing note and draft Bylaw 1045, 2023 Annual Borrowing Bylaw, was reviewed.

Administration reviewed new fees such as for mailed, paper bills and advised that individuals receiving paper bills would pay \$5 per mailed invoice. Other businesses and banks have a fee for mailing statements and invoices and that the intent is to reduce the Town's carbon footprint.

Administration has incorporated fees for fire and rescue as the Town only receives \$37k Ground Ambulance Highway Rescue (GAHR) funding annually. The new fees are reflective of those in Hay River.

Out of town trucked water rates were removed but may be added back as the Town has received mixed messages as to whether the contractor is ready to assume services. Sewage lagoon dumping has never been charged to businesses and a fee has been added for this, as well as an access fee for the snow dump.

Administration suggested discussing taxi fees as per the new Taxi Bylaw and removing snowmobile licensing as this is unenforceable. She suggested different fees could be created for residential, commercial, and institutional developments.

Mayor and Council requested reviewing the revised Consolidated Rates and Fees Bylaw page by page.

Cr. Couvrette advised that he has received feedback regarding increases and noted that Council passed a balanced budget with indication that fee increases were not required. He agreed with the implementation of lagoon disposal fees but did not support a 25% increase to the After School Care Program (ASCP) fees. Further, he indicated that the intent when setting the property tax revenue increase to 2.5%, rather than 4%, was to minimize impact to constituents and he felt an increase in ASCP fees would impact growing families in the community. Cr. Fergusson agreed and had also received emails from concerned parents especially with the proposed increase being per child.

Administration replied that it has been the position of Council not to subsidize childcare and that the ASCP has never been cost recovery and provided a breakdown. She noted that although the budget is balanced, additional funds need to be put away for future infrastructure renewal. Additionally, the ASCP receives children on STIP and PD days and other days off at no extra cost. Mayor and Council agreed to not make changes to the ASCP fees this year.

Cr. Pischinger reviewed the \$5 fee for mailing invoices and advised that this would be \$60 per year for mailed utility invoices. She understands the intent to reduce the Town's carbon footprint but does not think this fee should be imposed. Administration suggested not implementing the fee for residential invoices but thinks businesses should receive electronic billing. Mayor and Council were in agreement.

Administration advised that a new hourly standby rate of \$65 has been incorporated for emergency medical services as a cost recovery method due to lengthy wait times for staff during medivacs. She stated that cost recovery for fire and rescue response hadn't existed before, and that the Town only receives \$37k GNWT GAHR funding annually. Cr. Campbell suggested increasing the standby rate to \$165 per hour to reflect cost of multiple staff and other O&M expenses. Cr. Korol agreed and noted that two or more EMS staff attend medivac calls.

D/M Macdonald noted a fee for the Fire Department for second responses to false alarms and asked how this would be managed. Administration replied that the entire department responds to calls, even if the middle of the night, and that there was a period when there were many false alarms. Additionally, if alarm systems are not maintained they can cause false alarms.

Administration asked if Council would like to consider different development permit rates for residential versus commercial/industrial development. D/M Macdonald wouldn't support increasing development fees as he would like to encourage economic growth. He would also like to consider opportunities/programming to encourage developers to invest in the community in the future. Cr. Campbell asked what services are received when paying development permit fees. Administration advised that the fees are for administrative work in permitting and ensuring the development meets the zoning requirements and building standards. Most municipalities do not provide building inspectors but provide permits to ensure the development meets the standards of the zoning bylaw. Development permits issued are also given to the assessors for adjustments to assessment values.

Administration proposed no fee for licensing vaccinated dogs and a \$40 fee for unvaccinated. She advised that there is a higher risk of disease in unvaccinated dogs, and animal shelter pens that have held sick dogs, such as with parvo, cannot be used for a year after which impacts shelter operations. Alternatively, she suggested a small fee for one-time dog licensing. D/M Macdonald agreed with a minimal fee for one-time licensing if the dog is vaccinated and spayed/neutered. Cr. Korol agreed and thinks this is a great idea. Cr. Fergusson suggested a \$40 annual fee for dogs that are not vaccinated and/or neutered/spayed. Administration noted that fines are listed in a separate bylaw.

Administration did not make any changes to business licensing fees. Cr. Campbell suggested increasing licensing fees for home occupation businesses. Cr. Fergusson agrees with the intent but thinks with limited commercial space available that the fees should not be increased at this time. Cr. Tuckey agreed with Cr. Fergusson. D/M Macdonald agreed with Cr. Campbell and felt that home occupation businesses operating fulltime should be encouraged to move commercial. Cr. Couvrette advised that the Economic Development Advisory Board is reviewing home occupation businesses/fees and would bring a recommendation forward soon. Cr. Pischinger was pleased that this is being reviewed by EDAB and agreed to review their recommendation. Cr. Campbell asked if business license fees could be revisited after information is brought forward from EDAB. Administration confirmed that it could be reviewed later or with the next review of the consolidated rates and fees.

Administration asked if Council would like to remove snowmobile licensing for Town could discontinue this service. D/M Macdonald agreed to discontinue snowmobile registrations as very few snowmobiles are registered and as it is difficult to enforce. Mayor Daniels agreed.

Administration reviewed Taxi fees and noted that the Bylaw Review Committee suggested this be incorporated in the Consolidated Rates and Fees Bylaw. D/M Macdonald noted that the fees have not been increased in long time and asked if they are still appropriate. Cr. Fergusson stated that she was asked by operators what the fees are for and why there is a fee for each operator. She noted that taxi businesses already pay for a business license, vehicle registration and insurance, fees for each vehicle and person, criminal record checks and vehicle checks. Administration advised that the fees are administrative, and that documentation must be reviewed and held. Further, the rates and fees are established to generate revenue through services and for bylaw enforcement. She noted that each driver is licensed to ensure the licensed individuals are providing the taxi service and not someone else. Cr. Tuckey felt that it is the municipality's responsibility to ensure the safety of residents, and public safety in transportation. D/M Macdonald asked if the fees should be increased as they were taken from the original bylaw. Cr. Campbell suggested a 10% increase. Council agreed with 10%.

Administration asked if day camp fees should be increased from \$225 to \$250 or be left status quo. She noted that the Town is looking to license the program to receive some subsidy and that the subsidy is less for older ages. She noted that swim lesson fees have also been increased and that Fort Smith charges less than other communities. She noted the importance of swim lessons and that JBT Elementary School no longer offers them. D/M Macdonald thinks day camp and swim lesson fees should remain status quo and noted that the programs are positive for youth and minimal increases would not largely impact revenue. Administration replied that the Town's youth user fees are significantly less than in southern facilities. She advised that the Town does not make profit from recreation services and the community benefits from the services offered.

Cr. Korol asked if the Town had reviewed contract fees with the Aurora College. Administration advised that the Town is in a two-year contract, and this would be reviewed when the contract concludes.

Administration advised that the Town is no longer using the trailer stage and requested direction. Cr. Campbell suggested the stage be auctioned. Administration confirmed it could be surplus. Cr. Fergusson requested an update on the standalone portable stage. Administration replied that it does not meet safety standards.

Cr. Fergusson thinks advertising promotion/sponsorships are an underutilized revenue stream and would like this further explored. Administration replied that there is a sponsorship policy, and that there are many sponsorship opportunities.

Administration has created some new Landfill fees including for different types of hazardous waste materials. She noted that items need to be removed from the Landfill and sent to diversion centers to expand the lifespan of the facility. Additionally, the Town is not sufficiently funded by the GNWT for landfill maintenance or expansion, and some items held may negatively impact the Town's water license. D/M Macdonald asked if there is policy on how drums and tanks are received at the Landfill. Administration confirmed that procedures are in the Solid Waste Disposal Bylaw and the bylaw is due for updating. Cr. Campbell noted that the only requirement for Fort Smith is that they be punctured whereas other communities require tanks to be steamed. He suggested tanks be steamed prior to disposal in Fort Smith too. D/M Macdonald agreed that they should be properly cleaned prior to disposal and noted that contractors are paid for proper disposal.

Administration advised that non-residents haven't been charged to bring waste to the Landfill and suggested \$25 per use. D/M Macdonald hopes this wouldn't initiate dumping in the bushes and suggested implementing a flat rate fee. Administration replied that residents pay a solid waste levy with their utility invoice for garbage disposal and felt they should pay a similar amount. Cr. Fergusson agreed with implementing a fee and suggested placing dumpsters at the CRC to prevent people from disposing of waste in the bush. Administration replied that the Town cannot stop people from dumping garbage in the bush or dumpsters and that Fort Smith is one of the few communities that performs garbage pickup twice per week.

Administration suggested a fee for use of the snow dump to offset costs for a local contractor to move snow at the snow dump. Cr. Campbell asked how this would be managed. Administration advised that an employee would allow access, and that this process has already been initiated for Sewage Lagoon dumping. Cr. Fergusson supports the fee for use of the snow dump. Cr. Campbell would like to wait to implement the fee until the Snow Removal Bylaw is passed. D/M Macdonald and Cr. Tuckey would like to include the fee for cost recovery.

Administration requested increasing the damage deposits for connection to Town water and sewer services and for sidewalk and road repair resulting from connecting to Town services. D/M Macdonald agreed that the Town needs to protect infrastructure and thinks this would provide incentive to do work properly. Cr. Fergusson agreed that it would be difficult to recover the funds after project completion.

Administration proposed implementing a \$10 access fee to piped water users as well as a 5% increase for water consumption. She noted that Fort Smith charges approximately half of what Hay River charges for monthly utilities. Cr. Couvrette replied that there is the need to assess and determine the economic rate of water by implementing water meter upgrades, and he would like the rates to remain status quo until the project is completed. D/M Macdonald agreed with Cr. Couvrette and to remain status quo until the water meter replacement project is completed. Administration replied that the audited financial statements indicate that the Town is not sufficiently cost recovering for water, sewer, and solid waste. She advised that the Town will be working to get new water meters installed and will perform an analysis as part of the asset management plan but can wait for the data to implement increases. Additionally, she anticipates a higher than 5% increase when the analysis is performed and hopes a 5% increase would result in a less shocking increase after analysis and implementation to become cost recovery. Cr. Fergusson replied that she was not opposed to the increase in efforts to become closer to cost recovery. Administration plans to have meters installed in modular homes and other locations that are unmetered as well.

Administration advised that water delivery services were removed for out-of-town users but that would likely have to continue this year. For Water Tower users, she suggested creating a fee for a fob that would be the equivalent to the access fee of \$10 for residential piped service users.

Administration advised that the allowable consumption increases to 36 cubic meters from 18 cubic meters in June and July and that she would like to remove this.

She noted that increases were also made to service charges for utility connection, disconnection fees, and callout fees. Administration proposed a 5% in water per litre for water delivery and a monthly \$50 access fee on all water delivery accounts in addition to usage.

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: Cr. Korol

That the meeting be extended to 10:15 pm.

CARRIED UNANIMOUSLY

Cr. Couvrette asked if trucked water deliveries are metered. Administration confirmed that the water truck meters water delivered. Cr. Couvrette suggested 2.5% increases to residential, 5% for commercial, and 10% for institutional utility users. D/M requested clarification on the access fee. Administration advised that the fee would go to capital reserves.

RECOMMENDATION

Moved by: Cr. Korol

Seconded by: Cr. Fergusson

That Bylaw 1045, 2023 Consolidated Rates and Fees Bylaw, be brought forward to Council for first and second reading as amended.

CARRIED UNANIMOUSLY

8. Administration

Cr. Korol requested an Arena update. Administration advised that the ice plant had an ammonia leak. She noted that a contractor came today to fix the issue and that new ammonia would be arriving from Hay River and installed tomorrow. She advised that the Arena may be open to the public on Thursday.

Cr. Beaulieu expressed concern for customers, specifically seniors and disabled, having to remove snow and ice from around garbage bins. Administration advised that the PSA was meant for industrial sized bins. She noted however, that household bins should also be safely accessible for staff and if not can be a WSCC issue.

9. Date of Next Meeting

The next Corporate Services Standing Committee meeting will be on March 7th, 2023.

Mayor Daniels gave condolences to the Hoffmann family.

10. Adjournment

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: D/M Macdonald

That the meeting be adjourned at 10:14 pm.

CARRIED UNANIMOUSLY

Vision

The vision statement outlines what our community wants to be. Our vision statement provides a basis for future decision-making and activities.

The Town of Fort Smith will work with our partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

The mission defines how the Town will operate; it represents what is fundamentally important to us in how we work with each other and represent the citizens of Fort Smith.

- **Welcoming** – we are a friendly community which embraces our visitors, students and residents alike.
- **Innovative** – we take on new challenges in the pursuit of excellence.
- **Sustainable** – we are committed to sustainability in our Town’s operations and development.
- **Unified** – we work with Indigenous governments and our partners to implement our plans and achieve our goals.
- **Committed** – we operate professionally and to the highest ethical standards.



Fort Smith
Northwest Territories
UNEXPECTED. UNFORGETTABLE.

TOWN OF FORT SMITH

STRATEGIC PLAN - 2018



WELCOMING | INNOVATIVE | SUSTAINABLE | UNIFIED | COMMITTED

Message from the Mayor



On behalf of the Town Council for the Town of Fort Smith, I am pleased to present the new Strategic Plan. This plan provides direction for how the Town will move forward in priorities, decisions, and opportunities for the next several years.

We have been able to meet with residents, businesses, and other Governments throughout the town to talk about what is vital to our community growth, wellness, sustainability, roles, economy, values, and identity. It is through the engagement process that we identified and consolidated the goals that you see as essential for the municipality. Many are under the mandate of the Town, while many others highlight the role that we need to take as a facilitator on social and wellness issues and as an advocate for our community.

Our decision-making process connects to the vision that our community has put forward. As we resolve issues that come before Council and how we will proceed, the Strategic Plan will be an integral part of those discussions. The Strategic Plan will be brought forward to the community for continued engagement through implementation.

We look forward to bringing to life the vision that we have created together.

Mayor Lynn Napier-Buckley

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Introduction

Building on the successful implementation of the 2010 Strategic Plan, Town Council initiated a Strategic Plan update. A community engagement process was undertaken to better understand the priorities that residents feel their local government should focus on.

This Strategic Plan is an important document for our town. It defines where we want to go as a community and provides us with the map to get there. It helps us to respond effectively and efficiently to issues facing our community and to take advantage of new opportunities that arise. It's about setting the direction that will help to maintain the kind of town we want.

We spoke with over 200 Fort Smith residents about your priorities for our town through an intensive engagement process. Whether you responded to the survey, attended a community event or participated through an advisory board, we thank you for being part of the process.

Strategic Planning is an on-going process. We will need additional input from our residents as we implement this plan. We hope that you will continue to partner with us, so we can continue to meet your needs now and in the future.

On behalf of the Town of Fort Smith Council and Staff, the Mayor and Council are pleased to present our 2018 Strategic Plan. This Plan establishes our goals and sets our direction over the next several years.

Background

The Town of Fort Smith is nestled on the banks of the Slave River¹. Once the capital of the Northwest Territories, Fort Smith has always been a hub of activity. For centuries, the Dene and Métis hunted and fished the land and tributaries flowing into the Slave River. The waterway was key to their movements, following the ancient rhythms of animals and seasons. Explorers and fur traders later used the Slave as a gateway from the Prairies when travelling north from Lake Athabasca.

Fort Smith was the site of a Hudson Bay settlement. For 200 years, all freight from the south travelled the Slave River. Due to the formidable rapids at Fort Smith, this freight would need to be portaged. This was the route to the Arctic until a highway to Hay River was built in 1949 and freight was transported to Great Slave Lake. Fort Smith was the capital of the Northwest Territories until 1967.

Today, its residents describe Fort Smith as a friendly, welcoming community. It has much to offer to residents and visitors alike. The Town has modern facilities, including a library, arena, snowboard park, track and field facility, pool, curling rink, and large gymnasium; excellent health and social services; and regular community programming for all age levels. Health and safety are ensured by the local RCMP detachment, volunteer fire and ambulance departments, the volunteer animal society, and the Fort Smith Health and Social Services Centre.

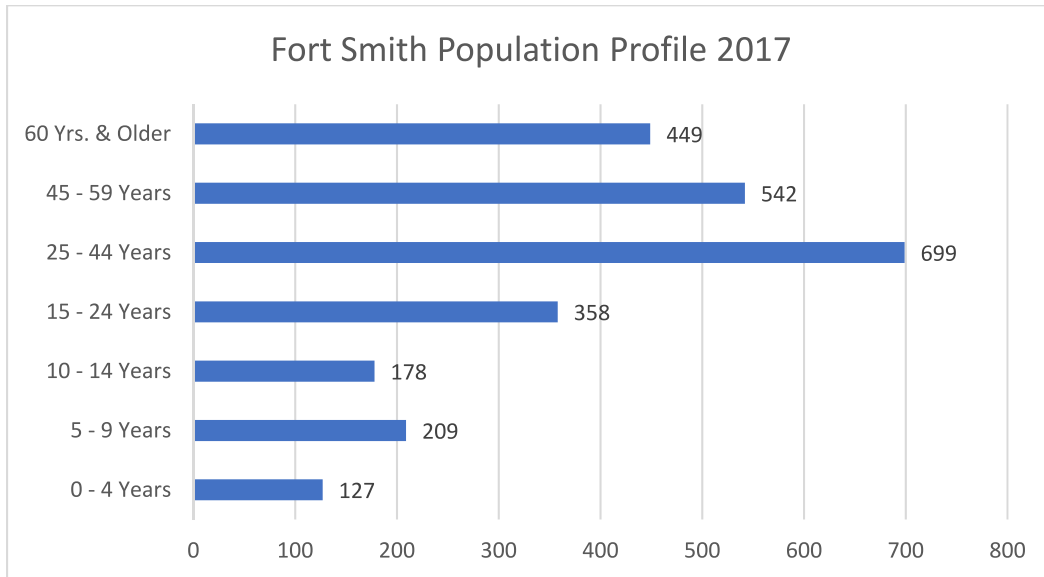
Fort Smith is the NWT education capital. All grades are available, from Nursery School, Head Start, Junior Kindergarten, Kindergarten to Grade 12, as well as French immersion and alternative education programs. The town is also home to Aurora College's headquarters and largest of three campuses.

World-class rapids, the world's largest Dark Sky Preserve, a UNESCO World Heritage Site and territorial and national parks are all nearby. The Northern Life Museum and Cultural Centre features impressive cultural and natural collections from the Thebacha region.

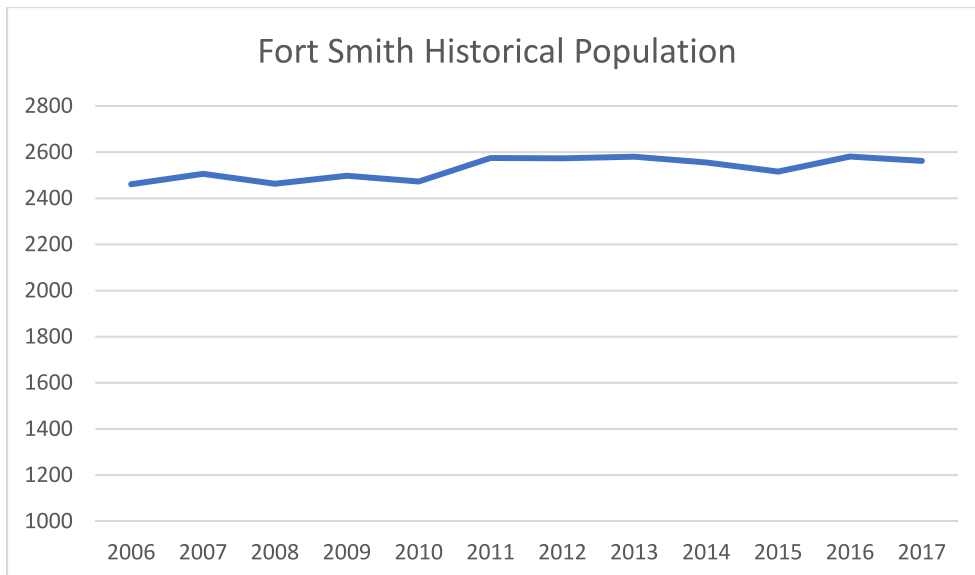
¹ From Town of Fort Smith Website

Demographics

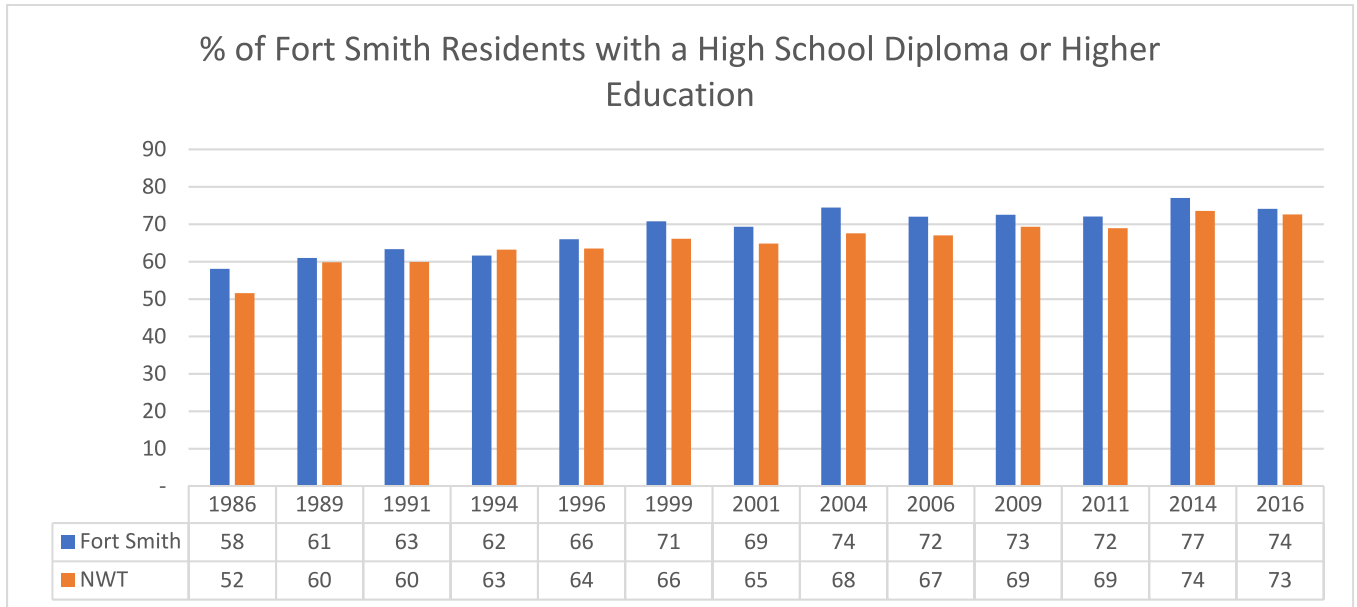
The 2017 population profile below shows that the largest age group in Fort Smith is from ages 25-44. While this is significant, it is also worth noting that 34% of the population is under the age of 24 and 39% of the population is over the age of 45.



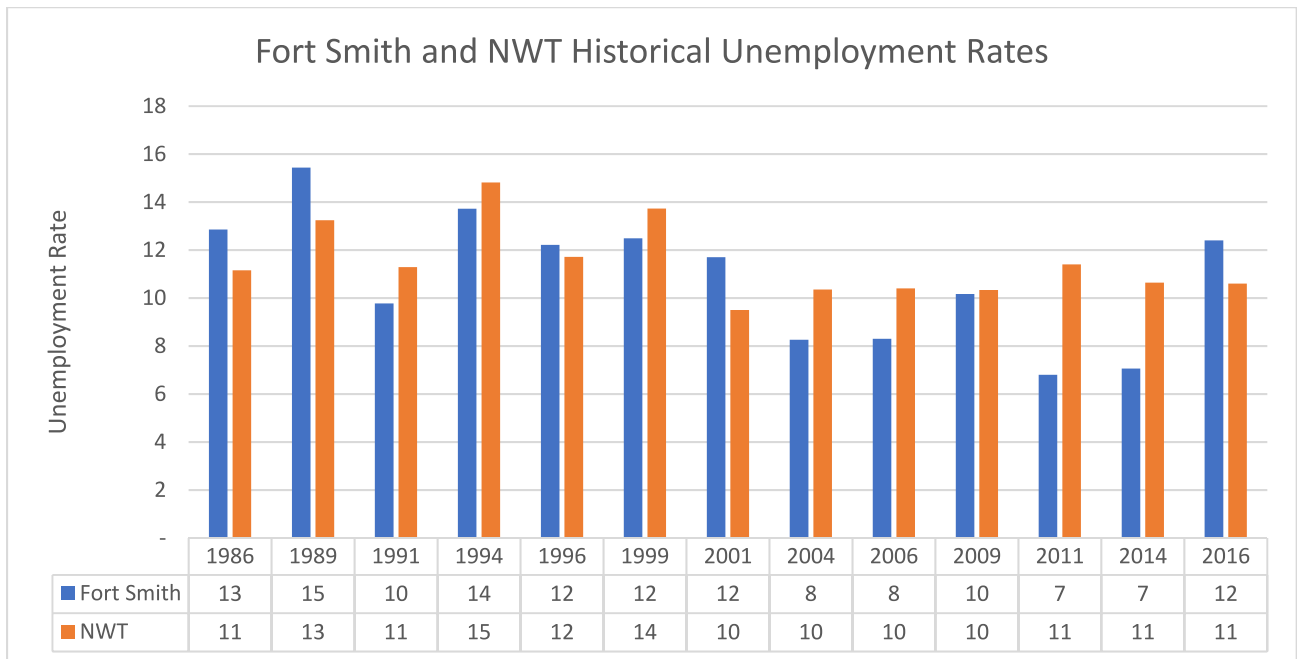
From 2007 to 2017 there was a slight increase in the population of Fort Smith. It grew by 0.2% in that time frame. However, the population of the age group 60 + rose by 4.2% over those 10 years.



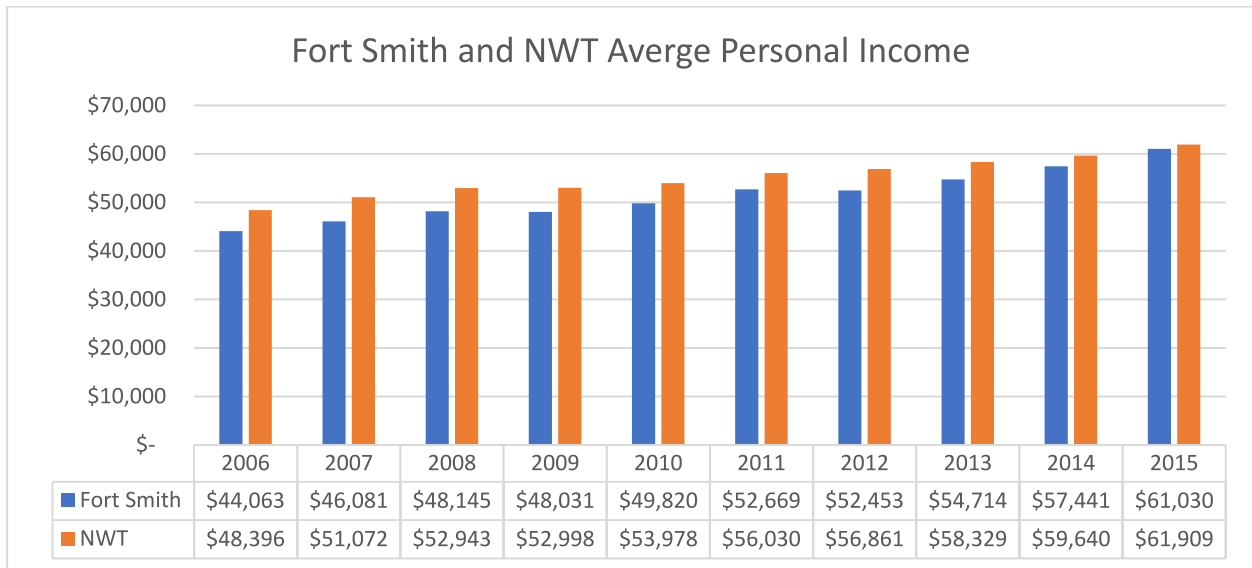
Fort Smith is a well-educated community. Those who hold a high school graduation diploma or have achieved higher education has increased in Fort Smith and throughout the NWT from 1986 to 2016. In general, the percentage of residents with a high school diploma or higher education is higher among those living in Fort Smith than the whole of the NWT.



The unemployment rate in Fort Smith is generally lower than the NWT.



Average incomes in Fort Smith continue to rise. From 2006 to 2015, the average personal income has been slightly lower in Fort Smith than in the Northwest Territories. However, the increase in income during this period has been higher in Fort Smith.



Process

The community engagement process took place over a 12-month period in 2017 and 2018. More than 200 residents participated and identified opportunities for Fort Smith's future. The perspectives gathered provide direction for the updated Strategic Plan. The process included the following opportunities for engagement:

- Community Survey
- Stakeholder workshops (7) – Northern Life Museum, Fort Smith Housing Authority, Chamber of Commerce, Fort Smith Métis Council, Fort Smith Seniors Society, Salt River First Nation, Smith's Landing First Nation, and Fort Smith Health and Social Services Society.
- Mayor and Council Workshops (3)
- Town of Fort Smith Advisory Board Workshops – Culture, Recreation, Tourism and Trade, and Sustainable Development.
- Information Booth at Aurora College
- Youth Visioning Workshop
- World Café

Vision

The vision statement outlines what our community wants to be. Our vision statement provides a basis for future decision-making and activities.

The Town of Fort Smith will work with our partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

The mission defines how the Town will operate; it represents what is fundamentally important to us in how we work with each other and represent the citizens of Fort Smith.

- **Welcoming** – we are a friendly community which embraces our visitors, students and residents alike.
- **Innovative** – we take on new challenges in the pursuit of excellence.
- **Sustainable** – we are committed to sustainability in our Town’s operations and development.
- **Unified** – we work with Indigenous governments and our partners to implement our plans and achieve our goals.
- **Committed** – we operate professionally and to the highest ethical standards.

Priorities

Key themes and priorities emerged through the community engagement process. The residents of Fort Smith have a clear perspective on our Town's priorities. They are presented in two sections. The first includes priorities within the Town's mandate to address; the second include priorities that the Town can work with other governments and agencies to achieve.

Town Mandate

- responsive government
- youth
- attraction and retention of residents
- partnerships with Indigenous governments and others
- safety and legislation
- infrastructure
- community services
- communication

Town as Facilitator

- health and wellness
- child care
- sustainability, energy and climate change
- education
- economy
- affordable housing

Goals, Strategies and Actions

Based on the priorities our goals are:

- **To retain existing and attract new residents**
- **To be the healthiest community in the Northwest Territories**
- **To be a leader in sustainability**
- **To grow our role as the education capital in the NWT**
- **To create a diversified local economy**
- **To operate a responsive and transparent government**

Each goal is supported by strategies and actions to address the priorities. We are committed to working toward achieving these goals.

To retain existing and attract new residents.

Accomplishments

- ☑ Downtown Development Plan
- ☑ Special awards program that contributes to communication with elders
- ☑ Community engagement
- ☑ Development of Westgrove III

Strategies

- Support the development of affordable housing within the town
- Support the development of high quality and affordable child care in the town
- Work with Indigenous governments to support their development plans
- Promote Fort Smith as the Best Place to Live North of 60
- Develop a road connecting Fort Smith with the south

Support the development of affordable housing within the town

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Identify tools the Town has to reduce housing costs	A		
Work with local developers to promote diversity of housing types	A		
Work with the Fort Smith Housing Authority		A	
Work with the College to explore feasibility of renovating and renting vacant student housing			G
Work with the GNWT to explore the feasibility of renovating and renting the RCMP homes being replaced			G
Lobby GNWT, Minister, and Federal Government for support to develop housing			G

Support the development of high quality and affordable child care in the town

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Work with partners to develop child care (including infant, toddler, pre-school and after school care) in the town	A		
Identify tools available to the Town to support the development of additional child care spaces	A		

Work with Indigenous governments to support their development plans

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Provide and expand municipal services to accommodate growth and development			A
Prepare for future and support settled land claims			A

Promote Fort Smith as the Best Place to Live North of 60 “Unexpected; Unforgettable”

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Develop and implement a promotional campaign stressing location, quality of life, outdoor recreation, facilities and services	A		
Partner with businesses and government agencies on a strategy to attract new residents		A	
Develop a Fort Smith fact sheet for orientation to Town services, amenities, recreation opportunities, etc.		A	

Develop a road connecting Fort Smith with the south

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Work with the GNWT, Government of Alberta, the Federal Government and Indigenous Governments in and around Wood Buffalo National Park to create the connection			G

To be the healthiest community in the Northwest Territories.

Accomplishments

- ☑ Rebuilding the arena
- ☑ Increased and stronger bylaw enforcement
- ☑ Fire smart program
- ☑ Partnership with RCMP
- ☑ Pedestrian and vehicle safety improvements
- ☑ Improvement in community services
- ☑ Track and field facility
- ☑ Thebacha Trail
- ☑ Snowboard park
- ☑ Hosting the Arctic Winter Games

Strategies

- Increase community wellness and overall health
- Maintain and improve existing community facilities
- Ensure the safety of our residents

Increase community wellness and overall health

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Work with partners to update the Community Wellness Plan	G		
Work with partners to identify funding for a Community Wellness Coordinator	G		
Offer healthy food and beverage options at all Town facilities	A		
Develop a youth-led strategy for meeting their health and recreation needs	A		
Continue to develop both indoor and outdoor active recreation opportunities	A		
Provide additional STEAM and literacy-based recreational opportunities	A		
Member of Council to attend the Seniors' lunch program to develop awareness of elder needs	G		

Maintain and improve existing community facilities

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Implement recreation facility upgrade (midlife retrofit)	A		
Implement park space assessment recommendations		A	
Replace Town Hall		A	
Replace Library		A	

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Develop new Protective Services Building (firehall and ambulance)		A	
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Ensure the safety of our residents

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Update and implement emergency preparedness plan	A		
Roll out and use the Mass Notification System	A		
Organise and attend monthly meetings with RCMP and quarterly meetings with Ambulance and Fire Department	G		
Increased and stronger bylaw enforcement presence (speeding, dog control, contamination and littering)		G	
Work with inter-agency to address youth crime	G		
Identify barriers among homeowners regarding implementing the FireSmart Education Program	A		
Update and implement the FireSmart program for Town lands, private lands and Commissioner lands	A		
Citizens on Patrol in Town (work with RCMP and Indigenous Governments)	G		

To be a leader in sustainability.

Accomplishments

- Contributions of the Advisory Boards
- Waste Management Strategy
- Arena has electrified boiler (back up oil boiler only used if no power)

Strategies

- Be the first carbon neutral community in the NWT
- Reduce waste

Be the first carbon neutral community in the NWT

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Update and continue to implement and monitor the Energy Plan	A		
Develop a climate change adaptation plan		A	
Explore the feasibility of replacing Town vehicles with electric vehicles			A
Develop a plan to replace fuel oil with hydro electricity for residents			A
Educate residents on energy efficiency measures			A
Work with builders to develop sustainable housing			A
Explore partnerships with the GNWT to retrofit existing buildings with energy efficient alternatives	A		
Partner with the GNWT to identify funding to support this strategy	A		

Reduce waste

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Implement recommendations of solid waste management and recycling study	A		
Explore feasibility of collection and composting of organics (food and garden waste)	A		
Identify funding opportunities to move plan implementation ahead more quickly	A		

To grow our role as the education leader in the NWT.

Accomplishments

- Enhanced partnerships with Joseph Burr Tyrell Elementary School and Paul William Kaeser High School
- Town support for school events and activities

Strategies

- Lobby the GNWT to maintain and grow Fort Smith's educational status in the NWT
- Building strong relationships with the Aurora College Student Community
- Foster relationship with our schools – Joseph Burr Tyrell Elementary School and Paul William Kaeser High School
- Maintain the headquarters for NWT post-secondary education in Fort Smith

Lobby the GNWT to maintain and grow Fort Smith's educational campus status in the Northwest Territories

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Work with Aurora College to initiate discussions with the GNWT about current and future plans for post-secondary education in the Northwest Territories	G		
Continue to emphasise Fort Smith's role as a campus town with lots to offer students	A		

Build strong relationships with the Aurora College Student Community

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Ensure college students feel welcome (i.e. add student tab to Town website)	A		
Host Town-sponsored events for students	A		
Connect high school students within and outside the community with College offerings	G		
Lobby the GNWT to replace Breynat Hall and replace/upgrade student housing	G		

Maintain the headquarters for NWT post-secondary education in Fort Smith

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Communicate regularly with the Campus Director	G		
Become closer to the governance of the College; communicate with the Office of the President	G		
Appoint a Council liaison person	G		
Identify opportunities to participate in Aurora College activities such as orientation, student appreciation week and graduation	A		

Lobby the GNWT to ensure that Aurora College headquarters remain in Fort Smith, to reestablish appropriate governance of Aurora College, and to reinstate programs recently abolished (teacher education, social work)	G		
Work with other territorial governments (municipal, Indigenous) GNWT Ministers and MLAs to emphasise the benefits of having Aurora College headquarters in Fort Smith, and the dangers of GNWT centralisation	G		

Foster relationship with our schools – Joseph Burr Tyrrell Elementary School and Paul William Kaeser High School

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Transition to elected members to the District Education Authority (DEA) with regular reporting back to Council	G		
Offer student awards	G		
Support lunch and crosswalk programs	G		
Review and update joint use agreement	A		
Provide tournament support	A		
Identify other opportunities to partner with our schools	A		
Hold annual youth visioning workshop	G		
Coordinate training in municipal government for youth in grades 10,11, and 12	A		
Create a youth voice on advisory boards	G		

To create a vibrant local economy.

Accomplishments

- Economic Development Strategy
- Hired Economic Development Officer

Overall Strategies

- Support implementation of Economic Development Strategy
- Continue training of Economic Development Officer
- Build capacity of the Economic Development department
- Ensure continuing roles for the Tourism and Trade Advisory Board

Goals + Strategies (from 2017 Economic Development Strategy)

Goal #1: Foster and Encourage Business and Job Creation and Retention Strategies

- Opportunities assessment
- Develop land & business inventory
- Gather input from business community
- Identify investment objectives & strategies
- Implement investment strategy
- Strengthen government positions in Fort Smith

Goal #2: Increase Communication with and within the Business Community Strategies

- Assess local business climate
- Provide educational & networking opportunities
- Regular communication with business community
- Support Chamber of Commerce with “Shop Local” campaign

Goal #3: Diversify the Local Economy Strategies

- Create a cooperative planning strategy with community and regional partners
- Identify areas of economic “leakage” and areas to recapture spending
- Encourage youth and emerging entrepreneurs

Goal #4: Attract and Retain Residents to live in Fort Smith Strategies

- Identify the current situation
- Define key target markets, messaging & strategy
- Develop a marketing strategy
- Increase housing options
- Create a resident ambassador program

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Goal #5: Enhance Livability

Strategies

- Identify areas needing improvement
- Strengthen public engagement
- Create a community improvement plan/program
- Create municipal funding program
- Identify transportation concerns
- Grow culture and arts sector

Goal #6: Attract Shoppers and Visitors from the Region into our Community

Strategies

- Direct marketing campaign
- Improve visitor experience

Goal #7: Champion and Assist with Tourism Product Development and Packaging

Strategies

- Champion new development
- Identify the barriers to tourism development
- Encourage cultural aspects of tourism products

Goal #8: Increase number of Festivals, Sporting Events and Conferences held in Fort Smith

Strategies

- Create/maintain active Volunteer Base
- Collaborate with local and territorial organisations to host and market events

Goal #9: Work with Regional Partners to Market Fort Smith (Hay River, Fort McMurray, Yellowknife, Edmonton)

Strategies

- Market Fort Smith regionally, nationally and internationally

To operate a responsive and transparent government.

Accomplishments

- Paving of roads
- More streetlights
- Improved clearing of roads and sidewalks
- Waste Management Plan
- Updating bylaws
- 20 Year Capital Plan
- Council representative on the Museum Board
- Continuing implementation of Infrastructure Plan
- Stability in management
- Invigoration of Advisory Boards
- Website
- Opportunities for citizens to be involved in governance without being on Council

Strategies

- Continue to provide high quality programs and services to our citizens
- Implement the calls to action for municipal governments from the Truth and Reconciliation Commission
- Be the employer of choice in the NWT
- Maintain and improve existing community infrastructure
- Review legislation to ensure it is up to date and relevant
- Ensure community members are well-informed
- Improve communication and dialogue with other levels of government including government agencies and boards
- Formalise orientation for new and returning Mayor and Council by Administration to ensure continuity after elections

Continue to provide high quality programs and services to our citizens

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Undertake annual community services satisfaction survey to identify improvements and solicit ideas for new programs and services	A		
Continue tax relief program for seniors and disabled persons		G	
Coordinate annual meeting of all Advisory Boards; facilitate sharing of information between Boards; quarterly Chair meetings	G		
Develop a Sponsorship Policy to increase revenue available for programs and services	A		

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Recognise and support the work of volunteers	G		
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Implement the calls to action for municipal government from the Truth and Reconciliation Commission

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Fully adopt and implement the <i>United Nations Declaration on the Rights of Indigenous Peoples</i> as the framework for reconciliation	G		
Reform policies and bylaws in support of decolonisation	G		
Provide education to staff on the history of Indigenous people, including the history and legacy of residential schools, the <i>United Nations Declaration on the Rights of Indigenous Peoples</i> , Treaties and Indigenous rights, and Indigenous-Crown relations	A		

Be the employer of choice in the NWT

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Organise regular staff and Council meetings and social activities	A		
Highlight staff achievements	G		
Maintain a safe and respectful workplace	GA		
Maintain stability in management	GA		

Maintain and improve existing community infrastructure

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Repair and upgrade roads as required	A		
Repair and upgrade sidewalks as required	A		
Lobby GNWT and Federal Government to stabilise the slide zone		G	
Increase streetlighting as required	A		
Ensure that costs for water and solid waste are fully covered by users through user fees	A		
Continue to implement the 20 Year Capital Plan	A		

Review legislation to ensure it is up to date and relevant

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Continue the review of all bylaws, policies and procedures to ensure effectiveness and relevance	A		
Create new bylaws as required (i.e. legalization of marijuana)	A		

Ensure residents, college students and visitors are well-informed

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Develop community communications guidelines and policies	G		
Host an annual Open House to provide an update on Town activities and provide opportunities for public input	G		
Continue monthly calendar and community news sheet advertising local businesses and community events	A		
Make more effective use of media platforms to communicate Town events	A		
Work with the College to share information on Town activities	A		
Replace and relocate electronic sign	A		

Improve communication and dialogue with other levels of government including Indigenous governments

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Work with Indigenous governments to implement Municipal Service Agreements	G		
Foster partnerships with other agencies and organisations	G		
Regular meetings with Smith's Landing First Nation, Salt River First Nation and the Fort Smith Métis Council to discuss areas of common concern and provide support where applicable	G		

Formalise orientation for new and returning Mayor and Council by administration to ensure continuity after elections

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Develop a policy mandating orientation		A	
Develop procedures for when and how orientation will take place		A	

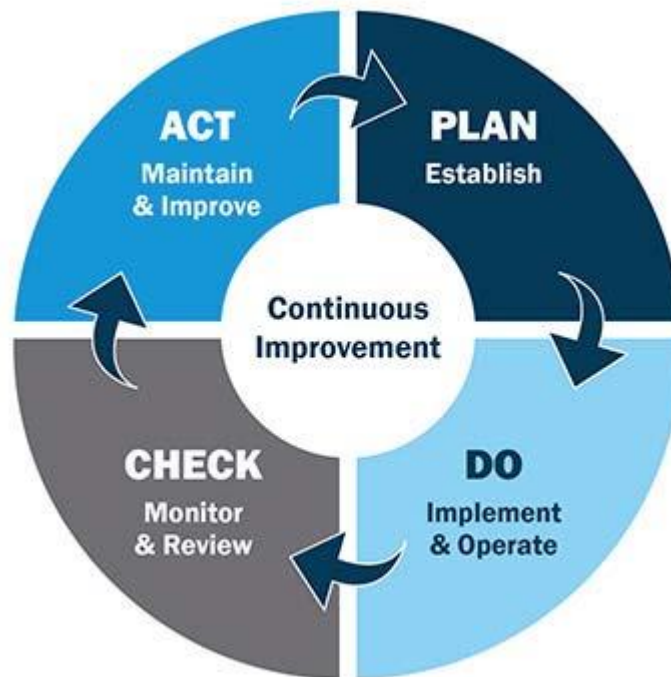
Next Steps

As a next step, we will work with staff to develop the financial plans to support the implementation of our Strategic Plan. Some of our strategies can be pursued, and action items can be accomplished, over the short-term while others might need to be pursued over the long-term.

Meeting our goals will require a coordinated effort from Mayor and Council, staff, Advisory Boards, other agencies and residents. Each Strategic Plan goal includes an implementation plan with suggested strategies and actions for addressing that goal. This is a critical starting point for the implementation of the Plan.

Evaluation and monitoring is the second key implementation tool. Evaluation and monitoring annually will enable us to:

- prioritize goals each year;
- set specific performance measures and performance targets;
- analyze progress towards meeting targets;
- reconsider goals and timing considering progress;
- involve residents in evaluating success; and
- communicate successes and challenges to residents as well as plans for the upcoming year.



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This approach provides a continual loop of planning, implementation and evaluation. It includes all stakeholders and involves residents in proactively planning community services as well as evaluating how community programs and services are meeting their needs.

Through this process we have identified our community values and priorities, and these will be our guide as we move forward. Our progress toward addressing these priorities and achieving our goals will be formally reported on through the Town's Annual Report.

Strategic Planning is an on-going process and your feedback is an important part of moving forward.

Appendix - Foundational Documents

Foundational documents

Below is a list of the documents reviewed as part of the process of developing the 2018 Town of Fort Smith Strategic Plan.

GNWT, **Cities, Towns and Villages Act** (2014)
GNWT, **Summary of Community Statistics** (2018)
Salt River First Nation, **Municipal Services Agreement** (2001)
Smith Landing First Nation, **Municipal Services Agreement** (nd)
Town of Fort Smith, **5 Year Capital Plan** (2010)
Town of Fort Smith, **20 Year Capital Plan** (2014)
Town of Fort Smith, **Capital Plan** (2016)
Town of Fort Smith, **Community Energy Plan** (2010)
Town of Fort Smith, **Community FireSmart Protection Plan** (2010)
Town of Fort Smith, **Community Services Master Plan** (2012)
Town of Fort Smith, **Drainage Assessment** (2010)
Town of Fort Smith, **Economic Development Strategy** (2017)
Town of Fort Smith, **Integrated Community Sustainability Plan** (2010)
Town of Fort Smith, **Parks and Open Space Plan** (2017)
Town of Fort Smith, **Tourism/Visitor Services Branding and Marketing Strategy** (2011)

March 7, 2023

Corporate Services report

From budget to AP list:

Budget and level of Service

The Council sets in the budget the funding limits and the level of service for the coming year that must be adhered to by the administration.

SAO and directors are tasked with providing that level of services within the confined of the budget (**no overspending**).

A Bylaw set the spending limit of the SAO, directors, and supervisors.

All invoices are signed off prior to payment and efforts are made to ensure that goods and services are received.

- All cheques are approved by the mayor, who represents the council, and the SOA, who represents the administration.
- The Mayor and SAO ensure that the cheques are fully supported before signing.

External funding

Staff applies for external funding to support and enhance programs that the town is unable to fund with property taxes and fees.

Staff signed contribution agreements contracting to provide a level of service within the contribution agreements' parameters.

The basic provision of contribution agreements will contain some basic requirements such following accepted accounting and financial practices.

Some contributions may be subject to audit and may also require additional guidance, such as the FAM (Financial Administration Manual).

Failure to properly follow the intent of contributions can necessitate repayment of a spent fund to the funders.

- All invoices are approved before payment.
- Mayor and SAO verify that cheques are fully supporting before signatures.

Oversights (AP list and variance)

- Each year independent audit report to council. Auditors current on-site.
- Every three-month variance report is sent to council for information.
- Each month, the account payable is sent to council for information.

TOWN OF FORT SMITH
 ACCOUNTS PAID LIST
 FOR THE PERIOD ENDING February 28,2023

CHQ #	SUPPLIER	Description	AMOUNT	DEPT
40204	Grimshaw Trucking	Freight	\$168.66	Water Plant
40205	Kaersers Stores	Groceries	\$640.10	After 4
40206	Xerox	Printing Charges	\$580.91	Admin
40207	GNWT Payroll Tax	2022 Annual Reconciliation	\$1,489.65	Admin
40208	Accu-Flo	Metre Exchange Program	\$12,625.00	Water Plant
40209	Fort Smith Construction	Tire Repair	\$761.25	Public Works
40210	Terry's Carpentry Srrvice	Rent for Ambulance Bay	\$2,940.00	Protective
40211	TDC Contracting Ltd	Heating Fuel, Supplies	\$22,881.19	Multiple
40212	Andrew Greinier	Expense Report	\$543.46	Admin
40213	Arctic Alarm	Alarm Monitorung	\$119.60	Multiple
40214	The Prophet Corporation	Table Tennis Balls	\$208.95	Rec
40215	Nsixty Trading Company Ltd.	Supplies, IT Support	\$7,297.27	Multiple
40216	Bruce Buckley	Meter Deposit Refund	\$350.00	Admin
40217	CentralSquare Technologies	Subscription Fee	\$9,261.00	Admin
40218	Cascade Publishing Ltd	Door Hangers	\$3,954.83	Rerc
40219	GNWT	Annual B/PV Reistration	\$1,545.00	Admin
40220	Paul Kaersers Stores Ltd	Groceries	\$918.52	After 4
40221	Lous Sall Engines	Propane	\$1,610.43	Arena
40222	Link Hardware	Mothly Materials & Supplies	\$2,021.06	Multiple
40223	Northwestel	Phone & Internet	\$7,404.13	Multiple
40224	Town of Fort Smith	Water Bills	\$2,584.85	Multiple
40225	Receiver General	TAX/CPP/EI	\$56,964.76	Admin
40226	Lifesaving Society	Exam Fees	\$125.00	Pool
40227	Big Hill Services Ltd.	Materials & Supplies	\$2,253.11	Facilities
40228	Northwestern Air Lease	Freight	\$163.78	Admin
40229	Bank of Montreal	Master Card Purchases	\$3,374.32	Multiple
40230	CAB Construction Ltd.	Repairs	\$452.81	Rec
40231	BrownLee LLP	Legal Fees	\$827.84	Admin
40232	TDC Contracting Ltd	Cardlock, Heating Fuel	\$3,814.80	Multiple
40233	Aurora TPI Travel	Travel	\$299.00	Public Works
40234	AWWAO	Membership Fees	\$60.00	Water Plant
40235	AWWAO	Conference Fee	\$378.00	Water Plant
40236	Andrew Greniere	Fuel	\$157.00	Municipal
40237	AECOM Canada Ltd.	Fort Smith Water & Sewer	\$2,631.45	Municipal
40238	Infosat Communications	Phone & Internet	\$95.32	Admin
40239	Arctech Computers Inc.	Internet	\$262.50	Admin
40240	McLennan Ross	Legal Fees	\$210.00	Admin
40241	Education Station	Child/Youth	\$2,995.31	Rec
40242	Wood Buffalo Inn	Accomodations for Arena Tech	\$199.50	Arena
40243	Russ Bell & Associates	Legal Fees	\$354.38	Admin
40244	Shift Holdings Inc	Meter Deposit Refund	\$350.00	Water Plant
40245	Associated Engineering	Climate Change	\$2,514.23	Admin
40246	851791 NWT LTD O/A ROWE'S CONSTRUCTION	COP-13 & COP Final Certificate	\$28,582.37	Water & Sewer
40247	CIMCO Refrigeration	Supplies/Repairs to Pump Overhauk	\$5,174.95	Arena
40248	Cascade Publioshing Ltd	Hydrant Maps	\$34.13	Protective
40249	MSS	First Aid Training Supplies	\$2,313.14	Rec
40250	Grimshaw Trucking	Freight	\$521.04	Facilities
40251	Paul Kaersers Stores Ltd	Groceries	\$644.04	After 4
40252	Limk Hardware	Materials & Supplies	\$41.90	Protective
40253	Northwestel	Phone & Internet	\$4,607.52	Multiple
40254	Wallys Drugs	First Aid Kits	\$205.70	Protective
40255	Freund Building Supplies	Materials & Supplies	\$110.27	Facilities
40256	Midnight Petroleum	Cardlock, Heating Fuel	\$1,148.55	Multiple
40257	Globalstar	Sat Phone	\$255.54	Protective
40258	Jason Panter	Reimbursement for Childcare	\$394.00	Daycare
40259	TDC Contracting Ltd	Heating Fuel, Supplies	\$4,744.83	Multiple
40260	Aurora TPI Travel	Travel	\$835.80	Council
40261	Aquam Inc.	Pool Supplies	\$300.47	Pool
40262	NU Mechanical	Progress Payments - 7 Bay Gararge/Water Plant/Recreation	\$61,000.00	Multiple
40263	Hay River Heavy Truck Sales	Cylinder Rental	\$672.00	Protective
40264	Debbie's Sewing	Sewing of EMS Overalls	\$445.73	Protective
40265	Canadian Association of Municipal Administrators	Membership Fees	\$325.50	Admin
40266	WSP E&I Canada Ltd.	Slave River Slope Stabilization	\$996.14	Admin
40267	Nsixty Trading Company Ltd.	IT Support & Supplies	\$2,150.93	Multiple
40268	Elwood Chan	Meter Deposit Refund	\$180.08	Admin
40269	Cancelled		\$0.00	
40270	Joaquin Diazgranados Pupo	Meter Deposit Refund	\$350.00	Admin
40271	Christy Heron	Refund for Birthday Party Overpayment	\$95.00	RRC
40272	MSS Ltd.	First Aid Supplies	\$150.92	RRC
40273	Grimshaw Trucking	Freight	\$808.72	Municipal
40274	Paul Kaersers Stores Ltd	Groceries	\$798.94	Multiple
40275	Lous Samallines	Propane	\$261.30	Arena

40276 NWT Power Corp.	Power Bill	\$59,915.00	Multiple
40277 Town of Fort Smith	Payroll Deductions	\$724.42	Admin
40278 Receiver General	TAX/ CPP/EI Pay Period 4	\$59,446.54	Admin
40279 NWTAC	Memberships Dues	\$8,781.74	Admin
40280 Receiver General	Radio Licenses Renewal	\$2,216.14	Protective
40281 European Cutters Limited	Blade Sharpening	\$399.00	Arena
40282 GNWT- Taxation Division	Feb 2023 Payroll Tax	\$7,694.73	Admin
40283 Brodart Canada Company	Library Collection	\$1,173.76	Library
40284 Northwestern Air Lease	Freight	\$148.84	Water Plant
40285 Donald MacLean	2023 Boot & Clothing Allowance	\$449.97	Admin
40286 DB Perks & Associares Ltd	Pool Equipment Parts	\$3,591.21	Pool
40287 Globalstar Cabada Satellite Co.	Telecommunications	\$383.31	Protective
40288 PSAC	Union Dues	\$51,406.29	Admin
40289 TDC Contracting Ltd	Heating Fuel, Card Lock	\$35,020.86	Multiple
40290 Aurora TPI Travel	Travel	\$14,107.35	Multiple
40291 Outcrop Communications	Website Brand Refresh	\$5,473.13	Admin
40292 NU Mechanical	Repairs to Sewer line at Rec Centre	\$2,000.00	RRC
40293 RDV Mechanical	Batteries	\$819.00	Public Works
40294 McLennan Ross	Legal Fees	\$24,990.24	Admin
40295 The Prophet Corporation	Supplies	\$1,742.93	Daycare
40296 Action Synergy Inc.	First Aid Training	\$6,058.50	Multiple
40297 Aurora Ford	Step for F-350	\$584.38	Public Works
40298 Nsixty Trading Company Ltd.	Materials & Supplies	\$2,860.05	Multiple
40299 CVS Midwest Tape	Library Collection	\$51.95	Library
40300 SWANNA Northern Lights Chapter	Conference Registration	\$1,690.50	Admin
40301 ATI Airstet Technologies Inc.	Sensors	\$1,066.61	Facilities
40302 Stryker Canada LLC.	AED Trainer	\$848.35	RRC
40303 American Trade Mark Co	Tags	\$2,267.84	Protective
40304 Mary Pat Short	Honoraria	\$250.00	Economic Development
40305 CIMCO Refrigeration	Materials & Supplies	\$7,921.85	Arena
40306 Link Hardware	Monthly Materials & Supplies	\$3,484.27	Water Plant
40307 Northwestern Air Lease	Freight	\$74.42	Water Plant
40308 NEBS Pension Fund	NEBS Pension	\$40,300.64	Admin
40309 GNWT - Health & Social Services	Marriage License Fees	\$32.50	Admin
40310 Terry's Carpentry Srrvice	Rent for Ambulance Bay	\$2,940.00	Protective
40311 NEBS Group Insurance Fund	NEBS Health Insurance	\$15,597.79	Admin
40312 CPOW Productions Ltd	Drone Footage	\$262.50	Water Plant
	March 2023 lease payment	\$3,312.35	
	February 10,2023 Pay Period 3	\$182,833.40	
	February 24,2023 Pay Period 4	\$203,021.06	
	Total	\$1,532,481.90	

CORRESPONDENCE – FEBRUARY 2023

Date	From/To	Description	Filing	CC	Response
06/02/2023	Minister of Justice/Mayor	2023-24 Policing Priorities	10-23	SAO, Mayor and Council	No – deadline March 10th
07/02/2023	Thebacha Dog Musher's Association	Sponsorship Request for March Dog Races	11-23	SAO, A/SAO	Not yet
09/02/2023	Corporate/MACA	Notification of the 2023 Board of Revision – March 2 nd	12-23	MACA Director of Assessment, Corporate Services, Protective Services, SAO	Yes – confirmed by Director of Assessment
13/02/2023	Mayor/GNWT & Businesses	Notification of Half-Day Civic Holiday – March 10 th WBF	13-23	GNWT HR, Emailed to Businesses, Facebook, Website	Yes – from GNWT (next corresp. item)
14/02/2023	GNWT Finance/Town	GNWT Employee time off for Community Events	14-23	SAO, Mayor	No
15/02/2023	Mayor/SLFN	Letter of Support – Universal Broadband Fund	15-23	Glenn Bourke SLFN	Support Letter Requested
15/02/2023	Minister of Finance/Mayor	GNWT Workforce Growth in Fort Smith	16-23	SAO, Mayor and Council	Response Letter to Initial Corresp
23/02/23	Mayor/NTPC President and CEO Cory Strang	Invitation to Meet with Council	17-23	Cc: Minister resp for NTPC, SAO	No
27/02/23	Mayor/NLMCC	Support Letter for NWT Arts Council Funding	18-23	SAO	Support Letter Requested
06/02/2023	Minister of Justice/Mayor	2023-24 Policing Priorities	10-23	SAO, Mayor and Council	No – deadline March 10th
07/02/2023	Thebacha Dog Musher's Association	Sponsorship Request for March Dog Races	11-23	SAO, A/SAO	Not yet
09/02/2023	Corporate/MACA	Notification of the 2023 Board of Revision – March 2 nd	12-23	MACA Director of Assessment, Corporate Services, Protective Services, SAO	Yes – confirmed by Director of Assessment
13/02/2023	Mayor/GNWT & Businesses	Notification of Half-Day Civic Holiday – March 10 th WBF	13-23	GNWT HR, Emailed to Businesses, Facebook, Website	Yes – from GNWT (next corresp. item)



**Town of Fort Smith
Licensing Report
February 2023**

Business License Holder	Number	Details
Skyhigh Enterprises	91	Carpentry, renovations, bricklaying, framing and landscaping services
Polar Creations	92	Teaching, training and selling of handcrafts, fabricator, blacksmith, multi media artist, special event caterer
Midnight Iron Works	93	Metal and wood art, blacksmithing, multimedia artis, instructor
Al's Repairs	94	Information technology support services
T.O.T.A.L. Training & Services	95	Safety training, first aid training and general contracting/consulting services
Fort Smith Minor Hockey Association	96	Operate arena canteen
Fort Smith Construction NT Ltd.	97	Commercial/residential construction, heavy equipment, rentals, storage, electrical, plumbing, concrete, leasehold and camp services
Snap on Tools	98	Tool sales
North Raven	99	Consulting services (political and strategic planning)
Hope Holistics	100	Holistic health consulting, magnetic therapy and energy healing services
Early Bird Homestead	101	Growing and selling of microgreens, garden produce and baked goods
Royal Canadian Legion Branch #239	102	Legion
Pam Walsh's Silver Icing Online Store	103	Online clothing sales
Luminous Esthetics	104	Esthetics services
Terry's Carpentry Service	105	Carpentry services
Treestone Holdings Ltd.	106	Rental properties
Dezron Inc.	107	Rental properties
Fort Smith Metis Council	108	Metis government
994481 NWT Ltd.	109	Property rentals and building/construction services
4947 NWT Ltd.	110	Fire fighting and forestry services
BZT Contracting	111	Electrical services
Maskwa Engineering Ltd.	112	Engineering and legal surveying services
St. Cyr Enterprises Ltd.	113	Residential renovation services
Black Goose Chimney Service	114	Inspection, service and installation of wood burring appliances
KC Plumbing and Heating	115	Plumbing and heating services

L.B. Martin Consulting	116	Human resource, resume writing, pension counselling, electoral officer and notary public services
Ink & Iron Beauty Studio	117	Hair salon/beauty studio/boutique
RPM Motors	118	Small engine service/repairs and electric bicycle sales
Blades Construction Ltd.	119	Construction, carpentry and rental property management services
Fort Smith Janitorial	120	Janitorial services
Debbie's Sewing	121	Sewing services and retail store
Rowes Construction	122	Civil and general construction services
CPOW Productions Ltd.	123	General construction services
Stantec Architecture Ltd.	124	Architecture, engineering, design and consulting services
Heart of Hearts Foundation	125	Foundation for supporting musicians
Mourice Production	126	Music services
Marten Outfitting Inc.	127	Boat tours and charter services
Hawk's Construction	128	Home construction and renovations services
Brandy Wilson Fine Art	129	Photography art production and sales
Borderline Contracting	130	Landscaping, sand/gravel hauling, fencing, trenching, snow removal, firewood, cement and auto rescue services
Arctic Pure Natural Spring Water	131	Bottled water distribution and delivery
Looking Back	132	Genealogy and history research services
TDC Contracting Ltd.	133	Automotive/heavy equipment repairs, Bumper to Bumper retail, welding, manufacturing, towing, snow removal, sanding, oil/hazardous waste clean up, petroleum product sales, aviation fuel sales, card lock, expediting, rental of various equipment and sewage/grey water pump out services
507621 NWT Inc.	134	Office rentals
NU Mechanical Inc.	135	Plumbing, heating and gas fitting services
Thebacha Real Estate	136	Real estate agent
SK Contracting	137	Construction, renovation, transport and moving services
Bank of Montreal	138	Bank
Shear Fun	139	Hair salon and retail services
862111 NWT Ltd./Street Treats	140	Office management, consulting and catering services

Evan's Electric Ltd./Home Hardware	141	Hardware store
Joan Mercredi Consulting	142	Independent adjudication services
Arcane Services	143	IT, small appliance repair and shipping/logistics services
Heidema Group Inc.	144	Clinical counselling/supervision, workshop, education and consultation services
Stick Built Construction	145	Construction, renovation and wood working services
Lou's Small Engines	146	Small engine sales/services, propane sales and courier services
Pelican Rapids Golf and Country Club	147	Golf and country club
Something for Everyone	148	Fort Smith photography, souvenirs and nail strips sales
High Arctic Seafood and Steaks	149	Mobile sales of frozen seafood and meats
Front Line	150	Equipment rental and heavy duty/automotive repair
Byth & Bathe Inc.	151	Environmental and safety consulting
Ragged Range Inc.	152	Investment corporation
Epechile Productions	153	Photography and video services
Pure Esthetics	154	Esthetics services
Jody's Kitchen	155	Catering and food services
Timber Fallen Inc.	156	Firewood, landscaping, tree removal, hauling/transportation, fire abatement and snow removal services
S.P.F. Construction	157	Construction, building management, maintenance and landscaping services
Development Permit Holder	Number	Details
Larry Benwell	1	Home occupation - construction and maintenance
Keith Morrison	2	Combine two lots
Philip Norwegian	3	Home occupation - electrical and renovation services
Paul Cumming	4	Home occupation - snow removal
Glen Freund	5	Demolition of a single wide manufactured home
Cameron Phillips	6	Home occupation - small engine sales and service
Daniel Kearley	9	Construction of a single family detached home
Lottery License Holder	Number	Details
Fireweed Festival	8	Nevada ticket sales
Fireweed Festival	9	Bingo
Fort Smith Soccer Club	10	50/50 Raffle series

Smith Metis Council	11	Nevada ticket sales
Dog Tag Holder	Number	Details
Mike and Val Herring	10	St. Bernard
Ali Dumont	11	Sheltie/Huskey
Dianna and Terry Korol	12	Toy poodle
Amy Johnson	13	Lab cross
Amy Johnson	14	German Shorthaired Pointer
Ski-Doo Licenses	Number	Details
Lous Small Engines	970	Expedition
Lous Small Engines	971	Expedition
Lous Small Engines	972	Expedition
Lous Small Engines	973	Expedition
Troy Ellsworth	967	Skidoo



BRIEFING NOTE

To: Mayor and Council
From: Administration
Date: March 7, 2023
Subject: 2022 Fourth Quarter Variance

Purpose:

To discuss the 2022 Fourth Quarter Variance.

Background:

The unaudited 2022 Fourth Quarter variance is complete and presented to Council for review. This document outlines the Town spending for the year of 2022.

Initial review shows that all budgets (General, Utility, Land Development and Environmental) are within budget. Please note that 2022 revenues and expenses still require audit and will change. For example, the Auditor may reallocate capital expenses to the operating budgets. For this reason, the audited financial statements are a better indicator of the overall financial position of the Town, and this variance document is best used to review spending within individual GLs and Cost Centres.

The cost of goods, including heating oil and gas for fleet, have impacted our overall spending. Heating fuel for all facilities is significantly higher than budgeted amounts, but this spending is essential and outside our control. Given the age of some of our facilities and the lack of modern efficiencies, this cost may continue to have a significant impact on the budget. Currently, work is being done to retrofit the buildings to greener standards and higher levels of efficiency, to reduce the demand for and reliance on heating fuel.

We saw significantly fewer COVID impacts on our operations, however we did see some facility closures in the very early part of 2022. We also had fewer employee absences due to COVID in this year.

Revenues:

Property Tax revenues are within the budgeted range; note that these values indicate amounts billed and not necessarily amounts collected. However, significant work has been done over the last few years to reduce the number of properties with outstanding property taxes. Interest revenues on accounts receivables continue to accrue but have been significantly reduced with the work done in 2022 to address outstanding accounts receivable.

Ambulance Recoveries remained higher than budgeted but lower than in 2021.

Several external funding sources were accessed to provide continued support to current services or initiate new services. External monies for capital projects were also acquired.

Overall, water and sewer revenues higher than budgeted and above recent years. This reflects increased in rates in 2022 to bring the Town closer to recovering the cost of water and sewer services.

Solid waste levies are up as staff have completed work to ensure that properties are being billed at the appropriate rate. Tipping fees remains low and this is an area which will receive significant attention operationally in 2023.

Expenses:

General:

- Training costs appear higher than budgeted, however these overages are covered by external funding sources.
- Telephone costs continue to be high and staff are reviewing options for replacing our current landline systems, which should reduce costs.
- Vehicle Repairs & Maintenance and Building Repair and Maintenance costs are up. It is typical for maintenance costs to increase as infrastructure ages; work is currently underway to procure several new fleet vehicles and prepare for facility retrofits and repairs. Some of the high costs in these areas are offset by insurance claims (loader, doors and gate at the municipal garage).

Legal Costs show as overspent; there are several outstanding matters regarding unapproved development and remediation, unpaid property taxes and service charges, but there are also increased costs due to more intricate human resource demands.

Computer Assistance remains high in 2022 as we continue to upgrade and modernize both our infrastructure and our software applications.

Administration salary is slightly overspent. We were able to combine funding from the small community fund to train some casual staff to backfill positions in Town Hall during staff absences.

Street Lighting costs are high due to the rates charged by NTPC to install and take down the Christmas Lights.

Recommendation:

For Council review and approval.

VARIANCE WITH COMMITMENTS

For Period Ending 31-Dec-2022



	2022 YEAR TO DA	2022 YTD	2022 YTD ACTUAL	2022 YTD	2022 TOTAL	2022 BUDGET	2021 YTD	2021 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
REVENUES								
REVENUES								
REVENUES								
TAXATION								
1-1-0110-201 RESIDENTIAL PROPERTY	(1,591,457)	0	(1,591,457)	(1,593,516)	(1,593,516)	(2,059)	(1,529,324)	(1,529,324)
1-1-0110-202 NON-RESIDENTIAL PROPERTY	(667,386)	0	(667,386)	(669,544)	(669,544)	(2,158)	(669,390)	(669,390)
Total TAXATION	(2,258,843)	0	(2,258,843)	(2,263,060)	(2,263,060)	(4,217)	(2,198,715)	(2,198,715)
GRANTS IN LIEU OF TAXES								
1-1-0120-205 FEDERAL GIL	(174,921)	0	(174,921)	(222,709)	(222,709)	(47,788)	(221,843)	(221,843)
1-1-0120-206 CROWN CORP GIL	(17,180)	0	(17,180)	(24,529)	(24,529)	(7,349)	(16,950)	(16,950)
1-1-0120-207 GOVT. NWT GIL	(1,174,228)	0	(1,174,228)	(1,186,032)	(1,186,032)	(11,804)	(1,128,398)	(1,128,398)
1-1-0120-208 SRFN PILT	(103,459)	0	(103,459)	(75,765)	(75,765)	27,694	(95,997)	(95,997)
Total GRANTS IN LIEU OF TAXES	(1,469,787)	0	(1,469,787)	(1,509,035)	(1,509,035)	(39,248)	(1,463,189)	(1,463,189)
SALE OF SERVICES								
1-1-0140-210 AMBULANCE RECOVERIES	(359,393)	0	(359,393)	(347,500)	(347,500)	11,893	(392,193)	(392,193)
1-1-0140-212 CEMETERY RECOVERIES	(7,932)	0	(7,932)	(2,420)	(2,420)	5,512	(765)	(765)
1-1-0140-213 FIRE DEPARTMENT SL	(3,860)	0	(3,860)	(3,630)	(3,630)	230	(4,995)	(4,995)
1-1-0140-215 SPRING CLEANUP & RECOVERIES	(91)	0	(91)	(3,500)	(3,500)	(3,409)	(4,090)	(4,090)
1-1-0140-233 TR FR ENVIRO-GARBAGE BIN RENTALS	(147,270)	0	(147,270)	(174,340)	(174,340)	(27,070)	0	0
1-1-0140-234 TR FR ENVIRO-GARBAGE BIN RENTALS S	(4,200)	0	(4,200)	(2,122)	(2,122)	2,078	0	0
Total SALE OF SERVICES	(522,746)	0	(522,746)	(533,512)	(533,512)	(10,766)	(402,042)	(402,042)
INTEREST INCOME								
1-1-0150-223 A/R INTEREST INCOME	(18,450)	0	(18,450)	(20,000)	(20,000)	(1,550)	(127,626)	(127,626)
1-1-0150-224 BANK INTEREST INCOME	(115,603)	0	(115,603)	(10,000)	(10,000)	105,603	(35,482)	(35,482)
1-1-0150-225 TAX INTEREST INCOME	(244,996)	0	(244,996)	(140,000)	(140,000)	104,996	(595,094)	(595,094)
Total INTEREST INCOME	(379,049)	0	(379,049)	(170,000)	(170,000)	209,049	(758,202)	(758,202)
GNWT GRANTS								
1-1-0175-095 GAHR INITIATIVE - GNWT GRANT	(37,000)	0	(37,000)	(37,000)	(37,000)	0	(37,000)	(37,000)
Total GNWT GRANTS	(37,000)	0	(37,000)	(37,000)	(37,000)	0	(37,000)	(37,000)
DEVELOPMENT PERMITS								
1-1-0180-222 DEVELOPMENT PERMITS	(11,618)	0	(11,618)	(18,150)	(18,150)	(6,532)	(30,128)	(30,128)
Total DEVELOPMENT PERMITS	(11,618)	0	(11,618)	(18,150)	(18,150)	(6,532)	(30,128)	(30,128)
FINES								
1-1-0190-220 FINES	(2,570)	0	(2,570)	(3,000)	(3,000)	(430)	(1,777)	(1,777)
Total FINES	(2,570)	0	(2,570)	(3,000)	(3,000)	(430)	(1,777)	(1,777)

VARIANCE WITH COMMITMENTS

For Period Ending 31-Dec-2022



	2022 YEAR TO DA	2022 YTD	2022 YTD ACTUAL	2022 YTD	2022 TOTAL	2022 BUDGET	2021 YTD	2021 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
TAX CERTIFICATES								
1-1-0200-218 TAX CERTIFICATES	(3,011)	0	(3,011)	(1,650)	(1,650)	1,361	(3,176)	(3,176)
Total TAX CERTIFICATES	(3,011)	0	(3,011)	(1,650)	(1,650)	1,361	(3,176)	(3,176)
LICENCES								
1-1-0210-217 SNOWMOBILE LICENCES	(616)	0	(616)	(1,000)	(1,000)	(384)	(704)	(704)
1-1-0210-219 BUSINESS LICENCES	(26,221)	0	(26,221)	(24,200)	(24,200)	2,021	(23,540)	(23,540)
Total LICENCES	(26,837)	0	(26,837)	(25,200)	(25,200)	1,637	(24,244)	(24,244)
MISC. REVENUE								
1-1-0215-232 SCHOOL TAX COLLECTION FEE	(5,000)	0	(5,000)	(5,000)	(5,000)	0	(5,000)	(5,000)
1-1-0215-233 REVENUE - MISC.	(1,180)	0	(1,180)	(25,000)	(25,000)	(23,820)	(270,438)	(270,438)
1-1-0215-234 RECOVERY, REIMBURMENT, ADMIN FE	(106,230)	0	(106,230)	0	0	106,230	0	0
Total MISC. REVENUE	(112,410)	0	(112,410)	(30,000)	(30,000)	82,410	(275,438)	(275,438)
DOWNTOWN								
1-1-0520-233 MISSION PARK GRANTS AND REVENUE	(8,000)	0	(8,000)	0	0	8,000	(10,000)	(10,000)
Total DOWNTOWN	(8,000)	0	(8,000)	0	0	8,000	(10,000)	(10,000)
ANIMAL CONTROL								
1-1-0730-221 DOG TAGS/POUND FEES	(780)	0	(780)	(1,000)	(1,000)	(220)	(1,161)	(1,161)
Total ANIMAL CONTROL	(780)	0	(780)	(1,000)	(1,000)	(220)	(1,161)	(1,161)
TOURISM GRANTS								
1-1-2605-008 Housing Plan Contribution	(62,621)	0	(62,621)	0	0	62,621	0	0
1-1-2605-022 ITI CONTRIBUTION - TOURISM	(33,626)	0	(33,626)	(56,000)	(56,000)	(22,374)	(13,797)	(13,797)
1-1-2605-233 COMMUNITY ENERGY PLANNING PROJE	(22,287)	0	(22,287)	(15,200)	(15,200)	7,087	(20,613)	(20,613)
1-1-2605-234 CLIMATE CHANGE ADATATATION PLAN	0	0	0	(52,372)	(52,372)	(52,372)	0	0
1-1-2605-258 Small Community Employment Support Progi	(215,000)	0	(215,000)	(215,000)	(215,000)	0	(204,000)	(204,000)
Total TOURISM GRANTS	(333,534)	0	(333,534)	(338,572)	(338,572)	(5,038)	(238,410)	(238,410)
TOURISM REVENUE								
1-1-2610-257 TOURISM FUNDING - SEED	(21,192)	0	(21,192)	(25,000)	(25,000)	(3,808)	(24,850)	(24,850)
Total TOURISM REVENUE	(21,192)	0	(21,192)	(25,000)	(25,000)	(3,808)	(24,850)	(24,850)
RECREATION ADMINISTRATION								
1-1-3010-258 CHILDREN/YOUTH RESILIENCY PROGRAM	(13,636)	0	(13,636)	(13,700)	(13,700)	(64)	(13,636)	(13,636)
1-1-3010-262 SPORT AND RECREATION FUNDING	(24,000)	0	(24,000)	(24,000)	(24,000)	0	(34,581)	(34,581)
Total RECREATION ADMINISTRATION	(37,636)	0	(37,636)	(37,700)	(37,700)	(64)	(48,217)	(48,217)
DAY CAMP								
1-1-3020-229 RECREATION - DAY CAMP REVENUE	(35,015)	0	(35,015)	(32,400)	(32,400)	2,615	(29,100)	(29,100)

VARIANCE WITH COMMITMENTS

For Period Ending 31-Dec-2022



	2022 YEAR TO DA	2022 YTD	2022 YTD ACTUAL	2022 YTD	2022 TOTAL	2022 BUDGET	2021 YTD	2021 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
Total DAY CAMP	(35,015)	0	(35,015)	(32,400)	(32,400)	2,615	(29,100)	(29,100)
AFTER SCHOOL PROGRAM								
1-1-3025-227 AFTER FOUR PROGRAM FEES	(218,678)	0	(218,678)	(80,000)	(80,000)	138,678	(207,891)	(207,891)
1-1-3025-229 CHILD CARE PROGRAM FEES	(179,529)	0	(179,529)	(256,880)	(256,880)	(77,351)	0	0
1-1-3025-258 AFTER FOUR PROGRAM GRANTS	(15,545)	0	(15,545)	(35,880)	(35,880)	(20,335)	(29,378)	(29,378)
1-1-3025-262 CHILD CARE PROGRAM GRANTS	(211,835)	0	(211,835)	(77,736)	(77,736)	134,099	(166,312)	(166,312)
Total AFTER SCHOOL PROGRAM	(625,586)	0	(625,586)	(450,496)	(450,496)	175,090	(403,581)	(403,581)
LOTTERY LICENSING								
1-1-3040-233 LOTTERY LICENSING	(1,367)	0	(1,367)	(26,400)	(26,400)	(25,033)	(32,289)	(32,289)
Total LOTTERY LICENSING	(1,367)	0	(1,367)	(26,400)	(26,400)	(25,033)	(32,289)	(32,289)
ARENA								
1-1-3060-226 REVENUE - ARENA	(20,408)	0	(20,408)	(75,000)	(75,000)	(54,592)	(50,024)	(50,024)
Total ARENA	(20,408)	0	(20,408)	(75,000)	(75,000)	(54,592)	(50,024)	(50,024)
BALL PARK								
1-1-3080-231 REVENUE - BALL PARK	0	0	0	(1,210)	(1,210)	(1,210)	0	0
Total BALL PARK	0	0	0	(1,210)	(1,210)	(1,210)	0	0
RECREATION SPECIAL EVENTS								
1-1-3100-254 CANADA DAY REVENUE - RECREATION S	(7,500)	0	(7,500)	(3,300)	(3,300)	4,200	(2,000)	(2,000)
1-1-3100-258 SPECIAL PROGRAM GRANTS	0	0	0	0	0	0	(4,624)	(4,624)
1-1-3100-263 YOUTH CENTRE INITIATIVE	(13,889)	0	(13,889)	(14,000)	(14,000)	(111)	(13,889)	(13,889)
Total RECREATION SPECIAL EVENTS	(21,389)	0	(21,389)	(17,300)	(17,300)	4,089	(20,513)	(20,513)
RCC								
1-1-3140-227 REVENUE - RCC PROGRAM	(130,179)	0	(130,179)	(209,550)	(209,550)	(79,371)	(132,923)	(132,923)
1-1-3140-228 REVENUE - RCC LEASE	(150)	0	(150)	0	0	150	(4,303)	(4,303)
1-1-3140-260 RCC CONCESSION/VENDING REVENUE	(2)	0	(2)	0	0	2	(2,989)	(2,989)
Total RCC	(130,331)	0	(130,331)	(209,550)	(209,550)	(79,219)	(140,214)	(140,214)
LIBRARY								
1-1-3150-005 GNWT CONTRIBUTION - LIBRARY	(25,000)	0	(25,000)	(1,500)	(1,500)	23,500	(3,096)	(3,096)
1-1-3150-010 CONTRIBUTION AGREEMENT - LIBRARY	(38,506)	0	(38,506)	(55,000)	(55,000)	(16,494)	(55,000)	(55,000)
1-1-3150-071 MATERIALS & SUPPLIES RECOVERY - LIB	(503)	0	(503)	(605)	(605)	(102)	(1,684)	(1,684)
1-1-3150-114 COLLECTION DEVELOPMENT RECOVER -	(672)	0	(672)	(605)	(605)	67	(520)	(520)
Total LIBRARY	(64,681)	0	(64,681)	(57,710)	(57,710)	6,971	(60,300)	(60,300)
UNCONDITIONAL GRANTS								
1-1-3220-235 O & M FUNDING - MACA	(2,190,000)	0	(2,190,000)	(2,123,000)	(2,123,000)	67,000	(2,123,000)	(2,123,000)

VARIANCE WITH COMMITMENTS



For Period Ending 31-Dec-2022

	2022 YEAR TO DA	2022 YTD	2022 YTD ACTUAL	2022 YTD	2022 TOTAL	2022 BUDGET	2021 YTD	2021 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-1-3220-236 INSURANCE CONTRIBUTION	0	0	0	(14,000)	(14,000)	(14,000)	0	0
Total UNCONDITIONAL GRANTS	(2,190,000)	0	(2,190,000)	(2,137,000)	(2,137,000)	53,000	(2,123,000)	(2,123,000)
CONDITIONAL GRANTS								
1-1-3225-233 ICIP Funding	(2,597,662)	0	(2,597,662)	0	0	2,597,662	(309,791)	(309,791)
1-1-3225-250 TRANSFERRED FROM CAPITAL ASSETS	0	0	0	(910,000)	(910,000)	(910,000)	1,933,150	1,933,150
1-1-3225-251 OTHER - MISc Govt Grants	0	0	0	0	0	0	(273,592)	(273,592)
1-1-3225-255 GHG Low Carbon Economy Fund	(33,413)	0	(33,413)	0	0	33,413	0	0
1-1-3225-256 SMALL COMMUNITY FUND	94,944	0	94,944	0	0	(94,944)	(1,989,740)	(1,989,740)
1-1-3225-257 OTHER GRANTS	0	0	0	0	0	0	(7,595)	(7,595)
1-1-3225-258 GAS TAX REVENUE	(963,000)	0	(963,000)	(913,000)	(913,000)	50,000	(1,876,000)	(1,876,000)
1-1-3225-265 CPIF REVENUE	(1,446,000)	0	(1,446,000)	(1,632,000)	(1,632,000)	(186,000)	(1,827,000)	(1,827,000)
1-1-3225-578 CLEAN WASTE & WASTEWATER REVEUN	(427,394)	0	(427,394)	0	0	427,394	(1,172,673)	(1,172,673)
Total CONDITIONAL GRANTS	(5,372,525)	0	(5,372,525)	(3,455,000)	(3,455,000)	1,917,525	(5,523,240)	(5,523,240)
SCHOOL TAX								
1-1-3350-238 SCHOOL TAX - TAXABLE PROPERTY	(370,478)	0	(370,478)	(290,000)	(290,000)	80,478	(353,375)	(353,375)
1-1-3350-239 SCHOOL TAX - FEDERAL GIL	(25,206)	0	(25,206)	(30,000)	(30,000)	(4,794)	(31,976)	(31,976)
1-1-3350-240 SCHOOL TAX - CROWN CORP. GIL	(1,736)	0	(1,736)	0	0	1,736	(1,696)	(1,696)
Total SCHOOL TAX	(397,420)	0	(397,420)	(320,000)	(320,000)	77,420	(387,047)	(387,047)
TRANSFER FROM INVESTMENT IN CAP. ASSET								
1-1-3370-400 TRANSFER FROM INVESTMENT IN CAPIT,	0	0	0	0	0	0	8,683,439	8,683,439
Total TRANSFER FROM INVESTMENT IN CAP.	0	0	0	0	0	0	8,683,439	8,683,439
TRANSFER FROM RESERVES - OPERATIONS								
1-1-3380-241 TRANSFER FROM RESERVE	0	0	0	0	0	0	(230,580)	(230,580)
Total TRANSFER FROM RESERVES - OPERATI	0	0	0	0	0	0	(230,580)	(230,580)
Total REVENUES	(14,083,735)	0	(14,083,735)	(11,774,945)	(11,774,945)	2,308,790	(5,832,997)	(5,832,997)
Total REVENUES	(14,083,735)	0	(14,083,735)	(11,774,945)	(11,774,945)	2,308,790	(5,832,997)	(5,832,997)
Total REVENUES	(14,083,735)	0	(14,083,735)	(11,774,945)	(11,774,945)	2,308,790	(5,832,997)	(5,832,997)
EXPENSES								
EXPENDITURES								
EXPENDITURES								
LEGISLATIVE								
1-2-0510-001 WAGES - MAYOR & COUNCIL	147,125	0	147,125	149,600	149,600	2,475	127,927	127,927
1-2-0510-006 BENEFITS - MAYOR & COUNCIL	16,078	0	16,078	14,960	14,960	(1,118)	18,626	18,626
1-2-0510-009 SRFN PLANNING CHAIR FEES - LEGISLAT	0	0	0	3,000	3,000	3,000	0	0

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-0510-015 TRAVEL - COUNCIL	13,731	3,300	17,031	15,000	15,000	(2,031)	1,389	1,389
1-2-0510-018 MISCELLANEOUS- COUNCIL	951	0	951	1,000	1,000	49	500	500
1-2-0510-023 DONATIONS-Community Contributions	6,031	0	6,031	6,500	6,500	469	1,000	1,000
1-2-0510-024 LONG SERVICE AWARDS	2,674	0	2,674	1,500	1,500	(1,174)	0	0
1-2-0510-026 NWTAM MEMBERSHIP FEES	10,089	0	10,089	8,000	8,000	(2,089)	8,474	8,474
1-2-0510-071 PUBLIC RELATIONS	33,614	260	33,874	20,000	20,000	(13,874)	22,297	22,297
Total LEGISLATIVE	230,294	3,560	233,854	219,560	219,560	(14,294)	180,214	180,214
DOWN TOWN DEVELOPMENT								
1-2-0520-001 WAGES - DOWNTOWN DEVELOPMENT	18,719	0	18,719	27,823	27,823	9,104	15,855	15,855
1-2-0520-002 NORTHERN ALLOWANCE - DTD	2,086	0	2,086	3,241	3,241	1,155	2,134	2,134
1-2-0520-006 BENEFITS - DOWNTOWN DEVELOPMENT	1,632	0	1,632	5,565	5,565	3,933	1,159	1,159
1-2-0520-071 MATERIALS/SUPPLIES - DOWNTOWN DEV	11,117	0	11,117	10,000	10,000	(1,117)	27,482	27,482
Total DOWN TOWN DEVELOPMENT	33,555	0	33,555	46,629	46,629	13,074	46,629	46,629
ADMINISTRATION PERSONNEL								
1-2-0530-001 WAGES - ADMINISTRATION	772,804	0	772,804	759,213	759,213	(13,591)	857,200	857,200
1-2-0530-002 NORTHERN ALLOWANCE - ADMIN	57,324	0	57,324	61,726	61,726	4,402	58,170	58,170
1-2-0530-006 BENEFITS - ADMINISTRATION	168,150	0	168,150	151,843	151,843	(16,307)	256,114	256,114
1-2-0530-013 TRAINING - ADMINISTRATION	85,694	1,600	87,294	65,000	65,000	(22,294)	37,185	37,185
1-2-0530-090 ADMINISTRATION LABOUR ALLOCATION	(492,987)	0	(492,987)	(492,987)	(492,987)	0	(527,173)	(527,173)
Total ADMINISTRATION PERSONNEL	590,985	1,600	592,585	544,795	544,795	(47,790)	681,495	681,495
ADMINISTRATION OFFICE COSTS								
1-2-0540-017 TELEPHONE/FAX	27,612	0	27,612	20,000	20,000	(7,612)	28,586	28,586
1-2-0540-018 MISCELLANEOUS	0	0	0	0	0	0	32,056	32,056
1-2-0540-021 ADVERTISING	2,897	0	2,897	10,000	10,000	7,103	6,049	6,049
1-2-0540-026 PUB/SUBSCRIPT/MEMBERSHIPS	3,048	161	3,209	2,000	2,000	(1,209)	3,864	3,864
1-2-0540-031 PHOTOCOPIER LEASE	6,011	0	6,011	13,000	13,000	6,989	15,191	15,191
1-2-0540-034 POSTAGE	9,943	21	9,964	5,000	5,000	(4,964)	4,536	4,536
1-2-0540-042 WEBSITE HOSTING/SUPPORT	3,564	0	3,564	4,000	4,000	436	840	840
1-2-0540-045 LEGAL COSTS	89,915	0	89,915	50,000	50,000	(39,915)	43,770	43,770
1-2-0540-071 OFFICE SUPPLIES	24,537	556	25,093	15,000	15,000	(10,093)	20,544	20,544
1-2-0540-074 CONTRACTED COSTS	322	0	322	0	0	(322)	11,308	11,308
1-2-0540-086 POSTAL EQUIPMENT LEASE	2,903	0	2,903	5,000	5,000	2,097	4,840	4,840
1-2-0540-400 AMORTIZATION - GENERAL GOVERNMENT	0	0	0	53,000	53,000	53,000	40,273	40,273
Total ADMINISTRATION OFFICE COSTS	170,752	738	171,490	177,000	177,000	5,510	211,858	211,858
TOWN HALL OPERATIONS								
1-2-0550-061 WATER	3,957	0	3,957	1,840	1,840	(2,117)	1,945	1,945
1-2-0550-062 POWER	11,759	0	11,759	14,389	14,389	2,630	12,341	12,341
1-2-0550-063 HEATING FUEL - TOWN HALL	12,951	0	12,951	13,226	13,226	275	13,854	13,854
1-2-0550-065 R/M EQUIPMENT	9,213	0	9,213	5,000	5,000	(4,213)	1,483	1,483

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-0550-066 R/M BUILDING	9,514	0	9,514	8,000	8,000	(1,514)	2,429	2,429
1-2-0550-068 JANITORIAL COSTS	325	0	325	0	0	(325)	4,201	4,201
1-2-0550-083 VEHICLE GAS/OIL	764	0	764	1,500	1,500	736	130	130
1-2-0550-084 VEHICLE R/M	40	0	40	1,000	1,000	960	218	218
Total TOWN HALL OPERATIONS	48,523	0	48,523	44,955	44,955	(3,568)	36,601	36,601
PLANNING /LANDS								
1-2-0560-001 WAGES - PLANNING	34,778	0	34,778	78,090	78,090	43,312	7,010	7,010
1-2-0560-002 Northern Allowance Planning and Lands	3,416	0	3,416	7,716	7,716	4,300	0	0
1-2-0560-006 BENEFITS- PLANNING	4,139	0	4,139	15,618	15,618	11,479	444	444
1-2-0560-007 PPE and UNIFORMS	1,241	0	1,241	1,000	1,000	(241)	0	0
1-2-0560-017 TELEPHONE	1,033	0	1,033	1,000	1,000	(33)	134	134
1-2-0560-071 MATERIALS	2,845	0	2,845	3,000	3,000	155	4,087	4,087
1-2-0560-141 LAND LEASE FOR TOWN USE	1,000	0	1,000	5,500	5,500	4,500	5,198	5,198
Total PLANNING /LANDS	48,452	0	48,452	111,924	111,924	63,472	16,872	16,872
FINANCIAL MANAGEMENT								
1-2-0570-042 COMPUTER ASSISTANCE	78,802	0	78,802	62,550	62,550	(16,252)	80,301	80,301
1-2-0570-088 AUDIT FEES	78,837	0	78,837	55,000	55,000	(23,837)	53,141	53,141
Total FINANCIAL MANAGEMENT	157,639	0	157,639	117,550	117,550	(40,089)	133,442	133,442
TAXATION COSTS								
1-2-0580-260 BOARD OF REVISION	400	0	400	1,000	1,000	600	500	500
Total TAXATION COSTS	400	0	400	1,000	1,000	600	500	500
ELECTION/PLEBESCITE COSTS								
1-2-0590-075 ELECTION COSTS	10,410	0	10,410	0	0	(10,410)	12,657	12,657
Total ELECTION/PLEBESCITE COSTS	10,410	0	10,410	0	0	(10,410)	12,657	12,657
INSURANCE								
1-2-0600-052 GENERAL INSURANCE	8,257	0	8,257	7,500	7,500	(757)	4,672	4,672
Total INSURANCE	8,257	0	8,257	7,500	7,500	(757)	4,672	4,672
GRANTS-COMMUNITY								
1-2-0610-132 MUSEUM GRANTS	35,000	0	35,000	35,000	35,000	0	35,000	35,000
Total GRANTS-COMMUNITY	35,000	0	35,000	35,000	35,000	0	35,000	35,000
BYLAW ENFORCEMENT								
1-2-0705-001 WAGES - BYLAW ENFORCEMENT	75,381	0	75,381	78,090	78,090	2,709	67,125	67,125
1-2-0705-002 NORTHERN ALLOWANCE - BYLAW	7,545	0	7,545	7,716	7,716	171	6,128	6,128
1-2-0705-006 BENEFITS - BYLAW ENFORCEMENT	15,541	0	15,541	15,618	15,618	77	21,292	21,292
1-2-0705-007 PPE AND UNIFORM	1,171	873	2,044	1,000	1,000	(1,044)	876	876

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-0705-013 TRAINING - BYLAW ENFORCEMENT	0	0	0	0	0	0	6,624	6,624
1-2-0705-017 TELEPHONE	1,043	0	1,043	1,700	1,700	657	885	885
1-2-0705-071 MATERIAL/SUPPLIES	7,333	0	7,333	7,000	7,000	(333)	13,387	13,387
1-2-0705-083 UNIT 5 GAS/OIL	3,250	0	3,250	5,000	5,000	1,750	2,001	2,001
1-2-0705-084 UNIT 5 REPAIRS AND MAINTENANCE	1,140	3	1,143	2,000	2,000	857	905	905
Total BYLAW ENFORCEMENT	112,405	876	113,281	118,124	118,124	4,843	119,222	119,222
EMERGENCY SERVICES								
1-2-0710-001 WAGES - PREVENTION SERVICES	119,745	0	119,745	119,415	119,415	(330)	104,987	104,987
1-2-0710-002 NORTHERN ALLOWANCE - PSS	7,656	0	7,656	7,716	7,716	60	7,449	7,449
1-2-0710-006 BENEFITS-PREVENTION SERVICES	43,133	0	43,133	23,883	23,883	(19,250)	21,716	21,716
1-2-0710-007 PPE and UNIFORM	843	350	1,193	1,000	1,000	(193)	0	0
1-2-0710-017 TELEPHONE	5,378	0	5,378	4,000	4,000	(1,378)	7,173	7,173
1-2-0710-052 PROTECTIVE SERVICES INSURANCE	15,420	0	15,420	15,300	15,300	(120)	15,018	15,018
1-2-0710-071 MATERIALS/SUPPLIES	2,209	0	2,209	3,000	3,000	791	438	438
Total EMERGENCY SERVICES	194,384	350	194,734	174,314	174,314	(20,420)	156,781	156,781
AMBULANCE SERVICES								
1-2-0715-001 WAGES - AMBULANCE	56,642	0	56,642	73,900	73,900	17,258	39,009	39,009
1-2-0715-006 BENEFITS	3,376	0	3,376	3,695	3,695	319	2,051	2,051
1-2-0715-007 CAR ALLOWANCES - AMBULANCE	550	0	550	4,000	4,000	3,450	2,050	2,050
1-2-0715-013 TRAINING - AMBULANCE	0	0	0	0	0	0	1,290	1,290
1-2-0715-017 AMBULANCE TELEPHONE	0	0	0	0	0	0	959	959
1-2-0715-019 RADIO COMMUNICATION	6,040	0	6,040	2,500	2,500	(3,540)	4,432	4,432
1-2-0715-065 EQUIPMENT R/M	3,436	0	3,436	3,000	3,000	(436)	1,301	1,301
1-2-0715-071 MATERIALS/SUPPLIES	16,629	0	16,629	15,000	15,000	(1,629)	15,901	15,901
1-2-0715-083 AMBULANCE GAS/OIL	1,546	0	1,546	2,000	2,000	454	2,021	2,021
1-2-0715-084 AMBULANCE R/M	1,648	686	2,334	5,000	5,000	2,666	3,959	3,959
1-2-0715-086 AMBULANCE BAY LEASE	37,132	0	37,132	33,500	33,500	(3,632)	37,676	37,676
1-2-0715-618 TRANSFER TO RESERVE - AMBULANCE	0	0	0	25,000	25,000	25,000	0	0
Total AMBULANCE SERVICES	126,999	686	127,685	167,595	167,595	39,910	110,649	110,649
ANIMAL CONTROL								
1-2-0730-061 WATER	2,965	0	2,965	1,355	1,355	(1,610)	1,393	1,393
1-2-0730-062 POWER	4,768	0	4,768	5,693	5,693	925	4,737	4,737
1-2-0730-063 HEATING FUEL	6,639	0	6,639	3,601	3,601	(3,038)	3,326	3,326
1-2-0730-065 EQUIPMENT R/M	100	0	100	2,000	2,000	1,900	9	9
1-2-0730-066 BUILDING R/M	2,271	0	2,271	4,000	4,000	1,729	1,898	1,898
1-2-0730-071 MATERIALS/SUPPLIES	1,906	198	2,104	3,000	3,000	896	230	230
1-2-0730-074 CONTRACTED COSTS	0	0	0	0	0	0	3,000	3,000
Total ANIMAL CONTROL	18,648	198	18,846	19,649	19,649	803	14,593	14,593
FIRE DEPT ADMINISTRATION								

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-1110-001 WAGES - FIRE DEPARTMENT	45,008	0	45,008	44,000	44,000	(1,008)	45,715	45,715
1-2-1110-006 BENEFITS - FIRE DEPARTMENT	2,671	0	2,671	2,200	2,200	(471)	1,145	1,145
1-2-1110-007 CAR ALLOWANCES	1,450	0	1,450	4,000	4,000	2,550	7,385	7,385
1-2-1110-013 TRAINING - FIRE DEPARTMENT ADMIN	0	0	0	0	0	0	3,788	3,788
1-2-1110-026 MEMBERSHIPS	0	0	0	1,000	1,000	1,000	250	250
1-2-1110-070 PROMOTION	3,721	0	3,721	2,000	2,000	(1,721)	1,116	1,116
1-2-1110-071 MATERIAL/SUPPLIES	7,026	0	7,026	5,000	5,000	(2,026)	3,979	3,979
1-2-1110-105 GAHR INITIATIVE - FIRE	36,841	0	36,841	37,000	37,000	159	36,041	36,041
1-2-1110-400 AMORTIZATION - PROTECTIVE SERVICES	0	0	0	86,000	86,000	86,000	103,116	103,116
Total FIRE DEPT ADMINISTRATION	96,717	0	96,717	181,200	181,200	84,483	202,534	202,534
FIRE ALARM SYSTEM								
1-2-1120-017 TELEPHONE	5,294	0	5,294	4,500	4,500	(794)	5,690	5,690
1-2-1120-065 R/M FIRE ALARM SYSTEM	0	0	0	500	500	500	0	0
Total FIRE ALARM SYSTEM	5,294	0	5,294	5,000	5,000	(294)	5,690	5,690
HYDRANT MAINTENANCE								
1-2-1130-071 MATERIALS/SUPPLIES	0	0	0	2,500	2,500	2,500	500	500
Total HYDRANT MAINTENANCE	0	0	0	2,500	2,500	2,500	500	500
FIRE HALL OPERATIONS								
1-2-1140-007 PPE AND UNIFORMS	958	0	958	1,800	1,800	842	0	0
1-2-1140-017 TELEPHONE	2,480	0	2,480	3,600	3,600	1,120	3,109	3,109
1-2-1140-061 WATER	2,965	0	2,965	1,083	1,083	(1,882)	1,393	1,393
1-2-1140-062 POWER	6,097	0	6,097	6,861	6,861	764	6,126	6,126
1-2-1140-063 HEATING FUEL	16,059	0	16,059	7,764	7,764	(8,295)	9,807	9,807
1-2-1140-065 EQUIPMENT R/M	8,520	0	8,520	5,000	5,000	(3,520)	18,981	18,981
1-2-1140-066 BUILDING R/M	1,096	0	1,096	5,000	5,000	3,904	9,610	9,610
1-2-1140-068 JANITORIAL COSTS	0	0	0	0	0	0	1,303	1,303
Total FIRE HALL OPERATIONS	38,175	0	38,175	31,108	31,108	(7,067)	50,327	50,327
FIRE FIGHTING EQUIPMENT								
1-2-1150-007 CLOTHING - FIRE	1,467	1,005	2,472	2,000	2,000	(472)	1,545	1,545
1-2-1150-071 FIRE FIGHT. EQUIP. R/M	4,493	0	4,493	10,000	10,000	5,507	8,585	8,585
1-2-1150-083 FIRE DEPT. VEHICLES GAS/OIL	2,389	50	2,439	1,500	1,500	(939)	2,478	2,478
1-2-1150-084 FIRE DEPT. VEHICLES R/M	10,035	1,001	11,036	10,000	10,000	(1,036)	6,957	6,957
Total FIRE FIGHTING EQUIPMENT	18,384	2,056	20,440	23,500	23,500	3,060	19,565	19,565
PUBLIC WORKS ADMINISTRATION								
1-2-1505-001 WAGES - PUBLIC WORKS	620,344	0	620,344	567,703	567,703	(52,641)	519,259	519,259
1-2-1505-002 NORTHERN ALLOWANCE - PW	47,955	0	47,955	54,011	54,011	6,056	42,319	42,319
1-2-1505-006 BENEFITS - PUBLIC WORKS	165,853	0	165,853	136,926	136,926	(28,927)	71,806	71,806
1-2-1505-007 PPE/CLOTHING/UNIFORM ALLOWANCE	1,706	2,861	4,567	4,000	4,000	(567)	4,391	4,391

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-1505-013 TRAINING - PW ADMIN	0	0	0	0	0	0	4,623	4,623
1-2-1505-052 INSURANCE - PUBLIC WORKS	23,882	0	23,882	22,000	22,000	(1,882)	22,427	22,427
1-2-1505-071 PW SAFETY EQUIPMENT	1	0	1	0	0	(1)	394	394
1-2-1505-090 LABOUR ALLOCATED	(218,109)	0	(218,109)	(218,109)	(218,109)	0	(194,165)	(194,165)
Total PUBLIC WORKS ADMINISTRATION	641,632	2,861	644,493	566,531	566,531	(77,962)	471,054	471,054
PW MOBILE EQUIPMENT								
1-2-1510-083 PW VECH. GAS/OIL	75,465	390	75,855	48,000	48,000	(27,855)	65,344	65,344
1-2-1510-084 PW VECH. R/M	162,699	0	162,699	30,000	30,000	(132,699)	54,025	54,025
Total PW MOBILE EQUIPMENT	238,164	390	238,554	78,000	78,000	(160,554)	119,369	119,369
SMALL TOOLS								
1-2-1520-071 SMALL TOOLS	2,499	0	2,499	3,000	3,000	501	1,125	1,125
Total SMALL TOOLS	2,499	0	2,499	3,000	3,000	501	1,125	1,125
7 BAY GARAGE OPERATIONS								
1-2-1530-017 TELEPHONE	6,198	0	6,198	6,500	6,500	302	6,277	6,277
1-2-1530-060 OFFICE SUPPLIES	1,864	0	1,864	1,500	1,500	(364)	1,518	1,518
1-2-1530-061 WATER	5,929	0	5,929	4,498	4,498	(1,431)	3,916	3,916
1-2-1530-062 POWER	11,388	0	11,388	12,431	12,431	1,043	10,550	10,550
1-2-1530-063 HEATING FUEL	47,802	0	47,802	41,699	41,699	(6,103)	34,853	34,853
1-2-1530-065 EQUIPMENT R/M	9,214	0	9,214	6,000	6,000	(3,214)	5,368	5,368
1-2-1530-066 BUILDING R/M	37,210	0	37,210	10,000	10,000	(27,210)	27,973	27,973
1-2-1530-071 MATERIALS/SUPPLIES	18,712	301	19,013	14,000	14,000	(5,013)	11,213	11,213
1-2-1530-086 VEHICLE/EQUIPMENT LEASE	37,898	0	37,898	50,000	50,000	12,102	37,855	37,855
Total 7 BAY GARAGE OPERATIONS	176,217	301	176,518	146,628	146,628	(29,890)	139,524	139,524
ROADS & SIDEWALKS								
1-2-1540-071 RD/SIDEWALKS MATERIALS/SUPPLIES	19,570	0	19,570	50,000	50,000	30,430	41,568	41,568
Total ROADS & SIDEWALKS	19,570	0	19,570	50,000	50,000	30,430	41,568	41,568
DRAINS & DITCHES								
1-2-1545-071 DRAINS/DITCHES MATERIALS/SUPPLIES	0	0	0	0	0	0	14,308	14,308
1-2-1545-400 AMORTIZATION - TRANSP & PUBLIC WOR	0	0	0	450,000	450,000	450,000	469,826	469,826
Total DRAINS & DITCHES	0	0	0	450,000	450,000	450,000	484,134	484,134
STREET SANDING								
1-2-1560-071 MATERIALS/SUPPLIES	32,277	0	32,277	50,000	50,000	17,723	46,411	46,411
Total STREET SANDING	32,277	0	32,277	50,000	50,000	17,723	46,411	46,411
SNOW REMOVAL								
1-2-1570-074 CONTRACTED COSTS	1,320	0	1,320	20,000	20,000	18,680	29,814	29,814

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
Total SNOW REMOVAL	1,320	0	1,320	20,000	20,000	18,680	29,814	29,814
STREET LIGHTING								
1-2-1580-062 POWER (STREET LIGHTS)	29,928	0	29,928	46,257	46,257	16,329	26,720	26,720
1-2-1580-074 STREET LIGHTING CONTRACTED COSTS	11,120	0	11,120	8,500	8,500	(2,620)	17,819	17,819
Total STREET LIGHTING	41,048	0	41,048	54,757	54,757	13,709	44,538	44,538
STREET SIGNS								
1-2-1590-071 STREET SIGN MATERIALS/SUPPLIES	0	0	0	4,000	4,000	4,000	4,742	4,742
Total STREET SIGNS	0	0	0	4,000	4,000	4,000	4,742	4,742
SMALL EQUIPMENT								
1-2-1600-083 SMALL EQUIPMENT GAS/OIL	0	0	0	2,000	2,000	2,000	0	0
1-2-1600-084 SMALL EQUIPMENT R/M	0	0	0	4,000	4,000	4,000	22	22
Total SMALL EQUIPMENT	0	0	0	6,000	6,000	6,000	22	22
UTILITY FUND ALLOCATION								
1-2-1700-090 UTILITY FUND ALLOCATION	0	0	0	(80,000)	(80,000)	(80,000)	(80,000)	(80,000)
Total UTILITY FUND ALLOCATION	0	0	0	(80,000)	(80,000)	(80,000)	(80,000)	(80,000)
ANNUAL CLEAN UP								
1-2-2520-071 MATERIALS SUPPLIES	73	0	73	1,500	1,500	1,427	750	750
1-2-2520-072 TOWN LABOUR - ANNUAL CLEAN UP	5,453	0	5,453	5,453	5,453	0	4,854	4,854
Total ANNUAL CLEAN UP	5,526	0	5,526	6,953	6,953	1,427	5,604	5,604
CEMETARIES								
1-2-2550-071 MATERIALS/SUPPLIES	0	0	0	1,000	1,000	1,000	0	0
1-2-2550-072 TOWN LABOUR - CEMETARIES	21,811	0	21,811	21,811	21,811	0	19,416	19,416
1-2-2550-074 CONTRACTED COSTS	1,200	0	1,200	2,000	2,000	800	1,119	1,119
Total CEMETARIES	23,011	0	23,011	24,811	24,811	1,800	20,535	20,535
SENIORS CITIZENS								
1-2-2560-020 TAX RELIEF PROGRAM	222,885	0	222,885	185,000	185,000	(37,885)	204,956	204,956
Total SENIORS CITIZENS	222,885	0	222,885	185,000	185,000	(37,885)	204,956	204,956
FACILITY MAINTENANCE								
1-2-2570-001 WAGES - FACILITIES	489,735	0	489,735	515,810	515,810	26,075	547,784	547,784
1-2-2570-002 NORTHERN ALLOWANCE - FACILITIES	50,770	0	50,770	53,239	53,239	2,469	50,781	50,781
1-2-2570-006 BENEFITS - FACILITIES	121,864	0	121,864	103,162	103,162	(18,702)	98,877	98,877
1-2-2570-007 PPE/CLOTHING - FACILITIES	1,652	1,100	2,752	3,000	3,000	248	1,700	1,700
1-2-2570-013 TRAINING	0	0	0	0	0	0	2,454	2,454
1-2-2570-017 TELEPHONE	2,253	0	2,253	3,000	3,000	747	2,574	2,574

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-2570-071 MATERIALS/SUPPLIES	27,473	0	27,473	6,000	6,000	(21,473)	9,571	9,571
1-2-2570-083 FAC. MAINT. VEHICLE GAS/OIL	9,261	0	9,261	10,000	10,000	739	7,950	7,950
1-2-2570-084 FAC MAINT VEHICLE R/M	20,714	0	20,714	6,000	6,000	(14,714)	4,401	4,401
1-2-2570-090 LABOUR ALLOCATED	(179,816)	0	(179,816)	(179,816)	(179,816)	0	(178,138)	(178,138)
Total FACILITY MAINTENANCE	543,906	1,100	545,006	520,395	520,395	(24,611)	547,954	547,954
ECONOMIC DEVELOPMENT/VIC								
1-2-2605-001 WAGES- ECONOMIC DEV/VIC	183,738	0	183,738	181,286	181,286	(2,452)	152,536	152,536
1-2-2605-002 NORTHERN ALLOWANCE - EDO/VIC	19,519	0	19,519	17,514	17,514	(2,005)	14,182	14,182
1-2-2605-006 ECONOMIC DEV/VIC BENEFITS	31,780	0	31,780	33,367	33,367	1,587	23,422	23,422
1-2-2605-007 VISITOR CENTRE CLOTHING/UNIFORM	395	0	395	1,000	1,000	605	776	776
1-2-2605-015 ECONOMIC DEVELOPMENT TRAVEL	0	0	0	0	0	0	1,619	1,619
1-2-2605-017 VISITOR INFORMATION TELEPHONE	2,420	0	2,420	2,200	2,200	(220)	2,289	2,289
1-2-2605-022 TOURISM MARKETING	37,529	0	37,529	36,000	36,000	(1,529)	21,717	21,717
1-2-2605-071 EDO/VIC MATERIALS/SUPPLIES	333	0	333	1,000	1,000	667	378	378
1-2-2605-233 COMMUNITY ENERGY PLANNING PROJECT	0	0	0	30,400	30,400	30,400	0	0
1-2-2605-234 CLIMATE CHANGE ADAPTATION PLAN	13,603	0	13,603	48,372	48,372	34,770	0	0
1-2-2605-258 Small Community Employment Support Program	182,906	0	182,906	181,750	181,750	(1,156)	150,000	150,000
Total ECONOMIC DEVELOPMENT/VIC	472,223	0	472,223	532,889	532,889	60,666	366,918	366,918
TOURISM								
1-2-2610-026 ECONOMIC DEVELOPMENT MEMBERSHIP	58	0	58	300	300	242	283	283
Total TOURISM	58	0	58	300	300	242	283	283
RECREATION ADMINISTRATION								
1-2-3010-001 WAGES - RECREATION ADMINISTRATION	118,594	0	118,594	112,038	112,038	(6,556)	90,116	90,116
1-2-3010-002 NORTHERN ALLOWANCE - REC ADMIN	7,715	0	7,715	7,716	7,716	1	6,083	6,083
1-2-3010-006 BENEFITS - RECREATION ADMIN	37,439	0	37,439	22,408	22,408	(15,031)	(912)	(912)
1-2-3010-007 PPE/CLOTHING/UNIFORM - RECREATION	66	0	66	2,000	2,000	1,934	250	250
1-2-3010-013 TRAINING - REC ADMIN	0	0	0	0	0	0	733	733
1-2-3010-026 MEMBERSHIP FEES	0	0	0	600	600	600	329	329
1-2-3010-052 INSURANCE - RECREATION	98,608	0	98,608	88,000	88,000	(10,608)	89,356	89,356
1-2-3010-071 MATERIALS SUPPLIES	0	0	0	0	0	0	1,657	1,657
1-2-3010-083 REC. VECH. GAS/OIL	1,348	0	1,348	1,000	1,000	(348)	426	426
1-2-3010-084 REC. VECH. R/M	298	0	298	1,500	1,500	1,202	1,856	1,856
1-2-3010-258 CHILDREN/YOUTH RESILIENCY PROGRAM	20,736	4,982	25,719	13,636	13,636	(12,083)	10,610	10,610
1-2-3010-262 SPORT & RECREATION GRANT - RECREATION	36,291	0	36,291	24,000	24,000	(12,291)	38,557	38,557
Total RECREATION ADMINISTRATION	321,094	4,982	326,076	272,898	272,898	(53,178)	239,063	239,063
SUMMER CAMP PROGRAM								
1-2-3020-001 WAGES - SUMMER CAMP	23,904	0	23,904	23,904	23,904	(0)	45,890	45,890
1-2-3020-002 NORTHERN ALLOWANCE - SUMMER CAMP	0	0	0	3,086	3,086	3,086	(123)	(123)
1-2-3020-006 BENEFITS - SUMMER CAMP	1,960	0	1,960	4,710	4,710	2,750	7,752	7,752

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-3020-071 MATERIALS/SUPPLIES	5,000	0	5,000	5,000	5,000	(0)	2,424	2,424
Total SUMMER CAMP PROGRAM	30,865	0	30,865	36,700	36,700	5,835	55,943	55,943
DAYCARE AFTER FOUR PROGRAM								
1-2-3025-001 WAGES - DAYCARE & AFTER 4 PROGRAM	442,579	0	442,579	328,061	328,061	(114,518)	342,158	342,158
1-2-3025-002 NORTHERN ALLOWCE-DAYCARE & AFTE	40,540	0	40,540	34,721	34,721	(5,819)	38,912	38,912
1-2-3025-006 BENEFITS -DAYCARE & AFTER 4 PROGR.	59,218	0	59,218	65,612	65,612	6,394	35,386	35,386
1-2-3025-071 MATERIALS - AFTER 4 PROGRAM	66,898	40	66,938	51,640	51,640	(15,298)	35,428	35,428
Total DAYCARE AFTER FOUR PROGRAM	609,235	40	609,275	480,034	480,034	(129,241)	451,884	451,884
EARLY CHILDHOOD EDUCATION								
1-2-3026-006 BENEFITS -ECE PROGRAM	0	0	0	0	0	0	(291)	(291)
Total EARLY CHILDHOOD EDUCATION	0	0	0	0	0	0	(291)	(291)
SWIMMING POOL								
1-2-3030-001 WAGES - SWIMMING POOL	204,804	0	204,804	247,620	247,620	42,816	243,046	243,046
1-2-3030-002 NORTHERN ALLOWANCE - SWIMMING PC	20,522	0	20,522	30,709	30,709	10,187	27,498	27,498
1-2-3030-006 BENEFITS - SWIMMING POOL	22,968	0	22,968	49,524	49,524	26,556	24,984	24,984
1-2-3030-007 CLOTHING/UNIFORM - SWIMMING POOL	3,000	0	3,000	3,000	3,000	0	1,215	1,215
1-2-3030-013 STAFF TRAINING	0	0	0	0	0	0	9,474	9,474
1-2-3030-017 TELEPHONE	1,121	0	1,121	1,000	1,000	(121)	1,059	1,059
1-2-3030-026 MEMBERSHIPS	250	0	250	500	500	250	250	250
1-2-3030-027 HEATING COSTS - SWIMMING POOL	95,402	0	95,402	65,000	65,000	(30,402)	132,620	132,620
1-2-3030-037 CHEMICALS	922	0	922	15,000	15,000	14,078	13,912	13,912
1-2-3030-065 EQUIPMENT R/M	9,496	3,500	12,996	15,000	15,000	2,004	5,564	5,564
1-2-3030-066 BUILDING R/M	2,098	0	2,098	7,000	7,000	4,902	6,442	6,442
1-2-3030-068 CLEANING SUPPLIES	0	0	0	0	0	0	2,647	2,647
1-2-3030-071 MATERIALS/SUPPLIES	7,806	1,859	9,665	8,000	8,000	(1,665)	9,835	9,835
Total SWIMMING POOL	368,387	5,359	373,746	442,353	442,353	68,607	478,547	478,547
NL MUSEUM								
1-2-3050-063 HEATING FUEL	18,236	0	18,236	19,303	19,303	1,067	12,507	12,507
1-2-3050-067 HEATING FUEL OIL RECOVERY	(18,236)	0	(18,236)	(19,303)	(19,303)	(1,067)	(12,507)	(12,507)
Total NL MUSEUM	(0)	0	(0)	0	0	0	0	0
ARENA								
1-2-3060-001 WAGES - ARENA	47,475	0	47,475	43,391	43,391	(4,084)	46,433	46,433
1-2-3060-002 NORTHERN ALLOWANCE - ARENA	3,053	0	3,053	5,401	5,401	2,348	3,579	3,579
1-2-3060-006 BENEFITS - ARENA	4,818	0	4,818	8,678	8,678	3,860	4,332	4,332
1-2-3060-017 TELEPHONE	4,995	0	4,995	5,000	5,000	5	5,055	5,055
1-2-3060-061 WATER	1,973	0	1,973	1,433	1,433	(540)	457	457
1-2-3060-063 HEATING FUEL	32,762	0	32,762	6,167	6,167	(26,595)	7,286	7,286
1-2-3060-064 PROPANE - CONCESSION	107	0	107	0	0	(107)	136	136

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-3060-065 EQUIPMENT R/M	6,894	290	7,184	5,000	5,000	(2,184)	9,365	9,365
1-2-3060-066 BUILDING R/M	15,401	0	15,401	25,000	25,000	9,599	7,351	7,351
1-2-3060-071 MATERIALS/SUPPLIES	5,116	0	5,116	5,000	5,000	(116)	7,428	7,428
1-2-3060-072 TOWN LABOUR - ARENA	136,660	0	136,660	136,661	136,661	1	135,385	135,385
1-2-3060-074 CONTRACTED COSTS	338	0	338	2,000	2,000	1,662	2,235	2,235
1-2-3060-083 OLYMPIA ICE RESURFACER FUEL	1,625	0	1,625	3,000	3,000	1,375	3,965	3,965
1-2-3060-084 OLYMPIA ICE RESURFACER R/M	1,605	0	1,605	2,000	2,000	395	911	911
Total ARENA	262,822	290	263,112	248,731	248,731	(14,381)	233,917	233,917
ICE PLANT								
1-2-3070-061 WATER	0	0	0	0	0	0	630	630
1-2-3070-062 POWER	89,113	0	89,113	157,673	157,673	68,560	110,243	110,243
1-2-3070-065 EQUIPMENT R/M	20,440	0	20,440	4,000	4,000	(16,440)	22,404	22,404
1-2-3070-071 MATERIALS/SUPPLIES	1,641	1,967	3,608	6,500	6,500	2,892	7,500	7,500
1-2-3070-074 CONTRACTED COSTS	0	0	0	7,500	7,500	7,500	8,239	8,239
Total ICE PLANT	111,194	1,967	113,161	175,673	175,673	62,512	149,017	149,017
BALL PARKS								
1-2-3080-065 EQUIPMENT R/M	0	0	0	3,000	3,000	3,000	1,520	1,520
1-2-3080-066 BUILDING R/M	0	0	0	3,000	3,000	3,000	0	0
1-2-3080-071 MATERIALS/SUPPLIES	0	0	0	1,500	1,500	1,500	836	836
Total BALL PARKS	0	0	0	7,500	7,500	7,500	2,356	2,356
PARKS/PLAYGROUNDS								
1-2-3090-006 BENEFITS - PARKS	8	0	8	0	0	(8)	0	0
1-2-3090-065 EQUIPMENT R/M	4,713	0	4,713	3,500	3,500	(1,213)	8,309	8,309
1-2-3090-071 MATERIALS / SUPPLIES	0	0	0	5,000	5,000	5,000	1,656	1,656
Total PARKS/PLAYGROUNDS	4,721	0	4,721	8,500	8,500	3,779	9,965	9,965
SPECIAL PROGRAMS								
1-2-3100-081 FIRST NIGHT FIREWORKS	510	0	510	11,000	11,000	10,490	10,952	10,952
1-2-3100-133 SKI CLUB	5,000	0	5,000	5,000	5,000	0	5,000	5,000
1-2-3100-134 GOLF CLUB	5,000	0	5,000	5,000	5,000	0	5,000	5,000
1-2-3100-135 WOOD BUFFALO FROLICS	479	0	479	5,000	5,000	4,521	0	0
1-2-3100-136 MUSIC FESTIVAL	2,500	0	2,500	2,500	2,500	0	1,300	1,300
1-2-3100-137 SNOWBOARDING CLUB	5,000	0	5,000	5,000	5,000	0	0	0
1-2-3100-139 CANADA DAY	9,405	0	9,405	7,500	7,500	(1,905)	3,651	3,651
1-2-3100-143 PADDLEFEST - SPECIAL PROGRAMS	2,500	0	2,500	2,500	2,500	0	0	0
1-2-3100-258 SPECIAL PROGRAM GRANTS EXP	0	0	0	0	0	0	918	918
1-2-3100-263 YOUTH CENTRE INITIATIVE	16,355	0	16,355	14,000	14,000	(2,355)	10,155	10,155
1-2-3100-265 NACC CONTRIBUTION	5,000	0	5,000	5,000	5,000	0	5,000	5,000
1-2-3100-266 JBT SNACK PROGRAM	1,500	0	1,500	1,500	1,500	0	500	500
1-2-3100-267 CHRISTMAS TOY DRIVE	0	0	0	1,000	1,000	1,000	500	500

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-3100-400 AMORTIZATION - RECREATION & CULTUF	0	0	0	321,000	321,000	321,000	545,085	545,085
Total SPECIAL PROGRAMS	53,248	0	53,248	386,000	386,000	332,752	588,062	588,062
SLIDING HILL								
1-2-3130-061 SNOWBOARD SLIDING HILLS	554	0	554	0	0	(554)	0	0
1-2-3130-062 POWER - SLIDING HILL	4,615	0	4,615	0	0	(4,615)	0	0
Total SLIDING HILL	5,169	0	5,169	0	0	(5,169)	0	0
RECREATION & COMMUNITY CENTRE								
1-2-3140-001 WAGES - REC & COM CENTRE	431,225	0	431,225	549,512	549,512	118,287	493,769	493,769
1-2-3140-002 NORTHERN ALLOWANCE - RCC	42,468	0	42,468	57,483	57,483	15,015	40,067	40,067
1-2-3140-006 BENEFITS - REC & COM CENTRE	83,295	0	83,295	102,902	102,902	19,607	97,273	97,273
1-2-3140-017 TELEPHONE	11,438	0	11,438	12,000	12,000	562	11,589	11,589
1-2-3140-027 HEATING COSTS - RECREATION & COMM	95,402	0	95,402	65,000	65,000	(30,402)	132,620	132,620
1-2-3140-061 WATER	3,957	0	3,957	4,315	4,315	358	2,479	2,479
1-2-3140-062 POWER	178,898	0	178,898	161,525	161,525	(17,373)	169,570	169,570
1-2-3140-065 R/M EQUIPMENT	15,497	0	15,497	6,000	6,000	(9,497)	5,030	5,030
1-2-3140-066 R/M BUILDING	6,493	1,500	7,993	25,000	25,000	17,007	17,672	17,672
1-2-3140-068 JANITORIAL COSTS	13,999	0	13,999	14,000	14,000	1	13,426	13,426
1-2-3140-071 MATERIALS AND SUPPLIES	18,517	199	18,716	23,700	23,700	4,984	24,655	24,655
1-2-3140-074 CONTRACTED COSTS	3,161	0	3,161	5,000	5,000	1,839	2,856	2,856
1-2-3140-078 CONCESSION/VENDING SUPPLIES	0	0	0	0	0	0	3,305	3,305
Total RECREATION & COMMUNITY CENTRE	904,351	1,699	906,050	1,026,437	1,026,437	120,388	1,014,313	1,014,313
CURLING CENTRE ICE PLANT								
1-2-3145-065 ICE PLANT R/M EQUIPMENT	8,273	204	8,477	5,000	5,000	(3,477)	8,712	8,712
1-2-3145-071 ICE PLANT MATERIALS	656	0	656	1,000	1,000	345	0	0
1-2-3145-074 ICE PLANT CONTRACTED COSTS	2,149	0	2,149	5,000	5,000	2,851	3,267	3,267
Total CURLING CENTRE ICE PLANT	11,078	204	11,282	11,000	11,000	(282)	11,979	11,979
LIBRARY								
1-2-3150-001 WAGES - LIBRARY	185,904	0	185,904	163,352	163,352	(22,552)	168,237	168,237
1-2-3150-002 NORTHERN ALLOWANCE - LIBRARY	16,533	0	16,533	17,361	17,361	828	15,537	15,537
1-2-3150-006 BENEFITS- LIBRARY	40,668	0	40,668	32,670	32,670	(7,998)	38,185	38,185
1-2-3150-015 AUTHOR TRAVEL	0	0	0	1,000	1,000	1,000	0	0
1-2-3150-017 TELEPHONE	2,136	0	2,136	2,000	2,000	(136)	1,923	1,923
1-2-3150-061 WATER	2,469	0	2,469	1,054	1,054	(1,415)	1,117	1,117
1-2-3150-062 POWER	4,015	0	4,015	4,636	4,636	621	4,497	4,497
1-2-3150-063 HEATING FUEL	7,141	0	7,141	4,788	4,788	(2,353)	5,241	5,241
1-2-3150-065 EQUIPMENT R/M	753	0	753	1,200	1,200	448	0	0
1-2-3150-066 BUILDING R/M	2,523	0	2,523	4,000	4,000	1,477	1,552	1,552
1-2-3150-068 JANITORIAL COSTS	0	0	0	0	0	0	2,118	2,118
1-2-3150-071 MATERIALS/SUPPLIES	9,507	0	9,507	8,000	8,000	(1,507)	8,168	8,168

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
1-2-3150-073 INTERNET ACCESS	1,150	0	1,150	0	0	(1,150)	0	0
1-2-3150-114 COLLECTION DEVELOPMENT - LIBRARY	13,135	0	13,135	15,000	15,000	1,865	11,128	11,128
1-2-3150-115 CONTRIBUTION EXPENDITURES - LIBRAR	25,124	2,981	28,105	0	0	(28,105)	8,105	8,105
Total LIBRARY	311,057	2,981	314,037	255,061	255,061	(58,976)	265,809	265,809
GENERAL DEBENTURES								
1-2-3310-109 DEBENTURE INTEREST	29,647	0	29,647	61,200	61,200	31,553	44,885	44,885
1-2-3310-110 DEBENTURE PRINCIPAL	0	0	0	452,353	452,353	452,353	475,121	475,121
Total GENERAL DEBENTURES	29,647	0	29,647	513,553	513,553	483,906	520,006	520,006
OTHER DEBT CHARGES								
1-2-3320-102 BANKING SERVICE CHARGES	31,191	0	31,191	25,000	25,000	(6,191)	39,693	39,693
Total OTHER DEBT CHARGES	31,191	0	31,191	25,000	25,000	(6,191)	39,693	39,693
BAD DEBT ALLOWANCES								
1-2-3330-107 BAD DEBT GENERAL	440,873	0	440,873	15,000	15,000	(425,873)	795,204	795,204
Total BAD DEBT ALLOWANCES	440,873	0	440,873	15,000	15,000	(425,873)	795,204	795,204
SCHOOL TAX REQUISITION								
1-2-3350-112 SCHOOL TAX - GNWT ASSESSMENT	460,367	0	460,367	390,479	390,479	(69,888)	395,051	395,051
Total SCHOOL TAX REQUISITION	460,367	0	460,367	390,479	390,479	(69,888)	395,051	395,051
CASH OVER/SHORT								
1-2-3360-111 CASH OVER/SHORT	0	0	0	0	0	(0)	(20)	(20)
Total CASH OVER/SHORT	0	0	0	0	0	(0)	(20)	(20)
TRANSFER TO/FROM REVENUE								
1-2-3370-616 TRANSFER TO MUNICIPAL INFRASTR RESE	0	0	0	100,000	100,000	100,000	0	0
1-2-3370-617 TRANSFER TO GAS TAX DEFERRED REVI	0	0	0	913,000	913,000	913,000	0	0
1-2-3370-621 TRANSFER TO CPI DEFERRED REVENUE	0	0	0	1,632,000	1,632,000	1,632,000	0	0
1-2-3370-623 Transfer to Environmental Reserve - TRAN	0	0	0	0	0	0	453	453
1-2-3370-624 TRANSFER TO EITCA	0	0	0	0	0	0	(683,179)	(683,179)
1-2-3370-625 TRANSFERS TO W & S	0	0	0	0	0	0	(13,329)	(13,329)
Total TRANSFER TO/FROM REVENUE	0	0	0	2,645,000	2,645,000	2,645,000	(696,056)	(696,056)
Total EXPENDITURES	8,320,907	32,238	8,353,145	11,588,086	11,588,086	3,234,941	9,042,795	9,042,795
Total EXPENDITURES	8,320,907	32,238	8,353,145	11,588,086	11,588,086	3,234,941	9,042,795	9,042,795
Total EXPENSES	8,320,907	32,238	8,353,145	11,588,086	11,588,086	3,234,941	9,042,795	9,042,795
Surplus/Deficit	(5,762,828)	32,238	(5,730,590)	(186,859)	(186,859)	5,543,731	3,209,799	3,209,799

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	2022 YEAR TO DA	2022 YTD	2022 YTD ACTUAL	2022 YTD	2022 TOTAL	2022 BUDGET	2021 YTD	2021 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
GENERAL OPERATING FUND								
Total GENERAL OPERATING FUND	(5,762,828)	32,238	(5,730,590)	(186,859)	(186,859)	5,543,731	3,209,799	3,209,799

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	2022 YEAR TO DA	2022 YTD	2022 YTD ACTUAL	2022 YTD	2022 TOTAL	2022 BUDGET	2021 YTD	2021 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
UTILITY OPERATING FUND								
REVENUES								
REVENUES								
REVENUES								
PIPED WATER REVENUE								
3-1-0305-245 METERED WATER REVENUE	(1,070,870)	0	(1,070,870)	(984,308)	(984,308)	86,562	(836,818)	(836,818)
3-1-0305-246 WATER HOOK-UP CHARGES	(10,312)	0	(10,312)	(5,468)	(5,468)	4,844	(7,315)	(7,315)
Total PIPED WATER REVENUE	(1,081,182)	0	(1,081,182)	(989,776)	(989,776)	91,406	(844,134)	(844,134)
TRUCKED WATER REVENUE								
3-1-2060-247 WATER DELIVERY REVENUE	(71,896)	0	(71,896)	(59,058)	(59,058)	12,838	(54,243)	(54,243)
3-1-2060-248 WATER CALL-OUT CHARGES	(800)	0	(800)	(656)	(656)	144	(1,387)	(1,387)
3-1-2060-259 WATER DELIVERY SMITHS LANDING	(118,121)	0	(118,121)	(96,243)	(96,243)	21,878	(100,791)	(100,791)
Total TRUCKED WATER REVENUE	(190,817)	0	(190,817)	(155,957)	(155,957)	34,860	(156,422)	(156,422)
SEWAGE PUMPOUT REVENUE								
3-1-2100-249 SEWAGE PUMP OUTS	(68,911)	0	(68,911)	(71,089)	(71,089)	(2,178)	(71,070)	(71,070)
3-1-2100-259 SEWAGE PUMPOUT SMITHS LANDING	(26,820)	0	(26,820)	(13,124)	(13,124)	13,696	(28,000)	(28,000)
Total SEWAGE PUMPOUT REVENUE	(95,731)	0	(95,731)	(84,213)	(84,213)	11,518	(99,070)	(99,070)
WATER SEWER SUBSIDY								
3-1-2200-250 WATER SEWER SUBSIDY PROGRAM	(606,000)	0	(606,000)	(576,000)	(576,000)	30,000	(606,000)	(606,000)
3-1-2200-260 W&S INTERRUPTION RESERVE	0	0	0	0	0	0	(41,733)	(41,733)
Total WATER SEWER SUBSIDY	(606,000)	0	(606,000)	(576,000)	(576,000)	30,000	(647,733)	(647,733)
TRANSFER FROM INVESTMENT IN CAP ASSETS								
3-1-3370-400 TRANSFER FROM INVESTMENT IN CAPIT,	0	0	0	(550,000)	(550,000)	(550,000)	(4,159,897)	(4,159,897)
Total TRANSFER FROM INVESTMENT IN CAP	0	0	0	(550,000)	(550,000)	(550,000)	(4,159,897)	(4,159,897)
Total REVENUES	(1,973,729)	0	(1,973,729)	(2,355,946)	(2,355,946)	(382,217)	(5,907,255)	(5,907,255)
Total REVENUES	(1,973,729)	0	(1,973,729)	(2,355,946)	(2,355,946)	(382,217)	(5,907,255)	(5,907,255)
Total REVENUES	(1,973,729)	0	(1,973,729)	(2,355,946)	(2,355,946)	(382,217)	(5,907,255)	(5,907,255)
EXPENSES								
EXPENDITURES								
EXPENDITURES								
WATER DEPT ADMINISTRATION								
3-2-2005-001 WAGES - WATER ADMIN/TREATMENT	337,153	0	337,153	378,901	378,901	41,748	371,063	371,063
3-2-2005-002 NORTHERN ALLOWANCE - WATER ADMIN	31,305	0	31,305	30,863	30,863	(442)	30,230	30,230
3-2-2005-006 BENEFITS	72,007	0	72,007	75,780	75,780	3,773	71,866	71,866

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
UTILITY OPERATING FUND								
3-2-2005-007 SAFETY CLOTHING/UNIFORM	0	0	0	3,500	3,500	3,500	1,855	1,855
3-2-2005-013 TRAINING - WATER DEPT ADMIN	7,692	1,752	9,444	10,000	10,000	556	1,227	1,227
3-2-2005-021 ADVERTISING	0	0	0	2,000	2,000	2,000	0	0
3-2-2005-032 STATIONERY (UT BILL)	1,350	0	1,350	2,000	2,000	650	1,091	1,091
3-2-2005-034 POSTAGE	5,654	0	5,654	6,500	6,500	846	4,500	4,500
3-2-2005-052 INSURANCE	66,787	0	66,787	60,000	60,000	(6,787)	61,441	61,441
3-2-2005-055 LICENCES	0	0	0	500	500	500	4,209	4,209
3-2-2005-071 OFFICE/SAFETY SUPPLIES	774	0	774	500	500	(274)	454	454
3-2-2005-072 DAILY ADMINSTRATION ALLOCATION	419,039	0	419,039	419,039	419,039	0	448,097	448,097
3-2-2005-083 UTILITY VECH. GAS/OIL	4,805	0	4,805	7,000	7,000	2,195	4,120	4,120
3-2-2005-084 UTILITY VECH. R/M	1,936	0	1,936	6,000	6,000	4,064	489	489
3-2-2005-107 BAD DEBT UTILITIES	(1,763)	0	(1,763)	0	0	1,763	(11,897)	(11,897)
3-2-2005-400 WATER/SEWER AMORTIZATION	0	0	0	550,000	550,000	550,000	359,775	359,775
Total WATER DEPT ADMINISTRATION	946,740	1,752	948,492	1,552,583	1,552,583	604,091	1,348,521	1,348,521
WATER TREATMENT PLANT OPERATIONS								
3-2-2010-017 TELEPHONE	7,641	0	7,641	8,000	8,000	359	9,295	9,295
3-2-2010-035 WATER SAMPLES	5,533	0	5,533	6,000	6,000	467	24,840	24,840
3-2-2010-037 CHEMICALS	47,192	0	47,192	38,000	38,000	(9,192)	34,781	34,781
3-2-2010-062 POWER	49,130	0	49,130	57,225	57,225	8,095	47,532	47,532
3-2-2010-063 HEATING FUEL	200,902	0	200,902	114,830	114,830	(86,072)	156,115	156,115
3-2-2010-065 EQUIPMENT R/M	13,648	0	13,648	15,000	15,000	1,352	20,687	20,687
3-2-2010-066 R/M BUILDING	26,686	0	26,686	6,000	6,000	(20,686)	1,850	1,850
3-2-2010-071 MATERIAL/SUPPLIES	9,821	0	9,821	8,000	8,000	(1,821)	20,483	20,483
3-2-2010-072 TOWN LABOUR - WATER PLANT	21,811	0	21,811	21,811	21,811	0	19,416	19,416
3-2-2010-074 CONTRACTED COSTS	1,895	0	1,895	20,000	20,000	18,105	0	0
Total WATER TREATMENT PLANT OPERATIONS	384,259	0	384,259	294,866	294,866	(89,393)	335,001	335,001
WATER INTAKE								
3-2-2020-062 POWER	17,300	0	17,300	20,808	20,808	3,508	17,917	17,917
3-2-2020-065 R/M EQUIPMENT	10,015	0	10,015	10,000	10,000	(15)	19,521	19,521
3-2-2020-066 R/M BUILDING	706	0	706	1,000	1,000	294	696	696
Total WATER INTAKE	28,020	0	28,020	31,808	31,808	3,788	38,133	38,133
MAINT. WATER TRANSMISSION LINE								
3-2-2030-071 MATERIALS/SUPPLIES	4,190	0	4,190	1,500	1,500	(2,690)	1,729	1,729
3-2-2030-072 TOWN LABOUR - WATER TRANS LINE	21,811	0	21,811	21,811	21,811	0	19,416	19,416
3-2-2030-074 CONTRACTED COSTS	1,715	0	1,715	0	0	(1,715)	13,825	13,825
Total MAINT. WATER TRANSMISSION LINE	27,716	0	27,716	23,311	23,311	(4,405)	34,970	34,970
RESERVOIR/TOWER/PUMPS								
3-2-2040-062 POWER	13,901	0	13,901	33,482	33,482	19,581	20,296	20,296
3-2-2040-063 HEATING FUEL	4,630	0	4,630	2,004	2,004	(2,626)	1,963	1,963

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
UTILITY OPERATING FUND								
3-2-2040-065 EQUIPMENT R/M	4,383	0	4,383	2,000	2,000	(2,383)	1,930	1,930
3-2-2040-066 BUILDING R/M	3,576	0	3,576	2,000	2,000	(1,576)	696	696
Total RESERVOIR/TOWER/PUMPS	26,491	0	26,491	39,486	39,486	12,995	24,884	24,884
WATER METERS								
3-2-2050-071 METERS	0	0	0	8,000	8,000	8,000	2,159	2,159
Total WATER METERS	0	0	0	8,000	8,000	8,000	2,159	2,159
WATER DELIVERY								
3-2-2060-001 WAGES - WATER DELIVERY	57,616	0	57,616	60,733	60,733	3,117	62,706	62,706
3-2-2060-002 NORTHERN ALLOWANCE - WATER DELIV	5,459	0	5,459	6,173	6,173	714	5,905	5,905
3-2-2060-006 BENEFITS - WATER DELIVERY	(12,405)	0	(12,405)	12,147	12,147	24,552	16,817	16,817
3-2-2060-071 MATERIAL/SUPPLIES	1,960	0	1,960	1,000	1,000	(960)	722	722
3-2-2060-074 CONTRACTED COSTS	0	0	0	1,000	1,000	1,000	11,540	11,540
3-2-2060-083 WATER TRUCK GAS/OIL	22,760	0	22,760	10,000	10,000	(12,760)	13,405	13,405
3-2-2060-084 WATER TRUCK R/M	6,110	0	6,110	8,000	8,000	1,890	12,402	12,402
Total WATER DELIVERY	81,499	0	81,499	99,053	99,053	17,554	123,498	123,498
SEWER TRANSMISSION LINE								
3-2-2070-071 MATERIALS/SUPPLIES	972	0	972	2,000	2,000	1,029	2,674	2,674
3-2-2070-072 TOWN LABOUR - SEWER TRANS LINE	21,811	0	21,811	21,811	21,811	0	19,416	19,416
3-2-2070-074 CONTRACTED COSTS	12,623	0	12,623	3,000	3,000	(9,623)	0	0
Total SEWER TRANSMISSION LINE	35,405	0	35,405	26,811	26,811	(8,594)	22,091	22,091
SEWAGE LIFT STATIONS								
3-2-2080-062 POWER	18,694	0	18,694	20,905	20,905	2,211	17,750	17,750
3-2-2080-065 EQUIPMENT R/M	6,204	0	6,204	5,500	5,500	(704)	4,575	4,575
3-2-2080-066 BUILDING R/M	696	0	696	1,000	1,000	304	696	696
3-2-2080-071 MATERIALS SUPPLIES	2,557	81	2,638	2,000	2,000	(638)	336	336
Total SEWAGE LIFT STATIONS	28,151	81	28,232	29,405	29,405	1,173	23,357	23,357
LAGOON MAINTENANCE								
3-2-2090-071 MATERIALS SUPPLIES	0	0	0	0	0	0	80	80
3-2-2090-072 TOWN LABOUR - LAGOON	21,811	0	21,811	21,811	21,811	0	19,416	19,416
3-2-2090-074 CONTRACTED COSTS	850	0	850	2,000	2,000	1,150	0	0
Total LAGOON MAINTENANCE	22,661	0	22,661	23,811	23,811	1,150	19,496	19,496
SEWAGE PUMPOUTS								
3-2-2100-001 WAGES - SEWER PUMPOUTS	12,168	0	12,168	15,183	15,183	3,015	15,861	15,861
3-2-2100-002 NORTHERN ALLOWANCE SEWER PUMPC	1,365	0	1,365	1,543	1,543	178	1,543	1,543
3-2-2100-006 BENEFITS - SEWER PUMPOUT	(514)	0	(514)	3,037	3,037	3,551	5,053	5,053
3-2-2100-072 TOWN LABOUR	10,905	0	10,905	10,905	10,905	(0)	9,708	9,708
3-2-2100-083 SEWAGE PUMPER GAS/OIL	8,522	0	8,522	5,000	5,000	(3,522)	5,064	5,064

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
UTILITY OPERATING FUND								
3-2-2100-084 SEWAGE PUMPER R/M	3,377	0	3,377	6,000	6,000	2,623	10,051	10,051
Total SEWAGE PUMPOUTS	35,823	0	35,823	41,668	41,668	5,845	47,281	47,281
ALLOCATION FROM PUBLIC WORKS								
3-2-2200-100 ALLOCATION FROM PUBLIC WORKS	0	0	0	63,000	63,000	63,000	63,000	63,000
Total ALLOCATION FROM PUBLIC WORKS	0	0	0	63,000	63,000	63,000	63,000	63,000
TRANSFER TO/FROM OTHER FUNDS								
3-2-3370-616 TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	0	0	13,329	13,329
3-2-3370-617 TRANSFER TO/FROM RESERVES	0	0	0	100,000	100,000	100,000	141,733	141,733
Total TRANSFER TO/FROM OTHER FUNDS	0	0	0	100,000	100,000	100,000	155,062	155,062
Total EXPENDITURES	1,616,764	1,833	1,618,597	2,333,802	2,333,802	715,205	2,237,454	2,237,454
Total EXPENDITURES	1,616,764	1,833	1,618,597	2,333,802	2,333,802	715,205	2,237,454	2,237,454
Total EXPENSES	1,616,764	1,833	1,618,597	2,333,802	2,333,802	715,205	2,237,454	2,237,454
Surplus/Deficit	(356,965)	1,833	(355,132)	(22,144)	(22,144)	332,988	(3,669,802)	(3,669,802)
Total UTILITY OPERATING FUND	(356,965)	1,833	(355,132)	(22,144)	(22,144)	332,988	(3,669,802)	(3,669,802)

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	2022 YEAR TO DA	2022 YTD	2022 YTD ACTUAL	2022 YTD	2022 TOTAL	2022 BUDGET	2021 YTD	2021 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
LAND DEVELOPMENT FUND								
REVENUES								
REVENUES								
REVENUES								
SALE OF LAND								
4-1-5105-250 SALE OF LAND	0	0	0	0	0	0	(52,590)	(52,590)
Total SALE OF LAND	0	0	0	0	0	0	(52,590)	(52,590)
LAND LEASE REVENUE								
4-1-5110-251 LAND LEASE REVENUE	(900)	0	(900)	0	0	900	0	0
Total LAND LEASE REVENUE	(900)	0	(900)	0	0	900	0	0
Total REVENUES	(900)	0	(900)	0	0	900	(52,590)	(52,590)
Total REVENUES	(900)	0	(900)	0	0	900	(52,590)	(52,590)
Total REVENUES	(900)	0	(900)	0	0	900	(52,590)	(52,590)
EXPENSES								
EXPENDITURES								
EXPENDITURES								
COST OF LAND SOLD								
4-2-5150-140 COST OF LAND SOLD	0	0	0	0	0	0	50,086	50,086
Total COST OF LAND SOLD	0	0	0	0	0	0	50,086	50,086
COST OF LAND - TOWN USE								
4-2-5155-141 COST OF LAND - TOWN USE	0	0	0	0	0	0	600	600
Total COST OF LAND - TOWN USE	0	0	0	0	0	0	600	600
Total EXPENDITURES	0	0	0	0	0	0	50,686	50,686
Total EXPENDITURES	0	0	0	0	0	0	50,686	50,686
Total EXPENSES	0	0	0	0	0	0	50,686	50,686
Surplus/Deficit	(900)	0	(900)	0	0	900	(1,904)	(1,904)
Total LAND DEVELOPMENT FUND	(900)	0	(900)	0	0	900	(1,904)	(1,904)

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	2022 YEAR TO DA	2022 YTD	2022 YTD ACTUAL	2022 YTD	2022 TOTAL	2022 BUDGET	2021 YTD	2021 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
ENVIRONMENTAL FUND								
REVENUES								
REVENUES								
REVENUES								
Solid Waste Levy								
7-1-0110-101 RESIDENTIAL SOLID WASTE LEVY	(228,782)	0	(228,782)	(291,213)	(291,213)	(62,431)	(274,192)	(274,192)
7-1-0110-102 COMMERCIAL SOLID WASTE LEVY	(146,872)	0	(146,872)	(126,720)	(126,720)	20,152	(71,438)	(71,438)
7-1-0110-103 INDUSTRIAL SOLID WASTE LEVY	(1,104)	0	(1,104)	(14,520)	(14,520)	(13,416)	(6,624)	(6,624)
7-1-0110-104 INSTITUTIONAL SOLID WASTE LEVY	(354,352)	0	(354,352)	(227,040)	(227,040)	127,312	(104,857)	(104,857)
7-1-0110-105 SL SOLID WASTE LEVY	(9,522)	0	(9,522)	(10,560)	(10,560)	(1,038)	(5,086)	(5,086)
Total Solid Waste Levy	(740,632)	0	(740,632)	(670,053)	(670,053)	70,579	(462,198)	(462,198)
Other Revenue								
7-1-0120-105 TIPPING FEES	(30,159)	0	(30,159)	(84,991)	(84,991)	(54,832)	(52,420)	(52,420)
7-1-0120-233 GARBAGE BIN RENTALS	0	0	0	0	0	0	(111,801)	(111,801)
7-1-0120-234 GARBAGE BIN RENTALS SL	0	0	0	0	0	0	(3,210)	(3,210)
Total Other Revenue	(30,159)	0	(30,159)	(84,991)	(84,991)	(54,832)	(167,431)	(167,431)
TRANSFER FROM INVESTMENT IN CAPITAL								
7-1-3370-400 TRANSFER FROM INVESTMENT IN CAPIT.	0	0	0	(41,997)	(41,997)	(41,997)	0	0
Total TRANSFER FROM INVESTMENT IN CAPI	0	0	0	(41,997)	(41,997)	(41,997)	0	0
Total REVENUES	(770,791)	0	(770,791)	(797,041)	(797,041)	(26,250)	(629,628)	(629,628)
Total REVENUES	(770,791)	0	(770,791)	(797,041)	(797,041)	(26,250)	(629,628)	(629,628)
Total REVENUES	(770,791)	0	(770,791)	(797,041)	(797,041)	(26,250)	(629,628)	(629,628)
EXPENSES								
EXPENDITURES								
EXPENDITURES								
Landfill Operations								
7-2-2005-001 WAGES - LANDFILL ATTENDANT	84,700	0	84,700	75,916	75,916	(8,784)	85,274	85,274
7-2-2005-002 NORTHERN ALLOWANCE - LANDFILL	7,092	0	7,092	7,716	7,716	624	7,567	7,567
7-2-2005-006 BENEFITS - LANDFILL	16,090	0	16,090	15,183	15,183	(907)	8,185	8,185
7-2-2005-007 PPE AND UNIFORM	0	0	0	1,000	1,000	1,000	0	0
7-2-2005-013 TRAINING	0	0	0	2,000	2,000	2,000	835	835
7-2-2005-017 TELEPHONE	2,659	0	2,659	1,200	1,200	(1,459)	1,184	1,184
7-2-2005-021 ADVERTISING	0	0	0	1,000	1,000	1,000	0	0
7-2-2005-032 STATIONERY	(1,183)	0	(1,183)	1,000	1,000	2,183	0	0
7-2-2005-052 INSURANCE	2,737	0	2,737	3,000	3,000	263	2,883	2,883
7-2-2005-061 WATER	97	0	97	454	454	357	453	453
7-2-2005-062 POWER	2,931	0	2,931	2,672	2,672	(259)	3,083	3,083

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
ENVIRONMENTAL FUND								
7-2-2005-065 HEAVY EQUIPMENT REPAIRS/MAINTENAI	581	0	581	7,000	7,000	6,419	0	0
7-2-2005-066 BUILDING REPAIRS/MAINTENANCE	108	0	108	1,000	1,000	892	863	863
7-2-2005-071 MATERIALS/SUPPLIES	3,734	225	3,959	4,000	4,000	41	5,051	5,051
7-2-2005-072 TOWN LABOUR - LANDFILL	92,230	0	92,230	92,230	92,230	(0)	86,440	86,440
7-2-2005-074 CONTRACTED COSTS	303,208	0	303,208	40,000	40,000	(263,208)	31,502	31,502
7-2-2005-089 GROUND WATER MONITORING	0	0	0	25,000	25,000	25,000	0	0
7-2-2005-400 AMORTIZATION - ENVIRONMENTAL FUND	0	0	0	42,000	42,000	42,000	49,250	49,250
Total Landfill Operations	514,984	225	515,209	322,371	322,371	(192,838)	282,570	282,570
Administration								
7-2-2010-032 STATIONERY	2,366	0	2,366	0	0	(2,366)	538	538
7-2-2010-071 OFFICE/SAFETY SUPPLIES	0	0	0	0	0	0	55	55
7-2-2010-072 ALLOCATION OF DAILY ADMINISTRATION	73,948	0	73,948	73,948	73,948	(0)	79,076	79,076
7-2-2010-073 ALLOCATION FROM PUBLIC WORKS	0	0	0	17,000	17,000	17,000	17,000	17,000
Total Administration	76,314	0	76,314	90,948	90,948	14,634	96,668	96,668
Garbage Collection/Disposal								
7-2-2015-001 WAGES - GARBAGE COLLECTIONS	44,226	0	44,226	69,424	69,424	25,198	54,000	54,000
7-2-2015-002 NORTHERN ALLOWANCE - GARBAGE COI	2,593	0	2,593	6,173	6,173	3,580	5,644	5,644
7-2-2015-006 BENEFITS	(6,940)	0	(6,940)	10,885	10,885	17,825	14,845	14,845
7-2-2015-072 TOWN LABOUR GARGABE COLLECTION	43,622	0	43,622	43,622	43,622	0	38,833	38,833
7-2-2015-083 GARBAGE TRUCK FUEL/OIL	9,416	0	9,416	8,000	8,000	(1,416)	5,452	5,452
7-2-2015-084 GARBAGE TRUCK R/M	7,917	0	7,917	5,000	5,000	(2,917)	11,675	11,675
Total Garbage Collection/Disposal	100,833	0	100,833	143,104	143,104	42,271	130,448	130,448
Capital Expenditures								
7-2-2020-080 LANDFILL CLOSURE EXPENSES	51,000	0	51,000	51,000	51,000	0	51,000	51,000
Total Capital Expenditures	51,000	0	51,000	51,000	51,000	0	51,000	51,000
TRANSFER TO/FROM OTHER FUNDS								
7-2-3370-616 TRANSFER TO/FROM OTHER FUNDS	0	0	0	0	0	0	(453)	(453)
7-2-3370-617 TRANSFER TO/FROM RESERVES	0	0	0	100,000	100,000	100,000	107,339	107,339
Total TRANSFER TO/FROM OTHER FUNDS	0	0	0	100,000	100,000	100,000	106,886	106,886
TRANSFERS TO/FROM EQUITY IN TCA								
7-2-3380-624 TRANSFER TO/FROM EQUITY IN TCA	0	0	0	0	0	0	(49,250)	(49,250)
Total TRANSFERS TO/FROM EQUITY IN TCA	0	0	0	0	0	0	(49,250)	(49,250)
Total EXPENDITURES	743,131	225	743,356	707,423	707,423	(35,933)	618,323	618,323
Total EXPENDITURES	743,131	225	743,356	707,423	707,423	(35,933)	618,323	618,323

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	2022 YEAR TO DA	2022 YTD	2022 YTD ACTUAL	2022 YTD	2022 TOTAL	2022 BUDGET	2021 YTD	2021 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
ENVIRONMENTAL FUND								
Total EXPENSES	743,131	225	743,356	707,423	707,423	(35,933)	618,323	618,323
Surplus/Deficit	(27,659)	225	(27,434)	(89,618)	(89,618)	(62,184)	(11,305)	(11,305)
Total ENVIRONMENTAL FUND	(27,659)	225	(27,434)	(89,618)	(89,618)	(62,184)	(11,305)	(11,305)

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	2022 YEAR TO DA	2022 YTD	2022 YTD ACTUAL	2022 YTD	2022 TOTAL	2022 BUDGET	2021 YTD	2021 TOTAL
	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
Capital Projects								
EXPENSES								
EXPENDITURES								
EXPENDITURES								
DOWNTOWN DEVELOPMENT								
8-2-0520-544	SLOPE STABILIZATION PROJECT	75,577	0	75,577	88,608	88,608	13,031	0
8-2-0520-546	Boat Launch Upgrade	6,000	0	6,000	25,000	25,000	19,000	0
8-2-0520-553	DOWNTOWN DEVELOPMENT	26,885	0	26,885	0	0	(26,885)	0
Total DOWNTOWN DEVELOPMENT		108,462	0	108,462	113,608	113,608	5,146	0
CORPORATE SERVICES								
8-2-0540-505	TOWN OFFICE UPGRADE - ADMINISTRAT	0	47,500	47,500	0	0	(47,500)	0
8-2-0540-540	WEBSITE DEVELOPMENT	0	0	0	50,000	50,000	50,000	0
Total CORPORATE SERVICES		0	47,500	47,500	50,000	50,000	2,500	0
CORPORATE SERVICES								
8-2-0545-557	PERFORMANCE REVIEW	22,450	4,490	26,940	100,000	100,000	73,060	0
8-2-0545-558	ENGINEERING STANDARDS	0	0	0	25,000	25,000	25,000	0
8-2-0545-591	ECONOMIC DEVELOPMENT ZONE	0	0	0	50,000	50,000	50,000	0
8-2-0545-620	IT RECOMMENDATION	8,758	0	8,758	20,000	20,000	11,242	0
8-2-0545-975	SOFTWARE UPGRADE	0	0	0	10,000	10,000	10,000	0
8-2-0545-976	IT EVERGREEN	5,914	0	5,914	15,000	15,000	9,086	0
8-2-0545-978	ASST MGMT. SYSTEM	12,500	0	12,500	25,000	25,000	12,500	0
8-2-0545-980	COMMUNICATIONS STRATEGY	0	0	0	40,000	40,000	40,000	0
8-2-0545-981	GEN. PLAN & ZONING BYLAW REVIEW	0	0	0	50,000	50,000	50,000	0
8-2-0545-983	SIDEWALKS	0	69,999	69,999	250,000	250,000	180,001	0
Total CORPORATE SERVICES		49,623	74,489	124,112	585,000	585,000	460,888	0
MUNICIPAL SERVICES								
8-2-0546-511	BOBCATS	16,454	0	16,454	30,000	30,000	13,546	0
8-2-0546-561	DUMP TRUCK	181,884	0	181,884	0	0	(181,884)	0
8-2-0546-667	Multi-hogg	248,992	0	248,992	250,000	250,000	1,008	0
8-2-0546-983	SIDEWALK REPAIRS AND IMPROVEMENT	1,650	0	1,650	150,000	150,000	148,350	0
8-2-0546-988	MAIN LIFT STATION UPGRADE 2014	40,775	0	40,775	0	0	(40,775)	0
8-2-0546-991	PAVING PROGRAM	5,780,867	0	5,780,867	4,387,709	4,387,709	(1,393,158)	0
8-2-0546-992	SAND SPREADER	41,750	41,750	83,500	0	0	(83,500)	0
8-2-0546-993	BUILDING ENERGY AUDITS	0	0	0	15,000	15,000	15,000	0
8-2-0546-994	ENERGY UPGRADES	49,500	0	49,500	360,000	360,000	310,500	0
8-2-0546-995	MUNICAPL SERVICES BUILDING UPGRAD	0	0	0	100,000	100,000	100,000	0
Total MUNICIPAL SERVICES		6,361,873	41,750	6,403,623	5,292,709	5,292,709	(1,110,914)	0
PROTECTION								
8-2-0547-311	Traffic Plan Review	74,051	0	74,051	47,702	47,702	(26,349)	0

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
Capital Projects								
8-2-0547-563 EMERGENCY EQUIPMENT	0	0	0	15,000	15,000	15,000	0	0
8-2-0547-626 ANNIMAL SHELTER UPGRADES	37,756	0	37,756	50,000	50,000	12,244	0	0
8-2-0547-628 FIRE ABATEMENT	10,214	0	10,214	10,000	10,000	(214)	0	0
8-2-0547-651 COMMUNICATIONS EQUIPMENT	46,761	0	46,761	50,000	50,000	3,239	0	0
8-2-0547-995 Fire hall Replacement	0	0	0	200,000	200,000	200,000	0	0
Total PROTECTION	168,782	0	168,782	372,702	372,702	203,920	0	0
LANDFILL								
8-2-0548-630 BURN CAN	0	0	0	300,000	300,000	300,000	0	0
Total LANDFILL	0	0	0	300,000	300,000	300,000	0	0
MOBILE EQUIPMENT								
8-2-0549-548 Fleet Vehicles (all departments)	0	0	0	120,000	120,000	120,000	0	0
8-2-0549-632 COMPACT TRACTOR	85,725	0	85,725	100,000	100,000	14,275	0	0
Total MOBILE EQUIPMENT	85,725	0	85,725	220,000	220,000	134,275	0	0
UTILITY INFRASTRUCTURE								
8-2-0550-313 Sewage Lagoon Desludge	71,564	0	71,564	60,000	60,000	(11,564)	0	0
8-2-0550-552 WATER/SEWER UPGRADE	531,996	84,371	616,367	150,000	150,000	(466,367)	0	0
8-2-0550-576 TOWER TRUCK FILL STATION	38,500	19,793	58,293	100,000	100,000	41,707	0	0
8-2-0550-578 CLEAR/WASTE WATER INITIATIVE	514,977	0	514,977	0	0	(514,977)	0	0
8-2-0550-639 WATER TREATMENT PLANT UPGRADE	97,600	191,250	288,850	300,000	300,000	11,150	0	0
8-2-0550-640 ENVIRONMENTAL STUDIES	10,106	0	10,106	25,000	25,000	14,894	0	0
8-2-0550-650 PUMP STATION AND RESERVOIR RETROI	0	0	0	2,500,000	2,500,000	2,500,000	0	0
8-2-0550-652 LIFT STATION/WTP REPAIRS	0	0	0	500,000	500,000	500,000	0	0
Total UTILITY INFRASTRUCTURE	1,264,743	295,414	1,560,157	3,635,000	3,635,000	2,074,843	0	0
COMMUNITY SERVICES								
8-2-0551-235 BASKETBALL COURT RELOCATION	0	0	0	114,415	114,415	114,415	0	0
8-2-0551-565 COMMUNITY SERVICES MASTER PALN	0	0	0	50,000	50,000	50,000	0	0
8-2-0551-570 PARKS & PLAYGROUND	80,914	0	80,914	75,000	75,000	(5,914)	0	0
8-2-0551-582 TAG REPORT - RCC	1,387,392	0	1,387,392	2,563,219	2,563,219	1,175,827	0	0
8-2-0551-583 TAG REPORT - TOWN HALL	14,740	0	14,740	0	0	(14,740)	0	0
8-2-0551-646 CRC/POOL BACKUP POWER SYSTEM	0	0	0	1,000,000	1,000,000	1,000,000	0	0
8-2-0551-647 SCHEDULING/MEMBERSHIP SOFTWARE	0	0	0	10,000	10,000	10,000	0	0
8-2-0551-648 PROGRAM EQUIPMENT	9,920	9,920	19,840	10,000	10,000	(9,840)	0	0
Total COMMUNITY SERVICES	1,492,966	9,920	1,502,886	3,822,634	3,822,634	2,319,748	0	0
FIRE ABATEMENT - FIRE SERVICES								
8-2-1112-633 BUNKER GEAR - FIRE SERVICES	0	0	0	10,000	10,000	10,000	0	0
Total FIRE ABATEMENT - FIRE SERVICES	0	0	0	10,000	10,000	10,000	0	0
Fire Hydrant								

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
Capital Projects								
8-2-1130-507 FIRE HYDRANTS - FIRE HYDRANT	0	64,931	64,931	10,000	10,000	(54,931)	0	0
Total Fire Hydrant	0	64,931	64,931	10,000	10,000	(54,931)	0	0
MUNICIPAL SERVICES								
8-2-1505-501 DRAINAGE - PUBLIC WORKS	10,140	0	10,140	50,000	50,000	39,860	0	0
8-2-1505-544 ENGINEERING SERVICES	23,773	0	23,773	50,000	50,000	26,227	0	0
Total MUNICIPAL SERVICES	33,913	0	33,913	100,000	100,000	66,087	0	0
WASTE REDUCTION INITIATIVE								
8-2-2020-549 MOWER	18,663	0	18,663	15,000	15,000	(3,663)	0	0
Total WASTE REDUCTION INITIATIVE	18,663	0	18,663	15,000	15,000	(3,663)	0	0
Cemetary								
8-2-2550-666 Cemetary (capital)	27,565	0	27,565	50,000	50,000	22,435	0	0
Total Cemetary	27,565	0	27,565	50,000	50,000	22,435	0	0
Arena								
8-2-3070-554 ARENA ADDITIONS	0	0	0	90,000	90,000	90,000	0	0
Total Arena	0	0	0	90,000	90,000	90,000	0	0
Parks & Playgrounds								
8-2-3090-527 SIGNAGE FOR PARKS - PARKS & pLAYGR	0	0	0	50,000	50,000	50,000	0	0
Total Parks & Playgrounds	0	0	0	50,000	50,000	50,000	0	0
PARKS & PLAYGROUNDS								
8-2-3095-235 SKATEPARK REPLACEMENT	0	0	0	275,000	275,000	275,000	0	0
8-2-3095-526 SNOWBOARD PARKS & PLAYGROUNDS	0	0	0	1,033,125	1,033,125	1,033,125	0	0
Total Parks & Playgrounds	0	0	0	1,308,125	1,308,125	1,308,125	0	0
Total EXPENDITURES	9,612,314	534,004	10,146,318	16,024,778	16,024,778	5,878,460	0	0
Total EXPENDITURES	9,612,314	534,004	10,146,318	16,024,778	16,024,778	5,878,460	0	0
Total EXPENSES	9,612,314	534,004	10,146,318	16,024,778	16,024,778	5,878,460	0	0
Surplus/Deficit	9,612,314	534,004	10,146,318	16,024,778	16,024,778	5,878,460	0	0
Total Capital Projects	9,612,314	534,004	10,146,318	16,024,778	16,024,778	5,878,460	0	0

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	TOTAL	COMMITMENT	AND COMMITTED	BUDGET	BUDGET	REMAINING	ACTUAL	ACTUAL
Capital Projects								
Total Surplus (-)/Deficit	3,463,961	568,301	4,032,261	15,726,157	15,726,157	11,693,896	(473,213)	(473,213)



BRIEFING NOTE

To: Corporate Services Committee

Date: March 7th, 2023

Subject: 2022 Purchasing Summary

Purpose:

To update Council on the distribution of local versus non-local purchasing of goods and services.

Background:

Council has noted when reviewing the monthly accounts payable that they would like to see more local purchasing. In response to this it seemed prudent to ensure that there is an annual wrap up accounting of local purchases of goods and services, and the sum of monies that the municipal government returns to the local economy. These amounts are in addition to the wages paid to employees, which is another source of contribution to the local economy and in excess of

As noted on the attached spread sheet, local businesses received **\$4,230,855.27** through the purchase of goods and services in 2022.

The total amount monies paid to non-local businesses in 2022, was **\$8,922,942.34**. However, **\$7,377,925.57** of this was through competitive purchase processes, which are open to local businesses. The largest of these was the paving project for \$5,957,472.50, which is a project that local businesses did not have the capacity to complete, however the contractor did engage local businesses to supply resources for this project.

Some of the expenses the Town faces are simply not available locally, including \$190,223.25 in legal services and \$35,219.79 in financial services software. A project to remove hazardous waste from the landfill was originally to be completed by a local contractor but they withdrew as they did not have the resources required to complete the project. Subsequently, a non-local contractor was engaged at a cost of \$234,384.99.

In summary, if we do not include the goods and services purchases through a competitive purchasing process, **73%** of purchasing in 2022 occurred in local businesses.

Local Vendor

CAB CONSTRUCTION LTD.	1,668,576.84
TDC CONTRACTING LTD	635,632.53
PRECISION INDUSTRIES	595,818.86
NSIXTY TRADING COMPANY LTD.	191,504.17
FORT SMITH CONSTRUCTION NT LTD	157,421.79
TIMBER FALLEN INC	124,592.50
LOUS SMALL ENGINES	112,681.17
MASKWA ENGINEERING LTD	90,410.32
NU MECHANICAL	89,890.70
BLADES CONSTRUCTION LTD.	66,761.25
PAUL KAESERS STORES LTD	57,970.56
RDV MECHANICAL	54,999.72
FREUND BUILDING SUPPLIES	44,596.37
SKYHIGH ENTERPRISES	34,335.00
LINK HARDWARE	31,224.20
TERRY'S CARPENTRY SERVICE	30,240.00
AURORA TPI TRAVEL	29,356.88
AAG LANDSCAPING	27,247.50
CAM'S HUSQVARNA SALES & SERVICE	21,197.74
PELICAN RAPIDS INN	20,000.00
ROYAL CANADIAN LEGION	20,000.00
BZT GENERAL CONTRACTING	15,325.54
CASCADE PUBLISHING LTD	14,362.97
FORT SMITH METIS COUNCIL	13,543.75
INK AND IRON BEAUTY STUDIO	12,953.89
AURORA HEAT	12,843.75
ROOTS & RUMINANTS FARM FIELDS	11,661.39 3,456.41
NORTHWESTERN AIR LEASE	2,366.35
DEBBIE'S SEWING	2,317.95
JOHNSON MECHANICAL	2,069.79
NORTHERN STORES INC	2,068.39

Non-Local Vendors

NWT CONSTRUCTION LTD.	5,957,472.50	5,957,472.50	Competitive Process
851791 NWT LTD O/A ROWE'S CONSTRU	469,914.87	469,914.87	Competitive Process
RUEL CONCRETE	261,441.60	261,441.60	Competitive Process
DIAMOND INTERNATIONAL TRUCKS LTD.	234,815.70	234,815.70	Competitive Process
NORTHERN WASTE SOLUTIONS AND CON!	234,384.99		
MCLENNAN ROSS	163,733.61		
BANK OF MONTREAL (125,151.84)	112,234.75		
FINNING (CANADA)	123,939.78		
IBI GROUP PROFESSIONAL SERVICES (CAN	92,540.19	92,540.19	Competitive Process
AECOM CANADA LIMITED	87,166.70	87,166.70	Competitive Process
S.F. SCOTT MANUFACTURING	83,922.83		
AVERY COOPER & CO.	82,778.70	82,778.70	Competitive Process
WSP E&I CANADA LIMITED	82,477.66	82,477.66	Competitive Process
LAMBOURNE ENVIRONMENTAL	75,142.60		
DANMAX COMMUNICATIONS LTD	59,100.41	59,100.41	Competitive Process
CIMCO REFRIGERATION	44,109.48		
THE PROPHET CORPORATION	43,537.01		
CATERPILLER FINANCIAL SERVICES LIMITE	43,060.55		
CLEARTECH	41,113.85		
CENTRALSQUARE TECHNOLOGIES	35,219.79		
SUNSET MEMORIAL & STONE LTD.	34,740.30		
BOBCAT OF THE PEACE	27,863.03		
WESCLEAN NORTHERN SALES LTD	24,608.50		
AQUAM INC	24,478.84		
STINSON ITS INC	23,447.11	23,447.11	Competitive Process
ZOLL MEDICAL CANADA INC.	22,203.25		
NORTHERN HEALTHY LIVING ltd	20,000.00		
EDUCATION STATION	18,314.84		
CHEMICAL INDUSTRIES (ALBERTA) INC.	17,924.88		
RUSS BELL & ASSOCIATES INC.	15,096.39		
FIRE PREVENTION SERVICES LTD	14,449.99		
ASSOCIATED ENGINEERING	14,282.63	14,282.63	Competitive Process

WALLYS DRUGS	1,851.73
KAESER'S HOME FURNISHINGS	1,667.68
MIDNIGHT PETROLEUM	1,337.61
MERCURY SIGN ART & DESIGN	1,155.63
KIKOAK BRANDON	1,080.00
NORTHERN HOUND SUPPLY	931.08
KRISTIE'S KIDDIEGARDEN FAMILY DAY HC	500.00
DIRTY O'FERGIES	500.00
ANNA'S HOMECOOKING	415.80
LUMEN SUPPLY TECHNICAL	288.49
ENLIGHTENED NORTH PIERRE-EMMANUI	5,250.00
KC PLUMBING AND HEATING	2,506.88
BELL ROCK RECORDING	2,500.00
LOCUST MOWING	525.00
BANK OF MONTREAL (125,151.84)	12917.09
TOTAL SPENT LOCALLY	4,230,855.27

TK Elevator (Canada) Limited	14,159.23
QATALYST RESEARCH GROUP	12,487.50
VECTOR ELECTRIC AND CONTROLS	12,120.64
BASSETT PETROLEUM DISTRIBUTORS LTD	12,107.43
XEROX CANADA LTD	11,630.55
ACTION SYNERGY INC	11,550.50
PITNEYWORKS	11,550.00
AERIAL FIREWORKS	11,500.00
BROWNLEE LLP	11,393.25
ATLAS COPCO COMPRESSORS CANADA	10,148.25
ROCKY MOUNTAIN PHOENIX	9,099.61
MSS LTD	8,866.64
HIGH COUNTRY REFRIGERATION	8,480.96
GRIMSHAW TRUCKING	8,424.29
LAKE AWRY CAP & CREST	8,147.17
HACH SALES & SERVICE CANADA LP	7,240.44
UNITED LIBRARY SERVICES INC	6,841.02
AURORA FORD	6,291.51
LIBERTY SECURITY SYSTEMS INC	5,924.14
EARLY LITERACY STATIONS CANADA	5,811.75
CLEAR WATER CONTROLS INC.	5,629.75
CLEANFLOW UTILITY SUPPLY COMPANY	5,482.87
RAPID MEDIA	5,250.00
WESTECH FIRE & SAFETY	5,116.43
XYLEM CANADA COMPANY	4,951.66
WORLD OF SOCCER	4,829.43
EXPERTS DUCT CLEANING	4,574.50
PITNEY BOWES	4,423.13
ADVANCED MEDICAL SOLUTIONS	4,318.17
LIFESAVING SOCIETY	4,269.35
GUILLEVIN INTERNATIONAL CO	4,195.72
D.H.T. CONTRACTING	4,158.00
HAY RIVER HEAVY TRUCK SALES LTD & AU	4,050.07
FITNESS ON DEMAND LLC	4,021.92

12,487.50 Competitive Process

MAINROAD MAINTENANCE PRODUCTS LP	3,998.40
ZONE WEST LTD	3,989.48
HOPEC TECHNOLOGIES LTD.	3,360.00
CVS MIDWEST TAPE	3,230.53
BRODART CANADA COMPANY	3,195.35
STOKES INTERNATIONAL	3,166.42
ARCTECH COMPUTERS INC	3,150.00
DB PERKS & ASSOCIATES LTD DBA COMM	3,013.10
AERZEN CANADA	2,991.74
IDEXX LABORATORIES CANADA LP	2,871.31
4IMPRINT	2,838.29
BIG HILL SERVICES LTD	2,734.88
YELLOWKNIFE BOOK CELLAR	2,698.14
KORN FERRY HAY GROUP	2,646.00
STRYKER CANADA ULC	2,532.64
MANITOULIN TRANSPORT	2,423.64
GLOBALSTAR CANADA SATELLITE CO.	2,406.06
911 SUPPLY	2,348.44
JET ICE	2,256.06
ARCTIC ALARM/DIAMONDTTEL	1,629.45
UP HERE	1,627.50
LIBRARY BOUND INC.	1,547.08
CABIN RADIO	1,470.00
MASTER POOLS ALTA LTD	1,464.75
INFOSAT COMMUNICATIONS	1,381.05
OUTCROP COMMUNICATIONS LTD	1,328.25
NORTHERN NEWS SERVICE	1,300.87
USB DIRECT	1,230.75
CANADA CURLING STONE CO	1,029.53
AWARDS & TROPHIES HEADQUARTERS	1,003.33
ATI AIRTEST TECHNOLOGIES INC	958.80
PRE LABS INC	873.00
CRITERION PICTURES	787.50
ULINE	772.72

INTERNATIONAL COATS OF ARMS	760.88	
BUFFALO AIR EXPRESS	680.44	
CPGEAR	673.58	
ANNEX PUBLISHING AND PRINTING	623.50	
EUROPEAN CUTTERS LIMITED	441.00	
EUROFINS ENVIRO-WORKS INC	421.78	
APPLE FITNESS STORE LTD	302.39	
MACKENZIE VETERINARY SERVICES LTD	220.50	
TOTAL NON-LOCAL	8,922,942.34	7,377,925.57 TOTAL COMPETITIVE

TOTAL PURCHASES

13,153,797.61



BRIEFING NOTE

To: Corporate Services Standing Committee

Date: March 7, 2023

Subject: TANA Compactor Information

Purpose:

To provide Council with more information on the TANA Compactor.

Background:

Council had requested more information prior to approving the purchase of a TANA Compactor for the Landfill facility.

Administration has been researching methods and equipment to improve deficiencies and expand the lifespan of the Landfill facility. One of the most significant concerns impacting the Town's water licensing process is deficiencies in compaction and cover process. The Town has recently contracted twice per year compaction and cover of landfill cells which is insufficient and does not adequately reduce the air space within the cell. Air spaces in cells reduce the useful life of the cell and are a significant fire hazard with gas build up in the air spaces. Cover of the cell is another essential part of landfill maintenance, reducing the area of the materials exposed to fire and to help keep the landfill area cleaner and free from blowing debris which has negatively impacted the electric fence.

Over the last year the Director of Municipal Service has been researching compactors that will provide adequate compaction and more efficient cover practices. Through multiple site visits and compactor trials, a suitable compactor was identified in Yellowknife; a 2017 E260 TANA Landfill Compactor. The purchase price is \$375,000 as a used machine with 8,645 hours on the meter. A new compactor is approximately \$1M with an estimated 15,000 hours of life. Additionally, staff had trialed a smaller model but found it inefficient for operational needs.

An inspection report (attached) was provided by Heavy Equipment Repair in Yellowknife stating:

“YB Services has performed maintenance and repairs on the 2017 E260 TANA Landfill Compactor for approximately the last 4-months while it has been in operation at the City of Yellowknife Solid Waste Facility. This machine has received normal preventative maintenance and repairs as requested. Our company has not observed any major component wear or breakage and considers this machine to be in good working order according to its age and hours. The compactor currently has 8645 hours on the meter.”

The vendor advised that the compactor would also be cleaned, serviced, and inspected to return it to “like new” condition prior to sale. The vendor as quoted the price for this unit at \$375,000, including delivery and training.

This unit will have at least a 10-year useful life at the Fort Smith Landfill with compaction occurring likely weekly and could potentially save significant money by increasing the useful life of cells through the reduction of airspace within the cells. Reducing airspace increases the useful life of the cell and increases the time between opening and closing cells, meaning that we are able to extend the life of the current landfill footprint by years, if not decades.

Additionally, we will require a storage building on site at the landfill for this piece of equipment. Such a building is already included in the preliminary designs generated in 2018. Our intention would be to tender the construction of this building and anticipate a cost of approximately \$100,000. The funds for the purchase of the compactor and the storage building will be from our Canada Community-Building Fund.

Analysis:

Council had further questions prior to approval.

Does the compactor come with warranty?

Initial Delivery Warranty – From the date of delivery the machine will have 60 days of warranty coverage from Superior North America

Is there Extended Warranty?

- 1. 1 year extended warranty option - \$25,000.00 + gst**
- 2. 2 year extended warranty option - \$30,000.00 + gst**
- 3. Warranty conditions – All wearables, preventative maintenance and fluids are not included. Lack of daily checks and low fluid levels causing failures not covered under warranty.**


Other Information/Order Deadline:

The vendor has extended the deadline to advise if the Town of Fort Smith will be purchasing the compactor but will need to know as soon as possible.

Recommendation:

That the purchase of the compactor, including delivery and training, be sole sourced from Superior North America for \$375,000.

That \$100,000 be budgeted toward the tendering of the storage building to be built at the landfill.



HEAVY EQUIPMENT REPAIR
YELLOWKNIFE NWT
(867) 873-6001

February 24, 2023

Attention: Andrew Grenier

Re: TANA Compactor Condition Report

YB Services has performed maintenance and repairs on the 2017 E260 TANA Landfill Compactor for approximately the last 4-months while it has been in operation at the City of Yellowknife Solid Waste Facility. This machine has received normal preventative maintenance and repairs as requested. Our company has not observed any major component wear or breakage and considers this machine to be in good working order according to its age and hours. The compactor currently has 8645 hours on the meter.

Regards,

Kyle Hodges

President



BRIEFING NOTE

To: Corporate Services Standing Committee

Date: March 7, 2023

Subject: The Frolics (Wood Buffalo Frolics) – Donation Request

Purpose:

To brief Council on a donation request received from The Frolics.

Background:

The Wood Buffalo Frolics is an annual weekend event held in Fort Smith the second weekend of March. The Town of Fort Smith has supported this event with a \$5,000 contribution in the past, use of facilities, and by declaring the Friday afternoon of the Wood Buffalo Frolics a Civic Holiday.

In the past, the annual contribution towards the Wood Buffalo Frolics was a budget line item in the amount of \$5,000. In approving the 2023 Budget all contributions/donations were amalgamated into one budget line item for review on an application basis.

The Town of Fort Smith last issued a \$5,000 contribution towards the Wood Buffalo Frolics in 2020. There were no Wood Buffalo Frolics events planned in 2021 due to COVID-19 and a portion of the 2022 contribution was given as a donation to support a community comedy event (Don Burnstick).

Analysis:

The Frolics is planned this year from March 9th to 12th and they are requesting a monetary donation of \$5,000, and a Swim Rental Gift Certificate (approximately \$100), as well as use of the gym, equipment, games, and staff during the Kid's Carnival (2 hours).

The Frolics has partnered with other local organizations on events over the weekend, including the Fireweed Festival who will be holding a \$10,000 bingo to fundraise for their upcoming festival. The Wood Buffalo Frolics is planned to be a weekend of events inclusive to all age groups and an economic driver for the community.

The Community Contributions Budget (Previously the Donations Budget) is \$28,350.

Other contribution requests received, that have been historically annual contributions are from the Fort Smith Ski Club for \$5,000 and Slave River Paddlefest for \$2,500, along with financials.

Recommendation:

Seeking Council's direction for this donation request.

Town of Fort Smith Application for Donation

Please note: Applications for donations must be received at Town Hall at least 6 weeks in advance to allow for the Town's approval process.

Community Organization: The Frolics (AKA WOOD BUFFALO FROLICS)

Name: Dana Ferguson

Address: Box 52, FORT SMITH NT 72304

Phone number: 867 621 0756

Board of Directors (names & positions): Jolene Barque, Gord Delorme,
Paul Baucher, Jessica Hval, Faye Heron

Amount of Funding Requested: \$ 5000 - and 100 (one time free swim to give away at carnival)

or Description of In-Kind Donation Request: Use of gym, equipment and games.
Staff for Kids Carnival 1pm - 3pm

Description of Request: Explain your timeline and what the funding will be used for:

Purchase - crowns, cloaks, supplies, games, gifts,
prizes, swag to support the organizations objectives
to host a inclusive community event.

How will this funding benefit the community?: Events that will be inclusive
and collaborative w/ local organizations, folks will
travel to the community to participate and have a
positive impact on our local economy.

How will this funding help your organization increase accessibility?: by creating events that
will be inclusive for all ages, free family events
and the snow moved outside so folks can come and watch.

Other Sources of Funding: ITI, Fundraising, Donations

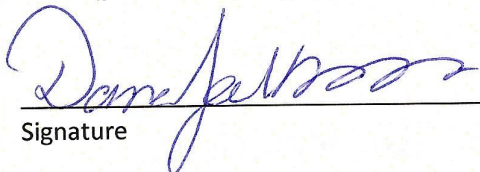
Total Budget (can be attached): See attached

Description of how the contribution will be recognized: Will post online and on posters around community and at opening ceremonies

Any other supporting information (can be attached): _____

DANA JACKSON

Name (please print)



Signature

Feb 24 2023

Date

manager@peticonrapidsinn.ca

Email: _____

Donation made by the Town of Fort Smith are not to be regarded as a commitment by the Municipality to continue such donations in the future



BRIEFING NOTE

To: Corporate Services Standing Committee
Date: March 7, 2023
Subject: Thebacha Dog Musher's Association – Donation Request

Purpose:

To brief Council on a donation request received from the Thebacha Dog Musher's Association.

Background:

The Thebacha Dog Musher's Association will be holding its annual Dog Races on March 11-12, 2023, in conjunction with the 2023 Wood Buffalo Frolics.

This is a community event that is held each year that invites local and out of town Musers and teams to participate in a sport that promotes community diversity and togetherness. The Dog Races are held along Highway #5 which allows the community to watch from their vehicles or outside. There will be three classes of Dog Races.

Analysis:

The Thebacha Dog Musher's Association is seeking a donation for this year's annual event which will help the costs of grooming the trail and purchasing bibs, trophies, and posters.

Council had donated \$1,000 to the Thebacha Dog Musers in 2020, 2021, and 2022.

The Community Contributions Budget (Previously the Donations Budget) is \$28,350.

Other contribution requests received, that have been historically annual contributions are from the Fort Smith Ski Club for \$5,000 and Slave River Paddlefest for \$2,500, along with financials.

Recommendation:

Seeking Council's direction for this donation request.



January 26, 2023



Sponsorship for the Thebacha Dog Musher's Association: March 2023 Dog Races

The Fort Smith Thebacha Dog Musher's Association will be holding its annual Dog Races on March 11-12, 2023, in conjunction with the 2023 Wood Buffalo Frolics.

This is a community event that is held each year that invites local and out of town Musher's and teams to participate in a sport that promotes community diversity and togetherness. The Dog Races are held along Highway #5, this allows all community members to watch the races either from the comfort of their vehicles or enjoy the excitement and fresh air while standing near the start and finish lines.

There will be three classes of Dog Races held each day of the weekend. This includes the 10 dog class, 20 miles; 6 dog class, 8 miles; and 4 dog youth class, 4 miles.

The Thebacha Dog Musher's Association is seeking a donation for this years annual event which will help with the costs of grooming the trail and purchasing bibs, trophies, and posters.

We are hoping to have your support to help keep this traditional and cultural sport thriving.

If you have any questions, please contact: Gordon Pischinger at (867)872-4714 or Sholto Douglas at (867)686-1921.

Gordon Pischinger
Thebacha Dog Musher's Association



Town of Fort Smith Sponsorship Application Form

Donation and event request applications are required for financial and in-kind resources. Applications must be received at Town Hall at least 6 weeks in advance to allow for the Town's approval process.

1. Community Organization's Name
Name of club, non-profit, society, etc.

Thebacha Dog Musher's

2. Contact Person's Name

Gordon Pischinger

3. Contact Person's Phone Number (cell phone number)

(home) 872-4714 (cell) 621-2639

4. Contact person's email address

No email

5. Community Organization's Address

PO Box 738

Fort Smith, NT

XOE OPO

Attn: Gordon Pischinger



6. Board of Director's Names and Positions

Gordon Pischinger
Sholto Douglas

7. What type of event are you organizing?

Check all that apply.

- Athletic
- Festival
- Promotional
- Race / Run / Walk
- Educational
- Cultural
- Youth Event
- Other: _____

} Dog Race.

8. Event Description

Explain your schedule, timeline and what the funding / in-kind sponsorship will be used for.

March 11 & 12 2023

- 10 Dog Race
- 6 Dog Race
- 4 Dog Race

* money goes towards prize money, trophies, trail grooming.



9. How will this event and sponsorship donation benefit the community?

It invites local and out of town teams to participate in a cultural sport that promotes community diversity and togetherness. Out of town teams bring economic grow for ~~to~~ Community businesses.

10. Who is your target market?

Check all that apply.

- Local community members
- Northwest Territories
- Canada
- International
- Other: _____

11. How will the contribution be recognized?

- Thank-you letter
- Vocal announcement at the races.



Sponsorship Request Details

Are you requesting a cash donation, in-kind donation or both?

12. Are you requesting a cash donation, in-kind donation or both?

Mark only one oval.

- Cash
- In-kind
- Both

13. Requested Cash Donation Amount

In the past, \$1000 was donated, looking for similar donation.



14. In-kind donation request

(A Town of Fort Smith staff member will follow up with you regarding details)

Check all that apply.

- Tables
- Chairs
- Set up / Take Down of tables and chairs
- Picnic Tables
- Bouncy Castle
- Staff to operate a station (ex: bouncy castle)
- BBQ - small portable
- Garbage Cans
- Dumpster bin
- Large stage (includes 4 hour staff set up and take down)
- Community & Recreation Centre Gym
- William Schaefer Memorial Pool
- Fort Smith Centennial Arena
- Conibear Park
- Riverside Park
- Speakers for outdoor use
- Speakers for indoor use

15. Total Budget

Planned expenses and anticipated revenues.

Budget can be attached separately.

N/A. target budget is 13,000\$.



16. Other sources of Funding

Potential sponsors.
Kaesers, TDC CAB, Fort Smith Metis, Frolics
Committee, Smith Landing First Nation, Salt River
First Nation

17. Any other supporting information
(Can be attached separately)

N/A.

**Donations made by the Town of Fort Smith are not to be regarded as a
commitment by the Municipality to continue such donations in the future.**

18. Organization Representative's Name

Thebacher Day Muster's

19. Signature

[Handwritten Signature]
(please print document to sign)