



**Town of Fort Smith
Town Council Meeting
Agenda**

Tuesday March 15, 2022 , 7:00 p.m. – Council Chambers

A. Call to Order and Confirmation of Quorum	
B. Approval of Agenda	
C. Presentations a. RCMP Police Report February 2022 b. RCMP Community Consultation	 Fort Smith Policing Report 2022-02.pdf Fort Smith APP 2021 - 2022 RCMP.pdf
D. Approval of Council Minutes a. Council Minutes 02-22 b. Emergency Minutes	 Council Minutes Minutes Final PDF Emergency Meeting of Council Minutes
E. Business Arising from the Minutes	
F. Declaration of Financial Interest a. Statement of Disclosure of Interest	 Statement of Disclosure of Interest
G. Council Business	
a. Introduction and Consideration of Committee Reports i. Corporate Services ii. Community Services iii. Municipal Services	 Corporate Services Minutes March 01, 2022 Community Services Minutes (Final) March 08, 2022 Municipal Services Minutes March 08, 2022
b. Enactment of Bylaws and Policies	
c. Appointments	
d. Mayor and Council/Board Representative Updates	
e. Administration	
H. Proclamations	
I. Absence of Council Members	
J. Date of Next Council Meeting	
K. Adjournment	
L. Question Period	



Town of Fort Smith
Code of Conduct for Council Members

ATTACHMENT A

STATEMENT OF DISCLOSURE OF INTEREST

Name of Council Member: _____

Date of Disclosure: _____

Council Meeting or

Committee Name: _____

Meeting Date: _____

Agenda Item: _____

Agenda Item Description: _____

Description of type and nature of Interest (i.e., Interest or Conflict of Interest)

Interest: Personal ☐

 Pecuniary ☐

Conflict of Interest: ☐

Signature: _____ Date: _____

Councillor: _____

Office Use Only:

Recorded by _____ at: _____

Initials: _____

Date: _____



FORT SMITH DETACHMENT

Annual Performance Plan Review 2021-2022
Community Consultation 2022-2023



ANNUAL PERFORMANCE PLAN

WHAT IS IT?

- A structured set of goals and initiatives that delivers performance management to the Detachment or Unit
 - ▶ Ensures alignment across the RCMP
 - ▶ Allows detachment/unit commanders to “plan, manage, and evaluate their activities”
 - ▶ Allows for consultation with and feedback to communities and senior management
 - ▶ Holds us accountable



ANNUAL PERFORMANCE PLAN

RCMP STRATEGIC NATIONAL PRIORITIES

- Serious and Organized Crime
- National Security - Terrorism
- Youth
- Economic Integrity
- Indigenous Communities



NWT TERRITORIAL GOVERNMENT PRIORITIES

- 1) Promote confidence in policing services
- 2) Adapt to changing enforcement and community policing landscapes
- 3) Continue to improve the RCMP's response to vulnerable populations
- 4) Operational and fiscal innovation



CONSULTATION

Salt First Nation

Smith's Landing First Nation

Metis Council

Fort Smith Mayor & Council

Partner Agencies

Community Members

Crime Statistics



COMMON LOCAL ISSUES

1. Alcohol abuse
2. Elder abuse / financial abuse
3. Police visibility
4. Police/Community relations
5. Traffic enforcement
6. Drugs



INTERNAL DISCUSSIONS

RCMP Management Team

District Commander

Detachment Commander

Detachment Members



DEVELOPING THE APP

Creating a workable plan

- Determine objectives
 - ▶ 3 or 4 objectives
 - ▶ Set goals
 - ▶ Must be measurable
- Develop initiatives to achieve goals
- Identify partners and resources
- Create and implement an action plan
- Monitor successes/challenges



APP INITIATIVES 2021-2022

Fort Smith Detachment

1. Community Relationships
2. Enhance Health & Safety of Indigenous Communities – Reconciliation & Youth
3. Road Safety & Impaired Driving



APP INITIATIVES 2021-2022

Fort Smith Detachment Community Relationships

- # partner agency meetings attended or community events
- # community presentations



APP INITIATIVES 2021-2022

Fort Smith Detachment Youth & Reconciliation

- # participation in youth and reconciliation activities



APP INITIATIVES 2021-2022

Fort Smith Detachment Road Safety – Impaired Driving

- # of checkstops or targeted enforcement actions
- # vehicle contacts



COMMUNICATION

Agreement Signed with Local Advisory Boards /Local Governance

External

- Media Releases
- Crime Statistics
- Regular police reports to local governing bodies and partner agencies

Internal

- Staff and Management Meetings
- Quarterly Reports via APP System



ULQA FORT SMITH DET. 2021 - 2022

Unit Level Quality Assurance

- Internal audit used to identify and mitigate potential problems in high risk areas of day- to-day operational and administrative functions.
- 1. Missing Persons
- 2. Investigator's Notebook
- 3. Violence in Relationships



PLANNING FOR 2022-2023

YOUR INPUT IS CRITICAL

Possible priorities:

- Community Involvement
- Youth
- Road safety
-????



FORT SMITH DETACHMENT

Annual Performance Plan
Community Consultation
2022-2023

Questions?



FORT SMITH
POLICING REPORT
February 2022



Fort Smith RCMP Detachment
G Division
Northwest Territories



The Fort Smith RCMP Detachment responded to a total of 136 calls for service to the Town of Fort Smith during the month of February 2022.

Community Action Plan (C.A.P.) Community Priorities Initiatives:

The current fiscal year priorities Initiatives are identified as:

- 1) Road Safety
- 2) Police / Community Relationships
- 3) Reconciliation & Youth

1) This month the detachment addressed the issue of Road Safety by:

This initiative is enforcement based – focusing on road safety through targeted enforcement activities (checkstops, stopping vehicles leaving licensed establishments, etc.), and also by investigating complaints made by members of the public. Police received five reports of possible impaired drivers from members of the public during the month of February. Police were unable to locate the vehicle or charge the driver in all instances.

Police conducted one targeted enforcement action over the month. Targeted enforcement includes monitoring intersections for violations, conducting radar enforcement in reduced speed zones, and monitoring vehicles leaving local liquor establishments.

The Community assisted the priority by: reporting suspected impaired drivers to the RCMP

2) This month the detachment addressed the issue of Police / Community Relationships by:

This initiative is focused on maintaining good communication with our community partners (governments, partner agencies, etc.). This includes attending meetings, the sharing of information, and RCMP involvement in community activities.

February 15th – Sgt. PETERS attended the monthly Town of Fort Smith council meeting

The Community assisted the priority by: Inviting RCMP to attend meetings and participate in activities

3) This month the detachment addressed the issue of Reconciliation & Youth by:

This initiative is focused on building and strengthening relationships with our Indigenous Communities. This will be done through activities focusing on Reconciliation, and involvement with youth activities. We are actively seeking input from our community partners on how we can better interact with youth, and also what activities we can undertake in the spirit of reconciliation.

February (month) – Cst. GIBSON coached youth hockey 3 times during the month

February 15th – Sgt. PETERS and Cst. NADEAU attended Trailcross for a delicious lunch with staff and residents.

The Community assisted the priority by: Invitation from members of local governments & partner agencies for RCMP to meet with them.

Notable Occurrences for the Month:

February 4th – Police responded to a report of an alarm at the ENR office on Highway 5. A window had been smashed, and a storage shed was entered.

February 5th – Report of a break and enter into the Town of Fort Smith compound on King St. A side by side was stolen and later recovered.

February 8th – An individual who was on a curfew was observed by a Probations worker at a local business. A 29 year old man from Fort Smith was later charged with failing to comply with conditions of his release order.

February 9th – Police received a report from a local resident of a scam through what appeared to be an online dog rescue. The individual lost around \$800 to unknown scammers. The investigation is continuing.

February 10th – A 29 year old man from Fort Smith was charged with mischief and failing to comply with conditions of a release order after a report of a hammer being thrown through a window at a residence. He was released pending a future court appearance.

February 16th – A break and enter was reported at the Fort Smith Motor Vehicle / Infrastructure office. Entry was gained through a window. Some items and cash were taken. The investigation is continuing.

February 18th – Fort Smith RCMP received a report of a break and enter to a residence on Field Street. Some cash and personal items were stolen. The investigation is continuing.

February 21st – A report was received of a break and enter into the Town of Fort Smith compound on King St. A truck was stolen and the suspect(s) were involved in a break and enter into the Smith's



Landing First Nation office in Bordertown. The truck was recovered with minor damage. The investigation is continuing.

February 23rd – A warrant of apprehension was issued by Fort Smith Offender Management (probations) for a 17 year old male from Fort Smith.

February 23rd – A 17 year old male from Fort Smith was found to be in violation of his court imposed conditions. A warrant was later obtained for his arrest.

February 26th – Police received a report of female being “bear sprayed” near a residence in Fort Smith. A warrant was later obtained for the arrest of a 17 year old male from Fort Smith.

The Fort Smith Detachment responded to a total of 6 complaints under the Mental Health Act involving individuals who had threatened harm to themselves. These types of complaints are very time sensitive and require immediate attention as to mitigate the potential harm. It typically results in the RCMP apprehending the individual and escorting them to the hospital for assessment by medical professionals.

There were a total of 4 calls for service related to missing person(s) or well being checks. These types of files are typically very labour intensive as they have the potential to be very serious and thus a significant amount of effort is put in at the onset of a complaint being received. All 4 calls had a positive outcome.

There were 7 calls for service relating to assaults and 1 call for service involving assault with a weapon or causing bodily harm. 1 of these files resulted is still under investigation with charges pending

A reminder that community Territorial Court circuits have been canceled for the first part of 2022 due to ongoing COVID-19 concerns. The next scheduled court circuit for Fort Smith is March 29 - 31, 2022 in Fort Smith.

The Fort Smith Detachment is actively recruiting guards – specifically people who are able to work 1:00am to 9:00am. See the attached advert for details, contact the Detachment if interested.



2021 - 2022 Staffing Rotation and Planning Cycle

Current Detachment Strength

- 1) Sgt. Geoffrey Peters (transferred as of April 2022 to Behchoko)
- 2) Cpl. Stephanie Leduc (parental leave)
- 3) Cst. Jordan Norstrom
- 4) Cst. Alex Hazlewood
- 5) Cst. Jason Emmons
- 6) Cst. Darryl Nadeau
- 7) Cst. Shawn Gibson
- 8) VACANT

Sgt. Geoffrey PETERS
Detachment Commander
Fort Smith RCMP Detachment

External Distribution List:

Insp. Barry LAROCQUE – District Policing Officer

S/Sgt. Ken BEARD – District Advisory NCO

Documents Included:

Occurrence Statistics

Guard advertisement



OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	7	27	14	234
Sexual Offences	1	1	2	26
Break and Enters (Residence & Business)	5	5	0	23
Theft of Motor Vehicle	0	0	1	13
Theft Under \$ 5000.00	2	6	4	63
Theft Over \$ 5000.00	0	0	0	2
Drugs (Possession)	1	1	0	4
Drugs (Trafficking)	1	1	2	14
Liquor Act	9	17	5	138
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief (total)	19	49	25	395
Causing a Disturbance	4	5	2	45
Mischief - damage to property	4	6	2	69
Mischief - obstruct enjoyment	11	38	21	281
Impaired Driving	5	9	3	97
Other Complaints	42	92	35	655
Total Violations	92	208	91	1664
Total Calls for service	136	297	119	2093

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral – Accepted	0	2	2	23
Victim Services Referral - Declined	5	16	9	102
Victim Services - Proactive Referral	0	2	1	7
Victim Services - Not Available	0	0	0	0
Restorative Justice Referrals	0	0	0	2
Emergency Protection Orders (Detachment Initiated)	1	2	0	9
ODARA Reports	1	11	7	58
Prisoners Held	3	15	9	157
Prisoners Escorted	0	0	0	12
Prisoners Held non-PROS Agency	0	0	0	0
Prisoners Escorted Non-PROS Agency	0	0	0	0
Liquor Destroyed Immediately	0	0	0	9



COMMISSIONAIRES

TRUSTED • EVERYDAY • EVERYWHERE

Part Time Casual Employment Opportunities

Guard positions with the Commissionaires at the RCMP Detachment in Fort Smith.

Accepting all applicants specifically for the following:

Shift Schedule: 1:00 AM to 9:00 AM

Hourly rate: \$31.16 an hour

Guards are responsible for the monitoring and well-being of prisoners while in the care of the Police.

Applicants must pass an Enhanced Clearance check, be capable of working independently and shift work.

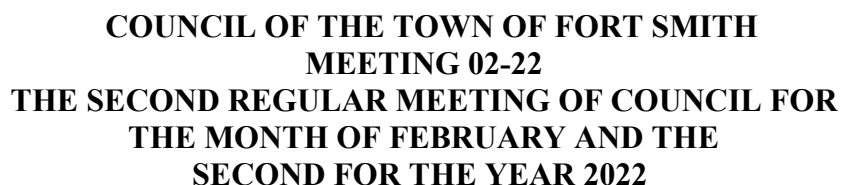
First Aid and CPR is an asset.

Please contact Fort Smith RCMP for details on how to apply

RCMP Fort Smith Detachment.

PO Box 26, 79 Portage Avenue

Fort Smith, NT X0E 0P0



Meeting 02-22 7:00 PM
February 15, 2022, Town Hall Council Chambers



22-017 Moved by: Cr. MacDonald
Seconded by: Cr. Fergusson

That the minutes of the Emergency Meeting 01-22 January 11, 2022, be adopted as presented.

CARRIED UNANIMOUSLY

E. **BUSINESS ARISING FROM THE MINUTES**

F. **DECLARATION OF FINANCIAL INTEREST**

Cr. Ann Pischinger declared conflict

- a. Statement of Disclosure of Interest

G. **COUNCIL BUSINESS**

- a. Introduction and Consideration of Committee Reports

Corporate Services Standing Committee

22-018 Moved by: Cr. Korol
Seconded by: Cr. Pischinger

That the Corporate Services Standing Committee minutes from February 01, 2022, be adopted as presented.

CARRIED UNANIMOUSLY

Consolidated Rates and Fees

22-019 Moved by: Cr. MacDonald
Seconded by: Cr. Korol

That Bylaw #1030 - Consolidated Rates & Fees be adopted as amended.
That the changes come into effect on March 01, 2022.
That Bylaw 1012 be repealed as of March 01, 2022.

CARRIED UNANIMOUSLY



Board Of Revision

22-020 Moved by: Cr. Tuckey
Seconded by: Cr. MacDonald

That Councilor Campbell be appointed to the 2022 Board of Revision on behalf of council: and with Cr. Fergusson as back up. That further Denise Yuhas, John Gray and, Mary Ellen Piche be appointed from the general public to the board of Revision and the chairperson and Board members will be paid \$100 per day in accordance with the legislation.

CARRIED UNANIMOUSLY

Community Services Standing Committee

22-021 Moved by: Cr. MacDonald
Seconded by: Cr. Pischinger

That the Community Services Standing Committee minutes from February 08, 2022, be adopted as presented.

CARRIED UNANIMOUSLY

Donation Request

22-022 Moved by: Cr. Campbell
Seconded by: Cr. MacDonald

That Council approve a \$ 1000.00 donation to Thebacha Atim Dog Mushers for annual dog race.

1 Abstention

Road Closure

22-023 Moved by: Cr. Fergusson
Seconded by: Cr. Campbell

Council approves that Marine Drive between Mills Street and Wapiti Street be closed to all traffic from 12:30pm to 5:00pm on Thursday February 24th and Friday February 25th for Snowboard Territorials.

That Marine Drive between Mills Street and Wapiti Street be closed to all traffic from 9:00am to 5:00pm on Saturday February 26th and Sunday February 27th for the Big Fun Snowboard event.

CARRIED UNANIMOUSLY

Strategic Marketing Plan

22-024 Moved by: Cr. Fergusson
Seconded by: Cr. Campbell

That the Strategic Marketing Plan be adopted as presented.

CARRIED UNANIMOUSLY



Municipal Services Standing Committee

22-025 Moved By: Cr. MacDonald
Seconded By: Cr. Fergusson

That the Municipal Services Standing Committee minutes from February 08, 2022, be adopted as presented.

CARRIED UNANIMOUSLY

Capital Plan

22-026 Moved by: Cr. Korol
Seconded by: Cr. Tuckey

That the 2022-2026 5-year Capital Plan be adopted as presented.

CARRIED UNANIMOUSLY

Oilsands Tailings Pond

22-027 Moved by: Cr. Fergusson
Seconded by: Cr. MacDonald

That at this time the Town of Fort Smith opposes the release of the oilsands tailing ponds until further research is presented to ensure that it is safe for the environment and people residing along the effected water ways.

CARRIED UNANIMOUSLY

Board Of Revision

22-028 Moved by: Cr. Fergusson
Seconded by: Cr. Pischinger

That D/M Heron, Cr. Tuckey, and Cr. MacDonald be appointed to the review committee for the appointment of a community member to the 2022 Board of Revision and D/M Heron , Cr. Campbell be appointed to the Development Review Board as well.

CARRIED UNANIMOUSLY

b

b. Appointments

c. Enactment of Bylaws and Policies



d. Mayor and Council/Board Representative Updates

Cr. Tuckey – Thanks to council over the last few months.

Cr. Korol – We now have a functioning bylaw committee. Well done to the people who are working on the Conibear project.

Cr. Fergusson – 1st Minor Hockey tournament – Fort Smith won gold! 8 teams are coming to Fort Smith – hoping the COVID restrictions will be lifted soon.

Cr. Campbell – Thank you to the town for the Snow removal work and the work with the COVID situation

Cr. MacDonald – Thank you to all the staff – with COVID, staff shortages, all the hard work on the conibear project.

Cr. Pischinger – Thank you to all the counsellors for all the hard work, hoping there is an end to the COVID soon. Please get vaccinated, be kind and look after each other.

Cr. Beaulieu – There is a concern with homelessness in the community, people have no place to go, no housing.

D/M Heron – Thanks to council, leadership meeting, thanks to the Mayor and SAO for great meetings, being able to meet with the minister. Looking forward to working with the leadership on a few projects.

Mayor Daniels – to all Councillors, staff of the town, residents of the community, it has been a tough two years, hopefully we are on the end of this pandemic. Looking forward to working with leadership on housing, the road south, Aurora college.

e. Administration - Thank you to Councillors for giving up your Saturdays to get some work done on priorities. We passed the budget in a timely matter; Capital plan was approved. Good Work

Training

22-029 Moved by: Cr. Korol
Seconded by: Cr. MacDonald

To have the town of Fort Smith apply for Advancing Local Government Administrator Program funding, enter into a Contribution Agreement with MACA, and comply with all Contribution Agreement and program requirements.

And that the Town of Fort Smith match ALGAP training funds up to \$ 20,000 per year for the length of the Contribution Agreement.

CARRIED UNANIMOUSLY

H.



PROCLAMATIONS

I. ABSENCE OF COUNCIL MEMBERS

22-029 Moved By: Cr. MacDonald
Seconded By: Cr. Tuckey

That Cr. Campbell be excused from the Municipal & Community Services Standing Committee Meeting on Feb 08, 2022.

CARRIED UNANIMOUSLY

J. DATE OF NEXT COUNCIL MEETING

Corporate Services Standing Committee Meeting – March 01, 2022
Community and Municipal Services Standing Committee Meetings-March 08, 2022
Council Meeting 03 -22 – March 15, 2022

K. ADJOURNMENT

21-030 Moved By: Cr. MacDonald
Seconded By: Cr. Fergusson

That the meeting be adjourned at 8:15 p.m.

Minutes adopted this 15 day of March 2022.

Mayor Fred Daniels

Certified Correct by the
Senior Administrative Officer Cynthia White

L. QUESTION PERIOD

A question period was offered in accordance with policy.



Town of Fort Smith Emergency Meeting of Council

Agenda

Location: Council Chambers
Date of Meeting March 05, 2022
Time of Meeting: 10:00 am

Chairperson: D/M Heron

Members Present: D/M Heron, Cr. Campbell, Cr. Macdonald, Cr. Fergusson, Cr. Beaulieu, Cr. Korol, Cr. Tuckey,

Regrets:

Staff Present: Cynthia White, Senior Administrative Officer; Amy Weber Executive Secretary

Call to Order

D/M Heron called the meeting to order at

10:04 am

Concern in the community and from council as to the following:

- The recent shooting of a community member in Fort Smith on March 03, 2022
- Rifles stolen from the Lands Department
- RCMP aware of who possible suspect is
- All Town Facilities remain closed all weekend
- As of Saturday March 05, 2022 Shelter in place has been lifted
- Water & Garbage service put on hold for Friday & Saturday
- Water Truck is on standby at present
- Safety in numbers for staff – working with another employee
- Extra RCMP and Emergency Response Team in Fort Smith at present
- Extra Hospital Staff brought in from Yellowknife & Inuvik
- Additional patrols being done in the area
- RCMP will attend EMO meeting later this morning with an update
- Critical Incident Stress debriefing will be offered to staff individually or as a group
- All public announcements that were posted on Facebook and the Town website are attached.

SAO has called an EMO meeting for Saturday March 05, 2022 at Noon at the Town Hall in Council Chambers. Members from government, RCMP and leadership will attend.

SAO will chair the meeting happening at noon today.

The meeting adjourned at 11:15 am



Public Service
Announcements to



Town of Fort Smith
Corporate Services Standing Committee
Tuesday, March 01, 2022 , at 7:00 pm

Chairperson: Mayor Daniels

Members: Mayor Daniels, Cr. Heron, Cr. Korol, Cr. Fergusson, Cr. Beaulieu,
Cr. Pischinger, Cr. Macdonald

Regrets: Cr. Tuckey , Cr. Campbell

Staff Present: Cynthia White, Senior Administrative Officer
Amy Weber, Executive Secretary
Obrian Kydd, Director of Corporate Services

1. Call to Order

Mayor Daniels called the meeting to order at 7:00 pm.

2. Review

- a. Agenda –The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. MacDonald

Seconded by: D/M Heron

That the agenda be adopted as amended.

CARRIED UNANIMOUSLY

- b. Minutes – The Corporate Services Standing Committee Minutes of February 01, 2022, were reviewed and adopted at the Regular Meeting of Council on February 15, 2022.

- c. Vision and Values– The Vision and Values were reviewed.

- d. Strategic Plan – The Strategic Plan was reviewed.

3. Governance

- a. Identify Council Priorities

4. Director's Report

The Director provided a report on the operations of the Corporate Services Department.

- a. Accounts Paid List – The Accounts Paid List from February 2022 was reviewed.

- b. Correspondence – The Correspondence from February 2022 was reviewed.

- c. License Report – The License Report from February 2022 was reviewed.

5. Administration

- a. Briefing Note – Fourth Quarter Variance

RECOMMENDATION

Moved by: Cr. MacDonald

Seconded by: D/M Heron

That the fourth quarter variance report be accepted as presented

CARRIED UNANIMOUSLY

- b. Briefing Note – Road Closure for Sliding Party Event

RECOMMENDATION

Moved by: D/M Heron

Seconded by: Cr. Fergusson

That the Road Closure for sliding party be accepted as presented

CARRIED UNANIMOUSLY

- c. Covid Update

RECOMMENDATION

Moved by: Cr. Korol

Seconded by Cr. MacDonald

That proof of vaccination no longer be required to access town facilities and that the vaccination policy for town staff, contractors, and volunteers be amended to apply only to emergency services volunteers

CARRIED UNANIMOUSLY

- d. Acting SAO

RECOMMENDATION

Moved by: Cr. MacDonald

Seconded by Cr. Fergusson

That Emily Colucci be appointed acting SAO from March 25 500 pm-April 11 @ 830 am 2022

CARRIED UNANIMOUSLY

- e. Arena

RECOMMENDATION

Moved by: Cr. MacDonald

Seconded by Cr. Fergusson

That the Town of Fort Smith extend the ice time until April 11, 2022 for user groups.

CARRIED UNANIMOUSLY

- f. Board of Revision

RECOMMENDATION

Moved by: Cr. MacDonald

Seconded by Cr. Fergusson

No applications were submitted for the position. Councilor Campbell will be appointed to the 2022 Board of Revision on behalf of council: and with Cr. Fergusson as back up. That further Denise Yuhas, John Gray and, Mary Ellen Piche be appointed from the public to the board of Revision and the chairperson and Board members will be paid \$100. Per day in accordance with the legislation.

CARRIED UNANIMOUSLY

8.Date of Next Meeting

The next Corporate Services Standing Committee meeting will be held on.

Tuesday April 05, 2022, at 7:00 pm

9.Adjournment

RECOMMENDATION

Moved by: Cr. MacDonald

Seconded by: Cr. Fergusson

That the meeting be adjourned at 8:35 pm.



Town of Fort Smith
Municipal Services Standing Committee
Tuesday, March 08, 2022, at 8:15 pm.

Chairperson: Cr. Campbell

Members Present: Mayor Daniels, Cr. Tuckey Cr. Korol Cr. Campbell Cr. Macdonald, Cr. Pischinger, Cr. Beaulieu, D/M Heron,

Regrets: Cr. Fergusson

Staff Present: Cynthia White, Senior Administrative Officer; Andrew Grenier Director of Municipal Services, Amy Weber Executive Secretary

Guests:

1. Call to Order

Cr. Campbell called the meeting to order at 8:15pm.

2. Delegations

3. Review

- a. Agenda – The agenda was adopted as presented

RECOMMENDATION

Moved by: Cr. MacDonald

Seconded by: Cr. Korol

The agenda be adopted as presented

CARRIED UNANIMOUSLY

- b. Minutes - The Municipal Services Standing Committee Minutes of February 08, 2022, were reviewed and adopted at the Regular Meeting of Council.
- c. Vision and Values – The Vision and Values were reviewed.
- d. 2021 Capital Plan – The Capital Plan was reviewed.

4. Directors Report

Public Works – Regular duties, snow removal is priority, had to hosty frozen sewer lines which have been identified to be fixed in the summer.

Facility Maintenance – Fuel leak with furnace at the library – minor leak, was repaired, did cause a slight odor. Water supply jet pump (snowboard hut) had failed but has been replaced and is in operation. Break- in at 7 Bay Facility- main gate, door, and vehicles are currently under repair.

Water Works- Main lift knife valves have been refreshed and should be good for 20 years. Quotes for repair of pumphouse light have been awarded. Shoveling out buried hydrants has been ongoing. Air Handling at frontier lift station was repaired.

5. Protective Services Report

Director of Protective Services is away – SAO went over the statistics and report provided.

Discussion: possibly installing security cameras for all departments.

6. Advisory Boards

- a. Sustainable Development Advisory Board
 - i. Community consults replaced regular meetings this month

7. Administration

Home Occupation Permit

RECOMMENDATION

Moved by:

Seconded by:

That the home occupation submitted by Steve Charron DPA-004-22 be approved.

CARRIED UNANIMOUSLY

Special Meeting

RECOMMENDATION

Moved by:

Seconded by:

That a special meeting be scheduled for March 15, 2022, at 5:00 pm for a Unsightly Lands Bylaw violation

CARRIED UNANIMOUSLY

8. Excusing of Council Members

RECOMMENDATION

Moved by Cr. MacDonald

Seconded by: Cr. Pischinger

That Counsellor Fergusson be excused from the committee meeting.

CARRIED UNANIMOUSLY

9. Date of Next Meeting

Tuesday April 12 , 2022

10. Adjournment

RECOMMENDATION

Moved by:

Seconded by:

The meeting be adjourned at 8:50 pm

CARRIED UNANIMOUSLY



Town of Fort Smith
Community Services Standing Committee
Tuesday, March 08, 2022, at 7:00 pm

Chairperson: Mayor Daniels

Members Present: Mayor Daniels, Cr. Tuckey , Cr. Korol , Cr. Campbell Cr. Macdonald, Cr. Pischinger Cr. Beaulieu Cr. Heron

Regrets : Cr. Fergusson, Emily Colucci, Director of Community Services

Staff Present: Cynthia White, Senior Administrative Officer; Andrew Grenier, Director of Municipal Services; Amy Weber Executive Secretary

Guests:

1. Call to Order

Mayor Daniels called the meeting to order at 7:08 pm.

2. Declaration of Financial Interest

a. Statement of Disclosure of Financial Interest

3. Delegations

a. Energy Plan Presentation

Discussion: Council will invite the Minister of Renewables and Energy to a council meeting, Energy champion to be part of the meeting.

4. Review

a. Agenda – The agenda was reviewed and accepted as presented.

RECOMMENDATION

Moved by: Cr. MacDonald

Seconded by: D/M Heron

CARRIED UNANIMOUSLY

a. Minutes – The Community Services Standing Committee Minutes of February 08, 2022, were reviewed and adopted at the Regular Meeting of Council

2.

b. Vision and Values – The Vision and Values were reviewed.

c. Community Services Master Plan – The Community Services Master Plan was reviewed.

d. Economic Development Plan – The Economic Development Plan was reviewed.

5. Directors Report

Emily is away this week. Provide statistics to council. Notification of Emergency services was put into place this past weekend, it was received very well. March 12-13, 2022 – Dog Races and Sliding party happening.

6. Economic Development

Summer Sweepstakes Campaign - The campaign was launched in February with Paddling Magazine. The Town of Fort Smith received funding to promote Fort Smith as a summer destination for paddlers. The Town has partnered with Paddling Magazine, the Fort Smith Paddling Club and Northwestern Air Lease to create a prize package for the sweepstakes. Paddling magazine is promoting the campaign on all their social media channels.

Landscape Design Standards and Conibear Park Cultural Centre- IBI Group is creating a “What we Heard” report for the second community consultation. Final drawings of Conibear Park, and landscape amenities will be the next step for this project

Expression of Interest - posters will be going out to request submissions for the new fiscal year. The fund will be renamed to “Fort Smith Job Creation Fund” for applicants.

7. Advisory Boards

a. Community Services Advisory Board

- i. CSAB Minutes None – Two community consultations were held this month in replace of the board meetings.

b. Economic Development Advisory Board

- i. EDAB Minutes – None – Two community consultations were held this month in replace of the board meetings.

8. Administration

9. Excusing of Councillors

RECOMMENDATION

Moved by: Cr. Korol

Seconded by Cr. MacDonald

Cr. Fergusson be excused from the meeting

CARRIED UNANIMOUSLY

10. Date of Next Meeting

The next meeting of the Community Services Standing Committee will be held on **April 12, 2022 @ 7:00 pm**

11. Adjournment

RECOMMENDATION

Moved by: Cr. MacDonald

Seconded by: D/M Heron

That the meeting be adjourned at 8:07 p.m.



BRIEFING NOTE

To: Mayor and Council

Date: March 15, 2022

Subject: Multihog

Purpose:

As identified in the 2022 Capital Plan the process to purchase a Multihog was initiated and is now ready for award.

Background:

The Multihog was identified as piece of mobile equipment that would support efficiencies in the Municipal Works department. It was budgeted in the 2022 Capital Plan for \$250,000, from CPI.

The tender was posted on February 18, 2022, and closed on March 11, 2022, at 3pm. During this time it was determined that the model indicated in the tender document was experiencing difficulties with the attachment of the boom mower. On March 10th, 2022, the Town received an update that the model above did not have difficulty with the boom mower and an addendum was sent out to those who drew the tender documents. These potential proponents did not require additional time to submit the quote.

The submissions were reviewed on March 11, 2022, at approximately 3pm. Two submissions were received. One submission was local, but as the cost of the item was more than \$100,000, the 10% local purchasing policy does not apply.

The lowest bid was from Ruel Concrete for the amount of \$248,992, which is within the budgeted amount.

Recommendation:

That Council approves the capital expenditure of \$248,992 to purchase a Multihog from Ruel Concrete Ltd.



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
BY-LAW 1027

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH, IN THE NORTHWEST TERRITORIES, TO PROVIDE FOR THE ESTABLISHMENT OF A MUNICIPAL AND EDUCATION MILL RATE, PASSED PURSUANT TO SECTION 76 OF THE PROPERTY ASSESSMENT AND TAXATION ACT, BEING CHAPTER P-10, OF THE REVISED STATUTES OF THE NORTHWEST TERRITORIES 1988.

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it to be in the public interest and is required by the provision of the Property Assessment and Taxation Act to establish Mill Rates for Municipal and School purposes; and

NOW THEREFORE, the Council of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. That this bylaw may be cited as the “2022 Mill Rate Bylaw”.
2. That assessed property in the Town of Fort Smith, liable to taxation and in respect of which grants-in-lieu of taxes may be paid, shall be liable for taxation and grants-in-lieu of taxes as follows:
 - a) Residential Developed..... 13.65
 - b) Residential Non-Developed..... 13.65
 - c) Commercial Developed..... 25.03
 - d) Commercial Non-Developed..... 26.55
 - e) Industrial Developed..... 25.03
 - f) Industrial Non-Developed..... 26.55
 - g) Institutional Developed..... 33.37
 - h) Institutional Non-Developed..... 34.89
 - i) Recreational.....15.17
 - j) Telecommunications..... 33.37
 - k) Country Residential Developed.....12.41
 - l) Country Residential Non-developed.....12.14
 - m) Country Residential Mixed Use.....13.65
3. That the rate of taxation to be applied to lands and improvements liable to taxation, or in respect of which grants-in-lieu may be paid, for school purposes shall be as follows for the year 2022.
 - a) School Levy..... 2.59

READ A FIRST TIME THIS _____ DAY OF _____, 2022, A.D.

READ A SECOND TIME THIS _____ DAY OF _____, 2022, A.D.



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
BY-LAW 1027

READ A THIRD TIME THIS _____ DAY OF _____, 2022, A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this bylaw has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the bylaws of the Municipal Corporation of the Town of Fort Smith.

SENIOR ADMINISTRATIVE OFFICER