

William Schaefer Memorial Swimming Pool

Town of Fort Smith Community & Recreation Centre



RENTAL FORM AND USER AGREEMENT

RENTAL INFORMATION

DATE OF RENTAL: _____ TIME: _____

CONTACT INFORMATION

NAME: _____

PHONE: _____ EMAIL ADDRESS: _____

MAILING ADDRESS: _____

ALTERNATE CONTACT NAME(S): _____ PHONE: _____

RENTAL PACKAGE

Instructor Lead Private/Standard Special Event

Instructor Lead: (Must be approved by Recreation & Special Event Coordinator or higher)

Rental for the purpose of instructing to an individual or a group. Instructors must provide proof of current instructor certification and liability insurance. This must be submitted prior to booking/payment and must be attached to the rental form. **Booking/payment will not be permitted without said documents.**

Private/Standard:

Rented by a private individual for no other purpose than to attend the swimming pool, not requiring any special accommodation and does not involve instructing. Standard rental "package".

Special Event: (Must be approved by Recreation & Special Event Coordinator or higher)

Rental not for the purpose of instructing to an individual or a group but requires additional resources or modified schedule. Request must be sent in advance for approval. Payment and booking will not be accepted until approved.

RENTAL PARTICIPANT INFORMATION

Age of Rental Group: 0-7* []	8-12 []	13 – 18 []	Adult []
Number of Participants:	1 – 25 []	26 – 50 []	51+ []

CONFIRMATION OF PAYMENT RECEPTION

Rental shall not be entered/confirmed until rental form as been completed and submitted and paid in full.

PAYMENT RECEIVED IN FULL: Invoice #: _____

CONFIRMATION OF USER AGREEMENT

Town of Fort Smith Community and Recreation Centre William Schaefer Memorial Swimming Pool, Rental Form and User Agreement. must be read and signed by renter responsible for rental.

USER AGREEMENT SIGNED AND RECEIVED: Received and filed by: _____

POOL USER AGREEMENT

Caregiver Supervision

Caregiver, for the purpose of this document will be defined as an individual who is directly responsible for the active supervision of a child(s) trusted into their care during the full duration of a Swimming Pool swim or rental.

Active Supervision

Caregiver must provide active supervision by being in the water with the child(s) under their care and remain within defined reach.

Caregiver who does not meet active supervision requirement mentioned bellow while in swimming pool area must or may be asked to:

- Transfer caregiver responsibility to a qualified individual.
- Leave pool area with tot or child(s) in their charge.
- Caregiver and tot/child(s) in their care remain in pool area as spectators as defined in this document.

Children & Tots 0-2 years of age

Children and tots ages 0-2 must:

- Be accompanied with a caregiver 16 years or over in age.
- Ratio for caregiver to child/tot must be a minimum of 1:1. (one caregiver for one child/tot). A ratio of 2:1 may be allowed provided that one or 2 of the tots/children are place in a appropriate flotation device. (Swimming pool staff hold the discretion to deny or cancel a 2:1 ration if active supervision is deemed insufficient/unsafe.
- Caregiver must remain within arms reach, max 1 metre from child/tot at all times

Children 3-6 years of age

Children ages 3-6 must:

- Be accompanied with a caregiver 16 years or over in age.
- Ratio for caregiver to child(s) must be a minimum of 1:4. (one caregiver for four children)
- Caregiver must remain within arms reach, max 5 metre distance from child(s) at all times.
- Child(s) must always wear a yellow wrist band when in pool area.
- The wear of a flotation device or lifejacket on the child(s) is strongly recommended.

Children 7-8 years of age

Children ages 7-8 must:

- Be accompanied with a caregiver 13 years or over in age.
- Ratio for caregiver to child(s) must be a minimum of 1:4. (one caregiver for four children)
- Caregiver must remain within reach; 5-10 metres distance from child(s) at all times.
- Child(s) should always wear a red wrist band when in the pool area.
- The wear of a flotation device or lifejacket on the child(s) is strongly recommended.

Spectators

For the purpose of this document, spectators are defined as individual(s) who are spectating swimmers on deck bench area, in viewing gallery or any other area of the facility and are not wearing aquatic swimming attire and or not entering the water. **Spectators do not qualify as Caregivers defined in this document.**

Personnel Aquatic Equipment

No other personnel aquatic equipment other than swimming clothing, swimming goggles, bathing cap, swimming Finns or aquatic shoes/sandal will be allowed in the pool water. Any personnel items must be clean prior to entering pool area to avoid introduction of contaminants.

Swimming pool staff will have the discretion to deny access/use of any personnel equipment within pool facilities that may pose potential risk, hazard or cause damage to health, safety, equipment and or facility.

Swimming pool rules and regulation

Patrons attending swimming pool must be familiar and obey all rules and regulation of the Fort Smith Swimming. Pool rules and regulation can be found posted in the pool area. Pool rules and regulation include but are not limited to posted signage. Pool staff have the responsibility to inform patrons of any other rules and regulation that are not posted. Patron must obey pool staff at all times. Patrons who refuse to obey lifeguard may be asked to leave the facility. Refusal to follow lifeguard instructions may result in suspension and or band to access Community Services Facility.

SWIMMING POOL RENTAL TERMS AND CONDITIONS

I _____, agree that I and other individual taking part in this rental will abide by the rules of the Fort Smith Recreation and Community Centre and Swimming Pool. That I have filled, read and signed the **Town of Fort Smith Community and Recreation Centre William Schaefer Memorial Swimming Pool, Rental Form and User Agreement**. That I am responsible for sharing information and ensure that all individuals present during this rental adhere to information, rules and regulation presented in this document and the **Town of Fort Smith Community and Recreation Centre William Schaefer Memorial Swimming Pool, Rental Form and User Agreement**. document. That the information provided in this document is complete and accurate. **Any cancellations without a minimum of 48 hours notice will not be refunded or credited.**

SIGNATURE: _____ DATES: _____

FOR STAFF USE

Event entered in EZ Facility Initial _____

Payment Received Initial _____

Date Entered _____

Receipt # _____

Staff Signature _____