



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
BYLAW# 1030

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH, IN THE NORTHWEST TERRITORIES, TO ESTABLISH BY BYLAW FEES OR OTHER CHARGES FOR PRODUCTS, PROGRAMS, SERVICES, PUBLIC UTILITIES, INFRASTRUCTURE AND FACILITIES PROVIDED BY THE MUNICIPALITY FOR USE OF PROPERTY UNDER THE OWNERSHIP, DIRECTION, MANAGEMENT OR CONTROL OF THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH, PASSED PURSUANT TO SECTIONS 70, 71, 72, 73, 74 AND 75 OF THE CITIES, TOWNS AND VILLAGE ACT S.N.W.T, 2003, c.22.

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it to be expedient and wishes to both consolidate and update the various fees and charges collected by the Town of Fort Smith;

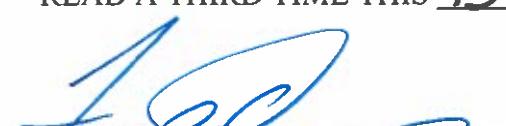
NOW THEREFORE, the Council of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. That this Bylaw may be cited for all purposes as "**2022 Consolidated Rates and Fees Bylaw**".
2. The Council of the Town of Fort Smith does now set the rates and fees for services described in the schedules attached to this by-law as Schedules A to K.
3. That Schedules "A" to "K" attached hereto form part of this bylaw.
4. Repeal:
That Bylaw 1012 with Schedules "A" to "L" is hereby repealed.

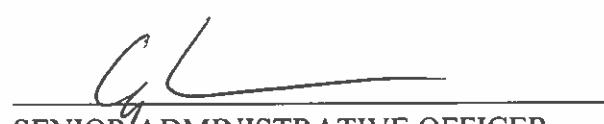
READ A FIRST TIME THIS 15 DAY OF February, 2022 A.D.

READ A SECOND TIME THIS 15 DAY OF February, 2022 A.D.

READ A THIRD TIME THIS 15 DAY OF February, 2022 A.D.


MAYOR
SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this bylaw has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the bylaws of the Municipal Corporation of the Town of Fort Smith.


SENIOR ADMINISTRATIVE OFFICER



**THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
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CONSOLIDATED RATES AND FEES BY-LAW

RATES AND FEES **SCHEDULE**

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SCHEDULE "A"
CONSOLIDATED RATES AND FEES BY-LAW

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A. ADMINISTRATION FEES	<u>Fee</u>
1. Research Fees - Policy 3.2	\$ 63.25 per hour
2. Photocopying Fees - Policy 3.2	\$ 2.00 per page
3. Land Sales Title Registration Fees	Recover actual cost of registration with Land Titles Office
4. Preparation of Residency Letters Fee	\$15.00
5. Tax Certificate Policy 4.18	\$41.25
6. Marriage License Fees - GNWT Legislated	\$66.00 (Town receives \$36.00 and \$30.00 paid to the GNWT)
7. Commissioner for Oaths	N/C
8. Maps 8 X 11 inch	\$8.25
	\$16.50
9. Request for Tax or Utility Information	\$15.00 per request



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SCHEDEULE "B"

CONSOLIDATED RATES AND FEES BY-LAW

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B. PROTECTIVE SERVICES

Fee (Non-Taxable)

a) Bylaw #1025 – Emergency Medical Services

<u>Ambulance Service</u>	<u>Resident</u>	<u>Non-Resident</u>
In Town Service	\$500.00	\$700.00
Highway Service	\$600.00 Plus \$2.50/km	\$1650.00 Plus \$2.50/km
Medevac Service	\$2172.50 (+ salary after 3 hours)	\$2172.50



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SCHEDULE "C"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 1

C. CEMETERY FEES Fee

a) Bylaw #950 - Cemetery

1. Burial Plot

Single Adult	\$400.00
Under 16	\$300.00
Plot Cremation	\$250.00
Plot Reservation	\$250.00
Veteran/Senior	\$300.00

2. Burial Fees

Summer Services	June 1 to November 30
Adult	\$400.00
Child (0 to 16)	\$0.00
Senior	\$0.00
Cremation	\$150.00
Winter Services	December 1 to May 31
Adult	\$600.00
Child (0 to 16)	\$0.00
Senior	\$0.00
Cremation	\$300.00

3. Columbarium Niche

At time of need	\$700.00
Reserved	\$1000.00

4. Disinterment and Reburial Fee

Winter	\$550.00
Summer	\$450.00

(same price for: Infant, Child, Adult, Senior)



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SCHEDULE "D"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 1

D. DEVELOPMENT FEES Fee

a) Bylaw #936 - Zoning

1. Development Application Fee - based on Project/Contract Costs as follows:

\$0 to \$5,000.00	\$82.50
\$5,001 to \$10,000.00	\$165.00
\$10,001.00 to \$20,000.00	\$247.50
\$20,001.00 to \$50,000.00	\$412.50
\$50,001.00 to \$100,000.00	\$577.50
Over \$100,000.00	\$577.50 plus \$5.00 per each \$1,000 over \$100,000.00

2. Amend the Zoning Bylaw

Application Fee	\$500.00 plus cost for each application
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3. Home Occupation Development Permits

	\$165.00
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b) Policy 4.1 - Security Deposits - Relocation Permits

1. Relocation Permit Fee

	\$ 8.25 each permit
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2. Security Deposit Fee Calculation

	\$1.65 per square foot of building To be relocated to maximum of \$10,000.00
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SCHEDULE "E"
CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 3

E. LICENSING FEES

a) Bylaw 678 - Dog Control

1. Dog (tag) License Fees:

1) Un-neutered male or un-spayed female dog	\$40.00
2) Spayed female dog	\$17.50
3) Neutered male dog	\$17.50
4) Any animal attaining the age of 3 months after June 30, or for a new resident application after June 30 pay 1/2 the appropriate annual fee.	

b) Bylaw #504 - Business Licensing

Resident Business

- 1. Resident Commercial Business License fee \$100.00
- 2. Home Occupation Business License fee
 - includes desk operation/telephone \$100.00
- 3. Commercial allowed in residential zone (non-conforming) \$150.00
- 4. Charitable Purposes N/C
- 5. License Change \$50.00
- 6. Resident Hawker/Peddler \$100.00
- 7. Junior Business \$1.00
- 8. Resident applications after September 1st will cost one-half of regular price.
- 9. Renewal Penalty \$38.50 (renewal received after February 15)



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SCHEDULE "E" *continued*

CONSOLIDATED RATES AND FEES BY-LAW

Page 2 of 3

E. LICENSING FEES (*continued*) Fee

b) Bylaw #504 - Business Licencing cont'd

Non-Resident Business

1. Non-resident	\$350.00
2. Non-resident Vendor	\$50.00 per weekend or up to 2 day event

c) Bylaw #644 - Lottery Licensing

Licence Application (more than 7 days prior to the Lottery) \$50.00 +
application fee as determined by total prize amount

Total Prize Amount

• Less than \$1,000	\$0.00
• Between \$1,000 and \$6,999	\$50.00
• Between \$7,000 and \$20,000	\$300.00
• More than \$20,000 and not more than \$50,000	\$1500.00

Nevada 6 month Club Room Licence \$3000.00

Licence Application (seven or less days prior to the lottery) \$100.00 + application
fee as determined by total prize amount

Licence amendment more than seven days prior to the lottery \$50.00

Licence amendment seven or less days prior to the lottery \$100.00

Processing fee for incorrect or incomplete documents \$25.00

d) Bylaw #988 Chase the Ace Lottery License

License Application \$50.00

Total Prize Amount Awarded
Less than \$1,000 \$0.00
Between \$1,000 and \$6,999 \$50.00

Between \$7,000 and \$20,000 \$300.00
More than \$20,000 \$1,500.00

Licence amendment more than seven days prior to the lottery \$50.00
Licence amendment seven or fewer days prior to the lottery \$100.00



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e) Bylaw # 630 - ATV

ATV License Registration Fee	\$44.00
ATV Transfer of Ownership	\$44.00
ATV All other requirements not listed	\$44.00

f) Bylaw #872 - Traffic Regulation

Permits required under Section 42(b) and 44 \$165.00 per permit per vehicle



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SCHEDULE "F"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 1

F. TAXI RATES & FEES

Fee

a) Bylaw #603 - Livery

FEES SCHEDULE 2

Taxi Cab or Livery Operator's License per vehicle per year	\$165.00
Taxi Cab or Livery Driver Operator's Licence Permit	\$ 82.50
Transfer of Taxi Cab or Livery Operator's License	\$ 16.50
Replacement of any License/Permit Issued under this bylaw	\$ 8.25



SCHEDULE "G"
CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 1

G. RENTAL FEES Fee

a) Policy 4.19 - Rates for Chamber Rental

For each full day or part thereof 8:30 am to 5 pm	\$165.00
For each evening or part thereof 7 pm to 11 pm	\$99.00
Day use requiring an extension into Evening session, additional	\$55.00

b) Policy 6.4 - Supply of Municipal Equipment and Personnel

Personnel Callout fees:

Minimum Fee - After Hours Callout	Callout - Up to 4 hours
Four hours or more fee	At the appropriate overtime rate

Equipment Rental fee	Per hour basis
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Equipment & Personnel Rental fees During normal working hours	Minimum 1 hour charge
After working hours	Minimum 4 hour callout charge

Equipment Rental Rates Equipment Rental Rates for Equipment not available locally	Current Local Market Rate Plus 20%
	Alberta Rental Rates Plus 30%

Labour Rate	Fully Burdened Rate Plus 20%
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Administration Fee	15% Added to all Charges
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SCHEDULE "H"
CONSOLIDATED RATES AND FEES BY-LAW

H. RECREATION FEES

RCC/Pool "All in One" pass fees	Child	Adult	Student/Senior	Family
Daily	\$ 2.75	\$ 9.00	\$ 4.00	\$ 15.00
Punch Pass	\$ 24.75	\$ 77.00	\$ 35.00	\$125.00
Monthly	\$ 24.75	\$ 77.00	\$ 35.00	\$ 125.00
3-Months	\$ 66.00	\$ 192.50	\$ 92.50	\$ 333.00
6-Months	\$ 115.50	\$ 335.50	\$ 162.00	\$ 585.00
Yearly	\$ 198.00	\$ 577.50	\$ 278.00	\$ 998.00

RCC Rentals	Rates
Pool per hour	\$100.00
Pool Birthday- (1 hour Pool + 1 hour gym or party room)	\$125.00
Gym Birthday – (2 hours gym & foyer)	\$40.00
Gymnasium (for sports) per hour	\$30.00adult / \$ 15.00youth
Gymnasium floor covering install/removal fee	\$275.00
Room per hour	\$25.00

Arena Rentals	Rates
Youth Groups	\$ 44.00 per hour
Adult Groups	\$137.50 per hour
Youth Tournament	10+ hours \$412.50 (plus \$500 deposit)
	20+ hours \$704.00 (plus \$500 deposit)
	30+ hours \$924.00 (plus \$500 deposit)
Adult Tournament	\$10+ hours of \$1320.00 (plus \$500 deposit) 20+ hours \$2200.00 (plus \$500 deposit) 30+ hours \$3000.00 (plus \$500 deposit)

Mezzanine (Arena)	Rates
Youth Groups	38.50 per hour
Adult Groups	60.50 per hour
Birthday party rental Youth Mezzanine only 2 hours	71.50
Birthday party rental Youth Mezzanine & Ice surface 1 hour each	71.50
Youth Tournament – Mezzanine additional per day	Included in Arena Youth Tournament Fee.
Adult Tournament – Mezzanine additional per day	Included in Arena Adult Tournament Fee
Adult Group Party / Licensed event evening	550.00 (plus \$500 deposit)
Conference – Including Mezzanine & Ice surface	\$1500.00
Canteen – off season per day	165.00

Ball Diamonds	Rates
Youth Groups	\$159.50
Adult Groups	\$176.00 per 90 minute time slot per season
Youth Tournament	\$82.50
Adult Tournament	\$330.00

Institutional Swim Rates (JBT)	
Institutional	\$66.00 per hour



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Instructor Lead Classes (not included in membership)	
Per class of session (must enroll in full session)	\$5.00
Afterschool / Day Camp Programs	
Weekly ASCP	\$100.00/week
ASCP afternoon	\$ 20.00/child (if available)
ASCP Half Day	\$ 30.00/child (if available)
ASCP Full Day	\$ 50.00/child (if available)
Daycare Full Day	\$65/child
Daycare Half Day	\$32.50/child (if available)
Day Camp weekly rate	\$225.00/child
Swimming Instruction Rates	
Pre-school age programs	\$ 40.50/10x30 minutes
School age programs	\$ 52.00/10x45 minutes
Adult Lessons	\$60.00/6x45 minutes
Private Lessons	\$ 32.00/lesson
Semi-private Lessons (2-3 participants)	\$20/person/lesson
Swim Patrol / Jr. Lifeguard Club	\$ 77.00
Bronze Star	\$ 198.00
Bronze Medallion Instruction	\$ 231.00
Bronze Cross Instruction	\$ 247.50
Standard First Aid	\$ 330.00
NLS / AEC	\$ 429.00
Equipment rentals	
Table – per table rent	\$1.50
Chair – per chair rent	\$0.50
Portable Sound System - during other rental at RCC	\$15.00
Picnic Table	\$15.00
Bleachers (wood)	\$100.00
BBQ – portable small	\$50.00 (plus \$150.00 cleaning deposit)
BBQ – Trailer	\$100.00 (plus \$150.00 cleaning deposit)
Portable Stage – RCC install per event (Town of completes install and removal)	\$400.00
Trailer Stage – Each event (Town completes install and removal)	\$1000.00

Birthday Party Packages

Gym - Nerf Battle, 1hour gym w/ foyer	\$80
Gym - Nerf Battle, 2 hour gym w/ foyer	\$150
Gym - Sports, 1 hour gym w/ foyer	\$80
Gym - Sports, 2 hours gym w/ foyer	\$150
Gym - Sports, 1 hour gym w/ foyer, no staff	\$45
Gym - Sports, 2 hours gym w/ foyer, no staff	\$85
Gym - Bouncy Castles, 1 hour gym w/foyer	\$80
Gym - Bouncy Castles, 2 hour gym w/ foyer	\$150
Gym - Bouncy Castles, 1 hour gym w/ foyer, no staff	\$45
Gym - Bouncy Castles, 2 hour gym w/ foyer, no staff	\$85
Gym - Parents and Tots, 1hr gym w/ foyer	\$80
Gym - Parents and Tots, 2hr gym w/ foyer	\$150
Gym - Parents and Tots, 1hr gym w/ foyer, no staff	\$45
Gym - Parents and Tots, 2hr gym w/ foyer, no staff	\$85
Gym - No Equipment, 1hr gym w/ foyer	\$25
Gym - No Equipment, 2hr gym w/ foyer	\$50
Pool - Equipment and staff, 1hr pool & 1 hour room	\$130



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Bouncy Castle - including set up take down (outside RCC – 1 st Hour)	\$50
Bouncy Castle – subsequent hour	\$25

Library Fees

Membership Card	No charge
Replacement Card	\$1.00/each
Lost Materials	Replacement cost + \$5.00

Policy 316 Sponsorship and Donation Policy

Playground Structure Naming

Playground structures will be named for the duration of the life of the equipment. Signage will be placed on the structure where possible or top billing on any signage in proximity to the structure.

Walter's Court	\$20,000
Caribou Crescent	\$25,000
Timber Crescent	\$25,000
Kid City (co-named)	\$40,000
Kay Fergusson (co-named)	\$40,000

Facilities Naming

Facilities will be identified by the sponsor name in all Town documents/correspondence. Signage will be placed in a prominent location within each facility.

Gymnasium	\$30,000 for 20 years or \$2,000/year for 5 years
Community Rooms	\$20,000 for 20 years or \$1,000/year for 5 years
Arena Mezzanine	\$20,000 for 20 years or \$1,000/year for 5 years
Arena Dressing Rooms	\$10,000 for 20 years or \$500/year for 5 years
Curling Rink	\$30,000 for 20 years or \$2,000/year for 5 years
Skatepark	\$10,000 until replacement or \$500/year for 5 years
Landslide Snowboard Park (co-named)	\$20,000 for 20 years or \$1,000/year for 5 years

Partial Sponsorships

Applies to all indoor and outdoor facilities and playgrounds. Signage will be onsite at each facility with higher levels of donors identified at the top of the sign and donors listed in descending order by dollar value.

Diamond Sponsor (2'x4' - top of sponsor sign)	\$10,000 or more
Gold Sponsor (2'x2')	\$5,000 to \$9,999
Silver Sponsor (1'x1')	\$2,000 to \$4,999
Bronze Sponsor (list)	\$1,000 to \$1,999
Community Sponsor (list)	up to \$999

Landscaping Amenities

Each donated amenity will include a 2"x4" commemorative plaque provided by the Town of Fort Smith affixed to the amenity or posted in close proximity.

Tree (dependent on type available)	\$500
Bench	\$2,500
Picnic Table	\$3,000
Garden Boxes	\$500
Gazebo	\$5000
Flower Baskets	\$100

Advertisement Sponsorships

(All advertisement sponsorships must provide their own artwork and signs. Administration will have final say on any signs or advertisements.)

Arena Dasher Boards	
3'x6'	\$600/year for three years
3'x4'	\$400/year for three years
Ice Resurfacer	
One side	\$1,000/year for three years
Both sides	\$2,000/year for three years
In ice sign (maximum 3'x6')	\$400/year for three years
Electronic Signs and Monitors (20 second ad)	\$100/month/ad placement



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Recreation Program Guide

Full page	\$500/guide
Half page	\$400/guide
Quarter page	\$300/guide



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SCHEDULE "I"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 1

I. SERVICE CHARGES Fees

Policy 4.17 Service Charges - Returned Cheques

Charge for NSF Cheques	\$40.00
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THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
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SCHEDULE "J"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 2

J. SOLID WASTE MANAGEMENT CHARGES

a) To Amend Fee Schedule of Bylaw #659 - Garbage

<u>Vehicle</u>	<u>Rate Secured Load</u>	<u>Rate Unsecured Load</u>
End Dump	\$142.00	\$285.00
Tandem Dump	\$114.00	\$228.00
Single Axle Dump	\$97.00	\$194.00
Pick up Box	\$23.00	\$45.50
12 feet and under flat deck	\$63.00	\$125.00
Trailer Unit (over 8 feet to 12 feet)	\$63.00	\$125.00
Trailer Unit (over 12 feet)	\$97.00	\$193.00
Trailer Unit (8 feet & under)	\$23.00	\$45.50

There will be no charge for any residential secured load.

<u>Other Waste</u>	<u>Rate</u>
Appliances	\$25.00
CFC Appliances	\$50.00
Items requiring additional handling: batteries, microwaves, barbeques, bicycles, empty de-pressurized propane tanks, fire extinguishers etc.	\$3.50
ATV's	\$28.50
Empty Used 45 gal drums	\$25.00
Empty Heating fuel tanks	\$75.00
Mobile Home Frames	\$250.00
Regular Tires (without rims)	\$10.00
Regular Tires (with rims)	\$20.00
Oversize Tires (without rims)	\$20.00
Oversize Tires (with rims)	\$40.00
Disposal of Vehicle	\$250.00



SCHEDULE "J" *continued*

CONSOLIDATED RATES AND FEES BY-LAW

Page 2 of 2

**J. SOLID WASTE MANAGEMENT
CHARGES (continued)**

b) Bylaw #817 - Solid Waste Levy

Residential	\$ 25.00 per month
Commercial/Industrial/Institutional	\$50.00 per month
Garbage Bin Rentals	\$100.00 per month per Bin
Garbage Pick-up	
Customer owned garbage bins	\$50.00 per month per Bin
All levies include two pick-ups per week.	
Additional bin pick-ups	\$50.00 per Pick-up

c) Annual Cleanup

Annual Cleanup Fee \$45.50 per household for those registering for pickup



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SCHEDULE "K"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 3

K. WATER & SEWER CHARGES

Fees

a) Policy 4.8 - Meter Deposits (Refundable)

Meter - 5/8 T-10 E-CODER w/R900i M3	Market Cost
Meter - 1 T-10 E-CODER w/R900i M3	Market Cost
Meter - 1 1/2 T-10 E-CODER w/R900i M3	Market Cost
Meter - 2 T-10 E-CODER w/R900i M3	Market Cost
Meter - Any speciality size requirements are at	Market Cost

b) Policy 7.5 - Water and Sewer Connections

Installation of Water and Sewer Services:

Water & Sewer Installation Fee - Domestic sized property services with maximum 1 inch water line and or 4 inch sewer lines	\$1,840.58 Deposit
Water & Sewer Work Damage to Sidewalk Repair	\$ 613.53 Deposit
Road Repair	\$1,227.05 Deposit

c) Bylaw #705 - Water & Sewer

Schedule "A" Tariffs

Section A - Public Piped Service Users

Residential piped service fees	\$56.46 per month for first 18,000litres then \$3.00 per 1,000 litres
Government, Institution (Federal and Territorial governments, Salt River First Nation and it's Development Corporations, Fort Smith Metis Council and it's Development Corporations, all P3 projects, Housing Corporation & Housing Corp.)	\$153.65per month for first 18,000 liters then \$8.10per 1,000 litres thereafter
Commercial/Industrial Rate (all businesses and 18,000/litres then other establishments not covered by the above rates)	\$56.46per month for first \$3.00per 1,000 litres thereafter

Section B - Unmetered Users

- 1) Single family residential service from and connected to the Town's public piped service not otherwise provided for in this bylaw \$71.49 per month
- 2) Unmetered users \$128.04 per month



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SCHEDULE "K" *continued*

CONSOLIDATED RATES AND FEES BY-LAW

Page 2 of 3

K. WATER & SEWER CHARGES (*continued*) Fees

Bylaw # 705 - Water and Sewer cont'd

Schedule "A" Tariffs *cont'd*

Section C - Truck Water Delivery and Sewage Pump Out

Residential trucked water customers	\$0.0083 per litre
1) Commercial/Industrial/Institutional and \$3.00 per litre thereafter	\$0.012 per litre up to 17,000 litres
2) All customers outside Town boundaries rate delivery fee	\$0.017 per litre up to 17,000 litres and \$0.3.00 per litre thereafter plus a \$50.00 flat
3) Delivery requests outside of normal delivery day during normal business hours within Town boundaries outside Town boundaries	\$133.38 charge \$50.00 delivery charge in addition
4) Delivery after normal business hours within Town boundaries outside Town boundaries	\$186.73 charge \$50 delivery charge in addition
5) Water tower	\$0.0083 per litre

Section D - Flat Rate Billing

Rate

Unable to obtain meter readings	a) average actual readings from the previous six (6) months; or b) inadequate readings: consumption calculated on average litres. If no basis exists: calculated on 22,750 litres.
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Section E – Summer Rates Residential Piped Only

Consumption between periods June 1 and July 31, Annually	\$56.46 month based on maximum 36,000 litres/month
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SCHEDULE "K" *continued*

CONSOLIDATED RATES AND FEES BY-LAW

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K. WATER & SEWER CHARGES (*continued*) Fees

Bylaw # 705 - Water and Sewer cont'd

Schedule "A" Tariffs *cont'd*

Section F – Connect or Disconnect Permit Fee

Connection/Disconnection Fee	\$53.35
Disconnection resulting from non-payment of account additional	\$53.35
Disconnection Notice Door Hanger	\$25.00

Sewage Pump Out - within Town Boundaries

Sewage Pump Out scheduled	\$82.16 per pump out
callout during normal business hours	\$133.38 additional fee
callout after normal business hours	\$186.73 additional fee
Sewage Pump Out outside municipal boundaries	\$50.00 additional flat fee

d) Bylaw #697 - Service Interruption Insurance

Charge per Equivalent Residential Unit	\$3.50
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