Council of the Town of Fort Smith
December 1st, 2026 @ 7 pm

AGENDA

1. CALL TO ORDER

a. Confirmation of Quorum and Acknowledgment of First Nations

2. ADOPTION OF AGENDA

3. DELEGATIONS

4. APPROVAL OF MINUTES

a. Special Meeting of Council November 24th, 2026
b. Advisory Board Meeting November 19th, 2026 – for information

5. BUSINESS ARISING FROM THE MINUTES

6. DECLARATION OF FINANCIAL INTEREST

7. ADMINISTRATION

a. Protective Services
   i. Director's Report
   ii. Briefing Note: Animal Control Bylaw – Stakeholder Engagement Summary

b. Corporate Services
   i. Director's Report
   ii. Accounts Paid List
   iii. Correspondence

c. Briefing Note
   i. Briefing Note: Acting Senior Administrative Officer Dec 17 - Jan 11

8. COUNCIL BUSINESS

a. Bylaws / Policies
   i. First reading of the Domestic Animal Control Bylaw 1078

   Briefing Note: Budget 2027 Update:
   i. Second reading of the 2027 Operating Budget 1088
   ii. Second reading of the 2027 Capital Budget 1086
   iii. Second reading of the 2027 Rates & Fees 1087

b. Appointments

c. Mayor and Council / Board Representatives

9. NEW BUSINESS

a. Notice of Motion

10. IN CAMERA

11. DATE OF NEXT COUNCIL MEETING

The next Meeting of the Council will be held on December 8th, 2026, with reports from the SAO on the 2027 Budget.

12. EXCUSING OF COUNCILLORS

13. QUESTION PERIOD

14. ADJOURNMENT

Council of the Town of Fort Smith
November 24th, 2026 @ 7:00 PM

Minutes

The special meeting of Council was held on
Tuesday, November 24th, @ 7 pm within the Town Hall Council Chambers.

Present: Mayor Fergusson, Cr. Bathe, Cr. Benwell, Cr. Couvrette, Cr. Cox, Cr. Heaton, Cr. Karasiuk, D/M Keizer, and Cr. Tuckey

Regrets:

Staff Present: David Henderson, Senior Administrative Officer
Executive Assistant, Raveena Brown
Executive Secretary, Katherine Cottrell
Director of Protective Services, Adam McNab
Director of Municipal Services, Andrew Grenier
Director of Corporate Services, Awa Mbacke

1. CALL TO ORDER

a. Mayor Fergusson confirms quorum and reads the Acknowledgment of First Nations

2. ADOPTION OF AGENDA

# 26-222	**Moved by: Cr. Tuckey** **Seconded by: Cr. Couvrette**

That the agenda be adopted as amended.

Passed

3. APPROVAL OF MINUTES

a. Regular Meeting of Council November 17th, 2026

# 26-223	**Moved by: Cr. Cox** **Seconded by: D/M Keizer**

That the minutes of the Regular Meeting of November 17th, 2026, be adopted as presented.

Passed

4. BUSINESS ARISING FROM THE MINUTES

5. ADMINISTRATION

a. Briefing Notes: Budget 2027 Update
   i. 2027 Budget Status Update
   ii. Review and Questions
   iii. 2027 Capital Budget
   iv. 2027 Rates & Fees

6. COUNCIL BUSINESS

a. Bylaws and Policies
   i. First reading of the 2027 Capital Budget as presented

# 26-224	**Moved by: Cr. Couvrette** **Seconded by: Cr. Cox**

That Council give 1st reading to the 2027 Capital Budget by title only.

Passed

   ii. First reading of 2027 Rates & Fees as presented

# 26-225	**Moved by: Cr. Cox** **Seconded by: Cr. Couvrette**

That Council give 1st reading to the 2027 Rates & Fees by title only.

Passed

b. New motion

# 26-226	**Moved by: Cr. Karasiuk** **Seconded by: Cr. Couvrette**

That a Special Budget Meeting of Council be held on December 8th, 2026, @ 7pm.

Passed

7. IN CAMERA

8. DATE OF NEXT COUNCIL MEETING

Regular Meeting of Council (Protective & Corporate)	December 1st, 2026, @ 7 pm to be chaired by Cr. Couvrette
Special Meeting of Council (Budget 2027)	December 8th, 2026 @ 7pm to be chaired by Mayor Fergusson
Regular Meeting of Council (Community & Municipal)	December 15th, 2026, @ 7 pm to be chaired by Cr. Karasiuk

9. EXCUSING OF COUNCILLORS

10. QUESTION PERIOD

11. ADJOURNMENT

# 26-228	**Moved by: Cr. Karasiuk** **Seconded by: Cr. Cox**

That the meeting be adjourned at 8:21 pm.

Minutes adopted this 1st day of December 2026.

_____	_____
Dana Fergusson Mayor	Certified Correct by David Henderson Senior Administrative Officer

Capital Budget and Major Projects				2026	2027	2028	2029	2030	2031
brief Description	cost								
Capital & Projects	Cost Estimate	primary funding source	Purchase year	2026 planned Purchase	2027 planned Purchase	2028 planned Purchase	2029 planned Purchase	2030 planned Purchase	2031 planned Purchase
Municipal Services									
Asset Management Assessment and Planning	56,000	ccbf	2026	56,000	-	-	-	-	-
Sidewalk improvements	400,000	ccbf	2026	400,000	-	-	-	-	-
Riding Mowers (3)	75,000	cpi	2026	25,000	-	-	-	-	-
Street Crossing Lights (T Plan)	40,000	cpi	2026	40,000	-	-			
Ice resurfacer replacement	255,000	cpi	2026	255,000	-	-	-	-	-
Tractor Attachments	33,500	cpi	2027	-	33,500	-	-	-	-
Roads (specific project)	500,000	cpi	2027	-	500,000	-	-	-	-
Sidewalk improvements (2027)	550,000	cpi	2027	-	550,000	-	-	-	-
Riding Mowers (2027)	25,000	cpi	2027		25,000	-	-	-	-
Critical Components	50,000	cpi	2027	-	50,000	-	-	-	-
Loader Blade Attachment	60,000	cpi	2027	-	60,000	-	-	-	-
Street Crossing Lights (T Plan 2027)	40,000	cpi	2027	-	40,000	-	-	-	-
library demolition	150,000	gr	2027	-	150,000	-	-	-	-
Arena - Oil fired water heaters change to Electric	50,000	other	2027	-	50,000	-	-	-	-
Road Paving (Breaks, intersection	1,100,000	ccbf	2027	-	1,100,000	-	-	-	-
Cemetary Fence Installation	45,000	cpi	2028	-	-	45,000	-	-	-
Accessibility and building improvements	30,000	cpi	2028	-	-	30,000	-	-	-
Sisssor Lift	260,000	us	2028	-	-	260,000	-	-	-
Street Crossing Lights (T Plan 2028)	40,000	cpi	2028	-	-	40,000	-	-	-
Buildings (multiple -asset mgt report)	1,000,000	cpi	2028	-	-	18	-	-	-
Street Crossing Lights (T Plan 2029)	40,000	cpi	2029	-	-	-	40,000	-	-
			sub totals	**776,000**	**2,558,500**	**375,018**	**40,000**	**-**	**-**
Water / Wastewater									
Raw Water Intake / Pumphouse Replacement	2,863,315	cpi	2026	2,863,315	-	-	-	-	-
Main Lift Station mid-life retrofit	2,371,604	ccbf	2026	2,371,604	-	-	-	-	-
Water Plant Third Filter Repair	75,000	ccbf	2026	75,000	-	-	-	-	-
Water/Sewer from WSA Report	160,000	ccbf	2026	160,000	-	-	-	-	-
Water Licence Renewal	100,000	ur	2026	100,000	-	-	-	-	-
Water Licence Renewal	50,000	ur	2027	-	50,000	-	-	-	-
Tower and Pumphouse Analysis and Design	481,000	chif	2027	-	481,000	-	-	-	-
Critical Water Infrastructure	400,000	ur	2027	-	400,000	-	-	-	-
WTP Clarifier	1,400,000	ur	2027	-	1,100,000	-	-	-	-
Lagoon Force Main Y Connection	300,000	ur	2027	-	300,000	-	-	-	-
Caribou Lift Station	3,725,500	chif	2027	-	3,725,500	-	-	-	-
Raw Water Intake / Pumphouse Replacement	1,908,877	cpi	2027	-	1,908,877	-	-	-	-
Main Lift Station mid-life retrofit	592,901	ccbf	2027	-	592,901	-	-	-	-
Water Truck Fill Station	35,000	haf	2027	-	35,000	-	-	-	-
TDN Water service analys	20,000	other	2027	-	20,000	-	-	-	-

Water Distribution Isolation Valves	100,000	ccbf	2028	-	-	100,000	-	-	-
main lagoon cell liner replacement	10,000,000	other	2030	-	-	-	-	10,000,000	-
			sub totals	**5,569,918**	**8,613,277**	**100,000**	**-**	**10,000,000**	**-**
Solid Waste									
Landfill Reclamation and Expansion (up to tendering)	250,000	cpi	2026	250,000	-	-	-	-	-
Garbage truck *& bins	650,000	ccbf	2026	650,000	-	-	-	-	-
Landfill Metals Cleanup	275,000	ccbf	2027	-	275,000	-	-	-	-
Landfill Compactor GPS (14k/yr)	126,000	er	2027	-	126,000	-	-	-	-
Garbage truck *& bins (completion)	350,000	ccbf	2027	-	350,000	-	-	-	-
Landfill Reclamation and Expansion	1,658,166	chif	2027	-	1,658,166	-	-	-	-
Landfill (Bear Fence, Transfer station)	500,000	er	2027	-	500,000	-	-	-	-
Landfill (transfer station)	500,000	er	2027	-	500,000	-	-	-	-
Weigh Scale	250,000	other	2029	-	-	-	250,000	-	-
			sub totals	**900,000**	**3,409,166**	**-**	**250,000**	**-**	**-**
Administration									
IT Upgrades	10,000	cpi	2026	10,000	-	-	-	-	-
Phone System Upgrades	120,000	cpi	2028	-	-	120,000	-	-	-
Town Hall Retrofit (1)	400,000	cpi	2028	-	-	400,000	-	-	-
			sub totals	**10,000**	**-**	**520,000**	**-**	**-**	**-**
Community Services									
Conibear Park Development	300,000	cannor	2026	295,225	-	-	-	-	-
CRC Backup Generator and Heating (1)	100,000	cpi	2026	100,000	-	-	-	-	-
CRC Facility Furnishings, equipment, program enhancement	55,000	cpi	2027	-	55,000	-	-	-	-
CRC Gym Floor/Squash Court	130,000	cpi	2027	-	130,000	-	-	-	-
Update Economic Development Strategy	50,000	other	2027	-	50,000	-	-	-	-
Riverside Park -	948,872	icip	2027	-	948,872	-	-	-	-
CRC Backup Generator and Heating (2)	650,000	cpi	2027	-	650,000	-	-	-	-
Streetscape Improvements	30,000	cpi	2027	-	30,000	-	30,000	30,000	-
Donor and sponsorship recognition structure	20,000	cpi	2028	-	-	20,000	-	-	-
Recreation Software	20,000	cpi	2028	-	-	20,000	-	-	-
Outdoor recreation infrastructure	30,000	cpi	2028	-	-	30,000	-	-	-
Centennial Arena Upgrades	300,000	cpi	2029	-	-	-	300,000	-	-
			sub totals	**100,000**	**1,863,872**	**70,000**	**330,000**	**30,000**	**-**
Protective Services									
Burn Can/Training Grounds	463,000	cpi	2026	472,283	-	-	-	-	-
Slope Monitoring (cirnac year 1/3)	160,000	other	2026	160,000	-	-	1,000	-	-
Wildfire Protection Trailer	225,000	ecc	2026	225,000	-	-	-	-	-
New dispatch equipment	25,000	cpi	2026	25,000	-	-	-	-	-
Protective Services Building Replacement - DESIGN	350,000	cpi	2027	200,000	350,000	-	-	-	-
Existing Fire Hall Retrofit	350,000	cpi	2027	-	350,000	-	-	-	-
Slope Monitoring (cirnac year 2/3)	87,500	other	2027		87,500	-	-	-	-
Wildfire Funding - Interface Response Plan and Equipment	140,000	other	2027	-	140,000	-	-	-	-
Type 6 Engine replacement - upgrade to type 5	340,000	cpi	2027	-	340,000	-	-	-	-
Vehicle Extrication Equipment replacement	80,000	cpi	2027	-	80,000	-	-	-	-

Ambulance Replacement and Stretcher Upgrade	540,000	cpi	2028	-	-	540,000	-	-	-
Slope Monitoring (cirnac year 3/3)	110,000	other	2028	-	-	110,000	-	-	-
Fire and Rescue Truck	600,000	cpi	2030	-	-	-	-	600,000	-
Frontline Engine replacement - Pumper	1,200,000	other	2030	-	-	-	-	1,200,000	-
Protective Services Building Replacement	25,000,000	other	2030	-	-	-	-	25,000,000	-
Firefighting Tender	1,000,000	other	2031	-	-	-	-	-	1,000,000
			sub totals	**1,082,283**	**1,347,500**	**650,000**	**1,000**	**26,800,000**	**1,000,000**
Minor Equipment Plan									
Workstations / Computers									
EVERGREEN - IT (2027)	10,000	cpi	2026	10,000	-	-	-	-	-
EVERGREEN - IT (2027)	10,000	cpi	2027	-	10,000	-	-	-	-
EVERGREEN - IT (2028)	10,000	cpi	2028	-	-	10,000	-	-	-
EVERGREEN - IT (2029)	10,000	cpi	2029	-	-	-	10,000	-	-
Fire - Other Equipment									
EVERGREEN -Bunker Gear	20,000	cpi	2026	20,000	-	-	-	-	-
EVERGREEN- Annual Fire Abatement	50,000	cpi	2026	50,000	-	-	-	-	-
EVERGREEN - Emergency Equipment Annual	25,000	cpi	2026	25,000	-	-	-	-	-
EVERGREEN- SCBA Annual ($200,000.00/10 yr)	25,000	cpi	2026	25,000	-	-	-	-	-
EVERGREEN - Emergency Equipment Annual	25,000	cpi	2027	-	25,000	-	-	-	-
EVERGREEN -Bunker Gear	20,000	cpi	2027	-	20,000	-	-	-	-
EVERGREEN- SCBA Annual ($200,000.00/10 yr)	25,000	cpi	2027	-	25,000	-	-	-	-
EVERGREEN- Annual Fire Abatement	50,000	cpi	2027	-	50,000	-	-	-	-
EVERGREEN - Emergency Equipment Annual	25,000	cpi	2028	-	-	25,000	-	-	-
EVERGREEN- SCBA Annual ($200,000.00/10 yr)	25,000	cpi	2028	-	-	25,000	-	-	-
EVERGREEN -Bunker Gear	20,000	cpi	2028	-	-	20,000	-	-	-
EVERGREEN- Annual Fire Abatement	50,000	cpi	2028	-	-	50,000	-	-	-
PW Equipment									
EVERGREEN- hydrant replacement	75,000	ccbf	2026	75,000	-	-	-	-	-
EVERGREEN - skid steers	25,000	cpi	2026	25,000	-	-	-	-	-
EVERGREEN- hydrant replacement	75,000	ccbf	2027	-	75,000	-	-	-	-
EVERGREEN - skid steers	25,000	cpi	2027	-	25,000	-	-	-	-
EVERGREEN- hydrant replacement	75,000	ccbf	2028	-	-	75,000	-	-	-
EVERGREEN - skid steers	25,000	cpi	2028	-	-	25,000	-	-	-
EVERGREEN - skid steers	25,000	cpi	2029	-	-	-	25,000	-	-
Recreation									
EVERGREEN -Pete's Gym Equipment	10,000	cpi	2026	10,000	-	-	-	-	-
EVERGREEN -Pete's Gym Equipment	10,000	cpi	2027	-	10,000	-	-	-	-
EVERGREEN -Pete's Gym Equipment	10,000	cpi	2028	-	-	10,000	-	-	-
EVERGREEN -Pete's Gym Equipment	10,000	cpi	2029	-	-	-	10,000	-	-
				-	-	-	-	-	-
				-	-	-	-	-	-
				-	-	-	-	-	-
			sub totals	**240,000**	**240,000**	**240,000**	**45,000**	**-**	**-**
total	68,541,234			8,678,201	18,032,315	1,955,018	666,000	36,830,000	1,000,000

fund						
start of year						
Annual Funding						
Project Funding						
Allocation to Reserves from Previous Year Surplus						
expenditures						
End of year						

Reserves

		2022 actual	2023 Actual	2024 actual	2025 Actual	2026 Budget	2027 Budget
Defferred Revenues	**CPI**						
	Start of Year	4,672,071	1,582,697	1,666,584	2,324,695	2,598,381	2,036,442
	funding	1,446,000	1,446,000	1,656,000	1,833,000	1,991,000	2,149,000
	Interest	135,657	222,988	166,970	141,852	103,935	120,000
	Expenses	(4,671,031)	(1,585,101)	(1,164,859)	(1,701,166)	(2,656,874)	(3,972,051)
	End of Year	1,582,697	1,666,584	2,324,695	2,598,381	2,036,442	333,392
	CCBF						
	Start of Year	5,216,823	5,726,326	5,611,704	5,707,998	4,466,938	1,955,012
	funding	963,000	1,014,000	1,014,000	1,065,000	1,097,000	1,177,000
	Interest	105,404	275,874	279,880	190,379	178,678	180,000
	Expenses	(558,901)	(1,404,496)	(1,197,586)	(2,496,439)	(3,787,604)	(2,224,270)
	End of Year	5,726,326	5,611,704	5,707,998	4,466,938	1,955,012	1,087,742
	HAF						
	Start of Year				0	446,315	1,100,320
	funding				654,005	654,005	654,005
	Expenses or allocation to operating				(207,690)		(250,000)
	End of Year				446,315	1,100,320	1,504,325
	Total Defferred Revenue start of year	9,920,894	7,377,724	7,310,288	8,064,693	7,711,075	5,291,215
	net change	(2,579,871)	(67,436)	754,405	(353,618)	(2,419,860)	- 2,166,316
	Total Defferred Revenue end of year	7,341,023	7,310,288	8,064,693	7,711,075	5,291,215	3,124,900
Reserves	**General**						
	start of year	601,821	726,821	851,821	976,821	1,459,822	1,459,822
	increses	125,000	125,000	125,000	483,001	0	140,373
	decreases			0			
	end of year	726,821	851,821	976,821	1,459,822	1,459,822	1,600,195
	Service Interuption (Operating)						
	start of year	234,094	275,272	307,238	269,486	283,398	283,398
	increses	41,178	32966	47531	48,340	0	
	decreases		(1,000)	(85,283)	(34,428)		
	end of year	275,272	307,238	269,486	283,398	283,398	283,398
	Water/Wastewater (Utility)						
	start of year	2,995,440	3,095,440	3,153,440	3,323,364	3,522,059	3,764,070
	increses	100,000	58,000	169,924	198,695	242,011	477,006
	decreases						
	end of year	3,095,440	3,153,440	3,323,364	3,522,059	3,764,070	4,241,076
	Solid Waste (Environmental)						
	start of year	407,339	518,640	741,733	923,502	1,224,543	1,324,543
	increses	111,301	223,093	181769	301,041	100,000	342,007

	decreases						
	end of year	518,640	741,733	923,502	1,224,543	1,324,543	1,666,550
	Total Reserves start of year	4,238,694	4,616,173	5,054,232	5,493,173	6,489,822	6,831,833
	net change	377,479	438,059	438,941	996,649	342,011	959,386
	Total Reserves end of year	4,616,173	5,054,232	5,493,173	6,489,822	6,831,833	7,791,219
Surpluses	Unrestricted surplus	4,888,873	3,237,090	3,487,038	5,326,651	4,625,734	4,938,390
	provision for landfill closure	(1,032,386)	(1,083,386)	(1,134,386)	(1,185,386)	(1,236,386)	(1,287,386)
	provision for post employment benefits	(557,723)	(556,924)	(545,412)	(702,419)	(696,264)	(780,779)
	Unrestricted Surplus	3,298,764	1,595,981	1,807,240	3,438,846	2,693,084	2,870,225
	restricted surplus (Utility)	215,161	(104,936)	198,695	465,241	457,008	667,782
	restricted surplus (environmental)	141,733	71,270	301,041	348,131	427,785	597,578
	restricted surplus (land)	61,648	61,798	61,948	62,098	62,248	62,548
	Total surplus	3,717,306	1,624,113	2,368,924	4,314,316	3,640,125	4,198,133
Totals	Reserves + surplus	8,333,479	6,678,345	7,862,097	10,804,138	10,471,958	11,989,352
	Reserves + Surplus+ Defferred rev	15,674,502	13,988,633	15,926,790	18,515,213	15,763,173	15,114,252
	Reserves+ Surplus+ Provisions+ Def Rev	17,264,611	15,629,742	17,606,588	20,403,018	17,695,823	17,182,417

Rates and Fees - 2027

	2023 (1045)	2026 (1076)	2027	condition	
ADMINISTRATION FEES					
Research	75.00	75.00	78.00	per hour	
Photocopying	2.00	2.00	2.00	per page	
Land Sales and Title Registration	Cost Recovery	Cost Recovery	Cost Recovery		
Residency Letters	15.00	20.00	21.00	Ea	
Tax Certificate	41.25	50.00	52.00	Ea	
Marriage License	66.00	77.00	80.00	Ea	
Commissioner of Oaths	No charge	No charge	No charge		
Notary Public	No charge	No charge	No charge		
Maps - 8 x 11	8.25	20.00	21.00	ea	
Maps - 11 x 17	16.50	25.00	26.00	ea	
Locating / Marking Property Pins	-	100.00	104.00	ea	
Tax or Utility Information	15.00	20.00	21.00	per request	
AR Paper Billing	5.00	5.00	5.00	per bill	
Charge for NSF Cheque	-	40.00	41.00		
PROTECTIVE SERVICES					
Ambulance Service					
In-Town Response	500.00	700.00	725.00	ea	
Highway Response	600.00	800.00	828.00	Plus $2.50/km*	
Medevac	2,172.50	2,800.00	2,898.00	ea	
Standby Attendance	165.00	165.00	171.00	per hour	
Fire and Rescue Service					
Response within Town Minimum charge; first 2 hours .	500.00	550.00	569.00	per call	
Response within Town Each additional hour	200.00	220.00	228.00	per hour	
Highway Response Basic response fee - not applicable toward hou	1,650.00	1,800.00	1,863.00		
Highway Response Minimum charge, up to two hours.	500.00	550.00	569.00	per hour	Mutual Aid WUI Rates for Deployment
Highway Response Hourly charge; greater than two hours.	200.00	220.00	228.00	per hour	
False Alarm: 1st incident	-	-	-	No cost	
False Alarm: Each call, subsequent to first, in calendar year	1,000.00	500.00	518.00	per call	
CEMETERY FEES					
Single Burial Plot	400.00	450.00	466.00	ea	
Burial Fees					
Summer Service	400.00	500.00	518.00	ea	
Summer Service, Senior	No charge	No charge	250.00	ea	
Summer Service, Cremation	150.00	250.00	259.00	ea	
Winter Service	600.00	700.00	725.00	ea	
Winter Service, Senior	No charge	No charge	250.00	ea	
Winter Service, Cremation	300.00	400.00	414.00	ea	
Columbarium					
Niche: At time of need	700.00	750.00	1,000.00	ea	
Niche: Reservation	1,000.00	1,000.00	1,000.00	ea	
Additional Internments Occupying Single Niche	-	250.00	259.00	ea	

Niche Reopening Service		-	250.00	259.00	ea
Disinterment and Reburial: Winter		550.00	2,000.00	2,070.00	ea
Disinterment and Reburial: Summer		450.00	1,500.00	1,553.00	ea
DEVELOPMENT FEES					
Development Application Fee based on project value					
$ 0.00 - $ 5000.00		82.50	100.00	104.00	ea
$ 5,001.00 - $ 10,000.00		165.00	175.00	181.00	ea
$ 10,001.00 - $ 20,000.00		247.50	275.00	285.00	ea
$ 20,001.00 - $ 50,000.00		412.50	450.00	466.00	ea
$ 50,001.00 - $ 100,000.00		577.50	600.00	621.00	ea
> $ 100,000.00 fixed charge		577.00	600.00	621.00	fixed base plus variable
variable charge per $1,000>$100K		5.00	7.00	7.00	per $1K>$100K
Development Application Extension			100.00	104.00	ea
Application to Amend the Zoning Bylaw		500.00	500.00	518.00	Applicable Development Application fee
Home Occupation Development Permits		165.00	200.00	207.00	ea
Relocation Permit		8.25	100.00	104.00	ea
LICENSING FEES					
Animal Control					
Dog license: Unneutered/unspayed or unvaccinated	50/yr		500.00	518.00	per 5 years
Dog license: Neutered/Spayed and vaccinated	10/year		50.00	52.00	per 5 years
Cat license		-	25.00	26.00	per animal
Animal Shelter Daily Fee	30/day		30.00	31.00	per day NEW
Surrender Fee			500.00	518.00	per animal NEW
Veterinary Costs for impounded animals	Cost plus 25%		Cost plus 25%	Any vet supplies/services to impounded animal returned to its owner	
Replacement tags		-	25.00	26.00	per tag
Kennel Operating Fee		-	100.00	104.00	annually
Breeder Fee		-	500.00	518.00	annually
Business Licensing					
Resident Commercial		100.00	125.00	129.00	ea
Home Occupation		100.00	125.00	129.00	ea
Resident, Commercial allowed in residential zone (non-conformin		150.00	175.00	181.00	ea
Resident, Charitable Purposes		No charge	No charge	No charge	
Resident, Change		50.00	50.00	52.00	ea
Resident, Hawker/Peddler		100.00	125.00	129.00	ea
Resident, Junior		1.00	1.00	1.00	ea
Resident, Applications Received after Sept. 1.	1/2 applicable fe		1/2 applicable f	1/2 applicable fee	
Resident, Renewal Penalty (received after Feb. 15.)		38.50	40.00	41.00	ea
Non-Resident		350.00	375.00	388.00	ea
Non-Resident Vendor		50.00	60.00	62.00	per weekend or per 2-days
Lottery Licensing					
Application, more than a week in advance of lottery		50.00	50.00	52.00	ea
Application, less than a week in advance of lottery		65.00	65.00	67.00	ea
Amendment, more than a week in advance of lottery		50.00	50.00	52.00	ea

Amendment, less than a week in advance of lottery	100.00	100.00	104.00	ea
Processing fee for incorrect or incomplete documents	25.00	25.00	26.00	ea
Lottery Prize Fees (In addition to application fees)				
Prizes under $7,000	50.00	50.00	52.00	ea
Prizes between $7,000 and $20,000	5%	300.00	311.00	ea
Prizes over $20,000	5%	750.00	776.00	ea
Traffic				
Towing		Cost + 25% adm	Cost + 25% admin fee	
Vehicle release		100.00	$100 Vehicle Release fee	
Impound		$10.00 per day	$10.00 per day + $100 Vehicle Release fee	
TAXI RATES AND FEES				
Operator's License	181.50	200.00	207.00	ea
Operator's Permit	90.75	100.00	104.00	ea
Transfer of Operator's License	18.15	20.00	21.00	ea
Replacement of License/Permit	9.00	20.00	21.00	ea
Fare Rate: Flag Rate (includes 150 m of travel)	9.00	4.00	4.00	
Additional one tenth (1/10) of a kilometer (including GST)		0.20	0.20	per 1/10 km
Charter with the Municipal Boundaries (flat, per trip)		25.00	26.00	
Bag or luggage from stores or to/from the airport.		N/C	N/C	
RECREATION				
Recreation Center Access (Pool, Gym, Weight Room)				
Childrens Day Pass (16 and under)				
Daily	2.75	3.00	3.00	ea
Punch Pass (x passess)	24.75	27.25	28.00	ea
Monthly	24.75	27.25	28.00	ea
Quarterly	66.00	73.00	76.00	ea
Biannually	115.00	126.50	131.00	ea
Annually	198.00	218.00	226.00	ea
Adult Day Pass				
Daily	9.00	10.00	10.00	ea
Punch Pass (x passess)	77.00	85.00	88.00	ea
Monthly	77.00	85.00	88.00	ea
Quarterly	192.00	211.75	219.00	ea
Biannually	335.00	369.00	382.00	ea
Annually	577.00	635.25	657.00	ea
Student (12-18) / Senior (55+) Day Pass				
Daily	4.00	4.50	5.00	ea
Punch Pass (x passess)	35.00	38.50	40.00	ea
Monthly	35.00	38.50	40.00	ea
Quarterly	92.50	101.75	105.00	ea
Biannually	162.00	178.25	184.00	ea
Annually	278.00	306.00	317.00	ea

Family Day Pass				
Daily	15.00	16.50	17.00	ea
Punch Pass (x passess)	125.00	137.50	142.00	ea
Monthly	125.00	137.50	142.00	ea
Quarterly	333.00	366.50	379.00	ea
Biannually	585.00	643.50	666.00	ea
Annually	998.00	1,098.00	1,136.00	ea
Pool				
Pool Rental	100.00	110.00	114.00	per hour
Rent Pool - Birthday package (1 hour pool + 1 hour in gym OR par	125.00	137.50	142.00	ea
Rent Pool - School/Institution	-	72.50	75.00	per hour
Swimming and First Aid Lessons				
Swimming Lessons - Pre-School Package (10 sessions of 30 minut	40.50	44.50	46.00	per pkg
Swimming Lessons - School-Age Package (10 sessions of 45 minut	52.00	57.20	59.00	per pkg
Swimming Lessons - Adult Package (6 sessions of 45 minutes)	60.00	66.00	68.00	per pkg
Swimming Lessons - Private Instruction	32.00	35.20	36.00	per session
Swimming Lessons - Semi-Private Instruction (2-3 participants)	20.00	22.00	23.00	per person, per session
Swimming Patrol / Junior Lifeguard Club	77.00	84.75	88.00	ea
Bronze Star Instruction	198.00	217.80	225.00	ea
Bronze Medallion Instruction	231.00	254.10	263.00	ea
Bronze Cross Instruction	247.00	272.25	282.00	ea
Standard First Aid Instruction	330.00	363.00	376.00	ea
National Lifesaving Instruction	429.00	472.00	489.00	ea
Aquatic Emergency Care Instruction	429.00	472.00	489.00	ea
Gym				
Gym Rental				
Birthday package (2 hours gym and foyer)	-	44.00	46.00	$44.00
for sports - Adult		33.00	34.00	per hour
for sports - Youth		16.50	17.00	per hour
Room Only		27.50	28.00	per hour
Related Services				
Gym floor covering install/removal fee		302.50	313.00	ea
Gym, Instructor-Lead Classes		5.50	6.00	per class
Add Gym Equipment Rental - one hour (with staff, use of foyer)	80.00	88.00	91.00	ea
Add Gym Equipment Rental - two hour (with staff, use of foyer)	150.00	165.00	171.00	ea
Add Gym Equipment Rental - one hour (NO staff, use of foyer)	45.00	49.50	51.00	ea
Add Gym Equipment Rental - two hour (NO staff, use of foyer)	85.00	93.50	97.00	ea
Add Bouncy Castle Rental-1 hour (with staff, use of foyer)	80.00	88.00	91.00	ea
Add Bouncy Castle Rental - 2 hours (with staff, use of foyer)	150.00	165.00	171.00	ea
Arena				
Ice Rental - Youth Group	44.00	48.50	50.00	per hour
Ice Rental - Adult Groups	137.50	151.25	157.00	per hour
Arena Rental - Youth Tournament				

Deposit	500.00	550.00	569.00	ea
Up to 20 hours	412.50	453.75	470.00	plus deposit
20-30 hours	704.00	774.50	802.00	plus deposit
More than 30 hours	924.00	1,016.50	1,052.00	plus deposit
Mezzanine	No charge	No charge	No charge	
Arena Rental - Adult Tournament				
Deposit	500.00	550.00	569.00	
Up to 20 hours	1,320.00	1,452.00	1,503.00	plus deposit
20 - 30 hours	2,200.00	2,420.00	2,505.00	plus deposit
More than 30 hours	3,000.00	3,300.00	3,416.00	plus deposit
Mezzanine	No charge	No charge	No charge	
Arena Mezzanine Rental				
Youth Groups	38.50	42.50	44.00	per hour
Adult Groups	60.50	151.25	157.00	$151.25
Birthday Party (two hours)	71.50	78.50	81.00	$78.50
Ice Birthday Party (1 hour mezzanine + 1 hour ice)	71.50	78.50	81.00	$78.50
Deposit	500.00	550.00	569.00	
Adult Party (Licensed evening event)	550.00	605.00	626.00	plus deposit
Conference (mezzanine + ice)	1,500.00	1,650.00	1,708.00	plus deposit
Canteen Service - Off-Season	165.00	181.50	188.00	per day
Ball Diamond Rental				
Youth League Rate			500.00	season +1 Home Tournament
Youth Group 90 minutes	159.50	175.45	182.00	
Adult League Rate			1,000.00	season +1 Home Tournament
Adult Group 90 minutes	176.00	194.00	201.00	
Youth Tournament	82.50	90.75	94.00	
Adult Tournament	330.00	363.00	376.00	
Childcare				
Afterschool Program				
Weekly	100.00	110.00	114.00	per child
Afternoon	20.00	22.00	23.00	per child
Half Day	30.00	33.00	34.00	per child
Full Day	50.00	55.00	57.00	per child
Daycare				
Full Day	65.00	65.00	67.00	per child
Half Day	32.50	32.50	34.00	per child
Weekly	225.00	225.00	233.00	per child
Other Rentals				
Table	1.50	3.00	3.00	per table
Chair	0.50	1.00	1.00	per chair
Sound System	15.00	15.00	16.00	
Barbecue - portable	50+150 cleaning	200.00	207.00	

Barbecue - fixed	100+150 Cl dep	250.00	259.00	
Library				
Membership	No charge	No charge	No charge	
Membership Replacement Card	1.00	2.00	2.00	per card
Lost Materials	Cost to replace +	Cost to replace	Cost to replace + $5.00	
Sponsorship and Donation				
Playground Naming				
Playground structures will be named for the duration of the life of the equipment. Signage placed on the structure where possible or top billing on any signage in proximity to the structure				
Walter's Court	20,000.00	20,000.00	20,000.00	
Caribou Crescent	25,000.00	25,000.00	25,000.00	
Timber Crescent	25,000.00	25,000.00	25,000.00	
Kid City (co-named)	40,000.00	40,000.00	40,000.00	
Kay Fergusson (co-named)	40,000.00	40,000.00	40,000.00	
Facility Naming				
Facilities will be identified by the sponsor name in all Town documents/correspondence. ,Signage will be placed in a prominent location within each facility.				
Gymnasium	$30,000 for 20 y	$30,000 for 20	$30,000 for 20 years or $2,000/year for 5 years	
Community Centre	$20,000 for 20 y	$20,000 for 20	$20,000 for 20 years or $1,000/year for 5 years	
Arena Mezzanine	$20,000 for 20 y	$20,000 for 20	$20,000 for 20 years or $1,000/year for 5 years	
Arena Dressing Rooms	$10,000 for 20 y	$10,000 for 20	$10,000 for 20 years or $500/year for 5 years	
Curling Rink	$30,000 for 20 y	$30,000 for 20	$30,000 for 20 years or $2,000/year for 5 years	
Skatepark	$10,000 until rep	$10,000 until re	$10,000 until replacement or $500/year for 5 years	
Landslide Snowboard Park	$20,000 for 20 y	$20,000 for 20	$20,000 for 20 years (co-named) or $1,000/year for 5 years	
Partial Sponsorships				
Applies to all indoor and outdoor facilities and playgrounds. Signage will be onsite at each facility				
with higher levels of donors identified at the top of the sign and donors listed in descending order by dollar value.				
Diamond Sponsor (2'x4', top of sponsor sign)	$10,000 or more	$10,000 +	$10,000 +	
Gold Sponsor (2'x2')	$5,000 to $9,999	$5,000 to $9,99	$5,000 to $9,999	
Silver Sponsor (1'x 1')	$2,000 to $4,999	$2,000 to $4,99	$2,000 to $4,999	
Bronze Sponsor (list)	$1,000 to $1,999	$1,000 to $1,99	$1,000 to $1,999	
Community Sponsor (list)	Up to $999	Up to $999	Up to $999	
Landscaping Sponsorships				
Each donated amenity will include a 2"x4" commemorative plaque provided by the Town of Fort Smith affixed to the amenity or posted in close proximity.				
Tree	500.00	500.00	500.00	
Bench	2,500.00	2,500.00	2,500.00	
Picnic Table	3,000.00	3,000.00	3,000.00	
Garden Boxes	500.00	500.00	500.00	
Gazebo	5,000.00	5,000.00	5,000.00	
Flower Baskets	100.00	100.00	100.00	
Advertising				
All advertisement sponsorships must provide their own artwork and signs. Administration will have final say on any signs or advertisements.				
Arena Dasher Boards				
3'x6'	600.00	600.00	621.00	/year for three years

3'x4'		400.00	400.00	414.00	/year for three years
Ice Resurfacer (Zamboni)					
One side		1,000.00	1,000.00	1,035.00	/year for three years
Both sides		2,000.00	2,000.00	2,070.00	/year for three years
In ice sign (maximum 3'x6')		400.00	400.00	414.00	/year for three years
Electronic Signs and Monitors (20-second ad)		100.00	100.00	104.00	/month/ad placement
SOLID WASTE MANAGEMENT					
Tipping Fees at Landfill Site					
Vehicles					
End Dump Truck	Secured	142.00	150.00	155.00	
	Unsecured	285.00	300.00	311.00	
Tande-Axle Dump Truck	Secured	114.00	120.00	124.00	
	Unsecured	228.00	240.00	248.00	
Single-Axel Dump Truck	Secured	97.00	100.00	104.00	
	Unsecured	194.00	200.00	207.00	
Pickup Truck	Secured	23.00	25.00	26.00	
	Unsecured	45.50	50.00	52.00	
Trailers				-	
< 12 ft, flat deck	Secured	63.00	70.00	72.00	
	Unsecured	125.00	140.00	145.00	
< 8 ft	Secured	23.00	25.00	26.00	
	Unsecured	45.50	50.00	52.00	
8 to 12 feet	Secured	63.00	70.00	72.00	
	Unsecured	125.00	140.00	145.00	
> 12 feet	Secured	97.00	100.00	104.00	
	Unsecured	193.00	200.00	207.00	
Residential Bulk				-	
Secured Load		No charge	No charge	No charge	
Appliances		25.00	30.00	31.00	
CFC Appliances		50.00	60.00	62.00	
Items Requiring Additional Handling (E.g. bicycles, barbecues, mic		3.50	5.00	5.00	per item
Non Resident Surcharge				-	
Non-Resident Solid Waste Fee - Residential		25.00	26.00	27.00	per use
Non-Resident Solid Waste Fee - Commercial / Industrial / Instituti		50.00	53.00	55.00	per use
Other Waste - Hazardous				-	
Fluorescent Bulbs		2.00	3.00	3.00	ea
Paint - Can		12.00	15.00	16.00	per can
Paint - Pail		60.00	65.00	67.00	per pail
Glycol- Can		12.00	15.00	16.00	per can
Glycol - Pail		60.00	65.00	67.00	per pail
ATVs / Snowmobiles		50.00	60.00	62.00	ea
Empty 45 gallon Drum		25.00	30.00	31.00	ea
Empty Heating Fuel Tank		75.00	100.00	104.00	ea

Mobile Home / Trailer / Camper	500.00	600.00	621.00	ea
Regular Tires (NO Rims)	15.00	20.00	21.00	ea
Regular Tires (ON Rims)	25.00	65.00	67.00	ea
Oversized Tires (NO Rims)	25.00	30.00	31.00	ea
Regular Tires (ON Rims)	45.00	85.00	88.00	ea
Vehicle Disposal	250.00	300.00	311.00	ea
Solid Waste Levy				
Residential	25.00	26.00	27.00	per month
Commercial	50.00	53.00	55.00	per month
Industrial	50.00	53.00	55.00	per month
Institutional	50.00	53.00	55.00	per month
Residential bin Replacement Fee		100.00	104.00	per bin
Additional Residential bin		100.00	104.00	1 time cost
Annual Spring Cleanup Fee	45.50	50.00	52.00	per registered household based on resident request
Commercial / Industrial / Institutional Services				
Garbage Dumpster - Pick Up, Rental	100.00	110.00	114.00	per month
~~Garbage Dumpster - Pick Up, Client Owned~~	~~50.00~~	~~53.00~~	~~55.00~~	~~per month~~
Garbage Dumpster - Additional Pickups	50.00	53.00	55.00	per dumpster
Dumpster Removal - Failure to Pay	50.00	53.00	55.00	per dumpster
Snow Dump Access Fee	25/truck	250.00	259.00	per year, per contractor
SCHEDULE J: WATER AND SEWER* .				Applies to municipalities for which Fort Smith holds an MSA or MOU addressing water service (footnote 4).
Town Utility Charge consists of 4 charges : Water Access Fee, water Interuption Insurance fee, Water Consumption Fee or Flat Rate Charge,Solid Waste Levy				
Security Deposit	125.00	125.00	129.00	
Connection / Disconnection Fee	56.02	56.02	58.00	
Disconnection due to Non-Payment	56.02	56.02	58.00	
Disconnection Notice	25.00	25.00	26.00	
Water & Sewer Installation	3,000.00	3,000.00	3,105.00	deposit
Interuption insurance deductible (struture to town main)		1,000.00	1,000.00	Insurance pays costs between deductible and $15,000
Water & Sewer Damage				
Water & Sewer Damage - Sidewalk		1,500.00	1,553.00	+ cost of work
Water & Sewer Damage - Road		3,000.00	3,105.00	+ cost of work
Piped Water Services				
Service Interruption Insurance	4.00	4.00	5.00	per month
Public Piped Water Access Fee	5.00	5.00	6.00	per month
Water Consumption Fees				
Residential Minimum Charge	57.87	57.87	59.90	per month
volume of water included in min charge (L)	18,000	18,000	17,000	per month
min volume summer (Jul / August)	36,000	36,000	34,000	per month
Consumption Fee - applicable to volume >min	3.07	3.07	3.18	per 1000L
Commercial / industrial Min Charge	59.28	59.28	61.35	per month

volume of water included in min charge (L)	18,000	18,000	17,000	per month	
Consumption Fee - applicable to volume >min	3.15	3.15	3.26	per 1000L	
Government Minimum Water Charge	169.02	169.02	175.00	per month	
volume of water included in min charge (L)	18,000	18,000	17,000	per month	
Consumption Fee - applicable to volume >min	8.91	8.91	9.22	per 1000L	
Unmetered / unreadable Residential Water charge	140.84	140.84	140.00	per month	water charge is 102
Unmetered / Unreadable Meter - Commercial	211.26	211.26	211.00	per month	
Unmetered / Unreadable Meter- Government/ Institutional	242.00	242.00	242.00	per month	
Trucked Water Services					
1st Volume Charges applicable to volumes<17,000L					
Residential Access Fee	$25.00	$25.00	26.00	per month	
volume charge	$8.51	$8.51	8.81	per 1000L	
Commercial Access Fee	50.00	50.00	51.75	per month	
volume charge	12.60	12.60	13.04	per 1000L	
volume charge applicable up to	17,000	17,000	17,000	per month	
volume charge for >	3,150.00	3,150.00	3,260.25	per 1000L	
Government / Institutional access fee	50.00	50.00	51.75	per month	
volume charge	13.20	13.20	13.66	per 1000L	
volume charge applicable up to	17,000	17,000	17,000	per month	
volume charge for >	3,300.00	3,300.00	3,415.50	per 1000L	
All Clients Outside Town					
volume charge	17.40	17.40	18.01	per 1000L	
volume charge applicable up to	17,000	17,000	17,000	per month	
volume charge for >	3,070.00	3,070.00	3,177.45	per 1000L	
delivery charge	50.00	50.00	51.75	per delivery	
Surcharge for delivery request off normal delivery day / off hours					
off Day / normal hours / in Town	133.38	133.38	138.05	per delivery	
off Day / normal hours / outside of town Town	183.38	183.38	189.80	per delivery	
off Day / Off Hours / In town	186.73	186.73	193.27	per delivery	
of Day / Off Hours / Outside of Town	236.73	236.73	245.02	per delivery	
Water Tower Charges					
FOB: Water Tower	50.00	50.00	51.75	per month	
FOB: Replacement	10.00	10.00	10.35	each	
FOB: Water Charge	8.51	8.51	8.81	per 1000L	
Waste Water					
Sewage Pump-Out					
Scheduled	82.16	82.16	85.04	per pump out	
callout during normal business hours	140.05	140.05	144.95	additional fee	
callout after normal business hours	193.15	193.15	199.91	additional fee	
Additional charge for outside municipal boundaries	50.00	50.00	51.75	additional flat fee	
Commercial Sewage Dumping					

Truck 4500L or less	25.00	25.00	26.00	each load
Truck 4501 L to 9000L	50.00	50.00	52.00	each load
Trucks over 9000L,	100.00	100.00	104.00	each load

Town of Fort Smith

2027 Budget Update

Operating budget, capital projects, and rates and fees

November 24, 2026
David Henderson, Senior Administrative Officer

Operating budget update

Expected childcare funding is approximately $300,000 below the first draft.

Staff increased the use of HAF funding for eligible operating activities and reduced the General Reserve contribution by about $150,000.

Smaller reductions across several budgets cover the remaining gap.

The revised draft absorbs the shortfall.

Staff are separately reviewing the childcare funding model.

What inflation is impacting the Towns Costs for 2027 ?

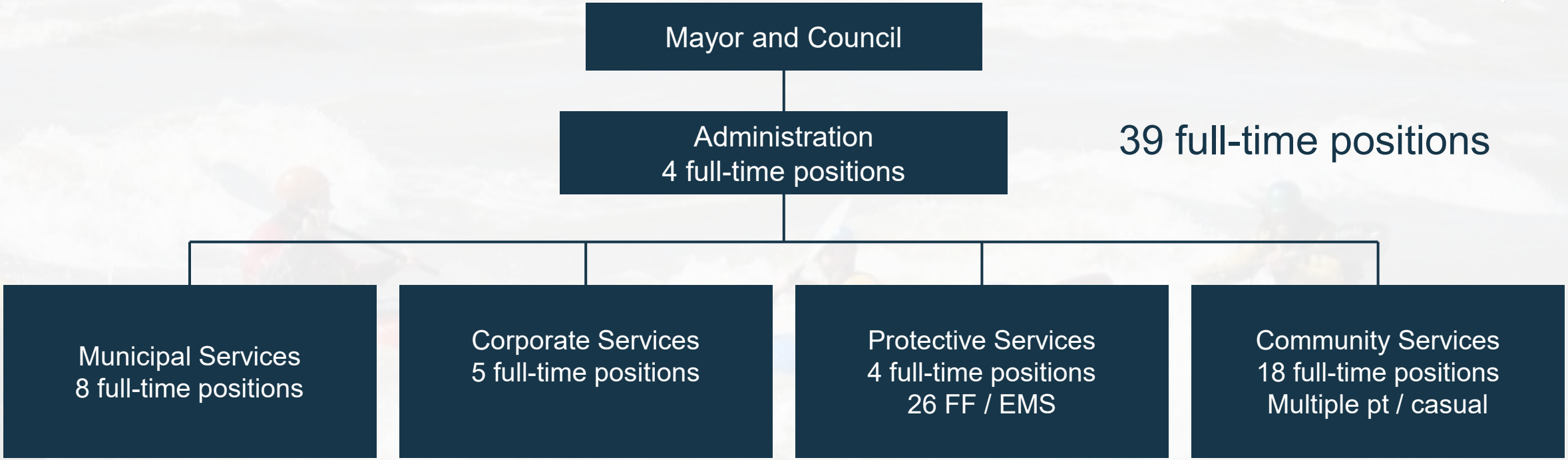
2027 over 2026	Increase	Reference
Canadian consumer prices	3.1%	Bank of Canada
Engineering, design and project management	3.5%	ACEC British Columbia fee guidelines
Infrastructure construction contracts	4.0%	JLL Global Construction Costs Index
The latter two are important when considering our ongoing contributions to reserves		

Fuel costs compared with 2025

Fuel	2027 budget estimate	2025 comparison
Diesel	27% higher	2025 unit cost × 1.27
Heating fuel	35% higher	2025 unit cost × 1.35

These are two-year changes. The estimates allow for fuel prices to ease in 2027.

Town staffing and organization



Maternity	4.5	Maternity / Paternity coverage ranges from 17 weeks to 72 weeks and requires the municipality to fill the role plus cover a portion of the employees wages.
Short Term Disability	1	limited cost to municipality but role can remain vacant causing service disruptions
Grievance	1	(at step one with SAO)
On call obligations		areas that require staff to be on call incur additional wage costs
Acting roles		all director / supervisor / coordinator roles require acting fill in obligations
CBA Leave allowances		**Leave allowances are relatively generous requiring overtime / service disruptions / additional staffing**

Questions from Council members

Status of the Animal control Bylaw - scheduled for first reading on December 1 during the Protective Services Council meeting – Suggestions identified will be forwarded to Adam

Bylaw Cost Increases - An external consultant reviewed the bylaw role, including its duties, responsibilities and required skills. The budget reflects its revised CBA wage-grid classification. Estimates for applicable standby pay are also included where previously they were not.

Protective Services Cost increases - The draft includes new Coordinator / Deputy Chief position.

2028 Buildings 1 mill capital allocation - the recommended cost associated with the asset management program report , originally targeted at 2026 – now moved forward tentatively to 2028 and subject to further review

Why did the swimming pool budget rise?

Budget year	Pool budget	Change from prior year
2025	$380,386	
2026	$511,735	+$131,349 (34.5%)
2027 draft	$616,666	+$104,931 (20.5%)

Wages increased.
The training budget rose from $10,000 to $45,000.
Heating rose approx. $30,000 (35%) over two years.

Why did departmental expenses change?

Fire Administration, Drains and Ditches, and Special Programs all show lower expenses from removing amortization.

Amortization is a non-cash expense. Removing it from the operating budget does not generate cash savings.

Prior-year departmental figures still include amortization. Staff expect to prepare comparable figures as part of next year's budget work. – Normalization

Housing Accelerator Fund and solid waste

The previous operating budget showed HAF funding as an expense. The revised budget records operating HAF grants as revenue, with costs in the departments doing the work.

Unused HAF funding is tracked as deferred funding. The capital budget identifies the grant funding and expenditure for eligible capital work.

Solid waste now carries a larger share of central administration costs. Separate Town labour allocations were reduced.

The revised allocation reflects management, HR, payroll, accounting, billing and payment processing for solid waste.

2027 capital budget

The Nov 24 capital schedule proposes **$18 million for 2027**. Most of the work is already underway or planned.

The capital budget has been updated since distribution to include “ **Road Paving” under municipal Services at 1,100,000 for 2027 funded out of BSCF (CCBF)**

Each project lists its primary funding source and identified funding has been tabulated back to source balances under “reserves”

Staff also identified work that can move to later years.

Operating contributions replenish reserves. The capital schedule identifies how much each project would draw from them

Staff focused on projects that need to proceed in 2027. The draft adds few new projects.

How the Town funds capital projects

Annual infrastructure funding is sourced via:

- $2 million from the GNWT Community Public Infrastructure program and
- $1 million from the federal Build Communities Strong Fund.
- Three principal reserves receive annual operating contributions or surplus transfers

Uncommitted surplus can fund projects.
It also provides working capital for day-to-day operations

Project-specific programs include ICIP, CHIF, CanNor and ECC funding.

Borrowing may be considered as part of a major project financing package.

2027 capital budget at first reading

Town of Fort Smith | November 24, 2026

Proposed funding	2027 amount
Utility reserve	$2,450,000
Environmental reserve	$1,126,000
General reserve	$150,000
Infrastructure programs and other sources	$7,147,953
Deferred Revenue Capital Funding	$7,158,363
Total proposed capital spending	$18,032,316

Together, the three reserves, the towns own source revenue will fund **$3.72 million, or 21%** of the plan. Grant approvals still need to be confirmed project by project.

Largest projects in the 2027 capital schedule

Five projects account for 52% of proposed capital spending.

Project	2027 spending	Primary funding source
Caribou Lift Station	$3,725,500	Canada Housing Infrastructure Fund
Raw water intake and pumphouse	$1,908,877	GNWT public infrastructure funding
Landfill reclamation and expansion	$1,658,166	Canada Housing Infrastructure Fund
Water treatment plant clarifier	$1,100,000	Utility reserve
Riverside Park	$948,872	Investing in Canada Infrastructure Program
All other projects	$8,690,901	Multiple sources
Total	$18,032,316	

Certainty of Budgeting

Projects budgeted for in the next year are the most certain in value and scheduling.

Each year out the certainty declines, and placement in the capital budget becomes a planning process to identify a project that will require significant planning

The Lagoon liner is an example – if the Town maintains the current site , the liner will have to be replaced at some point in the 5 – 10 year range depending on further reporting and planning

The Fire Hall is a significant project with planning reports currently being undertaken and which will require a detailed funding plan involving multiple programs and government participation

Key to these larger projects will be maintaining contributions to reserves

2027 rates and fees

Staff recommend reviewing fees annually and making incremental adjustments as service costs change.

For each fee, staff considered its history, the cost of providing the service, comparable prices, how residents pay and how often they use it.

Highlights

- Staff propose a $250 senior burial service fee in summer and winter. The current service is free.
- Staff propose the same $1,000 niche price for advance reservations and purchases at time of need. The reservation price stays the same.

How would the water minimum change?

The draft lowers the volume included in the residential water minimum from 18 m^3 to 17 m^3.

The intent is for most occupied homes to pay both fixed and usage-based charges. Very low-use properties, including vacant homes, would pay the minimum.

As a comparator - Hay River's published minimum for smaller residential meters is 2,000 imperial gallons, or about 9.1 m^3 per month.

For July and August, the draft lowers the volume included in the monthly minimum from 36 m^3 to 34 m^3.

Proposed changes to rates and fees

Staff used 3.5% as a starting point and reviewed each fee individually.

Selected fee	2026	2027 draft	Change
Senior burial service	$0	$250	+$250
Niche at time of need	$750	$1,000	+$250
Niche reserved in advance	$1,000	$1,000	$0
Commercial dumpster rental and pickup / month	$110	$114	+$4
Residential water minimum / month	$57.87 for 18 m³	$59.90 for 17 m³	+$2.03

A household using 18 m³ in a regular month would pay $101.08, up $8.21 from $92.87. The proposed bill includes $3.18 for the extra cubic metre, $6 for access, $5 for insurance and $27 for solid waste.

Schedule

December 1:

- Answers to council questions
- Animal Shelter Discussion
- Discussion
- Amendments if any
- 2nd reading of revised operating budget, capital budget, and rates and fees.

December 8: special meeting for amendments.

- Answers to council questions
- Discussion
- Amendments if any

December 15: special meeting for amendments.

- Answers to council questions
- Discussion
- Amendments if any
- 3rd and final reading of operating budgets , capital budget, rates and fees

Town of Fort Smith Advisory Board

November 19, 2026

Board Members Present:	Kevin Antoniak, Allie McDonald, Jessica Cox, Jeff O'Keefe
Staff Present:	Director McNab, Director Grenier, Director Howes, Mayor Fergusson, Raveena Brown, Katherine Cottrell

1. Call to Order

Chair Antoniak called the meeting to order at 12:15 pm.

2. New Business

Director McNab reviewed four potential advisory board topics selected from an earlier list of 13: fire hall location, waste management, animal shelter operations, and parks, trails, and playgrounds.

The board discussed the topics and agreed to take up the animal shelter first, given its timeliness and recent community survey. The other topics remain for future discussion. Members were invited to send questions to administration for follow up.

a. Fire Hall Location

Director McNab described the current fire hall's space and structural limitations and reviewed potential locations. The ball diamond area near Lou's was discussed as a promising option because of its road, water, and sewer access. Possible loss or relocation of a ball diamond, drainage, neighbourhood impacts, and the site's suitability were raised.

Geotechnical work is underway. Administration hopes to narrow the site options by spring so it can proceed with design build procurement. A construction period of roughly two to three years was discussed. No site was officially selected.

The group also discussed preserving the existing fire hall building's value through a limited retrofit while the Town assesses future use. A viability study and needs analysis have been completed; renovation and expansion costs are to be compared with new construction options for the Town Hall.

b. Waste Management

Director Grenier outlined potential waste management questions, including the transfer station's inclusion in landfill planning and whether the Town should continue or expand acceptance of locally generated asbestos waste. He noted the related land capacity and future infrastructure cost considerations.

Director Grenier also sought input on designated routes and signage for snowmobiles, ATVs, and UTVs.

c. Animal Shelter
Director McNab described the Town's animal control responsibilities, current shelter operations, volunteer capacity challenges, and increased bylaw enforcement workload. The Town is currently operating the shelter with volunteer help, with basic care such as feeding and watering. The discussion highlighted questions about appropriate service levels, animal length of stay, staffing, and the division of responsibilities between the Town and the Animal Society.

Options discussed included a Town managed contract, a contract administered by the Society, hiring staff, or maintaining the current model. Boar members emphasized the need for clear public communication about current animal care and enforcement practices.

Director McNab said the draft budget included $25,000 for the shelter alongside a proposed 4% tax increase; the budget decision remained with Mayor and Council. He noted that the Town's existing support was about $30,000, including a contribution to the Society. The Animal Society remains active and continues programs including spay and neuter support.
The revised animal control bylaw was expected to go to Mayor and Council for first reading December 1, 2026.

3. Date of Next Meeting: Thursday, December 10th, 2026 – Lunch @ Town Hall Council Chambers

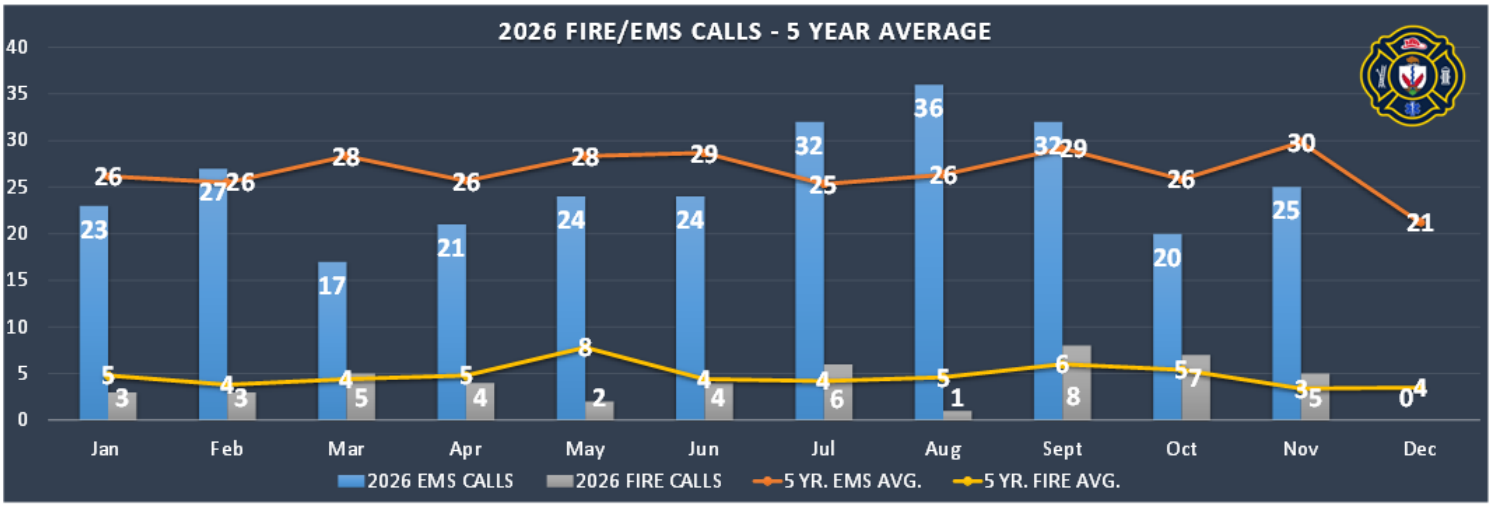
4. Adjournment
The meeting was adjourned at 1:05 pm.

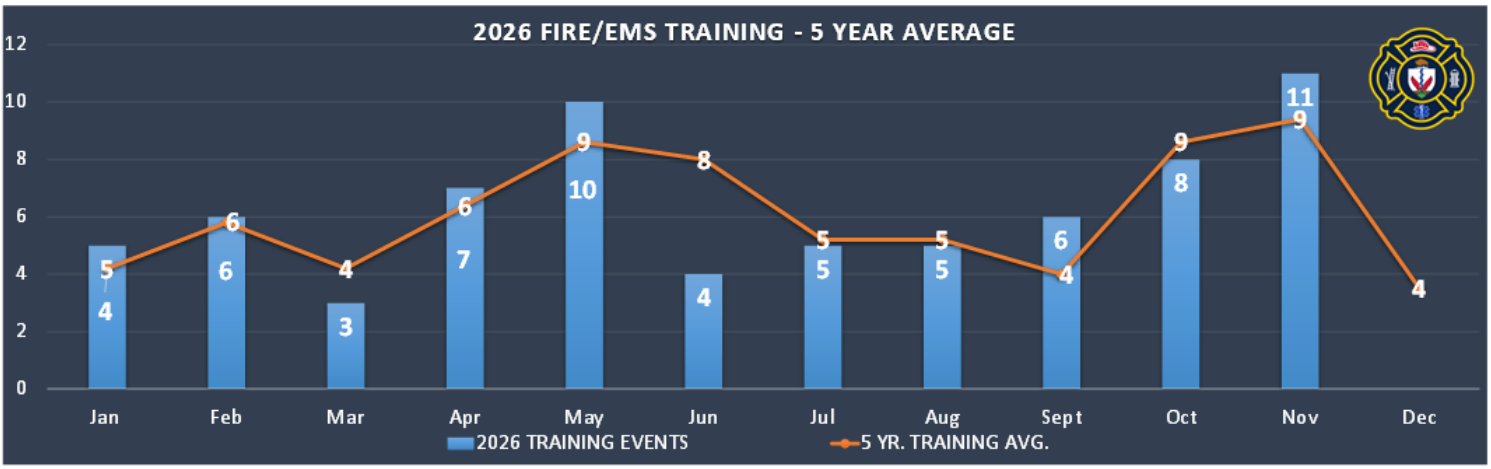
REPORT TO COUNCIL

Department: Protective Services **Date:** November 26, 2026 **Subject:** Monthly Report

Fire/EMS General Updates

The department ran 30 response calls so far this month. November-to-date EMS call volumes are below the five-year monthly average, with fire responses slightly above average. Overall response activity remains consistent with historical trends. Eleven training events were conducted, reflecting seasonal preparedness and departmental training objectives.





Land & Development Summary

Lands and Development is reviewing the first revision of the 2026 tax roll and will provide feedback to GNWT Tax Assessors as part of the annual taxation process.

Business Licensing Report

TYPE	2024 Licenses	2025 Licenses	2026 Year to Date
NEW	26	42	38
RENEWAL	185	163	170
LAPSED/UN-RENEWED	48	89	38
TOTAL	**211**	**205**	**208**

Development Permit Report

TYPE	2024 Permits Issued	2025 Permits Issued	2026 Year to Date	November 2026
CONSTRUCTION/DEMOLITION	38	34	45	9
HOME OCCUPATION	16	20	20	0
EXCAVATION/RELOCATION	5	5	2	0
TOTAL	56	59	58	9

Bylaw Enforcement Summary

A term Bylaw Officer position has been posted to maintain service delivery during an upcoming staff leave.

Protective Services continues to maintain basic animal shelter operations with volunteer assistance. The shelter will operate as a short-term holding facility, with length of stay determined by animal welfare, enforcement requirements and available resources. The Animal Society continues its spay and neuter program.

Growing demand for animal control services continues to place pressure on existing enforcement resources, reducing capacity for other enforcement activities, particularly traffic enforcement.

TYPE	2024 Enforcement	2025 Enforcement	2026 Year to Date	November 2026
ANIMAL CONTROL	81	99	142	7
ATV/TRAFFIC	84	101	38	0
PROPERTY RELATED	6	35	69	1
EDUCATION/PUBLIC OUTREACH	19	20	7	1
TOTAL	190	255	247	9

Emergency Management

The Emergency Management Plan is under review, with after-action review findings informing the 2027 planning cycle. In response to Council's concerns regarding potentially challenging spring wildfire conditions, public education, emergency notification system testing, and community preparedness initiatives will occur in advance of the local "Spring Dip."

Administration has initiated a Wildland Urban Interface (WUI) Response Plan project to identify critical infrastructure, culturally significant locations, high-risk areas, water sources, and resource deployment requirements. Combined with the Town's existing wildfire response equipment, this plan will strengthen our ability to proactively protect the community and reduce wildfire impacts.

The plan will be developed in collaboration with ECC and local Indigenous governments to support coordinated and effective emergency response.

Occupational Health and Safety

Monthly JOHSC meetings and workplace inspections continue as scheduled. The addition of a full-time Deputy Chief provides increased capacity to support the Town's occupational health and safety program. Reporting and inspection trends continue to inform hazard identification, corrective actions and opportunities to strengthen the Town's safety culture.



Capital Projects Update

Project	Status
Emergency Equipment Evergreen	Procurement underway within approved capital program.
Existing Fire Hall Retrofit	Project manager selected; tender prepared for release.
Town Hall Viability and Needs Assessment	Final documents being prepared. Study indicates the building is structurally sound and suitable for potential upgrades and expansion.
New Fire Hall	Geotechnical work being quoted for potential sites.
Replacement Ambulance	Proponent selected; final documentation underway.
FireSmart Projects	Landfill and sewage lagoon projects completed. Field Street and Wilderness project underway.
Community Wildfire Resiliency	2027 funding secured; Interface Response Plan development initiated.

Adam McNab
Director of Protective Services

Briefing Note

To: Mayor and Council
From: Administration – Director McNab
Date: December 1st, 2026
Subject: Animal Control Bylaw – Stakeholder Engagement Summary

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Feedback on the draft Animal Control Bylaw was received from a local animal care business owner and a member of the Animal Society Board.

Feedback was constructive, with strong support expressed by the business owner for mandatory spaying and neutering, regulation of breeders and kennels, increased animal welfare standards and strengthened enforcement provisions.

Key recommendations and considerations arising from the engagement include:

- Increasing the permitted household limit to three dogs while maintaining a combined maximum of five dogs and cats.
- Strengthening animal welfare requirements relating to safe tethering and access to shade.
- Clarifying enforcement and seizure provisions for animals repeatedly running at large.
- Expanding livestock management and disease control provisions, particularly regarding potential impacts on local wildlife and bison populations.
- Clarifying licensing requirements for visiting dog teams, cats and service animals.
- Improving the consistency, clarity and legislative references throughout the bylaw.
- Undertaking a public education campaign to communicate the new requirements prior to enforcement.

Neither stakeholder expressed opposition to the overall regulatory framework. Feedback focused primarily on strengthening animal welfare, improving enforceability and addressing potential gaps in the proposed bylaw.

Administration has considered and, where practical, incorporated the feedback in this draft, balancing stakeholder recommendations with legislative authority, operational capacity and reasonable expectations of animal owners.

REPORT.TO.COUNCIL

Corporate Services **Date:** November 26, 2026

Corporate Services Monthly Report

RECOMMENDATION

THAT THE COUNCIL OF THE TOWN OF FORT SMITH ACCEPTS THE CORPORATE SERVICES MONTHLY REPORT FOR NOVEMBER AS PRESENTED.

BACKGROUND

November was a month of significant transition and sustained operational demand for Corporate Services. The department focused on maintaining service continuity while managing several staffing changes, including training a newly hired Receptionist, onboarding a new Payroll Officer, and addressing the departure of the Accounts Receivable Clerk.

Throughout the month, considerable effort was dedicated to supporting staff, maintaining daily operations, and advancing key departmental priorities. Corporate Services also continued reviewing internal processes and procedures to improve efficiency, strengthen controls, and support consistent service delivery across all departments. At the same time, we made substantial progress in reducing the accounting backlog.

Financial Administration

Corporate Services supported the Senior Administrative Officer in the development of the Town's 2027 Operating and Capital Budgets while continuing efforts to address outstanding accounting items and improve the timeliness of financial reporting.

The department is also preparing for the implementation of a new payroll system, scheduled to go live in January 2027. This initiative is expected to improve payroll processing efficiency, reporting capabilities, and internal controls.

In addition, Corporate Services has commenced planning for an organization-wide digitalization initiative aimed at improving records management, increasing operational efficiency, and enhancing service delivery through electronic document management and modernized business processes.

Staffing

The Accounts Payable position has remained vacant since the end of October. Recruitment efforts are underway, and qualified candidates have been identified. Interviews are scheduled to begin during the week of November 30, 2026.

To ensure continuity of service, interim coverage arrangements have been implemented. Essential services, including utility billing, and responses to resident inquiries, continue to be maintained.

Staffing capacity remains a challenge across the department. Current vacancies have required management staff to focus on operational and administrative duties that would typically be completed by frontline positions. As recruitment efforts continue, the department anticipates that filling the Accounts Payable position and fully integrating the new Payroll Officer will restore departmental capacity and improve the delivery of financial reporting to Council.

Correspondences for November 2026

Date Received	From	Description	Summary	Response/ Action Taken
November 13, 2026	Kenny Ruptash, Chairperson, Board of Governors Aurora College	Delegation to the Aurora College Board of Governors	The Aurora College Board of Governors thanked the Thebacha Leadership Council for its input and advised that recommendations will be considered through the College's governance process, with student success and educational outcomes remaining the top priority.	For Information.
November 26, 2026	Caitlin Cleveland, Minister of Education, Culture and Employment	Invitation to Collaborate	Caitlin Cleveland advised that the GNWT Department of Education, Culture and Employment supports expanding trades training opportunities and is working with Aurora College and partners to introduce dual-credit programming by the 2027-28 school year. The department is open to further discussions on enhancing apprenticeship, pre-apprenticeship, and workforce development opportunities in Fort Smith	For Information.
November 16, 2026	Thebacha Leadership Council	Workforce Impacts at Wood Buffalo National Park	The Thebacha Leadership Council expressed concern over Parks Canada's relocation of Park Warden positions from Fort Smith to Yellowknife, arguing the move weakens Parks Canada's presence in the community and could negatively affect the local economy. The Council is requesting answers to previously raised concerns and a meeting with senior Parks Canada leadership to discuss workforce impacts on Wood Buffalo National Park and Fort Smith.	For Information.
November 18, 2026	Thebacha Leadership Council	Lost Vision and Strategic Plan Process	The Thebacha Leadership Council expressed concerns that Aurora College is moving toward centralizing degree programs in Yellowknife, which it believes conflicts with the College's territorial mandate and could weaken regional	For Information

			campuses. The Council is calling for greater transparency, public consultation, and a renewed strategic plan that supports distributed programming and strong regional campus delivery across the NWT	

Thebacha Leadership Council

Thebacha / Fort Smith

18 November 2026

Open Letter To:

- Chairperson and Board Members - Aurora College Board of Governors
- Minister - Education, Culture & Employment (*Hon. Caitlin Cleveland*)
- Members - NWT Legislative Assembly

RE: Aurora College / Polytech University – Lost Vision and Strategic Plan Process

The Thebacha Leadership Council (TLC) is once again writing an Open Letter expressing our serious concern regarding the future direction of Aurora College. This includes proposed course or curriculum delivery of academic programs and, a focused proposition to centralize meaningful program delivery to Yellowknife. This issue extends beyond the location of individual programs. It concerns whether Aurora College, and the proposed Polytechnic University, will continue to operate as a genuinely territorial institution that provides meaningful access to post-secondary education across the Northwest Territories.

Lost Vision

- ***From: Aurora College - Corporate Plan 2026-2027***

VISION: Through the transformation of Aurora College into a polytechnic university, we will establish a university in the North and for the North that creates equitable learning, research, and career opportunities for residents across the Northwest Territories and beyond.

Aurora College has a territorial mandate to provide accessible, quality education throughout the NWT. The TLC maintains that viable diploma and degree opportunities at regional campuses is essential to that mandate. While it may be palatable for the Chair, the Minister and many of the MLA's to interpret "North", or "NWT" to mean "Yellowknife" in their realm, we can assure you that most (52.5%) of the NWT's population of 45,904 will adamantly dispute that assertion.

Expecting students to relocate to Yellowknife can create significant barriers for learners, families and communities, while weakening regional capacity and economic development.

- ***From: Hansard – Tuesday, October 27, 2026***

QUESTION 1395-20(1): STRATEGIC VISION FOR AURORA COLLEGE

… I spoke to establishing a vision which includes everyone in the Northwest Territories for Aurora College so my first question for the Minister is, what is the strategic vision of Aurora College? Where would people look to understand in clear terms what the college's development plans even are? Thank you, Mr. Speaker.

… 2

HON. CAITLIN CLEVELAND: Thank you very much, Mr. Speaker. Mr. Speaker, the current strategic plan for Aurora College goes from 2024 to 2027. So that strategic plan was set before the existing board of governors was in place. So the existing board of governors is working right now to update that strategic plan and make sure that it's in line with our mandate agreement. Thank you.

In the TLC's research, we also discovered in Aurora College's *Corporate Plan 2025-2026* – is reference to a Strategic Directions Committee, specifically:

The SDC will lead the development of the next strategic plan during the 2026-2027 academic year, and ensure alignment with other institutional strategic documents such as …

The SDC will also be responsible for assigning strategic priorities to divisions across the institution. The divisional goals and program/area objectives then form the basis for the goals and outcomes identified in the Corporate Plan as well as individual performance indicators. The vision for this initiative is that every employee at Aurora College will see how their work is advancing the strategic direction of the institution and to increase accountability on the measures reported on in the Corporate Plan.

The TLC's question to the Board of Governors and if applicable to the Minister – Who was responsible for populating the SDC and when were the members actually appointed?

<u>Strategic Plan - direction and consultation</u>

During the virtual meeting on July 13/2026, the BoG Chair informed the TLC leadership that decisions concerning program delivery locations and methods would not be made prior to the Board approving an "interim strategic plan", which was not expected before September 2026.

The TLC has significant concerns that decisions affecting program delivery are continuing to proceed before an updated comprehensive Strategic Plan is presented and approved by all current Board members. The TLC is also demanding assurances that meaningful community and territorial consultation occurs.

The College's future direction must reflect the entire NWT's present-day needs and the voices of students, faculty, Indigenous and community governments, employers and residents throughout the NWT. It cannot continue to reflect on or entertain strategic directions from a flawed "2018 Aurora College Foundational Review".

The TLC recognizes that program decisions must consider enrolment, staffing, finances, academic requirements, demand and institutional capacity. However, those decisions must be transparent, consistent with the College's "territorial mandate" and be informed by consultation with the NWT community.

The proposed idea of shifting all "academic degree program" delivery to the Yellowknife Campus will fundamentally alter the roles and viability of the 2 other regional based campuses. These campuses are not simply satellite operations; they support local economies, Indigenous people and governments, employers and families. They provide opportunities for students who choose to continue their post-secondary education in the NWT.

… 3

Information requested

To support transparency and constructive dialogue, the TLC respectfully requests that the Board provide clear response to the suggestions brought forward during the TLC's delegation to the Board of Governors on October 2/2026, specifically to take six actions:

1) Affirm a territorial delivery principle that recognizes the importance of strong regional campuses and distributed programming.
2) Ensure that the renewed Strategic Plan and Vision includes meaningful engagement with communities, Indigenous governments, students, employees, industry and other Northerners—with in-person engagement in Fort Smith and the other campus communities.
3) Require a transparent infrastructure and campus-utilization assessment before significant new infrastructure investments or program relocations are advanced.
4) Establish transparent criteria for decisions about where programs are located, relocated, expanded or discontinued, including consideration of regional and community impacts.
5) Work with governments, Indigenous organizations, industry and communities to develop a Northern Economic and Security Corridor workforce strategy so Aurora College can prepare Northerners for the jobs and opportunities coming to our territory, and
6) Require a publicly reported student-residence maintenance and renewal plan.

Requested meeting and next steps

The TLC again respectfully requests an in-person meeting with the Chairperson, members of the Board of Governors and appropriate College representatives to discuss these matters and the Board's vision for degree-level education outside Yellowknife. The future of Aurora College and the proposed Polytechnic University should not be shaped through incremental decisions that could unintentionally centralize post-secondary education and diminish the role of regional campuses.

The TLC remains committed to working constructively with Aurora College, the Board of Governors, the Government of the Northwest Territories, Indigenous governments and communities to build an institution that is territorial in mandate, regional in reach and ambitious in its academic vision.

We look forward to your response and to an open discussion about a future for post-secondary education that serves all residents of the Northwest Territories.

Sincerely,

Thebacha Leadership Council

… 4

President, Allan Heron
Fort Smith Metis Council

Chief, Toni Heron
Salt River First Nation

Chief, Karen Youngman
Tthebatthie Denesuline Nation

Mayor, Dana Fergusson
Town of Fort Smith

From: Caitlin Cleveland <Caitlin_Cleveland@gov.nt.ca>
Sent: Thursday, November 26, 2026 2:19 PM
To: Dana Fergusson <Mayor.Fergusson@fortsmith.ca>
Cc: Nigel Wodrich <Nigel_Wodrich@gov.nt.ca>; Kenny Ruptash <kenny@nahanninc l.com>; Jay Macdonald MLA <Jay_Macdonald@ntassembly.ca>; cora.america <cora.america@ssdec.org>; Mike Couvrette <cr.couvrette@fortsmith.ca>; renee.closs@ssdec.org <renee.closs@ssdec.org>; Shannon Barnett-Aikman <Shannon_Barnett-Aikman@gov.nt.ca>
Subject: FW: Subject: Exploring a Structured SNAP Expansion Pilot in Fort Smith – Invitation to Collaborate

Good afternoon Mayor Fergusson,

Thank you for your continued engagement and advocacy on behalf of Fort Smith students and northern workforce development. I appreciate your leadership in bringing together education, training, industry, and government partners to explore opportunities that strengthen pathways into the skilled trades.

The Department of Education, Culture and Employment recognizes the potential benefits of building on the success of the Schools North Apprenticeship Program (SNAP) and further strengthening pathways for students interested in skilled trades careers. Chair Ruptash and I have directed both Aurora College and ECE officials to implement dual-crediting in high school. Departmental staff are currently working on dual-credit opportunities and approaches that could strengthen transitions between secondary and post-secondary education. The introduction of new dual-credit programming is targeted for consideration as part of the 2027-2028 academic year.

Further discussions with Aurora College, the South Slave Divisional Education Council, and community partners regarding opportunities to expand trades exposure and pre-apprenticeship programming for youth are expected. This could include exploring enhanced SNAP experiences, community-based pre-apprenticeship programming, trades exploration activities, or training delivered directly within communities where there is sufficient demand and capacity. The Department also recognizes the significant role Aurora College can play in supporting northern workforce development. We are working collaboratively with the College to identify the timelines, milestones, and implementation steps required to advance dual-credit opportunities that support students and which align with local labour market needs and workforce opportunities associated with major projects and emerging federal investments.

As implementation details for the Team Canada Strong initiative continue to be developed, community partners, educational institutions, Indigenous governments, and employers may wish to explore opportunities that support:

- trades awareness and career exploration activities for youth;
- pre-employment and pre-apprenticeship training;
- community-based training delivery models;
- workforce development initiatives that support major project readiness; and

- partnerships between training providers, employers, and communities to increase participation in the skilled trades.

Department staff would be pleased to discuss these opportunities further and provide information regarding relevant funding streams and program requirements as they become available.

I also need to commend Fort Smith and the SSDEC for the support they have given to blossoming young entrepreneurs through their participation in programs like PowerPlay Young Entrepreneurs.

I appreciate the collaborative approach being taken and remain committed to working with partners to seize opportunities that strengthen student pathways, respond to community priorities, and support the development of a skilled northern workforce.

Thank you again for your interest and leadership on this important topic. I look forward to continuing the conversation and celebrating successes together.

Please reach out anytime,

Caitlin

Mársı | kinanāskomitin | Thank you | Merci | Hąį' | Quana | Qujannamiik | Quyanainni | Mahsì | Máhsı | Masì

Caitlin Cleveland
Pronouns I Pronoms : she/her I elle
Minister of Education, Culture and Employment I Ministre de l'Éducation, de la Culture et de la Formation
Minister of Industry, Tourism and Investment I Ministre de l'Industrie, du Tourisme et de l'Investissement
Government of the Northwest Territories I Gouvernement des Territoires du Nord-Ouest

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Thebacha Leadership Council

Thebacha / Fort Smith

16 November 2026

Andrew Campbell – A/President & CEO
Parks Canada Agency
30 Victoria Street
Gatineau, QC J8X 0B3

Workforce Impacts – Wood Buffalo National Park

It is with extreme disappointment that the Thebacha Leadership Council (TLC) representing all local and Indigenous governments in Fort Smith, NT (*Thebacha*), feels that it is imperative that we must again express our concerns with regards staffing within Wood Buffalo National Park (WBNP), further to our letter of 05 January 2026, subject: Request - Leadership Consultation on Workforce Impacts – Wood Buffalo National Park.

In a reply under your signature, dated 09 February 2026, you stated:

> *"Parks Canada recognizes and values its longstanding relationship with Fort Smith and the important role the community plays in supporting park operations. Fort Smith is a key operational location for Parks Canada and for Wood Buffalo National Park, and I would like to provide assurance that Parks Canada will continue with a strong operational presence in the community.*
>
> *With respect to the location of Parks Canada positions, the majority of Wood Buffalo Field Unit positions continue to be based in the communities of Fort Smith and Fort Chipewyan. Some positions are filled on a temporary or acting basis and, in some cases, when not possible to hire locally, are not physically located in the community. These arrangements are interim in nature and are not intended to represent long-term staffing decisions. When permanent staffing actions are undertaken, Parks Canada's intent is to staff positions within Wood Buffalo communities."*

In the TLC letter of 05 January 2026, we requested information on five specific topics of interest to assist in clarifying current and future Parks Canada plans regarding WBNP. As of this writing, we can affirm that the TLC has not received any response to those issues. In delaying a timely response to our request, Parks Canada has effectively negated the TLC's ability to prepare any plans to lobby for reconsideration of the proposed cuts related to restructuring and the imposed government wide arbitrary staff and budgetary reductions.

In addition, the TLC letter also "*strongly encourage senior representatives of Parks Canada and from WBNP to consider meeting with TLC Leadership at the earliest possible time*." We are aware that senior agency representatives, President/CEO included, attended tributes to Parks Canada interests in:

… 2

- Lutsel K'e (10 June 2026) for tabling of Thaıdene Nëné Badı Xá, the first official relationship plan for the Thaıdene Nëné Indigenous Protected Area and National Park Reserve.

- Fort Chipewyan (30 June 2026) for the opening of a new research and monitoring Field Station 10 km outside of Fort Chipewyan.

Most disappointing to the TLC leadership is that your office did not see value in using either of these opportunities, which can be characterized as being in reasonably close proximity to Fort Smith (WBNP), to visit with the leadership of Fort Smith as requested by the TLC.

Furthermore - in the 09 February 2026 response letter, you stated:

> "*Parks Canada is committed to maintaining open and constructive dialogue with community leadership. Fort Smith and Fort Chipewyan remain vital centres for Parks Canada's work in the region, and I invite you to contact Mr. Jonathan Tsetso, Parks Canada's Acting Field Unit Superintendent for Wood Buffalo at jonathan.tsetso@pc.gc.ca, to continue this discussion and arrange a meeting at your convenience.*"

With all due respect to Mr. Tsetso, the TLC's request was "*to meet senior representatives of Parks Canada and from WBNP*". An offering to meet with solely with an "interim appointee" to discuss what the TLC sees as critical issues for our community – demonstrates a disconnect in the viewpoint of the seriousness of the matter at hand.

With respect to the recent announcement that Park Wardens or Enforcement Officers positions were being removed from WBNP (Fort Smith), where they served WBNP interests, and are now being relocated to a new centralized enforcement delivery model based in Yellowknife, where they will serve at least three (3) National Parks across the NWT and Yukon – This has the TLC seriously questioning the Parks Canada assertion that "*Fort Smith is a key operational location for Parks Canada and for Wood Buffalo National Park, and I would like to provide assurance that Parks Canada will continue with a strong operational presence in the community."* [Parks Canada letter of 09 Feb 2026].

To put it in very blunt and clear terms, as quoted in Cabin Radio news article headline of 12 Nov 2026, "***That's what we're trying to understand. How does that plan make sense?"***

To highlight additional notes from the TLC's 05 January 2026 letter:

> *Parks Canada has historically been a major employer and institutional presence in Fort Smith, and any changes to its footprint have significant implications for our local economy, workforce, housing market, and broader community well-being.*
>
> *In viewing Parks Canada's current activity … the TLC Leadership can only perceive that as being extremely contradictory and challenging to the stated Mision and Vision for the future of our community.*

The TLC is again requesting Parks Canada to provide the information requested in our previous letter (5 points of concern) and secondly, as the senior representative of Parks Canada Agency, that you acknowledge our request to meet as a demonstration of respect that Parks Canada truly value its relationship with the Thebacha Leadership Council and looks forward to continued collaboration in support of the community, our partnerships.

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In a call of solidarity with all northern residents, the TLC is expressing its full support of the current Parliament of Canada e-petition “e-7918 (Environment)”:

Petition to the Minister of the Environment, Climate Change and Nature

Whereas:

- *From April 1, 2025 to March 31, 2026, visitors spent $6.5 billion in communities near national parks and historic sites with net contribution to Canada of $5.9 billion in GDP, $3.4 billion in labour income, $839 million in taxes for all levels of government, and 58,736 FTE jobs. These contributions and economic diversification are essential for northern, remote, and rural communities;*
- *Parks Canada employees volunteer for firefighting, EMS, SAR, sport teams, cultural and indigenous activities, citizen science, and many other activities. “Workforce adjustments” will result in the relocation of individuals and families, and the loss of crucial volunteers and professionals, leading to potentially devastating losses to northern, remote, and rural communities;*
- *Parks Canada's "workforce adjustments" will severely curtail or terminate many services, reducing the quality of visitor experiences and risking the safety of visitors and wildlife;*
- *Parks Canada's "workforce adjustments" undermines Canada’s obligations to First Nations and Inuit under land claims and cooperative management agreements, and could result in legal challenges under Section 35 of the Constitution Act; and*
- *The Government of Canada’s commitment to “protect biodiversity through the conservation of 30% of lands by 2030 and to contribute to this goal by establishing ten new national parks” will be undermined by Parks Canada's "workforce adjustments".*

We, the undersigned, as citizens and residents of Canada, electors of the NWT and residents of a northern and rural community call upon the Minister of Environment, Climate Change and Nature to immediately suspend planned “workforce adjustments” at Parks Canada pending a comprehensive independent arm’s-length review of Parks Canada Mandated and Operational Priorities, and the consequential realistic impact to northern, remote, and rural communities across Canada, and by extension the impact to Arctic security and sovereignty. (as amended by TLC).

In the spirit of collaboration and a shared commitment to addressing the critical issues affecting our community’s well-being and future development, the TLC looks forward to your timely response to this important matter.

TLC administrative contact:

Mike Couvrette - TLC Coordinator
Tele: (867) 872-0243
Email: mikec@thebachaleaders.ca

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Sincerely,

Thebacha Leadership Council

President, Allan Heron
Fort Smith Metis Council

Chief, Toni Heron
Salt River First Nation

Chief, Karen Youngman
Tthebatthie Denesuline Nation

Mayor, Dana Fergusson
Town of Fort Smith

Cc:

- The Right Honourable Mark Carney - Prime Minister of Canada
  Office of the Prime Minister
  80 Wellington Street
  Ottawa, ON K1A 0A2

- Honourable Rebecca Alty - Minister CIRNAC / Member Parliament NWT
  10 Wellington Street, North Tower
  Les Terrasses de la Chaudière
  Gatineau, QC K1A 0H4

- Honourable Julie Dabrusin - Minister responsible for Parks Canada
  Parks Canada National Office
  30 Victoria Street
  Gatineau, QC J8X 0B3

Briefing Note

To: Mayor and Council
From: Administration
Date: December 1, 2026
Subject: Appointment of Acting Senior Administrative Officer (SAO) – December 17, 2026 – January 11, 2027

PURPOSE:

To appoint Adam McNab, Director of Protective Services, as Acting Senior Administrative Officer (SAO) for the period of December 17, 2026 to January 11, 2027, inclusive.

BACKGROUND:

The Senior Administrative Officer will be out of office from December 17 to January 11, 2027. An Acting SAO is required during this period to ensure continuity of municipal administration and that the powers, duties, and responsibilities of the SAO continue to be carried out during the absence.

Section 9 of the *Senior Administrative Officer Employment Bylaw No. 1071* addresses Acting SAO appointments. Section 9(a) provides that, in the absence of the SAO, Council may appoint an Acting SAO by resolution in accordance with the *Senior Administrative Officer Establishment Bylaw*. Section 9(b) also provides a standing designation for the Director of Corporate Services for short-term or unplanned absences and allows another Director to be designated when the Director of Corporate Services is unavailable.

At this time, the Director of Corporate Services is new to the role and is continuing to become familiar with the Town's operations, administrative processes, and responsibilities of the position. Given the temporary nature of the appointment and the need to maintain continuity during the SAO's absence, Administration is recommending that Adam McNab, Director of Protective Services, be appointed as Acting SAO for this period.

ANALYSIS:

A formal appointment by Council will provide clear authority for the Director of Protective Services to perform the functions of the SAO during the specified period.

While Bylaw No. 1071 provides a standing designation for the Director of Corporate Services for short-term or unplanned absences, Administration considers it appropriate in this instance to recommend Adam McNab as Acting SAO. The Director of Corporate Services is currently new to the position, and appointing an experienced member of the Town's senior management team will provide additional continuity and organizational knowledge during the SAO's absence.

Under Section 9(c) of Bylaw No. 1071, the Acting SAO has all the powers, duties, and responsibilities of the SAO during the acting appointment. The bylaw also limits the Acting SAO from making or authorizing major strategic, financial, or personnel decisions except where necessary to maintain municipal operations or otherwise authorized by Council.

The proposed appointment will provide clear administrative authority and ensure municipal operations and administrative responsibilities continue without interruption from December 17, 2026 to January 11, 2027

RECOMMENDATION:

That Council appoint the Adam McNab, Director of Protective Services as Acting Senior Administrative Officer from December 17, 2026 – January 11, 2027, inclusive, pursuant to Section 9 of Senior Administrative Officer Employment Bylaw No. 1071.



DOMESTIC ANIMAL CONTROL BYLAW NO. 1078

Adopted [date]

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BYLAW NO. 1078

A BYLAW of the Municipal Corporation of the Town of Fort Smith in the Northwest Territories, for the control, licensing, and prevention of cruelty to animals.

PURSUANT to sections 115 and 116 of the *Cities, Towns and Villages Act,* S.N.W.T., 2003, c.22, and the provisions of the *Dog Act*, R.S.N.W.T., 1988. C.D.-7.

WHEREAS the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it to be in the public interest to control animals within the Town boundaries

NOW, THEREFORE, the Council of the Municipal Corporation of the Town of Fort Smith in the Northwest Territories, in regular session duly assembled, hereby enact as follows:

PART A - GENERAL

1. SHORT TITLE

1.1 This Bylaw may be cited as the “Animal Control Bylaw”.

2. APPLICATION

2.1 This Bylaw shall, except as otherwise expressly stated in this Bylaw, apply to all owners of animals that are in the Municipality, regardless of the length of stay of the animals.

3. DEFINITIONS

3.1 In this Bylaw:

"Abandon" means to leave an animal:

i. for more than 24 hours without adequate food, water or shelter;

ii. on premises in respect of which a tenancy agreement has been terminated;

iii. for three days or more after the expected retrieval time at:
   a. a veterinarian;
   b. a pound; or
   c. a person who boards or cares for the animal for remuneration

"Animals" means traditionally domesticated animals, including dogs, cats, indoor pets, poultry, and livestock;

"At Large" means any animal that is not under the control of the owner in a place other than the premises owned or occupied by the animal's owner;

"Bylaw Officer" includes any person who is:

i. a duly appointed Bylaw Officer;

ii. a member of the Royal Canadian Mounted Police.

"Breeding" means the controlled mating and selection of animals to propagate animals for sale or personal use;

"Cat" means a feral or non-feral male or female feline of any breed of domesticated cat or crossbreed domesticated cat;

"Council" means the Mayor and Councillors(s) for the Municipal Corporation of the Town of Fort Smith;

"Distress" means an animal that is subjected to abuse or conditions that, unless quickly alleviated, will cause serious harm or death, acute pain, lack of

	basic needs, undue exposure to temperature extremes, insufficient space, unsanitary confinement, extreme anxiety.
"Destroy"	means to humanely end the life of an animal;
"Dog"	means a male or female dog and includes an animal that is a cross between a dog and a wolf or other breed or crossbreed;
"Dog Teams"	means three (3) or more dogs trained to be harnessed together and used: i. for recreational purposes; ii. for commercial purposes; or iii. in the maintenance of a subsistence lifestyle;
"Dog/Cat License" or "License"	means a dog licence, and tag issued under this Bylaw;
"Kennel"	means a dwelling or property housing a dog team, or any commercial establishment for the boarding, raising and training and/or grooming of dogs;
"Livestock"	means poultry other than chickens, horses, cattle, sheep, swine, goats, alpacas, or any other domesticated animals, other than cats or dogs;
"Muzzle"	means a device used to secure an animal's mouth in such a fashion that it cannot bite;
"Neglect"	means intentional or unintentional failure to provide an animal with basic necessities—such as food, water, shelter, veterinary care, or sanitary living conditions—leading to suffering, injury, or death;
"Neutered or Spayed"	means an animal certified by a veterinarian as being sexually sterile;
"Owner"	means an individual over the age of 18, a partnership, association, or corporation that owns, possesses, harbours, or has control or custody of an animal;

"Pound"	means a place of confinement for animals as may from time to time be designated by Council;
"Private Property Owner"	means an owner or occupier of land under any tenure and includes the agent of such a person;
"Provocation"	means any act that incites anger in any dog, provided that walking into or passing by a yard that is harbouring a dog shall not be considered provocation;
"Quarantine"	means isolating an animal from contact with any person or other animals in a secure place as required in section 22 of this Bylaw;
"Senior Administrative Officer"	means the Senior Administrative Officer of the Town of Fort Smith or their designate, appointed pursuant to the *Cities, Towns and Villages Act*, SNWT 2003, c 22 as amended from time to time;
"Metallic Tag"	means a tag issued by the Town of Fort Smith for the licensing of a dog or cat or, provided the animal is licensed with the Town, a custom tag purchased by the owner that includes at least the name and phone number of the owner;
"Town"	means the Municipal Corporation of the Town of Fort Smith;
"Town Boundaries"	means the geographic boundaries of the Town, as established in the *Town of Fort Smith Continuation Order*, RRNWT 1990, c C-6;
"Under Control"	means an animal: i) that is on a 6 foot or shorter leash, or; ii) if in a designated off-leash area, is within sight, responds immediately to voice commands, and does not harass people or other pets. It requires immediate recall, meaning the pet returns to the owner upon command.
"Vicious Dog"	Means any dog that has bitten or otherwise attacked another animal or human without provocation.

PART B - KEEPING OF ANIMALS

4. DOG AND CAT REGISTRATION AND LICENSING

Cat Registration and Licenses

4.1 The owner of any cat is required to obtain a tag from the Town:

4.1.1 before the cat reaches six (6) months of age; or

4.1.2 within thirty (30) days of the cat staying in the Town Boundaries of Fort Smith, if the cat is over six (6) months of age.

4.2 Every owner of a cat applying for a tag must include, in their application for a license:

4.2.1 the name, street address, and postal address of the owner;

4.2.2 the name and description of the cat to be licensed; and

4.2.3 such other information as may be required by the Town.

4.3 Every person who becomes the owner of a cat that is already licensed with the Town shall notify the Town of their own name, their municipal address or postal address, and the number of the cat's tag within fifteen (15) days of assuming possession of the cat.

4.4 The Town will issue a license and a metallic tag to the owner, where a cat owner:

4.4.1 makes an application for a cat tag;

4.4.2 has met all qualifications and conditions for a license; and

4.4.3 pays the appropriate fee as set out in the *Fees and Charges Bylaw.*

4.5 A cat tag will be good for the life of the cat.

Dog Registration and Licenses

4.6 The owner of any dog is required to obtain a license from the Town:

4.6.1 before the dog reaches six (6) months of age; or

4.6.2 within thirty (30) days of the dog staying in the Town Boundaries of Fort Smith, if the dog is over six (6) months of age.

4.7 Every owner of a dog applying for a license must include in their application for a license:

4.7.1 the name, street address, and postal address of the owner;

4.7.2 the name and description of the dog to be licensed;

4.7.3 the current and valid certificates evidencing vaccinations for the dog to be licensed;

4.7.4 evidence the dog has been spayed or neutered, if applicable;

4.7.5 the reason the dog has not been spayed or neutered, if applicable; and

4.7.6 such other information as may be required by the Town.

4.8 Every person who becomes the owner of a dog that is already licensed with the Town shall notify the Town of their own name, their municipal address or postal address, and the number of the dog's tag within fifteen (15) days of assuming possession of the dog.

4.9 The Town will issue a license and a metallic tag to the owner, where a dog owner:

4.9.1 makes an application for a dog license;

4.9.2 has met all qualifications and conditions for a license; and

4.9.3 pays the appropriate fee as set out in the *Fees and Charges Bylaw.*

4.10 A dog tag shall be good for the life of the dog provided it remains in good and readable condition.

4.11 An owner of a dog may renew an existing dog license by submitting an application to renew a dog license to the Town prior to the expiry of a dog license.

4.12 An application to renew a dog license must include any changes to information submitted as part of the first license for that animal, including any new, updated, or expired vaccinations.

4.13 The Town may grant a five-year dog license to any owner of a dog that provides a certification that the dog has been spayed or neutered and is fully vaccinated, subject to payment of the fee specified in Fees and Charges Bylaw.

4.14 The Town may grant a five-year dog licence to an owner of a dog that is exempt from the spaying or neutering requirement under this Bylaw, or for which the owner has not yet supplied all vaccination records, subject to payment of the fee specified in the Fees and Charges Bylaw. Issuance of a licence does not exempt an owner from any applicable vaccination, sterilization or animal welfare requirement under this Bylaw.

4.15 For greater certainty, a five-year licence issued under section 4.14 for a dog under 12 months of age does not relieve its owner of any obligation to have the dog spayed or neutered once required under this Bylaw or to maintain vaccinations required by this Bylaw.

Prohibitions

4.16 No person shall own a dog or cat within the Town Boundaries unless the dog or cat is licensed and tagged in accordance with the provisions of this Bylaw.

4.17 An owner shall only attach a license tag to the dog or cat for which the license tag was issued.

4.18 No person shall transfer licenses and license tags from one dog or cat to another.

4.19 Every person who obtains a license shall cause their dog or cat to wear around its neck at all times when not on their private property, a collar which shall have attached the metallic tag.

4.19.1 The tag must be issued by the Town of Fort Smith for that animal or may be procured by the owner but must have the name, number, and address of the owner of the animal.

Dog and Cat License Fees

4.20 A person must pay a fee, as prescribed by the Town's *Fees and Charges Bylaw*, to receive a dog/cat license, except that:

4.20.1 any person who requires the assistance of a guide or service animal shall license the dog but not pay any fees for a dog license.

4.20.2 any person claiming a guide or service animal fee exemption must provide documented proof from a medical professional stating the need of such animal.

4.21 No refund of the license fee or any portion thereof shall be made where death or removal of the dog/cat from the Town has occurred before the expiration of the license period.

4.22 If the metallic tag issued under the provisions of this Bylaw is lost or damaged, the owner may obtain a new tag on application to the Town and payment of a replacement fee as prescribed by the Town's Fees and Charges Bylaw.

Administration of Dog or Cat Licenses

4.23 Section 4 of this Bylaw shall not apply to:

4.23.1 dogs or cats that are within the Town Boundaries for a period of less than thirty (30) days; and

4.23.2 service dogs used by the Royal Canadian Mounted Police.

4.24 The Town shall keep a list in which they shall record:

4.24.1 the name and address of the owner,

4.24.2 a description of the dog or cat,

4.24.3 the license registration number, and;

4.24.4 the amount of any fees paid.

5. KEEPING OF DOGS OR CATS

5.1 No person shall keep a dog or cat within Town Boundaries that is not spayed or neutered unless:

5.1.1 that person is the holder of a valid breeder license,

5.1.2 that person has written confirmation from a veterinarian that the animal cannot be sterilized,

5.1.3 that person is the operator of a dog team and the breeding of dogs is for the ongoing maintenance of that dog team; or

5.1.4 the dog or cat is under the age of 12 months.

5.2 No person shall keep more than two dogs and/or three cats on any property, or in any self-contained dwelling unit, unless:

5.2.1 all additional dogs or cats are under (3) months of age and are kept with their mother;

5.2.2 the owner obtains a kennel license as required in section 7 of this Bylaw;

5.2.3 when written permission has been obtained from a Bylaw Officer.

5.3 Any person seeking to obtain written permission to keep more than two dogs and/or three cats on a property shall make an application in writing to a Bylaw Officer, and shall include in the application a completed "Schedule C" form, attached to and forming part of this Bylaw;

5.4 A Bylaw Officer may grant to a person, in writing, permission to keep more than two dogs or three cats if the Bylaw Officer is satisfied that there is sufficient space for the dogs or cats to be kept under reasonable control and without danger to animal or public health.

5.5 A Bylaw Officer may rescind the permission to keep more than two dogs or three cats at any time if the Bylaw Officer is no longer satisfied that there is sufficient space for the dogs or cats to be kept under reasonable control and without danger to animal or public health.

6. BREEDERS

6.1 No person shall breed dogs or cats within the municipality unless they obtain a breeder's license and municipal business license.

6.2 A breeding license will be valid for one year, expiring December 31st and must be renewed annually.

6.3 A person who applies for a breeding license must:

6.3.1 submit a registration form to the Town of Fort Smith, as set out in Appendix "C", attached to and forming part of this Bylaw; and

6.3.2 pay the breeding license fee stated in the *Fees and Charges Bylaw*.

6.4 All conditions for animal welfare and administration set forth in Section 7 Kennels will also apply.

6.5 Any person who breeds a dog or cat without a license shall be subject to fines as stated in this bylaw.

6.6 Where a person breeds dogs or cats without a licence, a Bylaw Officer may issue a violation ticket or compliance order and may seize an animal.

6.7 A person who has contravened section 6.1 or a condition imposed under section 6.4 on more than one occasion may be refused a future breeding licence, provided the person is given written reasons and an opportunity to appeal the decision with 14 days to Council.

7. KENNELS

7.1 No person shall own or operate a kennel within the municipality unless they obtain a kennel license and municipal business license.

7.2 A kennel license will be valid for one year, expiring December 31st and must be renewed annually.

7.3 A person who applies for a kennel license must:

7.3.1 submit a registration form to the Town of Fort Smith, as set out in Appendix "C", attached to and forming part of this Bylaw; and

7.3.2 pay the kennel license fee specified in the *Fees and Charges Bylaw*.

7.4 The Town may issue a person, in writing, a kennel license if the Bylaw Officer is satisfied that there is sufficient space for the dogs or cats to be kept under reasonable control and without danger to animal or public health.

7.5 The Town may issue kennel licenses that are conditional upon additional rules or limits.

7.6 A person who obtains a kennel license must abide by any rules or limits in the kennel license.

7.7 The owner of a kennel must keep the kennels, cages and runs used by their dogs or cats cleaned as needed.

7.8 All dogs or cats in a kennel must have current vaccination immunization per Schedule D attached to and part of this bylaw. Kennel owners or operators may be requested to provide certificates of vaccinations or evidence that vaccinations have been performed.

7.9 A Bylaw Officer may revoke the kennel license if an owner or operator of a kennel fails to comply with this Bylaw.

7.10 If a Bylaw Officer revokes a kennel license, they shall:

7.10.1 Make reasonable efforts to notify the owner or operator of the kennel of the revocation; and

7.10.2 provide to the owner written reasons for the Officer's decision within seven (7) days of the revocation coming into effect.

7.10.3 Allow for an appeal in accordance with this bylaw as stated on the written order.

7.11 The Town shall keep a record of all kennel registrations and shall specifically record:

7.11.1 The name, address, e-mail address, and telephone number of the owner; and

7.11.2 The number and descriptions of the dogs or cats located in the kennel.

7.12 Any person who owns or operates a kennel prior to this Bylaw receiving third and final reading shall have one year to comply with the requirements set out in this Bylaw.

8. DOG TEAMS

8.1 For the purposes of this Bylaw, dog teams are considered kennels and shall be subject to the requirements of section 7 of this Bylaw except that, unless the dog team is being used for business purposes, no business license is required.

8.2 Notwithstanding section 8.1, a dog team that is within the Town Boundaries for less than thirty (30) days in a calendar year need not pay a kennel fee but must comply with all applicable animal welfare, control and public safety requirements.

8.3 A person who owns and operates a dog team must submit to the Town a map or description of the area where the dog team shall be located.

8.4 Dog teams may be secured in an approved temporary dog team area for a maximum of seven (7) days, unless the Bylaw Officer approves an extension in writing.

8.5 Owners of dog teams shall be permitted to keep dog teams in:

8.5.1 An approved permanent dog team area as shown on "Map B" attached to and forming part of this Bylaw; or

8.5.2 An approved temporary dog team area as permitted by the Senior Administrative Officer.

8.6 The Town shall keep a record of all dog team registrations and shall specifically record:

8.6.1 The name, address, e-mail address, and telephone number of the owner;

8.6.2 The number and descriptions of the dogs located in the approved area;

8.6.3 A description of the location of the dog team within the approved permanent dog team area(s);

8.6.4 A description of the location within the approved temporary dog team area, if applicable.

9. KEEPING OF LIVESTOCK

9.1 No person shall keep livestock in a Low Density R1 Residential Zone, High Density R2 Residential Zone, or Town Centre Zone.

9.2 Keeping of livestock in Commercial, Industrial and Institutional Zones will be at the discretion of Council and shall not impede the quiet enjoyment of adjacent residential properties.

9.3 A person shall keep livestock on premises, as required in the *Herd and Fencing Act,* RSNWT 1988, c H-2 and the Zoning Bylaw.

10. KEEPING OF CHICKENS

10.1 No person shall keep hens in contravention of the Zoning Bylaw, as amended from time to time.

10.2 No person shall keep a rooster in a Low Density R1 Residential Zone, High Density R2 Residential Zone, or Town Center Zone.

10.3 Any person who keeps hens must, for the welfare of the hens:

10.3.1 Provide opportunities for essential behaviours such as scratching, dust-bathing, and roosting, all sufficient to maintain the hen in good health;

10.3.2 have no more than twelve (12) hens on a property at one time unless approved upon request to Council;

10.3.3 have no less than (2) hens on a property at one time.

10.4 Hens shall remain within a secured coop enclosure at all times.

10.5 A coop must include both a walled, roofed structure and an outdoor pen. All coops must:

10.5.1 be securely enclosed to prevent the escape of hens and the entrance of any other animal, rodent, or pest; and

10.5.2 conform to all accessory structure requirements laid out in the Town's Zoning Bylaw as updated from time to time.

PART C – ANIMAL WELFARE

11. PROVISION OF NEEDS

11.1 Every person who keeps an animal within the municipality shall provide the animal or cause it to be provided with:

11.1.1 sufficient and adequate drinking water;

11.1.2 suitable food of sufficient quantity and quality to allow for normal, healthy growth and the maintenance of normal, healthy body weight;

11.1.3 food and water receptacles kept sanitary and located so as to avoid contamination by excreta;

11.1.4 the opportunity for periodic exercise sufficient to maintain good health;

11.1.5 adequate and reliable shelter at all times; and

11.1.6 clean bedding material, enclosure, and outdoor areas routinely cleared of animal excrement.

11.2 Every person who keeps an animal which normally resides outside, or which is kept outside unsupervised for extended periods of time, shall provide the animal or cause it to be provided with:

11.2.1 A total area that is at least twice the length of the animal in all directions;

11.2.2 A house or shelter that has sufficient space to allow the animal the ability to turn around freely and lie in a normal position, and that will provide protection from the heat, cold, direct sunlight at all hours of the day, and wet appropriate to the animal's weight and type of coat.

12. CRUELTY TO ANIMALS

12.1 No owner shall abandon an animal.

12.2 No person shall punish or abuse any animal within the Town Boundaries in a manner or to such an extent that it is cruel.

12.3 No person shall keep an animal in unsanitary condition within the municipality.

12.4 For the purpose of this Bylaw, conditions shall be considered unsanitary if the keeping of an animal results in an accumulation of fecal matter, an odor, insect infestation or rodent attractants, which endanger the health of the animal, other animals, or persons, or which disturb or are likely to disturb the enjoyment, comfort or convenience of any person in or about any dwelling, office, hospital or commercial establishment.

12.5 If an owner tethers an animal, the owner shall ensure the animal is tethered with a tether that does not allow it to become tangled, or cause pain, suffering, or distress to the animal.

12.6 No person shall tether an animal to a fixed object using a choke collar, a rope or cord tied directly around its neck, or another arrangement that causes or is likely to cause injury, strangulation, entanglement, pain or distress. Any collar and tether must be properly fitted and secured to permit safe movement.

12.7 No person shall cause an animal to be confined in an enclosed space, including a motor vehicle, without adequate ventilation and temperature control including heating in cold weather or cooling in hot weather.

12.8 In any prosecution or proceeding of an offence under section 12.6, the licensed owner or operator, as applicable, of the motor vehicle or trailer shall be deemed to be the owner of the animal, unless they prove to the satisfaction of the Judge that at the time of the offence, the motor vehicle was not being used to transport the animal by them and that the motor vehicle was not being used by any other person with their consent, express or implied.

PART D – PUBLIC HEALTH AND SAFETY

13. GENERAL RESPONSIBILITIES OF ANIMAL OWNERS

13.1 No owner shall allow their animal to pursue or harass any person, vehicle, or animal.

13.2 No owner shall allow their animal to disturb the peace and quiet of any person by excessively howling, or barking, yowling, or making other noise.

13.3 No owner shall allow their animal to enter or be in any area where Town signs are erected to restrict or prohibit the entry of that animal.

13.4 No person shall run an animal in a harness so as to obstruct or endanger traffic or pedestrians.

13.5 No owner shall permit their animal to damage public or private property.

13.6 If an animal defecates on any public or private property other than the property of its owner, the animal's owner shall cause such defecation to be removed immediately.

13.7 No owner shall permit their dog or cat to remain unspayed or unneutered when the dog or cat is over twelve (12) months of age, unless:

13.7.1 the owner of the dog or cat has a breeding license; or

13.7.2 a veterinarian certifies that the dog or cat cannot be spayed or neutered; or

13.7.3 operates a sled team approved through a Kennel License.

13.8 Owners of an animal in heat that has not yet been spayed must keep the animal confined while the animal is in heat, in such a manner as to prevent unplanned pregnancies.

14. ANIMALS AT LARGE

14.1 No owner shall permit their animal to run at large.

14.2 An owner shall ensure that when securing an animal, the animal is properly secured and shall not be tied to trees or shrubs.

14.3 Except in a Town-designated off-leash area, no owner shall permit an animal to be outside a securely fenced area of the owner's premises unless the animal is on a leash not longer than six (6) feet and is under the control of a person. In a designated off-leash area, the animal must meet the definition of 'Under Control' in this Bylaw.

14.4 No person shall release any animal from its owner's property by opening a gate, fence, or enclosure, by detaching the animal's leash or collar, or by any other means.

14.5 No person shall walk or run an animal from a motor vehicle.

14.6 Any owner who has been fined three (3) or more times for an animal running at large and who's animal is seized and impounded by a Bylaw Officer thereafter shall not have the animal returned.

15. DISEASE CONTROL

15.1 No person shall own or bring into the Town of Fort Smith a horse, cattle, sheep, goats, or pigs unless the animal has undergone the required testing as outlined in the *Herd and Fencing Act*, RSNWT 1988, c H-2.

15.2 Every owner of a dog shall ensure that the dog receives a vaccination against rabies before reaching six (6) months of age.

15.3 In the event of any threatened outbreak within the Town Boundaries of rabies, or other diseases affecting animals that are communicable to human beings, the Council shall, by resolution, direct:

15.3.1 that no animal that lives at least partially inside a residence shall be allowed outside any residence; and

15.3.2 that no animal that habitually resides outside shall be allowed outside of its shelter.

16. ATTACKS AND VICIOUS DOGS

16.1 No person shall intentionally provoke any dog.

16.2 Any person may use such force as is necessary to prevent injury to any person being attacked by a dog.

16.3 If a Bylaw Officer reasonably believes that a dog is a vicious dog, the Officer shall inform the owner of the dog, in writing by order:

16.3.1 that the dog has been determined to be a vicious dog;

16.3.2 of the reasons for which the dog has been determined to be a vicious dog;

16.3.3 of the vicious dog provisions in this Bylaw; and

16.3.4 of appeal provisions under the *Cities, Towns, and Villages Act*.

16.4 No owner of a vicious dog shall permit the dog to be on any public place that is not owned or controlled by the owner, unless the dog is leashed and muzzled to prevent it from biting another animal or human.

16.5 Every owner of a vicious dog shall, at all times while the dog is on the premises owned or controlled by such person, keep the dog securely confined in a structure capable of preventing the entry of young children and preventing the dog from escaping, including:

16.5.1 indoors; or

16.5.2 in an enclosed pen.

16.6 Any person who owns a dog that has bitten or attacked any person or animal, to an extent that the animal or person received medical or veterinary attention, must post in a conspicuous manner no less than one (1) sign containing the words “Beware of Dog” at or near the edge or perimeter of the property where the dog is located.

16.7 Notwithstanding the provisions of this Bylaw, the Town may refuse to issue a license for any dog that is known to be vicious.

16.8 Where an animal is actively attacking a person or another animal and immediate action is reasonably necessary to prevent serious injury, an officer may take no more action or use no more force than reasonably necessary to protect life or safety, including lethal action only where a reasonably safe alternative is not available. An attack that has ended is to be addressed through the seizure and further enforcement as required.

16.9 All reasonable efforts shall be made to euthanize an animal by a veterinarian.

PART E – ENFORCEMENT

17. DUTIES OF A BYLAW OFFICER

17.1 A Bylaw Officer shall carry out the provisions of this Bylaw.

17.2 No person shall:

17.2.1 interfere with or attempt to obstruct a Bylaw Officer who is carrying out their duties in accordance with this Bylaw;

17.2.2 remove, release or attempt to remove or release any animal caught in any form of live trap put in place anywhere in the Town Boundaries by a Bylaw Officer; or

17.2.3 tamper with or release an animal from any form of live traps put in place anywhere in the Town Boundaries by a Bylaw Officer.

18. OFFENCES AND FINES

18.1 A person who contravenes a provision of this Bylaw commits an offence and, on summary conviction, is liable to the penalties permitted by section 152 of the Cities, Towns and Villages Act, as amended, subject to any applicable statutory limitations:

18.1.1 for an individual, a fine not exceeding two thousand dollars ($2,000);

18.1.2 for a corporation, a fine not exceeding ten thousand dollars ($10,000); and

18.1.3 in the case of an individual in default of payment of a fine, imprisonment only to the extent authorized by the Cities, Towns and Villages Act and applicable law.

18.1.4 Any other consequence or enforcement measure may be imposed only where authorized by the Cities, Towns and Villages Act or other applicable legislation.

18.2 If an offence in this Bylaw is committed on more than one day or is continued for more than one day:

18.2.1 the offence is a separate offence for each day on which the offence is committed or continued; and

18.2.2 separate fines, each not exceeding the maximum fine for that offence, may be imposed for each day the offence is committed or continues.

18.3 Where a Bylaw Officer reasonably believes that a person has contravened any provision of this By-law, the Bylaw Officer may serve upon the person a violation ticket, in the form provided under the *Summary Conviction Procedures Act*, and such *person* may, in lieu of prosecution, pay the Town the voluntary penalty set out in Schedule "A" for the offence, prior to the court date specified on the violation ticket. This section shall not prevent a Bylaw Officer from issuing a violation ticket requiring a court appearance of the defendant, pursuant to the provisions of the *Summary Conviction Procedures Act* or from laying an Information in lieu of issuing a violation ticket.

19. ORDERS

19.1 A Bylaw Officer may issue a written notice requiring a person to comply with this Bylaw. Where a remedial order is sought under section 144 of the Cities, Towns and Villages Act, it may be issued only by a person duly designated and in the circumstances and manner provided in that Act, including its requirements for service and content.

19.2 A recipient shall comply with a valid notice or order within the time stated, subject to any applicable right to Council review or court appeal under sections 145 and 146 of the Cities, Towns and Villages Act.

19.3 Where a person fails to comply with a valid remedial order, the Town may perform work and recover lawful expenses only in accordance with sections 147 and 149 of the Cities, Towns and Villages Act, and after any applicable statutory prerequisites have been met.

19.4 A Bylaw Officer may take such steps as may be necessary to have the owner of an animal at large return the animal to the owner's premises or otherwise dispose of it.

19.5 If an owner is convicted of an offence under the Dog Act, an application may be made to the Territorial Court for an order restricting the owner's custody of dogs, to the extent authorized by section 25 of the Dog Act. The duration and terms of any such order are for the Court to determine.

20. ENTRY AND INSPECTION

20.1 A kennel owner or operator shall permit lawful inspections of the kennel by an authorized officer in accordance with this Bylaw, the Cities, Towns and Villages Act, and any applicable Dog Act inspection powers. Nothing in this section dispenses with a statutory notice, warrant or consent requirement.

20.2 An officer who reasonably believes an animal is rabid, abandoned or in distress may apply for any warrant authorized by law. The existence of such a belief does not, by itself, grant unrestricted authority to enter a dwelling without consent or a warrant.

20.3 A Bylaw Officer may direct the stopping or inspection of a vehicle only where expressly authorized by the Dog Act or another applicable enactment and only for the purposes and subject to the conditions set out in that enactment. This Bylaw does not create a general power to stop moving vehicles.

20.4 A Bylaw Officer shall use no more force than is reasonably necessary and legally authorized when carrying out an entry, inspection or seizure.

20.5 Where a Bylaw Officer enters a privately owned property or vehicle, they shall produce their certificate or badge of appointment upon request to the owner of the private property.

21. SEIZURE

21.1 A Bylaw Officer may seize and impound:

21.1.1 An animal kept in breach of section 13.7, where seizure is necessary and authorized by applicable law after consideration of less intrusive compliance measures;

21.1.2 Any animal that is suffering from abuse or neglect;

21.1.3 Any animal that is not confined or improperly confined as required in this Bylaw;

21.1.4 Any animal that is running at large;

21.1.5 Any animal that is or is in the act of pursuing, attacking, injuring, or killing a person or animal;

21.1.6 Any animal that is damaging private property;

21.1.7 Any dogs or cats from a kennel, if the owner or operator of a kennel contravenes this Bylaw;

21.1.8 any animal that has not been confined in compliance with an emergency resolution under section 15.3; or

21.1.9 an animal that exhibits signs of an infectious disease while the emergency orders in a resolution under section 15.3 remain in force.

21.2 If a Bylaw Officer finds an animal that exhibits signs of rabies, the Bylaw Officer shall:

21.2.1 seize the animal and bring the animal to a veterinarian;

21.2.2 seize the animal and quarantine it; or

21.2.3 destroy the animal, if the Bylaw Officer cannot safely seize the animal.

21.3 A Bylaw Officer may take whatever actions are required to seize an animal found at large and deliver it to the pound for impoundment.

22. QUARANTINE

22.1 Where a bite creates a potential public-health concern, a Bylaw Officer shall promptly contact the appropriate veterinary or public-health authority. A ten (10) day observation period may be used; its duration and conditions shall be documented.

22.2 A current rabies vaccination certificate alone does not terminate an observation or quarantine. Release shall occur the 10 day period has elapsed and when any other lawful hold has ended.

22.3 A Bylaw Officer shall inspect, when necessary, any dog that is in quarantine to determine if the dog is exhibiting any signs of an infectious disease.

22.4 A Bylaw Officer will immediately seize an animal in quarantine and consult with a veterinarian if the animal exhibits signs of an infectious disease.

22.5 Upon completion of the quarantine, a Bylaw Officer may:

22.5.1 destroy the animal, if the animal was not provoked or if a veterinarian recommends that the animal be destroyed;

22.5.2 extend the quarantine; or

22.5.3 release the animal from quarantine, if the animal shows no signs of an infectious disease or if a veterinarian approves the animal for release from quarantine.

23. ANIMALS IN DISTRESS

23.1 If a Bylaw Officer finds an animal in distress due to a breach of a provision in section 11 or 12, and considers it necessary to relieve their distress, they may take actions including impounding; taking custody of an animal; and taking reasonable measures for transportation, food, water, shelter, and veterinary care; if:

23.1.1 the owner does not immediately take measures that will relieve the animal's distress;

23.1.2 a Bylaw Officer has reasonable grounds to believe that the owner is not likely to ensure that the animal's distress will continue to be relieved; or

23.1.3 the owner cannot be found immediately and informed of the animal's distress.

24. IMPOUNDING

24.1 Animals that have been impounded shall be held for:

24.1.1 a minimum period of seventy-two (72) hours if the animal is licensed under this Bylaw; or

24.1.2 forty-eight (48) hours for if the animal is not then validly licensed.

unless the animal is redeemed by its owner. These specified periods shall not run during weekends or statutory holidays.

24.2 An owner or agent of the owner may redeem their animal upon payment to the Town of all fines and fees levied in accordance with the provisions of this Bylaw and meets all other requirements of this bylaw.

24.3 Bylaw Officers will make reasonable efforts to notify an owner of the capture of their animal.

24.4 If an owner does not collect their animal from the pound within the specified time of impoundment, the animal shall be deemed to be abandoned, and the owner shall be deemed to have given up any right of ownership.

24.5 After the specified time of impoundment, all animals will be made available for adoption, transfer, or euthanasia as appropriate.

24.6 Before adoption, a dog or cat must be licensed or registered as required, vaccinated as appropriate to its age and health, and spayed or neutered unless a veterinarian certifies a temporary or permanent medical contraindication or the animal is too young. In such a case, the Town may impose an enforceable written sterilization condition.

24.7 Any person adopting or purchasing an animal from the pound must execute a statutory declaration, confirming that the purchaser is neither the owner nor an agent of the owner of the animal, and releasing and indemnifying the Town or Animal Society from any liability associated with the animal.

24.8 The Town will charge a fee to the owner of an animal for each day or part of a day that an animal is impounded as prescribed in the *Fees and Charges Bylaw*.

24.9 Bylaw Officers may impose and collect all fines and fees for any impounded animal and ensure that any released dog or cat is licensed and wearing a licensed tag before any dog or cat is released from the pound.

24.10 Bylaw Officers may issue an order for the sterilization and vaccination of animals in accordance with this bylaw at the time of release.

24.11 An owner is responsible for any costs of impounding or providing veterinary care to their animal, if such impounding or veterinary care is authorized or required in this Bylaw.

24.12 The Town may keep a dog or cat in the pound until the owner of the dog or cat pays all costs for the quarantine and veterinarian.

24.13 No person shall remove or attempt to remove any animal from the possession of the pound or a Bylaw Officer.

25. DESTRUCTION

25.1 Whenever reasonable, an animal will be destroyed under the control of a veterinarian by euthanasia. If a Bylaw Officer must destroy an animal in accordance with this Bylaw, the method of destruction shall be by appropriately sized rifle or other appropriate means.

25.2 Notwithstanding the provisions of any other Bylaw enacted by the Town of Fort Smith, a Bylaw Officer shall, when using firearms in the course of their duties under this Bylaw, be exempt from the provisions of any Bylaw

regulating the discharge of firearms within the Town Boundaries, but not exempt from Territorial and Federal firearms and safety requirements.

25.3 An animal must be destroyed if:

25.3.1 the dog exhibits signs of rabies;

25.3.2 the owner of the dog cannot provide proof of current vaccination against rabies; and

25.3.3 a veterinarian recommends that the dog be destroyed.

25.4 A Bylaw Officer may destroy:

25.4.1 any animal that is in the act of pursuing, attacking or injuring a person or animal;

25.4.2 any animal exhibiting signs of rabies, if the Officer is unable to safely seize the animal after taking reasonable measures to capture the animal;

25.4.3 any animal in breach of a resolution made under section 15.3; or

25.4.4 any animal that exhibits signs of an infectious disease while the orders under section 15.3 remain in force.

25.5 A Bylaw Officer may destroy an animal where there is not adequate space or resources to care for animals at the pound. This will not occur unless the animal has been surrendered or held the minimum period described in this bylaw. All reasonable attempts to foster, re-home, or transfer the animal will be made. Any length of stay limitations for the shelter will be handled by operational policy.

25.6 A Bylaw Officer may destroy any animal running at large if the Officer:

25.6.1 is unable to seize the animal after taking reasonable measures to do so; and

25.6.2 at least twenty-four (24) hours before the animal is destroyed, notifies the owner that their animal is running at large.

25.7 A Bylaw Officer shall not destroy a dog that attacked a person or animal without provocation, unless the Officer:

25.7.1 receives consent from the owner to destroy a dog; or

25.7.2 takes reasonable steps to contact the owner of the dog, at least three (3) days before destroying the dog, to inform the owner of the decision to destroy the dog by written order.

25.8 The written order shall allow an opportunity to appeal the decision to Council.

25.9 Where a Bylaw Officer finds any animal so severely injured, diseased or otherwise in pain that it would, in their opinion, be cruel to allow the animal to live, they may destroy the animal or cause it to be destroyed only if:

25.9.1 the owner of the animal consents to the destruction of the animal;

25.9.2 where the Bylaw Officer is unable to contact the owner of the animal, they take reasonable steps as they consider advisable to contact the owner of the animal before destroying the animal; or

25.9.3 where the owner refuses to consent to its destruction, the Bylaw Officer summons a veterinary surgeon at the expense of the owner.

25.10 A Bylaw Officer will not destroy a dog under sections 25.4 to 25.8 until a final determination of any appeal has been decided.

26. LIABILITY

26.1 The Town or Bylaw Officer is not responsible and will not pay any form of compensation for any animal destroyed or injured from the enforcement of this Bylaw.

26.2 A person acting under this Bylaw may rely on any statutory protection applicable to acts done lawfully and in good faith.

PART F – REPEALS AND EFFECT

27. SEVERABILITY

27.1 Each provision of this Bylaw is independent of all other provisions. If a Court of competent jurisdiction declares any provision invalid for any reason, all other provisions of this Bylaw shall remain valid and enforceable, and the Bylaw shall be interpreted as such.

28. REPEALS

28.1 Bylaws No. 420 and 678, as amended, are hereby repealed.

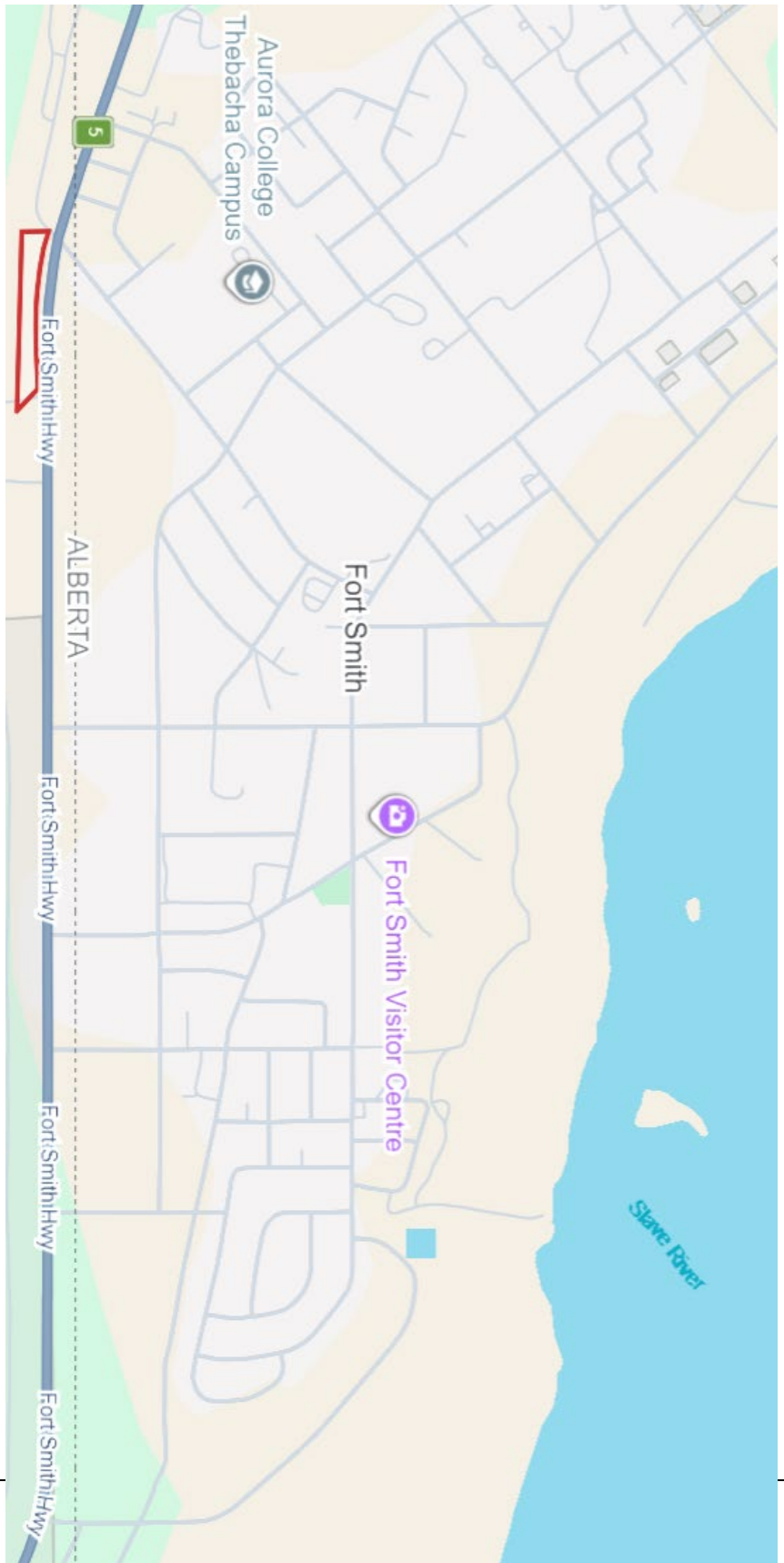
29. EFFECT

29.1 This Bylaw shall be in effect upon receiving third and final Reading and otherwise meeting the requirements of the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c.22, as amended.

SCHEDULE "A" OFFENCES AND VOLUNTARY PENALTIES **OFFENCE**	**Section**	**1st OFFENCE**	**2nd OFFENCE**	**3rd & MORE OFFENCES**
Possession of an unlicensed and/or untagged dog or cat	ss. 4.1 – 4.6, 4.16	$100.00	$150.00	$300.00
Failure to attach license tag to the correct dog	s. 4.17 – 4.18	$100.00	$150.00	$300.00
Harbouring more than two (2) dogs / three (3) cats without approval	s. 5.2	$100.00	$150.00	$300.00
Keeping of livestock in contravention of the Zoning Bylaw	s. 9.1 – 9.2	$100.00	$150.00	$300.00
Keeping of chickens in contravention of this Bylaw	s. 10	$100.00	$150.00	$300.00
Keeping dog team in unapproved area	s. 8.5	$100.00	$150.00	$300.00
Fail to obtain license, or follow license conditions, for a kennel, breeding license, or dog team;	s. 6.1, 7.1, 7.6, 8.1	$150.00	$300.00	$500.00
Fail to keep dog team or kennel area clean	s. 7.7	$100.00	$150.00	$300.00
Failure to vaccinate dogs	s. 7.8, 15.2	$100.00	$150.00	$300.00
Fail to meet an animal's needs	s. 11	$200.00	$400.00	$600.00
Cruelty towards animals	s. 12	$500.00	$750.00	$1000.00
Keep animals in an unapproved or unsuitable enclosure	s. 11.2, 14.1-14.3	$150.00	$300.00	$500.00
Permit an animal to run at large	s. 14	$150.00	$300.00	$500.00
Permit dog to disturb peace with excessive barking or howling; or pursue or harass any person, vehicle, or animal	s. 13.1 – 13.2	$100.00	$150.00	$300.00
Permitting an animal to obstruct traffic or enter prohibited areas	s. 13.3 – 13.4	$100.00	$150.00	$300.00
Failure to remove animal waste	s. 13.6	$50.00	$100.00	$150.00
Failure to spay or neuter a dog	s. 13.7	$200.00	$400.00	$600.00
Failure to confine an intact female dog in heat	s. 13.8	$150.00	$300.00	$500.00
Fail to secure animals infected with a communicable disease in an emergency	s. 15.3	$150.00	$300.00	$500.00
Fail to properly secure a vicious dog	s. 16.4 – 16.5	$150.00	$300.00	$500.00
Fail to post Beware of Dog sign	s. 16.6	$150.00	$300.00	$500.00

Obstructing a Bylaw Officer	s. 17.2.1	$200.00	$300.00	$500.00
Unauthorized removal of an animal from pound or Bylaw Officer	s. 24.13	$200.00	$300.00	$500.00
Intentionally provoke an animal or release from owner's property	s. 14.4, 16.1	$150.00	$300.00	$500.00
Remove animals from any live trap or tamper with any live trap	s. 17.2.3	$150.00	$300.00	$500.00
Failure to comply with a remedial order	s. 19.2	$200.00	$300.00	$500.00
Breeding without a license	s. 6.1	$500.00	$750.00	$1000.00

SCHEDULE "B" MAP:



SCHEDULE "C" KENNEL, BREEDER, AND REQUEST FORM

REGISTRATION FORM FOR DOG KENNELS, DOG BREEDERS, OR KEEPING MORE THAN TWO DOGS OR THREE CATS

Applicant Information

Name	
Applicant's Address	
Address where animals are being kept	
Applicant's Phone Number	
Description of the area in which the dogs are being kept	
Applicant's Business License Number	
Bylaw Officer Approval	

Certification of Applicant

I, _____, hereby state that

- the above information is true to the best of my knowledge;
- I am familiar with the provisions of the Animal Control Bylaw;
- I am familiar with the Code of Practice for Canadian Kennel Operations;
- I agree to comply with the provisions of the Town of Fort Smith Animal Control Bylaw; and
- I consent to the entry of a Bylaw Officer to verify and approve of the living arrangements of all animals kept on the kennel, where the kennel is separate from a dwelling unit.

Signature: _____

Signed at (city, town or village): _____ in the

province/territory of _____

Dated this _____ day _____ of 20_____.

SCHEDULE "D" LIST OF REQUIRED IMMUNIZATIONS

1. Distemper
2. Rabies
3. Hepatitis
4. Parvovirus
5. Para influenza
6. Any vaccinations recommended by a licensed veterinarian at time of immunization.

Briefing Note

To: Mayor and Council
From: Administration
Date: November 27, 2026
Subject: Budget update and Consideration

PURPOSE:

To provide Council with information on a number of items currently under review

Items:

The SAO will provide a power point review that will identify the status of the budget process, pending questions or analysis and the current state of the budget documents .

Water / Wastewater Rates –

- It was identified at the last meeting that the Water / Utility rates needed further analysis and context, so the slides look into this area in greater detail.
- Staff are still looking into some of our current water data in greater detail, and we may have more info / context for Tuesday night.
- A connected question may be what is the need for increases in the water / wastewater area and the simple answer is that Water /Waste water services is the largest consumer of capital dollars and the greater the contribution to Water /Wastewater reserves (Utility) either we complete more water/wastewater projects or increase the capital available for non water/wastewater projects

Animal Shelter – The Protective Services Director will walk through the request and a number of options for Council to consider.

- Pertinent to the discussion - 45,000 represents approx. 1% in property taxes

The Budget process and Schedule will be highlighted in the Power point slides

Recommendation:

That Council table and adopt second reading of Operational and Capital Budget, and Rates and Fee's

GENERAL source: 2027 Budget Draft 1, SAO Spreadsheet

TOWN OF FORT SMITH
BUDGET SUMMARY

GENERAL OPERATING FUND REVENUES	2025 Actual	2026 Budget	2026 YTD	2027 Budget
Taxation	2,523,931	2,675,288	2,639,683	2,782,300
Grants In Lieu Of Taxes	1,899,165	1,817,329	634,602	1,807,212
Sale Of Services	386,303	485,000	296,890	461,240
Interest Income	304,121	225,000	553,810	286,000
Gnwt Grants	37,000	37,000	1,442	37,000
Development Permits	33,811	-	24,950	35,000
Fines	10,522	10,000	2,868	6,000
Tax Certificates	3,053	2,000	2,826	3,000
Licences	26,687	25,000	27,764	30,000
Misc. Revenue	59,702	30,000	5,537	33,000
Animal Control	1,175	1,000	1,550	1,500
Tourism Grants	22,664	40,000	67,186	15,000
Tourism Revenue	66,579	42,570	29,688	37,000
Recreation Administration	48,636	30,000	56,454	55,000
Day Camp	30,315	34,000	32,350	34,000
Childcare	1,305,741	750,000	1,112,359	995,000
Lottery Licensing	13,683	10,000	5,567	8,000
Arena	54,927	54,000	42,390	55,000
Ball Park	-	2,000	-	2,000
Recreation Special Events	37,086	35,000	24,062	38,000
Rcc	151,607	170,700	142,803	160,800
Library	66,493	56,200	58,816	57,600
Unconditional Grants	2,466,000	2,564,000	2,381,400	2,782,000
School Tax	459,359	459,360	437,193	459,360
Operational Grants	393,824	704,005	50,000	450,000
Total REVENUES	**10,402,384**	**10,259,452**	**8,632,190**	**10,631,011**

GENERAL OPERATING FUND EXPENSES		2026 Budget		2026 Budget
Legislative	230,254	249,652	154,872	252,244
Down Town Development	23,923	53,101	26,836	95,701
Administration Personnel	734,243	609,700	1,024,555	850,556
Administration Office Costs	276,040	255,000	102,490	220,000
Town Hall Operations	53,051	49,100	36,703	74,297
Planning /Lands	103,863	131,283	108,881	140,193
Financial Management	186,639	145,000	155,090	180,000
Board of Revision / Election Costs	-	1,000	-	3,000
Insurance	66,362	67,000	266,825	69,680
Grants-Community	35,000	35,000	-	35,000
Bylaw Enforcement	127,386	135,298	109,796	194,246
Protective Services	270,263	335,277	448,676	385,934
Ambulance Services	129,794	186,711	144,265	181,497
Animal Control	22,785	30,156	18,858	53,559
Fire Dept Administration	345,764	221,400	63,121	117,625

Fire Alarm System	6,604	6,000	5,070	6,500
Hydrant Maintenance	-	4,000	-	4,000
Fire Hall Operations	50,832	46,100	35,070	50,934
Fire Fighting Equipment	21,493	30,300	32,778	32,300
Public Works Administration	779,160	704,780	727,318	816,543
Pw Mobile Equipment	102,545	125,000	92,357	135,493
Small Tools	4,289	6,000	3,437	5,000
Public Works Building	122,254	121,149	104,160	130,328
Roads & Sidewalks	45,644	60,000	21,181	40,000
Drains & Ditches	723,935	365,000	1,000	14,000
Street Sanding	86,786	110,000	28,767	100,000
Snow Removal	13,133	15,000	-	14,000
Street Lighting	48,007	60,000	31,556	62,000
Street Signs	11,349	10,000	6,108	10,000
Cemetaries	1,997	27,980	4,920	34,877
Seniors Citizens Tax Relief Program	200,586	201,000	21,361	208,035
Facility Maintenance	800,792	658,889	688,829	883,785
Economic Development/Vic	196,690	197,685	204,387	206,251
Recreation Administration	282,951	349,129	177,551	332,599
Summer Camp Program	35,699	42,122	42,335	44,617
Child Care	905,122	803,993	814,178	988,075
Swimming Pool	380,386	511,735	333,586	616,666
Arena	296,130	357,141	234,093	258,855
Ice Plant	152,036	135,150	124,666	139,500
Ball Parks	800	6,000	2,116	3,500
Parks/Playgrounds	4,926	8,500	12,062	6,000
Special Programs	821,368	410,000	30,544	65,500
Sliding Hill	8,416	11,700	10,207	12,000
Recreation & Community Centre	1,306,950	1,346,375	1,146,837	1,602,269
Curling Centre Ice Plant	21,410	18,600	606	19,500
Library	353,721	339,434	318,444	420,919
Housing Accelerator Fund Program	207,708	654,005	224,123	-
Other Debt Charges	47,444	46,000	44,252	46,000
Bad Debt Allowances	78,588	15,000	-	10,000
School Tax Requisition	470,228	459,360	-	459,360
Transfer To General Reserves	-	-	-	-
Total EXPENDITURES	**11,118,495**	**10,674,352**	**8,184,865**	**10,632,938**

Revenues	**10,402,384**	**10,259,452**	**8,632,190**	**10,631,011**
Expenditures	11,118,495	10,674,352	8,184,865	10,632,938
Net	(716,111)	(414,900)	447,325	(1,927)

vehicle fuel	83,704	111,093
heating oil	295,820	399,357

note -
previous year columns may not show minor items that are not utilized in 2027 budget
amotization and capital funding have been removed
budget now is on a cash basis

TOWN OF FORT SMITH ENVIRONMENTAL OPERATING FUND BUDGET SUMMARY	2025 Actual	2026 Budget	2026 YTD	3.5% 2027 Budget
REVENUE				
Solid Waste Levy	795,200	760,089	540,523	821,990
Other Revenue	196,711	153,596	198,938	199,500
Transfer From Investment In Capital Assets	-	**42,983**		-
TOTAL REVENUE	**991,911**	**956,668**	**739,461**	**1,021,490**
EXPENSES				
Landfill Operations	193,960	375,665	178,364	228,874
Administration	84,254	115,232	-	263,015
Garbage Collection/Disposal	170,165	191,960	88,681	136,594
allocation for closure expenses	51,000	51,000	-	51,000
Transfer To Solid Waste Reserve	301,041	100,000	-	342,007
TOTAL Expenses	**800,420**	**833,857**	**267,045**	**1,021,490**
Total ENVIRONMENTAL FUND REVENUE	**991,911**	**956,668**	**739,461**	**1,021,490**
Total ENVIRONMENTAL FUND EXPENSE	**800,420**	**833,857**	**267,045**	**1,021,490**
Net	191,491	122,811	472,416 -	0

Vehicle Fuel heating Fuel	8,577			10,893

UTILITY source: 2027 Budget Draft 1, SAO Spreadsheet

TOWN OF FORT SMITH UTILITY OPERATING FUND BUDGET SUMMARY 2026				3.5%
	2025 Actuals	2026 BUDGET	2026 YTD	2027 BUDGET
Revenues				
Piped Water Revenue	1,231,331	1,215,000	907,744	1,253,175
Trucked Water Revenue	206,420	191,000	149,988	193,720
Sewage Pumpout Revenue	93,067	96,000	61,931	99,360
Water Sewer Subsidy	798,000	940,000	730,400	1,071,000
Transfer From Investment In Cap As	489,341	400,000	-	-
TOTAL REVENUE	**2,818,159**	**2,842,000**	**1,850,063**	**2,617,255**
Expenses				
Water Dept Administration	1,320,589	1,649,019	(1,166,242)	1,293,444
Water Treatment Plant Operations	351,447	412,980	311,591	420,104
Water Intake	19,739	42,100	19,186	39,200
Maint. Water Transmission Line	**32,708**	56,980	56,980	56,980
Reservoir/Tower/Pumps	31,552	35,700	28,568	36,200
Water Meters	198	25,000	54,694	60,000
Water Delivery	154,029	167,039	99,930	167,621
Sewer Transmission Line	**5,880**	**31,000**	**17,293**	**5,000**
Sewage Lift Stations	**16,368**	**32,200**	**25,835**	**28,200**
Lagoon Maintenance	**3,997**	**31,980**	-	**7,000**
Sewage Pumpouts	69,408	35,990	40,877	26,500
Allocation From Public Works	**63,000**	**80,000**	-	-
Transfer To Water Wastewater Reserves	212,607	242,011	-	477,006
Total Expenses	**1,223,474**	**2,842,000**		**2,842,000**
Total UTILITY OPERATING FUND REVENUE	**2,818,159**	**2,842,000**	**1,850,063**	**2,617,255**
Total UTILITY OPERATING FUND EXPENSE	**2,281,522**	**2,842,000**	**(511,288)**	**2,617,255**
Net	536,637	0	2,361,351	- 0

vehicle fuel	20,926	-	27,000
heating fuel	158,102		213,404

CAPITAL source: 2027 Budget Draft 1, SAO Spreadsheet

Capital & Projects	Cost Estimate	primary funding source	Purchase year	2026 planned Purchase	2027 planned Purchase	2028 planned Purchase	2029 planned Purchase	2030 planned Purchase	2031 planned Purchase
Municipal Services									
Asset Management Assessment and Planning	56,000	ccbf	2026	56,000	-	-	-	-	-
Sidewalk improvements	400,000	ccbf	2026	400,000	-	-	-	-	-
Riding Mowers (3)	75,000	cpi	2026	25,000	-	-	-	-	-
Street Crossing Lights (T Plan)	40,000	cpi	2026	40,000	-	-			
Ice resurfacer replacement	255,000	cpi	2026	255,000	-	-	-	-	-
Tractor Attachments	33,500	cpi	2027	-	33,500	-	-	-	-
Roads (specific project)	500,000	cpi	2027	-	500,000	-	-	-	-
Sidewalk improvements (2027)	550,000	cpi	2027	-	550,000	-	-	-	-
Riding Mowers (2027)	25,000	cpi	2027		25,000	-	-	-	-
Critical Components	50,000	cpi	2027	-	50,000	-	-	-	-
Loader Blade Attachment	60,000	cpi	2027	-	60,000	-	-	-	-
Street Crossing Lights (T Plan 2027)	40,000	cpi	2027	-	40,000	-	-	-	-
library demolition	150,000	gr	2027	-	150,000	-	-	-	-
Arena - Oil fired water heaters change to Electric	50,000	other	2027	-	50,000	-	-	-	-
Road Paving (Breaks, intersection	1,100,000	ccbf	2027	-	1,100,000	-	-	-	-
Cemetary Fence Installation	45,000	cpi	2028	-	-	45,000	-	-	-
Accessibility and building improvements	30,000	cpi	2028	-	-	30,000	-	-	-
Sisssor Lift	260,000	us	2028	-	-	260,000	-	-	-
Street Crossing Lights (T Plan 2028)	40,000	cpi	2028	-	-	40,000	-	-	-
Buildings (multiple -asset mgt report)	1,000,000	cpi	2028	-	-	18	-	-	-
Street Crossing Lights (T Plan 2029)	40,000	cpi	2029	-	-	-	40,000	-	-
			sub totals	**776,000**	**2,558,500**	**375,018**	**40,000**	**-**	**-**
Water / Wastewater									
Raw Water Intake / Pumphouse Replacement	2,863,315	cpi	2026	2,863,315	-	-	-	-	-
Main Lift Station mid-life retrofit	2,371,604	ccbf	2026	2,371,604	-	-	-	-	-
Water Plant Third Filter Repair	75,000	ccbf	2026	75,000	-	-	-	-	-
Water/Sewer from WSA Report	160,000	ccbf	2026	160,000	-	-	-	-	-
Water Licence Renewal	100,000	ur	2026	100,000	-	-	-	-	-
Water Licence Renewal	50,000	ur	2027	-	50,000	-	-	-	-
Tower and Pumphouse Analysis and Design	481,000	chif	2027	-	481,000	-	-	-	-
Critical Water Infrastructure	400,000	ur	2027	-	400,000	-	-	-	-
WTP Clarifier	1,400,000	ur	2027	-	1,100,000	-	-	-	-
Lagoon Force Main Y Connection	300,000	ur	2027	-	300,000	-	-	-	-
Caribou Lift Station	3,725,500	chif	2027	-	3,725,500	-	-	-	-
Raw Water Intake / Pumphouse Replacement	1,908,877	cpi	2027	-	1,908,877	-	-	-	-
Main Lift Station mid-life retrofit	592,901	ccbf	2027	-	592,901	-	-	-	-
Water Truck Fill Station	35,000	haf	2027	-	35,000	-	-	-	-
TDN Water service analys	20,000	other	2027	-	20,000	-	-	-	-
Water Distribution Isolation Valves	100,000	ccbf	2028	-	-	100,000	-	-	-
main lagoon cell liner replacement	10,000,000	other	2030	-	-	-	-	10,000,000	-
			sub totals	**5,569,918**	**8,613,277**	**100,000**	**-**	**10,000,000**	**-**

Solid Waste									
Landfill Reclamation and Expansion (up to tendering)	250,000	cpi	2026	250,000	-	-	-	-	-
Garbage truck *& bins	650,000	ccbf	2026	650,000	-	-	-	-	-
Landfill Metals Cleanup	275,000	ccbf	2027	-	275,000	-	-	-	-
Landfill Compactor GPS (14k/yr)	126,000	er	2027	-	126,000	-	-	-	-
Garbage truck *& bins (completion)	350,000	ccbf	2027	-	350,000	-	-	-	-
Landfill Reclamation and Expansion	1,658,166	chif	2027	-	1,658,166	-	-	-	-
Landfill (Bear Fence, Transfer station)	500,000	er	2027	-	500,000	-	-	-	-
Landfill (transfer station)	500,000	er	2027	-	500,000	-	-	-	-
Weigh Scale	250,000	other	2029	-	-	-	250,000	-	-
			sub totals	**900,000**	**3,409,166**	**-**	**250,000**	**-**	**-**
Administration									
IT Upgrades	10,000	cpi	2026	10,000	-	-	-	-	-
Phone System Upgrades	120,000	cpi	2028	-	-	120,000	-	-	-
Town Hall Retrofit (1)	400,000	cpi	2028	-	-	400,000	-	-	-
			sub totals	**10,000**	**-**	**520,000**	**-**	**-**	**-**
Community Services									
Conibear Park Development	300,000	cannor	2026	295,225	-	-	-	-	-
CRC Backup Generator and Heating (1)	100,000	cpi	2026	100,000	-	-	-	-	-
CRC Facility Furnishings, equipment, program enhancement	55,000	cpi	2027	-	55,000	-	-	-	-
CRC Gym Floor/Squash Court	130,000	cpi	2027	-	130,000	-	-	-	-
Update Economic Development Strategy	50,000	other	2027	-	50,000	-	-	-	-
Riverside Park -	948,872	icip	2027	-	948,872	-	-	-	-
CRC Backup Generator and Heating (2)	650,000	cpi	2027	-	650,000	-	-	-	-
Streetscape Improvements	30,000	cpi	2027	-	30,000	-	30,000	30,000	-
Donor and sponsorship recognition structure	20,000	cpi	2028	-	-	20,000	-	-	-
Recreation Software	20,000	cpi	2028	-	-	20,000	-	-	-
Outdoor recreation infrastructure	30,000	cpi	2028	-	-	30,000	-	-	-
Centennial Arena Upgrades	300,000	cpi	2029	-	-	-	300,000	-	-
			sub totals	**100,000**	**1,863,872**	**70,000**	**330,000**	**30,000**	**-**
Protective Services									
Burn Can/Training Grounds	463,000	cpi	2026	472,283	-	-	-	-	-
Slope Monitoring (cirnac year 1/3)	160,000	other	2026	160,000	-	-	1,000	-	-
Wildfire Protection Trailer	225,000	ecc	2026	225,000	-	-	-	-	-
New dispatch equipment	25,000	cpi	2026	25,000	-	-	-	-	-
Protective Services Building Replacement - DESIGN	350,000	cpi	2027	200,000	350,000	-	-	-	-
Existing Fire Hall Retrofit	350,000	cpi	2027	-	350,000	-	-	-	-
Slope Monitoring (cirnac year 2/3)	87,500	other	2027		87,500	-	-	-	-
Wildfire Funding - Interface Response Plan and Equipment	140,000	other	2027	-	140,000	-	-	-	-
Type 6 Engine replacement - upgrade to type 5	340,000	cpi	2027	-	340,000	-	-	-	-
Vehicle Extrication Equipment replacement	80,000	cpi	2027	-	80,000	-	-	-	-
Ambulance Replacement and Stretcher Upgrade	540,000	cpi	2028	-	-	540,000	-	-	-
Slope Monitoring (cirnac year 3/3)	110,000	other	2028	-	-	110,000	-	-	-
Fire and Rescue Truck	600,000	cpi	2030	-	-	-	-	600,000	-

Frontline Engine replacement - Pumper	1,200,000	other	2030	-	-	-	-	1,200,000	-
Protective Services Building Replacement	25,000,000	other	2030	-	-	-	-	25,000,000	-
Firefighting Tender	1,000,000	other	2031	-	-	-	-	-	1,000,000
			sub totals	**1,082,283**	**1,347,500**	**650,000**	**1,000**	**26,800,000**	**1,000,000**
Minor Equipment Plan									
Workstations / Computers									
EVERGREEN - IT (2027)	10,000	cpi	2026	10,000	-	-	-	-	-
EVERGREEN - IT (2027)	10,000	cpi	2027	-	10,000	-	-	-	-
EVERGREEN - IT (2028)	10,000	cpi	2028	-	-	10,000	-	-	-
EVERGREEN - IT (2029)	10,000	cpi	2029	-	-	-	10,000	-	-
Fire - Other Equipment									
EVERGREEN -Bunker Gear	20,000	cpi	2026	20,000	-	-	-	-	-
EVERGREEN- Annual Fire Abatement	50,000	cpi	2026	50,000	-	-	-	-	-
EVERGREEN - Emergency Equipment Annual	25,000	cpi	2026	25,000	-	-	-	-	-
EVERGREEN- SCBA Annual ($200,000.00/10 yr)	25,000	cpi	2026	25,000	-	-	-	-	-
EVERGREEN - Emergency Equipment Annual	25,000	cpi	2027	-	25,000	-	-	-	-
EVERGREEN -Bunker Gear	20,000	cpi	2027	-	20,000	-	-	-	-
EVERGREEN- SCBA Annual ($200,000.00/10 yr)	25,000	cpi	2027	-	25,000	-	-	-	-
EVERGREEN- Annual Fire Abatement	50,000	cpi	2027	-	50,000	-	-	-	-
EVERGREEN - Emergency Equipment Annual	25,000	cpi	2028	-	-	25,000	-	-	-
EVERGREEN- SCBA Annual ($200,000.00/10 yr)	25,000	cpi	2028	-	-	25,000	-	-	-
EVERGREEN -Bunker Gear	20,000	cpi	2028	-	-	20,000	-	-	-
EVERGREEN- Annual Fire Abatement	50,000	cpi	2028	-	-	50,000	-	-	-
PW Equipment									
EVERGREEN- hydrant replacement	75,000	ccbf	2026	75,000	-	-	-	-	-
EVERGREEN - skid steers	25,000	cpi	2026	25,000	-	-	-	-	-
EVERGREEN- hydrant replacement	75,000	ccbf	2027	-	75,000	-	-	-	-
EVERGREEN - skid steers	25,000	cpi	2027	-	25,000	-	-	-	-
EVERGREEN- hydrant replacement	75,000	ccbf	2028	-	-	75,000	-	-	-
EVERGREEN - skid steers	25,000	cpi	2028	-	-	25,000	-	-	-
EVERGREEN - skid steers	25,000	cpi	2029	-	-	-	25,000	-	-
Recreation									
EVERGREEN -Pete's Gym Equipment	10,000	cpi	2026	10,000	-	-	-	-	-
EVERGREEN -Pete's Gym Equipment	10,000	cpi	2027	-	10,000	-	-	-	-
EVERGREEN -Pete's Gym Equipment	10,000	cpi	2028	-	-	10,000	-	-	-
EVERGREEN -Pete's Gym Equipment	10,000	cpi	2029	-	-	-	10,000	-	-
				-	-	-	-	-	-
				-	-	-	-	-	-
				-	-	-	-	-	-
			sub totals	**240,000**	**240,000**	**240,000**	**45,000**	**-**	**-**
total	68,541,234			8,678,201	18,032,315	1,955,018	666,000	36,830,000	1,000,000

RESERVES source: 2027 Budget Draft 1, SAO Spreadsheet

			2022 actual	2023 Actual	2024 actual	2025 Actual	2026 Budget	2027 Budget
Defferred Revenues	**CPI**							
		Start of Year	4,672,071	1,582,697	1,666,584	2,324,695	2,598,381	2,036,442
		funding	1,446,000	1,446,000	1,656,000	1,833,000	1,991,000	2,149,000
		Interest	135,657	222,988	166,970	141,852	103,935	120,000
		Expenses	(4,671,031)	(1,585,101)	(1,164,859)	(1,701,166)	(2,656,874)	(4,172,051)
		End of Year	1,582,697	1,666,584	2,324,695	2,598,381	2,036,442	133,392
	CCBF							
		Start of Year	5,216,823	5,726,326	5,611,704	5,707,998	4,466,938	1,955,012
		funding	963,000	1,014,000	1,014,000	1,065,000	1,097,000	1,177,000
		Interest	105,404	275,874	279,880	190,379	178,678	180,000
		Expenses	(558,901)	(1,404,496)	(1,197,586)	(2,496,439)	(3,787,604)	(2,724,270)
		End of Year	5,726,326	5,611,704	5,707,998	4,466,938	1,955,012	587,742
	HAF							
		Start of Year				0	446,315	1,100,320
		funding				654,005	654,005	654,005
		Expenses or allocation to operating				(207,690)		(400,000)
		End of Year				446,315	1,100,320	1,354,325
		Total Defferred Revenue start of year	9,920,894	7,377,724	7,310,288	8,064,693	7,711,075	5,291,215
		net change	(2,579,871)	(67,436)	754,405	(353,618)	(2,419,860)	- 3,016,316
		Total Defferred Revenue end of year	7,341,023	7,310,288	8,064,693	7,711,075	5,291,215	2,274,900
Reserves	**General**							
		start of year	601,821	726,821	851,821	976,821	1,459,822	1,459,822
		increses	125,000	125,000	125,000	483,001	0	-
		decreases			0		-	360,122
		end of year	726,821	851,821	976,821	1,459,822	1,459,822	1,099,700
	Service Interuption (Operating)							
		start of year	234,094	275,272	307,238	269,486	283,398	332,547
		increses	41,178	32966	47531	48,340	49149	50767
		decreases		(1,000)	(85,283)	(34,428)	0	-
		end of year	275,272	307,238	269,486	283,398	332,547	383,314
	Water/Wastewater (Utility)							
		start of year	2,995,440	3,095,440	3,153,440	3,323,364	3,522,059	3,764,070
		increses	100,000	58,000	169,924	198,695	242,011	477,006
		decreases					-	2,450,000
		end of year	3,095,440	3,153,440	3,323,364	3,522,059	3,764,070	1,791,076
	Solid Waste (Environmental)							
		start of year	407,339	518,640	741,733	923,502	1,224,543	1,324,543
		increses	111,301	223,093	181769	301,041	100,000	342,007
		decreases					-	1,126,000
		end of year	518,640	741,733	923,502	1,224,543	1,324,543	540,550
		Total Reserves start of year	4,238,694	4,616,173	5,054,232	5,493,173	6,489,822	6,880,982
		net change	377,479	438,059	438,941	996,649	391,160	- 3,066,342
		Total Reserves end of year	4,616,173	5,054,232	5,493,173	6,489,822	6,880,982	3,814,640
Surpluses	Unrestricted surplus		4,888,873	3,237,090	3,487,038	5,326,651	4,625,734	4,938,390
	provision for landfill closure		(1,032,386)	(1,083,386)	(1,134,386)	(1,185,386)	(1,236,386)	(1,287,386)
	provision for post employment benefits		(557,723)	(556,924)	(545,412)	(702,419)	(696,264)	(780,779)
	Unrestricted Surplus		3,298,764	1,595,981	1,807,240	3,438,846	2,693,084	2,870,225
	restricted surplus (Utility)		215,161	(104,936)	198,695	465,241	465,241	465,241
	restricted surplus (environmental)		141,733	71,270	301,041	348,131	348,131	348,131
	restricted surplus (land)		61,648	61,798	61,948	62,098	62,098	62,098
	Total surplus		3,717,306	1,624,113	2,368,924	4,314,316	3,568,554	3,745,695
Totals	Reserves + surplus		8,333,479	6,678,345	7,862,097	10,804,138	10,449,536	7,560,335
	Reserves + Surplus+ Defferred rev		15,674,502	13,988,633	15,926,790	18,515,213	15,740,751	9,835,235
	Reserves+ Surplus+ Provisions+ Def Rev		17,264,611	15,629,742	17,606,588	20,403,018	17,673,401	11,903,400

RATES & FEES source: 2027 Budget Draft 1, SAO Spreadsheet

	2023 (1045)	2026 (1076)	2027	condition	
ADMINISTRATION FEES					
Research	75.00	75.00	78.00	per hour	
Photocopying	2.00	2.00	2.00	per page	
Land Sales and Title Registration	Cost Recovery	Cost Recovery	Cost Recovery		
Residency Letters	15.00	20.00	21.00	Ea	
Tax Certificate	41.25	50.00	52.00	Ea	
Marriage License	66.00	77.00	80.00	Ea	
Commissioner of Oaths	No charge	No charge	No charge		
Notary Public	No charge	No charge	No charge		
Maps - 8 x 11	8.25	20.00	21.00	ea	
Maps - 11 x 17	16.50	25.00	26.00	ea	
Locating / Marking Property Pins	-	100.00	104.00	ea	
Tax or Utility Information	15.00	20.00	21.00	per request	
AR Paper Billing	5.00	5.00	5.00	per bill	
Charge for NSF Cheque	-	40.00	41.00		
PROTECTIVE SERVICES					
Ambulance Service					
In-Town Response	500.00	700.00	725.00	ea	
Highway Response	600.00	800.00	828.00	Plus $2.50/km*	
Medevac	2,172.50	2,800.00	2,898.00	ea	
Standby Attendance	165.00	165.00	171.00	per hour	
Fire and Rescue Service					
Response within Town Minimum charge; first 2 hours .	500.00	550.00	569.00	per call	
Response within Town Each additional hour	200.00	220.00	228.00	per hour	
Highway Response Basic response fee - not applicable toward hourly rat	1,650.00	1,800.00	1,863.00		
Highway Response Minimum charge, up to two hours.	500.00	550.00	569.00	per hour	Mutual Aid WUI Rates for Deployment
Highway Response Hourly charge; greater than two hours.	200.00	220.00	228.00	per hour	
False Alarm: 1st incident	-	-	-	No cost	
False Alarm: Each call, subsequent to first, in calendar year	1,000.00	500.00	518.00	per call	
CEMETERY FEES					
Single Burial Plot	400.00	450.00	466.00	ea	
Burial Fees					
Summer Service	400.00	500.00	518.00	ea	
Summer Service, Senior	No charge	No charge	250.00	ea	
Summer Service, Cremation	150.00	250.00	259.00	ea	
Winter Service	600.00	700.00	725.00	ea	
Winter Service, Senior	No charge	No charge	250.00	ea	
Winter Service, Cremation	300.00	400.00	414.00	ea	
Columbarium					
Niche: At time of need	700.00	750.00	1,000.00	ea	
Niche: Reservation	1,000.00	1,000.00	1,000.00	ea	
Additional Internments Occupying Single Niche	-	250.00	259.00	ea	
Niche Reopening Service	-	250.00	259.00	ea	
Disinterment and Reburial: Winter	550.00	2,000.00	2,070.00	ea	
Disinterment and Reburial: Summer	450.00	1,500.00	1,553.00	ea	
DEVELOPMENT FEES					

Development Application Fee based on project value					
$ 0.00 - $ 5000.00	82.50	100.00	104.00	ea	
$ 5,001.00 - $ 10,000.00	165.00	175.00	181.00	ea	
$ 10,001.00 - $ 20,000.00	247.50	275.00	285.00	ea	
$ 20,001.00 - $ 50,000.00	412.50	450.00	466.00	ea	
$ 50,001.00 - $ 100,000.00	577.50	600.00	621.00	ea	
> $ 100,000.00 fixed charge	577.00	600.00	621.00	fixed base plus variable	
variable charge per $1,000>$100K	5.00	7.00	7.00	per $1K>$100K	
Development Application Extension		100.00	104.00	ea	
Application to Amend the Zoning Bylaw	500.00	500.00	518.00	Applicable Development Application fee	
Home Occupation Development Permits	165.00	200.00	207.00	ea	
Relocation Permit	8.25	100.00	104.00	ea	
LICENSING FEES					
Animal Control					
Dog license: Unneutered/unspayed or unvaccinated	50/yr	500.00	518.00	per 5 years	
Dog license: Neutered/Spayed and vaccinated	10/year	50.00	52.00	per 5 years	
Cat license	-	25.00	26.00	per animal	
Animal Shelter Daily Fee	30/day	30.00	31.00	per day	NEW
Surrender Fee		500.00	518.00	per animal	NEW
Veterinary Costs for impounded animals	Cost plus 25%	Cost plus 25%	Any vet supplies/services to impounded animal returned to its owner		
Replacement tags	-	25.00	26.00	per tag	
Kennel Operating Fee	-	100.00	104.00	annually	
Breeder Fee	-	500.00	518.00	annually	
Business Licensing					
Resident Commercial	100.00	125.00	129.00	ea	
Home Occupation	100.00	125.00	129.00	ea	
Resident, Commercial allowed in residential zone (non-conforming)	150.00	175.00	181.00	ea	
Resident, Charitable Purposes	No charge	No charge	No charge		
Resident, Change	50.00	50.00	52.00	ea	
Resident, Hawker/Peddler	100.00	125.00	129.00	ea	
Resident, Junior	1.00	1.00	1.00	ea	
Resident, Applications Received after Sept. 1.	1/2 applicable fee	1/2 applicable fe	1/2 applicable fee		
Resident, Renewal Penalty (received after Feb. 15.)	38.50	40.00	41.00	ea	
Non-Resident	350.00	375.00	388.00	ea	
Non-Resident Vendor	50.00	60.00	62.00	per weekend or per 2-days	
Lottery Licensing					
Application, more than a week in advance of lottery	50.00	50.00	52.00	ea	
Application, less than a week in advance of lottery	65.00	65.00	67.00	ea	
Amendment, more than a week in advance of lottery	50.00	50.00	52.00	ea	
Amendment, less than a week in advance of lottery	100.00	100.00	104.00	ea	
Processing fee for incorrect or incomplete documents	25.00	25.00	26.00	ea	
Lottery Prize Fees (In addition to application fees)					
Prizes under $7,000	50.00	50.00	52.00	ea	
Prizes between $7,000 and $20,000	5%	300.00	311.00	ea	
Prizes over $20,000	5%	750.00	776.00	ea	
Traffic					
Towing		Cost + 25% adm	Cost + 25% admin fee		

Vehicle release		100.00	$100 Vehicle Release fee	
Impound		$10.00 per day +	$10.00 per day + $100 Vehicle Release fee	
TAXI RATES AND FEES				
Operator's License	181.50	200.00	207.00	ea
Operator's Permit	90.75	100.00	104.00	ea
Transfer of Operator's License	18.15	20.00	21.00	ea
Replacement of License/Permit	9.00	20.00	21.00	ea
Fare Rate: Flag Rate (includes 150 m of travel)	9.00	4.00	4.00	
Additional one tenth (1/10) of a kilometer (including GST)		0.20	0.20	per 1/10 km
Charter with the Municipal Boundaries (flat, per trip)		25.00	26.00	
Bag or luggage from stores or to/from the airport.		N/C	N/C	
RECREATION				
Recreation Center Access (Pool, Gym, Weight Room)				
Childrens Day Pass (16 and under)				
Daily	2.75	3.00	3.00	ea
Punch Pass (x passess)	24.75	27.25	28.00	ea
Monthly	24.75	27.25	28.00	ea
Quarterly	66.00	73.00	76.00	ea
Biannually	115.00	126.50	131.00	ea
Annually	198.00	218.00	226.00	ea
Adult Day Pass				
Daily	9.00	10.00	10.00	ea
Punch Pass (x passess)	77.00	85.00	88.00	ea
Monthly	77.00	85.00	88.00	ea
Quarterly	192.00	211.75	219.00	ea
Biannually	335.00	369.00	382.00	ea
Annually	577.00	635.25	657.00	ea
Student (12-18) / Senior (55+) Day Pass				
Daily	4.00	4.50	5.00	ea
Punch Pass (x passess)	35.00	38.50	40.00	ea
Monthly	35.00	38.50	40.00	ea
Quarterly	92.50	101.75	105.00	ea
Biannually	162.00	178.25	184.00	ea
Annually	278.00	306.00	317.00	ea
Family Day Pass				
Daily	15.00	16.50	17.00	ea
Punch Pass (x passess)	125.00	137.50	142.00	ea
Monthly	125.00	137.50	142.00	ea
Quarterly	333.00	366.50	379.00	ea
Biannually	585.00	643.50	666.00	ea
Annually	998.00	1,098.00	1,136.00	ea
Pool				
Pool Rental	100.00	110.00	114.00	per hour
Rent Pool - Birthday package (1 hour pool + 1 hour in gym OR party room)	125.00	137.50	142.00	ea
Rent Pool - School/Institution	-	72.50	75.00	per hour
Swimming and First Aid Lessons				
Swimming Lessons - Pre-School Package (10 sessions of 30 minutes)	40.50	44.50	46.00	per pkg

Swimming Lessons - School-Age Package (10 sessions of 45 minutes)	52.00	57.20	59.00	per pkg
Swimming Lessons - Adult Package (6 sessions of 45 minutes)	60.00	66.00	68.00	per pkg
Swimming Lessons - Private Instruction	32.00	35.20	36.00	per session
Swimming Lessons - Semi-Private Instruction (2-3 participants)	20.00	22.00	23.00	per person, per session
Swimming Patrol / Junior Lifeguard Club	77.00	84.75	88.00	ea
Bronze Star Instruction	198.00	217.80	225.00	ea
Bronze Medallion Instruction	231.00	254.10	263.00	ea
Bronze Cross Instruction	247.00	272.25	282.00	ea
Standard First Aid Instruction	330.00	363.00	376.00	ea
National Lifesaving Instruction	429.00	472.00	489.00	ea
Aquatic Emergency Care Instruction	429.00	472.00	489.00	ea
Gym				
Gym Rental				
Birthday package (2 hours gym and foyer)	-	44.00	46.00	$44.00
for sports - Adult		33.00	34.00	per hour
for sports - Youth		16.50	17.00	per hour
Room Only		27.50	28.00	per hour
Related Services				
Gym floor covering install/removal fee		302.50	313.00	ea
Gym, Instructor-Lead Classes		5.50	6.00	per class
Add Gym Equipment Rental - one hour (with staff, use of foyer)	80.00	88.00	91.00	ea
Add Gym Equipment Rental - two hour (with staff, use of foyer)	150.00	165.00	171.00	ea
Add Gym Equipment Rental - one hour (NO staff, use of foyer)	45.00	49.50	51.00	ea
Add Gym Equipment Rental - two hour (NO staff, use of foyer)	85.00	93.50	97.00	ea
Add Bouncy Castle Rental-1 hour (with staff, use of foyer)	80.00	88.00	91.00	ea
Add Bouncy Castle Rental - 2 hours (with staff, use of foyer)	150.00	165.00	171.00	ea
Arena				
Ice Rental - Youth Group	44.00	48.50	50.00	per hour
Ice Rental - Adult Groups	137.50	151.25	157.00	per hour
Arena Rental - Youth Tournament				
Deposit	500.00	550.00	569.00	ea
Up to 20 hours	412.50	453.75	470.00	plus deposit
20-30 hours	704.00	774.50	802.00	plus deposit
More than 30 hours	924.00	1,016.50	1,052.00	plus deposit
Mezzanine	No charge	No charge	No charge	
Arena Rental - Adult Tournament				
Deposit	500.00	550.00	569.00	
Up to 20 hours	1,320.00	1,452.00	1,503.00	plus deposit
20 - 30 hours	2,200.00	2,420.00	2,505.00	plus deposit
More than 30 hours	3,000.00	3,300.00	3,416.00	plus deposit
Mezzanine	No charge	No charge	No charge	
Arena Mezzanine Rental				
Youth Groups	38.50	42.50	44.00	per hour
Adult Groups	60.50	151.25	157.00	$151.25
Birthday Party (two hours)	71.50	78.50	81.00	$78.50
Ice Birthday Party (1 hour mezzanine + 1 hour ice)	71.50	78.50	81.00	$78.50
Deposit	500.00	550.00	569.00	

Adult Party (Licensed evening event)	550.00	605.00	626.00	plus deposit	
Conference (mezzanine + ice)	1,500.00	1,650.00	1,708.00	plus deposit	
Canteen Service - Off-Season	165.00	181.50	188.00	per day	
Ball Diamond Rental					
Youth League Rate			220.00	season +1 Home Tournament	
Youth Group 90 minutes	159.50	175.45	182.00		
Adult League Rate			450.00	season +1 Home Tournament	
Adult Group 90 minutes	176.00	194.00	201.00		
Youth Tournament	82.50	90.75	94.00		
Adult Tournament	330.00	363.00	376.00		
Childcare					
Afterschool Program					
Weekly	100.00	110.00	114.00	per child	No change in Childcare Fees
Afternoon	20.00	22.00	23.00	per child	No change in Childcare Fees
Half Day	30.00	33.00	34.00	per child	No change in Childcare Fees
Full Day	50.00	55.00	57.00	per child	No change in Childcare Fees
Daycare					
Full Day	65.00	65.00	67.00	per child	No change in Childcare Fees
Half Day	32.50	32.50	34.00	per child	No change in Childcare Fees
Weekly	225.00	225.00	233.00	per child	No change in Childcare Fees
Other Rentals					
Table	1.50	3.00	3.00	per table	
Chair	0.50	1.00	1.00	per chair	
Sound System	15.00	15.00	16.00		
Barbecue - portable	50+150 cleaning (	200.00	207.00		
Barbecue - fixed	100+150 Cl dep	250.00	259.00		
Library					
Membership	No charge	No charge	No charge		
Membership Replacement Card	1.00	2.00	2.00	per card	
Lost Materials	Cost to replace +	Cost to replace +	Cost to replace + $5.00		
Sponsorship and Donation					
Playground Naming					
Playground structures will be named for the duration of the life of the equipment. Signage placed on the structure where possible or top billing on any signage in proximity to the structure					
Walter's Court	20,000.00	20,000.00	20,000.00		
Caribou Crescent	25,000.00	25,000.00	25,000.00		
Timber Crescent	25,000.00	25,000.00	25,000.00		
Kid City (co-named)	40,000.00	40,000.00	40,000.00		
Kay Fergusson (co-named)	40,000.00	40,000.00	40,000.00		
Facility Naming					
Facilities will be identified by the sponsor name in all Town documents/correspondence. ,Signage will be placed in a prominent location within each facility.					
Gymnasium	$30,000 for 20 ye	$30,000 for 20 y	$30,000 for 20 years or $2,000/year for 5 years		
Community Centre	$20,000 for 20 ye	$20,000 for 20 y	$20,000 for 20 years or $1,000/year for 5 years		
Arena Mezzanine	$20,000 for 20 ye	$20,000 for 20 y	$20,000 for 20 years or $1,000/year for 5 years		
Arena Dressing Rooms	$10,000 for 20 ye	$10,000 for 20 y	$10,000 for 20 years or $500/year for 5 years		
Curling Rink	$30,000 for 20 ye	$30,000 for 20 y	$30,000 for 20 years or $2,000/year for 5 years		
Skatepark	$10,000 until repl	$10,000 until rep	$10,000 until replacement or $500/year for 5 years		
Landslide Snowboard Park	$20,000 for 20 ye	$20,000 for 20 y	$20,000 for 20 years (co-named) or $1,000/year for 5 years		

Partial Sponsorships						
Applies to all indoor and outdoor facilities and playgrounds. Signage will be onsite at each facility						
with higher levels of donors identified at the top of the sign and donors listed in descending order by dollar value.						
Diamond Sponsor (2'x4', top of sponsor sign)			$10,000 or more	$10,000 +	$10,000 +	
Gold Sponsor (2'x2')			$5,000 to $9,999	$5,000 to $9,999	$5,000 to $9,999	
Silver Sponsor (1'x 1')			$2,000 to $4,999	$2,000 to $4,999	$2,000 to $4,999	
Bronze Sponsor (list)			$1,000 to $1,999	$1,000 to $1,999	$1,000 to $1,999	
Community Sponsor (list)			Up to $999	Up to $999	Up to $999	
Landscaping Sponsorships						
Each donated amenity will include a 2"x4" commemorative plaque provided by the Town of Fort Smith affixed to the amenity or posted in close proximity.						
Tree			500.00	500.00	500.00	
Bench			2,500.00	2,500.00	2,500.00	
Picnic Table			3,000.00	3,000.00	3,000.00	
Garden Boxes			500.00	500.00	500.00	
Gazebo			5,000.00	5,000.00	5,000.00	
Flower Baskets			100.00	100.00	100.00	
Advertising						
All advertisement sponsorships must provide their own artwork and signs. Administration will have final say on any signs or advertisements.						
Arena Dasher Boards						
3'x6'			600.00	600.00	621.00	/year for three years
3'x4'			400.00	400.00	414.00	/year for three years
Ice Resurfacer (Zamboni)						
One side			1,000.00	1,000.00	1,035.00	/year for three years
Both sides			2,000.00	2,000.00	2,070.00	/year for three years
In ice sign (maximum 3'x6')			400.00	400.00	414.00	/year for three years
Electronic Signs and Monitors (20-second ad)			100.00	100.00	104.00	/month/ad placement
SOLID WASTE MANAGEMENT						
Tipping Fees at Landfill Site						
Vehicles						
	End Dump Truck	Secured	142.00	150.00	155.00	
		Unsecured	285.00	300.00	311.00	
	Tande-Axle Dump Truck	Secured	114.00	120.00	124.00	
		Unsecured	228.00	240.00	248.00	
	Single-Axel Dump Truck	Secured	97.00	100.00	104.00	
		Unsecured	194.00	200.00	207.00	
	Pickup Truck	Secured	23.00	25.00	26.00	
		Unsecured	45.50	50.00	52.00	
Trailers					-	
	< 12 ft, flat deck	Secured	63.00	70.00	72.00	
		Unsecured	125.00	140.00	145.00	
	< 8 ft	Secured	23.00	25.00	26.00	
		Unsecured	45.50	50.00	52.00	
	8 to 12 feet	Secured	63.00	70.00	72.00	
		Unsecured	125.00	140.00	145.00	
	> 12 feet	Secured	97.00	100.00	104.00	
		Unsecured	193.00	200.00	207.00	
Residential Bulk					-	

Secured Load	No charge	No charge	No charge	
Appliances	25.00	30.00	31.00	
CFC Appliances	50.00	60.00	62.00	
Items Requiring Additional Handling (E.g. bicycles, barbecues, microwav	3.50	5.00	5.00	per item
Non Resident Surcharge			-	
Non-Resident Solid Waste Fee - Residential	25.00	26.00	27.00	per use
Non-Resident Solid Waste Fee - Commercial / Industrial / Institutional	50.00	53.00	55.00	per use
Other Waste - Hazardous			-	
Fluorescent Bulbs	2.00	3.00	3.00	ea
Paint - Can	12.00	15.00	16.00	per can
Paint - Pail	60.00	65.00	67.00	per pail
Glycol- Can	12.00	15.00	16.00	per can
Glycol - Pail	60.00	65.00	67.00	per pail
ATVs / Snowmobiles	50.00	60.00	62.00	ea
Empty 45 gallon Drum	25.00	30.00	31.00	ea
Empty Heating Fuel Tank	75.00	100.00	104.00	ea
Mobile Home / Trailer / Camper	500.00	600.00	621.00	ea
Regular Tires (NO Rims)	15.00	20.00	21.00	ea
Regular Tires (ON Rims)	25.00	65.00	67.00	ea
Oversized Tires (NO Rims)	25.00	30.00	31.00	ea
Regular Tires (ON Rims)	45.00	85.00	88.00	ea
Vehicle Disposal	250.00	300.00	311.00	ea
Solid Waste Levy				
Residential	25.00	26.00	27.00	per month
Commercial	50.00	53.00	55.00	per month
Industrial	50.00	53.00	55.00	per month
Institutional	50.00	53.00	55.00	per month
Residential bin Replacement Fee		100.00	104.00	per bin
Additional Residential bin		100.00	104.00	1 time cost
Annual Spring Cleanup Fee	45.50	50.00	52.00	per registered household based on resident request
Commercial / Industrial / Institutional Services				
Garbage Dumpster - Pick Up, Rental	100.00	110.00	114.00	per month
~~Garbage Dumpster - Pick Up, Client-Owned~~	~~50.00~~	~~53.00~~	~~55.00~~	~~per month~~
Garbage Dumpster - Additional Pickups	50.00	53.00	55.00	per dumpster
Dumpster Removal - Failure to Pay	50.00	53.00	55.00	per dumpster
Snow Dump Access Fee	25/truck	250.00	259.00	per year, per contractor
SCHEDULE J: WATER AND SEWER* .		Applies where Fort Smith holds an MSA or MOU addressing water service		
Town Utility Charge consists of 4 charges : Water Access Fee, water Interuption Insurance fee, Water Consumption Fee or Flat Rate Charge,Solid Waste Levy				
Security Deposit	125.00	125.00	129.00	
Connection / Disconnection Fee	56.02	56.02	58.00	ea
Disconnection due to Non-Payment	56.02	56.02	58.00	ea
Disconnection Notice	25.00	25.00	26.00	ea
Water & Sewer Installation	3,000.00	3,000.00	3,105.00	deposit
Interuption insurance deductible (struture to town main)		1,000.00	1,000.00	Insurance pays costs between deductible and $15,000
Water & Sewer Damage				
Water & Sewer Damage - Sidewalk		1,500.00	1,553.00	+ cost of work
Water & Sewer Damage - Road		3,000.00	3,105.00	+ cost of work

Piped Water Services							
Service Interruption Insurance	4.00	4.00	5.00	per month			
Public Piped Water Access Fee	5.00	5.00	6.00	per month			
Water Consumption Fees							
Residential Minimum Charge	57.87	57.87	59.90	per month			
volume of water included in min charge (L)	18,000	18,000	17,000	per month			
min volume summer (Jul / August)	36,000	36,000	34,000	per month			
Consumption Fee - applicable to volume >min	3.07	3.07	3.18	per 1000L			
Commercial / industrial Min Charge	59.28	59.28	61.35	per month			
volume of water included in min charge (L)	18,000	18,000	17,000	per month			
Consumption Fee - applicable to volume >min	3.15	3.15	3.26	per 1000L		12.6	
Government Minimum Water Charge	169.02	169.02	175.00	per month		3150	
volume of water included in min charge (L)	18,000	18,000	17,000	per month			
Consumption Fee - applicable to volume >min	8.91	8.91	9.22	per 1000L			
Unmetered / unreadable Residential Water charge	140.84	140.84	140.00	per month	water charge is 102	5	
Unmetered / Unreadable Meter - Commercial	211.26	211.26	211.00	per month		6	
Unmetered / Unreadable Meter- Government/ Institutional	242.00	242.00	242.00	per month		27	
Trucked Water Services						140	102
1st Volume Charges applicable to volumes<17,000L							
Residential Access Fee	$25.00	$25.00	26.00	per month			
volume charge	$8.51	$8.51	8.81	per 1000L			
Commercial Access Fee	50.00	50.00	51.75	per month			
volume charge	12.60	12.60	13.04	per 1000L			
volume charge applicable up to	17,000	17,000	17,000	per month			
volume charge for >	3,150.00	3,150.00	3,260.25	per 1000L			
Government / Institutional access fee	50.00	50.00	51.75	per month			
volume charge	13.20	13.20	13.66	per 1000L			
volume charge applicable up to	17,000	17,000	17,000	per month			
volume charge for >	3,300.00	3,300.00	3,415.50	per 1000L			
All Clients Outside Town							
volume charge	17.40	17.40	18.01	per 1000L			
volume charge applicable up to	17,000	17,000	17,000	per month			
volume charge for >	3,070.00	3,070.00	3,177.45	per 1000L			
delivery charge	50.00	50.00	51.75	per delivery			
Surcharge for delivery request off normal delivery day / off hours							
off Day / normal hours / in Town	133.38	133.38	138.05	per delivery			
off Day / normal hours / outside of town Town	183.38	183.38	189.80	per delivery			
off Day / Off Hours / In town	186.73	186.73	193.27	per delivery			
of Day / Off Hours / Outside of Town	236.73	236.73	245.02	per delivery			
Water Tower Charges							
FOB: Water Tower	50.00	50.00	51.75	per month			
FOB: Replacement	10.00	10.00	10.35	each			
FOB: Water Charge	8.51	8.51	8.81	per 1000L			
Waste Water							
Sewage Pump-Out							
Scheduled	82.16	82.16	85.04	per pump out			

callout during normal business hours	140.05	140.05	144.95	additional fee
callout after normal business hours	193.15	193.15	199.91	additional fee
Additional charge for outside municipal boundaries	50.00	50.00	51.75	additional flat fee
Commercial Sewage Dumping				
Truck 4500L or less	25.00	25.00	26.00	each load
Truck 4501 L to 9000L	50.00	50.00	52.00	each load
Trucks over 9000L,	100.00	100.00	104.00	each load