



Council of the Town of Fort Smith
September 1st, 2026 @ 7 pm

AGENDA

1. CALL TO ORDER

- a. Confirmation of Quorum and Acknowledgment of First Nations

2. ADOPTION OF AGENDA

3. DELEGATIONS

- a. Monthly Policing Report
- b. Fort Smith Animal Society
- c. Marion Berls

4. APPROVAL OF MINUTES

- a. Regular Meeting of Council August 25th, 2026

5. BUSINESS ARISING FROM THE MINUTES

6. DECLARATION OF FINANCIAL INTEREST

7. ADMINISTRATION

- a. Protective Services
 - i. Director's Report
- b. Corporate Services
 - i. Director's Report
 - ii. Accounts Paid List
- c. Briefing Note: 2027 Budget Parameters

8. COUNCIL BUSINESS

- a. Bylaws / Policies
- b. Mayor and Council / Board Representatives
- c. Appointments

9. PROCLAMATIONS

10. IN-CAMERA

11. DATE OF NEXT COUNCIL MEETING

The next Regular Meeting of the Council will be held on September 15th, 2026, with reports from Community and Municipal Services.

12. EXCUSING OF COUNCILLORS

13. QUESTION PERIOD

14. ADJOURNMENT



Council of the Town of Fort Smith
August 25, 2026 @ 7:00 PM

MINUTES

The Regular meeting of Council was held on
Tuesday, August 25, @ 7 pm within the Town Hall Council Chambers.

Present: Mayor Fergusson, D/M Keizer, Cr. Benwell, Cr. Heaton, Cr. Karasiuk, Cr. Bathe, Cr. Tuckey, Cr. Cox, and Cr. Couvrette

Regrets:

Staff Present: David Henderson, Senior Administrative Officer
Raveena Brown, Executive Secretary
Lauren Howes, Director of Community Services
Awa Mbacke, Director of Corporate Services

1. CALL TO ORDER

- a. Mayor Fergusson confirms quorum and reads the Acknowledgment of First Nations.

2. ADOPTION OF AGENDA

# 26-173	Moved by: Cr. Couvrette Seconded by: Cr. Tuckey
That the agenda be adopted as presented.	
PASSED	

Cr. Couvrette declared a conflict of interest under Item 7(c), Administration.

3. DELEGATIONS

4. APPROVAL OF MINUTES

- a. Regular Meeting of Council August 11, 2026

# 26-174	Moved by: Cr. Karasiuk Seconded by: Cr. Bathe
That the minutes of the Regular Meeting of August 11 th , 2026, be adopted as presented.	
PASSED	

5. BUSINESS ARISING FROM THE MINUTES

6. DECLARATION OF FINANCIAL INTEREST

7. ADMINISTRATION

- a. Community Services
 - i. Director’s Report

Director Howes presented the Community Services report for July, noting that the department dedicated significant resources to supporting the Wrigley evacuation from June 29 to July 29. Despite this, the department supported several successful community events and programs, including Canada Day, TDN Treaty Day, Northern Lights Care Home



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activities, and the Farmers Market, which continued to see increased community and vendor participation.

Aquatics staff received additional swim instructor training, allowing swim lessons to begin in the coming weeks. The Library hosted Freddie the Turtle's birthday celebration and popular STEM robotics programming. The Daycare had a successful month, received funding for a kitchen renovation, accommodated increased drop-in demand, and successfully completed an NWT health inspection. Summer Camp operated at approximately 90 to 100 percent capacity and offered activities including paddleboarding, tennis lessons, visits to Conibear Park, and water activities with support from Protective Services.

Our Economic and Tourism Development Officer supported Canada Day celebrations and operated a successful pop-up merchandise shop with extended hours to accommodate visiting fire crews. Town Hall also received a fresh coat of paint. Director Howes noted that the Museum Stewardship Survey received approximately 37 responses, with the results shared with Council.

Cr. Couvrette expressed support for the continued growth of the aquatics program and asked whether the Town, through the Recreation Division, could advocate for and support the development of a local swim club.

Director Howes confirmed that developing a swim club is a goal for the department. She explained that re-establishing swimming lessons is an important first step in building swimming skills and increasing participation in the community. As more children become confident swimmers, the department hopes to build sufficient participation to support a swim club. She noted that there has been significant interest from parents in seeing a swim club return.

b. Municipal Services

SAO Henderson advised that the Director of Municipal Services was away for the month of August and would return the following week, with a departmental update to be provided in September. He highlighted the raw water intake and main lift station project as the most significant ongoing project, noting that biweekly meetings continue with the project manager and contractor. While progress is taking longer than anticipated, staff remain actively engaged in addressing timelines and moving the project forward.

SAO Henderson also highlighted the sidewalk repairs currently underway throughout the community, noting that Council's decision to proceed with the partial funding allocation has allowed the work to move forward.

Cr. Bathe asked whether a map identifying the areas targeted for sidewalk repairs was available or could be prepared and shared with the public. He also asked who residents should contact regarding areas of concern that may not be included in the current sidewalk work, particularly while the Director of Municipal Services is away.

SAO Henderson confirmed that a map of the sidewalk repair areas could be prepared. In the interim, residents with concerns were encouraged to contact Town Hall until the Director of Municipal Services returns the following week.

He reminded Council that sidewalk repairs are intended to be addressed annually in smaller phases, with the highest-priority and most critical areas being completed this year. Staff intend to bring additional sidewalk work forward for consideration in next year's budget to avoid further deferrals and increasing repair costs.



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Cr. Cox requested that the next Municipal Services update include a status update on the capital project for the installation and beautification of garbage cans throughout the community.

c. Briefing Note: Museum Stewardship Agreement Recommendation

26-175

Moved by: Cr. Tuckey

Seconded by: Cr. Bathe

That Council authorize the Town of Fort Smith to enter into the Museum Stewardship Conveyance and Management Agreement as a member of the Thebacha Leadership Council, subject to satisfactory clarification of individual member financial liability, the process to be followed if NACS is unable to continue operating the museum, and the financial consequences of withdrawal or dissolution of the TLC.

PASSED

* *Cr. Couvrette excused himself for the discussion.*

Cr. Benwell sought clarification on the financial arrangements under the TLC, specifically how expenses would be paid and whether costs would be managed directly through the TLC or divided among the four participating groups.

SAO Henderson explained that, based on the agreement, NACS would continue to operate the museum, including receiving revenues, paying expenses, applying for grants, and managing day-to-day financial operations. If NACS experienced a financial shortfall, it would bring the matter to the TLC for review and discussion on how to proceed.

He described the arrangement as a tiered structure, with NACS responsible for operating the facility and the TLC providing oversight. The TLC would hold ownership of the property and collection. He noted that further details regarding banking, assets, securities, and other financial arrangements would need to be worked out between the NACS and TLC boards.

Cr. Cox reiterated that he had initially had concerns about the proposed arrangement but felt more comfortable after reviewing the draft agreement, as it clearly outlines the responsibilities of the parties involved. He expressed support for the museum as an important community asset and indicated his willingness to proceed with the agreement. However, he noted that any significant future financial obligations, such as major capital repairs, would require further discussion and consideration by Council.

Cr. Karasiuk sought clarification on the role of the NACS Management Board and asked whether it would be required to submit an annual budget to the TLC for review and approval.

SAO Henderson advised that staff recommend requiring the NACS Management Board to submit an annual budget to the TLC for approval. He noted that additional steps remain before the agreement is finalized and that, as the Town's signing authority, the Mayor would need to be satisfied that the requirements and outstanding matters have been addressed before signing.

Mayor Fergusson clarified that she would require satisfaction of Council's concerns and conditions before signing the agreement, confirming Council's support to proceed once the outstanding matters and conditions have been addressed.

Cr. Heaton raised concerns regarding the potential repatriation or rematriation of Indigenous artifacts in the museum's collection, particularly those originating outside the South Slave region. She suggested that the agreement or related documentation address how these artifacts would be managed, including what would happen to the collection if



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the museum were to close and how ownership or claims to the artifacts would be determined.

Mayor Fergusson agreed that if the museum holds artifacts belonging to other Indigenous communities or regions, they should be returned to their place of origin in the event that NACS dissolves. She noted that this matter could be addressed through a future policy rather than the current agreement.

SAO Henderson noted that the agreement includes language regarding the control and management of the museum collection but does not address the matter in detail, recognizing that further work is required. He added that Salt River First Nation, TDN, the Métis Council, and the Town of Fort Smith would be the four primary partners involved in those discussions.

D/M Keizer noted that during his more than 20 years on the museum board, the museum had actively explored opportunities to return collections to their places of origin, including efforts to repatriate the Nunavut collection. He advised that repatriation discussions were ongoing when he left the board and supported including appropriate language regarding repatriation in future documentation.

Cr. Heaton noted that the Royal Alberta Museum has also been working to repatriate or rematriate Indigenous artifacts. She referenced artifacts originating from the Thebacha Fort Smith area that were taken to Edmonton and expressed support for exploring opportunities to have those items returned to the community. She acknowledged that this may fall outside the scope of the TLC agreement but felt it was an important consideration for the future.

8. COUNCIL BUSINESS

- a. Bylaws and Policies
- b. Appointments
 - i. Expression of Interest Brenda Dragon – Development Appeal Board

# 26-176	Moved by: Cr. Bathe Seconded by: Cr. Benwell
That Brenda Dragon be appointed to the Development Appeal Board for a two-year term ending August 25, 2028.	
PASSED	

- c. Mayor and Council Round Table
 - i. Cr. Tuckey had nothing to report.
 - ii. Cr. Cox acknowledged the difficult week experienced by the community and extended his thoughts to everyone affected. He encouraged anyone needing support to reach out and speak with someone, noting that the situation had hit close to home.
 - iii. Cr. Couvrette expressed appreciation to the first responders who responded to the incident over the weekend and acknowledged the community for taking a strong stance against activities that cause harm within Fort Smith. He noted that the Thebacha Leadership Council had discussed how community leadership could help address the issue.



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While recognizing that criminal enforcement falls primarily under federal jurisdiction and the RCMP, Cr. Couvrette identified reducing the local demand for illicit drugs as

an area where the community could take meaningful action. He advised that the TLC intends to explore proactive measures and mitigation strategies aimed at reducing demand and the resulting impacts on the community.

Cr. Couvrette highlighted two upcoming events taking place over the long weekend: the third annual Whooping Crane Festival and the 14th annual Dark Sky Festival. He encouraged residents to attend and enjoy the events.

- iv. Cr. Benwell commended the Fort Smith community for coming together following a frightening and difficult incident. She expressed interest in the TLC's plans to address issues related to illicit drugs entering the community and their impacts.

Cr. Benwell also thanked the organizers of the Fireweed Festival for hosting a successful event that brought visitors to Fort Smith and provided an opportunity for the community to come together and enjoy themselves despite the difficult circumstances.

- v. Cr. Heaton reflected on the difficulty of being away from Fort Smith during much of the summer, particularly during challenging events such as the evacuations and the recent incident. She emphasized that the strength of Thebacha Fort Smith is its community and the way residents come together to support one another during difficult times.

She expressed hope that those who were injured are receiving the care and support they need and acknowledged the fundraising efforts underway within Fort Smith and the broader NWT. Cr. Heaton wished those affected a continued recovery and expressed her anticipation of returning home.

- vi. Cr. Karasiuk commended the festival organizing committee for adapting to the difficult circumstances and continuing to deliver a successful event. He also expressed appreciation to all first responders and the RCMP for their response.

With students returning to school, Cr. Karasiuk reminded motorists to watch for children travelling to and from school, observe the new speed limits, and use extra caution. He wished students, families, and school staff a successful school year.

- vii. Cr. Bathe reflected on the strong sense of community demonstrated throughout the weekend. He shared his family's positive experience attending the festival and activities at the Northern Lights Special Care Home and noted how meaningful it was to see residents come together following the weekend's tragic events. He expressed appreciation for the welcoming and supportive nature of Fort Smith and thanked everyone who contributed to creating such a strong sense of community.

- viii. D/M Keizer reflected on his personal experience during the weekend's incident, noting that it gave him a greater understanding of the stress and uncertainty residents experience during emergency situations. He expressed hope that this experience would help inform how he supports the community during future challenging situations.



ix. Mayor Fergusson reflected on the positive atmosphere in the community on Sunday and the opportunity to see families and residents enjoying the festival, supporting vendors, and participating in activities. She acknowledged the significant amount of time, planning, and coordination required to organize an event of this size and noted that preparations are already underway for next year. She thanked the community for coming out and supporting the festival and its organizers.

Mayor and Council

Town of Ft. Smith

August 27, 2026

Support for the Fort Smith Animal Shelter

Good evening. For those that don't know me, my name is Marion Berls. I've lived in Ft. Smith for many years.

I previously served on Town Council for 3 terms, from 2000 to 2009. And I was actually one of three members that developed the Dog Control Bylaw.

Which brings me to the subject at hand.

I am here to speak as a concerned citizen. I am not involved with the Animal Shelter. I would have loved to volunteer but I have been unable to do so, primarily due to some health concerns. But I have known many people that have and so I am aware of the difficulties in keeping the Animal Shelter operable.

DOGS, dumps, ditches – I cannot stress this enough – these are some of your major responsibilities as a Council. I know there are other projects that the Town has become a part of that I personally don't understand how it falls under the purview of the Town. And that is all well and fine but you cannot lose sight of what the main functions of a Town Council are. Good governance, financial oversight, public communications, creating policies and enforcing policies via the SAO.

The Animal Shelter needs assistance. Too much has been placed on the shoulders of the small group of volunteers who are desperately trying to care for the animals on their own and it's time for the Council to step up and take some responsibility.

I for one am extremely grateful that these caring people have given of their time to care for these animals and provide such an essential service for our community.

I have sat on your side of the room and I'm not interested in hearing bureaucratic excuses for not being able to help them.

And your other projects in town should not take away from the responsibility you have towards the Animal Shelter, including by providing a position to work at the shelter.

And if you don't support the shelter, what is the plan? I think the Bylaw people are busy enough without expecting them to care for stray animals as well. Or are you just going to shoot them? Or just have a free for all of stray animals running loose until someone gets hurt?

The volunteers can't do this alone anymore and the Town needs to step up – bottom line.

Dogs, dumps and ditches – that is the responsibility you took on when you became a Town councillor.

A lot of people would appreciate hearing a PUBLIC response on how you are planning on dealing with this issue as well.

Thank you.

Marion Berls

REPORT TO COUNCIL

Department: Protective Services

Date: August 26, 2026

Subject: Monthly Report

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF FORT SMITH ACCEPTS THE PROTECTIVE SERVICES MONTHLY REPORT FOR AUGUST 2026 AS PRESENTED.

Fire/EMS Response Activities

Fort Smith Fire/EMS responded to 37 calls so far during August 2026, consisting of 1 fire call and 36 EMS calls. The overall call volume was well above the 5-year average for EMS.

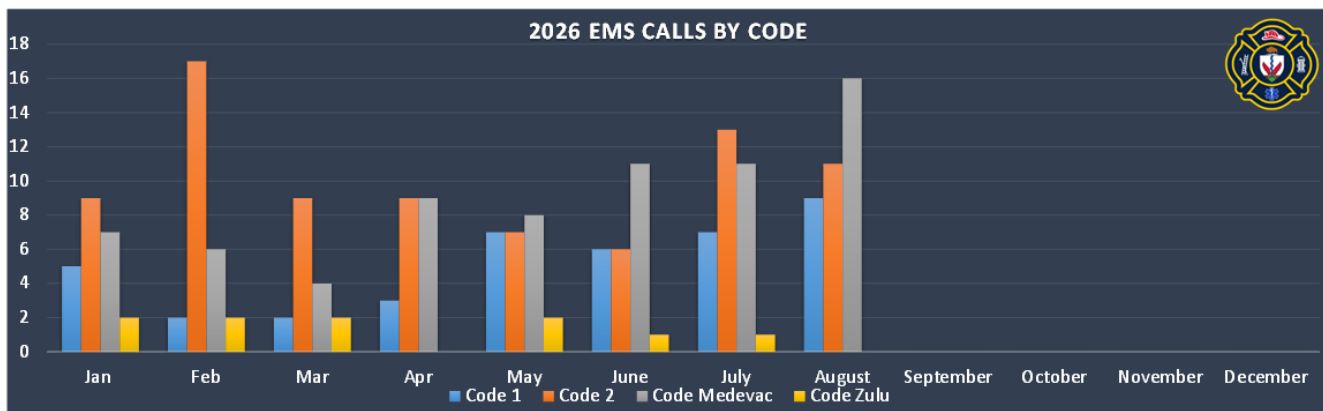
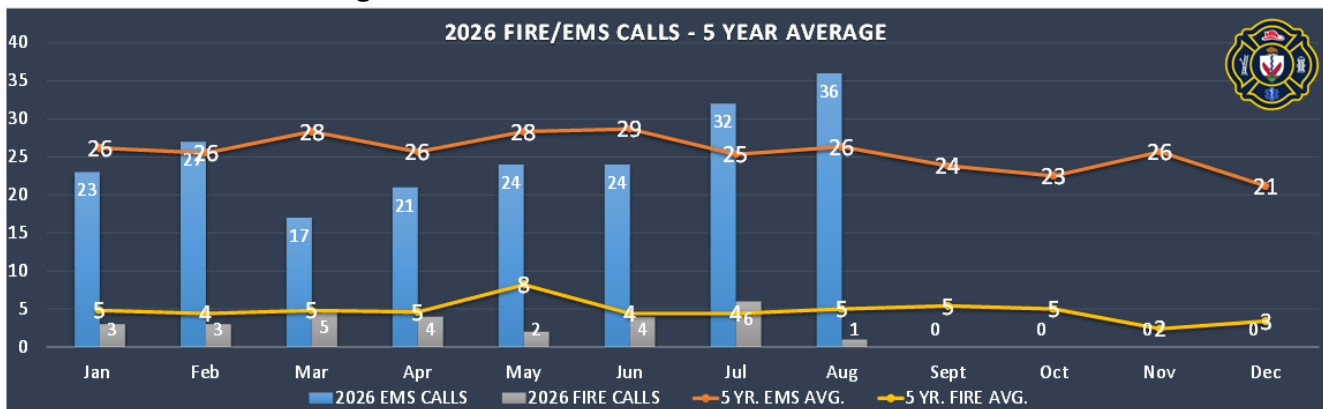
Fire/EMS Training Activities

Five training events were carried out through August. Training slows through the summer months as people are away but will increase in the fall as another EMR course is run.

Fire/EMS General Updates

Training has begun to ramp up, as we have had an increase in attendance as wildfire season begins to slow. On-boarding for new members continues, and we are preparing members to begin the 1001 certification process next spring. Additionally, we are planning on facilitating an EMR course this fall to increase our response ready medic roster.

On Friday, August 21st, a mass shooting occurred during the Fire Weed festival at Dirty O' Fergies pub. Our EMS Crews were able to quickly and professionally respond, and work in a highly dynamic and dangerous environment with the assistance of the RCMP and Fort Smith health centre Emergency Room staff. Our thoughts are with the victims and their families. We hope for quick recoveries and that everyone involved has the support needed to recover from this tragic event.



REPORT TO COUNCIL

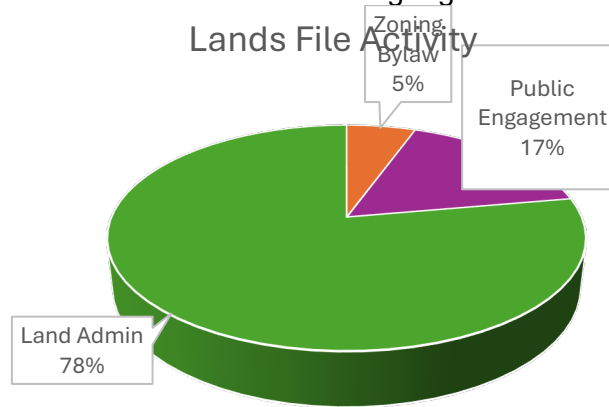
Land & Development Summary

This month included continued processing of development permit applications, business licensing, land administration, and enforcement activities. With fewer new development applications received, additional focus was placed on reviewing existing development files, moving outstanding applications and matters forward, and auditing files to ensure requirements and follow-up items were being addressed.

Business licensing remained consistent with the previous month, with continued processing of applications and renewals and follow-up on outstanding licensing matters.

The month also included participation in multiple public engagement and community events, providing opportunities for positive interaction with residents while maintaining regular departmental operations and services.

Zoning Bylaw	1
Public Engagement	3
Business Licensing Review	0
Land Administration	14
Housing Accelerator	0
TOTAL	28



Licensing Report

Business License Holder	Number	Address	Notes
Billy Joe Shae	26-143	66 Portage Ave	Landscaping
jennifer Voyageur	26-144	Fort Chipewyan	General Contracting
Simon Janzen	26-145	Hay River	Construction
Josh Wells	26-146	Fort Chipewyan	General Contracting
Stephen Ziemann	26-148	90 McDougal	Equipment Rentals
Development Permit Holder	Number	Address	Notes
Dog Tag Holder	Number	Address	Notes
Mary Benwell	32	38 Raven	5 Year
Mary Benwell	33	38 Raven	5 Year

Business Licensing Report

TYPE	2024 Licenses	2025 Licenses	2026 Year to Date
NEW	26	42	31
RENEWAL	185	163	168
LAPSED/UN-RENEWED	48	89	38
TOTAL	211	205	199

Above is a breakdown of Business Licenses showing the total number of licenses issued as new or renewed over the past three years.

REPORT TO COUNCIL

Bylaw Enforcement Summary

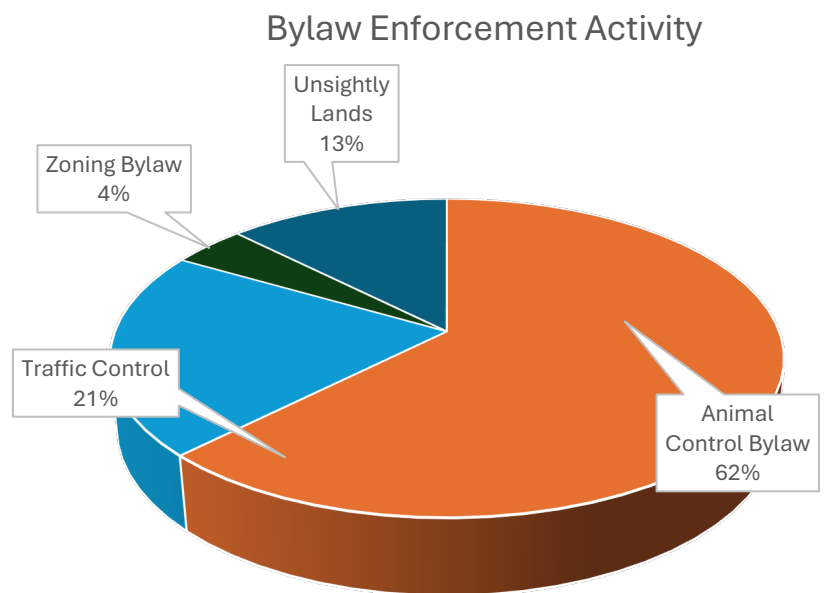
Encroachment and animal-control matters continued to make up most of the department's workload. Fourteen encroachment files were recorded, making it the single largest enforcement category. Animal-control matters accounted for another 15 files, with dogs at large remaining the most common complaint.

The department is also seeing an increase in complaints involving aggressive dogs. Three dog-bite incidents were investigated during this period, including two reported as provoked and one as unprovoked. These complaints will continue to be monitored and prioritized due to the potential risk to public health.

The department also participated in three public-engagement activities by keeping children cool with the fire truck during summer camp. This provided a fun opportunity for positive interaction between local children and Protective Services personnel.

Looking ahead, the department will be reviewing the Town's firebreaks and associated access routes to ensure they remain accessible and serviceable for ongoing vegetation management and maintenance.

Animal Control Bylaw	15
Noise Control Bylaw	0
Traffic Control	5
Taxi Livery	0
Zoning Bylaw	1
Water and Sewer	0
Garbage	0
ATV Bylaw	0
Unsightly Lands	3
TOTAL	26



REPORT TO COUNCIL

Emergency Management

The Emergency Management Plan has been updated and signed off for 2026.

Improving our evacuation and reception center at the CRC is a priority. Installation of a backup generator ensures the provision of lighting, food services, and air handling. This project is moving forward and drawings have been received.

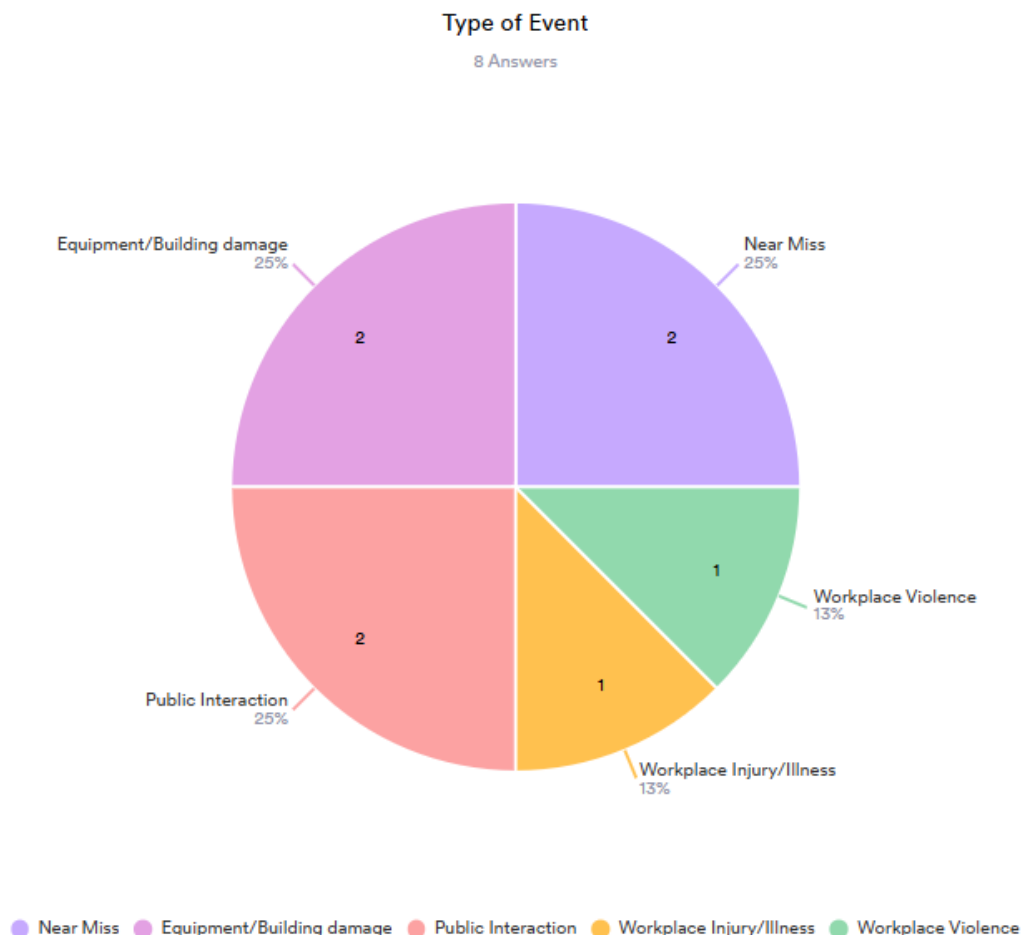
The GNWT ECC Wildfire Resiliency funding for 2026 has been applied for. Reviewing existing documents and building a robust Wildland Urban Interface Response Plan with clear identification of critical assets and infrastructure will be the focus of this year's application.

The emergency management plan was successfully activated as the Town stood up an evacuation center for Wrigley residents. Portions of the plan were further activated as part of the active shooter response. An after-action review of both events will take place in the coming weeks to ensure we incorporate lessons learned in the 2027 plan.

Occupational Health and Safety

The Town Occupational Health and Safety program online app continues to be updated, allowing employees to access the most current safety information from any job site at any time.

This chart shows the incidents' relative volume and the reported categories. All incident reports are forwarded to respective Directors for review and follow-up. The JOHSC met in August as scheduled.



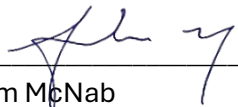
REPORT TO COUNCIL

Capital Projects Update

1. **Emergency Equipment Evergreen** – Capital evergreen planning for 2026 has begun and orders will be placed now that the capital plan has been approved.
2. **Fire Hall retrofit** – A scope of work has been created, Maskwa has been chosen as the project manager.
 - a. Final drawings and a quote for the work have been delivered. With the approval of the capital plan with the increased cost of the project, this will be moving forward.
 - b. Lead has been found in the plumbing of the existing Fire Hall. Maskwa has been asked to prepare a scope of work and quote for this to be added to the retrofit.
3. **New Fire Hall RFP** – In consultation with the SAO it has been decided that a tender will be created to assess the future viability of Town Hall including a needs analysis of Town Hall and quote for retrofit.
 - a. A site visit has been completed. Initial findings show the building to be structurally in excellent condition. A report will be provided.
 - b. A needs analysis will be conducted shortly, and a class C quote for the demolition of the old library for improved parking as well as the retrofit and expansion of the existing Town Hall.
 - c. The RFP for design of the new Protective Services building will include the incorporation of an attached Town Hall for consideration. This cost estimate could be compared against the retrofit and expansion option.
 - d. Feasibility of an integrated Town Hall and Fire Hall will need to consider the significant land requirements to meet the needs of both operations simultaneously as well as significant building separations given the uses.
4. **Fire Training grounds** – Work with Aurora College to secure a potential location is ongoing.
 - a. The first of two units has arrived in Fort Smith.
5. **Replacement Ambulance** – Two quotes have been received for the replacement of the ambulance.
 - a. Updated quote for stretchers in both the new and retained ambulance have been received.
 - b. Quote for mini “re-fit” of the retained apparatus is being processed by manufacturer Crestline. This will include installation of the mounting plate and wiring for the new stretcher.
 - c. With the finalization of the 2026 capital plan, this work will begin.
6. **Fire Break Maintenance** – Work is now completed.
7. **New FireSmart** – Tenders will be put out for the DMAF funding to conduct work outlined in the Community Wildfire Protection Plan.
 - a. The Town has reached out to all indigenous partners. We have received responses from all groups.
 - b. Tenders have been awarded to various local contractors.
8. **Community Wildfire Resiliency Funding** – The SPU trailer and PPE have arrived.
 - a. A contribution agreement has been signed and approved for funding.

REPORT TO COUNCIL

9. **Dispatch Services – Fire/EMS** – This project is nearing completion
- a. First Due agreement is completed and signed. Implementation is nearly complete. The final step will be roll out of mobile dispatching once dispatch is online.
 - b. Strathcona County has completed the agreement and it has been signed. Information gathering for the system has been largely completed.
 - c. Hardware is installed and testing is being completed this week. Dispatch will go live within 7 days.



Adam McNab
Director of Protective Services

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF FORT SMITH ACCEPTS THE CORPORATE SERVICES MONTHLY REPORT AS PRESENTED.

SUMMARY

Staffing:

- **Payroll Officer:** Final interviews completed on August 24, a formal offer is being extended to a candidate next week.
- **Receptionist :** No successful candidate from the initial recruitment round, the position is to be re-advertised shortly.

Finance:

- **Audited Financial Statement: The** revised audited FS are completed and will be uploaded to the town’s website shortly. Finance is reviewing keys financial indicators for consideration in the 2027 budget planning.
- **Capital Projects:** Data is being added to ICity system, and a summary report should be available for next month reporting.
- **Variance Report:** The new Director started last week and will complete the variance reports as soon as onboarding and system orientation are finalized.

2027 Budget Planning Timeline (Presented at last meeting):

Sept. 1st, 2026 Council Meeting	Staff Recommended Budget Parameters for Council consideration and adoption (levels of service, known contractual obligations, legislation, Forecast CPI, etc)
September / October	Public Engagement (survey or public session) Staff work on budget development within adopted parameters
November 17th Council Meeting	1st reading of Operating Budget, Capital Budget, & Consolidated Rates and Fees bylaw Presentation of first draft, walk through key aspects, initial questions
November 25th Council Meeting	2nd reading of Operating Budget, Capital Budget, Fees and Charges bylaw Review areas previously identified for greater discussion – Answer questions identified by council – provide information previously requested
December 1st Council Meeting	3rd reading of Operating Budget, Capital Budget, Fees and Charges bylaw

TOWN OF FORT SMITH
ACCOUNTS PAID LIST
FOR THE PERIOD ENDING AUGUST 2026

CHQ #	SUPPLIER	Description	AMOUNT	DEPT
44286	BANK MONTREAL	MASTERCARD PAYMENT	\$1,236.33	PROTECTIVE SERVICES
44287	BANK MONTREAL	MASTERCARD PAYMENT	\$314.31	MUNICIPAL SERVICES
44288	BANK MONTREAL	MASTERCARD PAYMENT	\$1,162.12	PROTECTIVE SERVICES
44289	BANK MONTREAL	MASTERCARD PAYMENT	\$3,773.35	SAO HOOD
44290	BANK MONTREAL	MASTERCARD PAYMENT	\$626.53	CORP SERVICES
44291	BANK MONTREAL	MASTERCARD PAYMENT	\$45.99	SAO HENDERSON
44292	BANK MONTREAL	MASTERCARD PAYMENT	\$1,287.02	COMMUNITY SERVICES
44293	MSS LTD	MEDICAL SUPPLIES	\$1,108.03	PROTECTIVE SERVICES
44294	GRIMSHAW TRUCKING	SHIPMENT	\$830.84	PROTECTIVE SERVICES, CURLING
44295	PAUL KAESERS STORE	GROCERY AND SUPPLIES	\$2,157.52	REC,TOWN HALL,WTP,LIBRARY
44296	LINK HOME HARDWARE	MATERIAL AND SUPPLIES	\$488.35	PW,RECREATION
44297	NWT POWER CORP	STREETLIGHT INSTALL 61 KING STREET	\$4,932.15	PUBLIC WORKS
44298	FORT SMITH VOLUNTEER FIRE DEPT	JANITORIAL AT FIREHALL	\$5,000.00	PROTECTIVE SERVICES
44299	FREUND BUILDING SUPPLIES	MATERIAL AND SUPPLIES	\$6,968.92	POOL, PW, FACILITIES
44300	XEROX	MONTHLY SERVICE	\$1,567.44	TOWN HALL
44301	RECEIVER GENERAL	TAX/CPP/EI AUG 7 2026	\$68,061.76	PAYROLL
44302	CUSTOMER	PROPERTY TAX REFUND	\$1,285.20	ACCOUNTS RECEIVABLE
44303	EMPLOYEE	BOOTS ALLOWANCE	\$204.72	FACILITIES
44304	DEZRON INC	AUGUST RENT	\$2,310.00	TOWN HALL
44305	CAB CONSTRUCTION	LIGHTING INPECTION IN BUILDINGS	\$18,559.80	FACILITIES
44306	DB PERKS AND ASSOCIATES LTD	PURCHASE CHEMICALS	\$3,445.94	POOL
44307	HIGH COUNTRY REFRIGRATION	REPAIRS AND MAINTENANCE ON AC	\$21,198.14	FACILITIES
44308	TDC CONTRACTING	CARDLOCK AND MATERIAL & SUPPLIES	\$2,704.77	FACILTIES, PW
44309	MASKWA ENGINEERING LTD	SIDEWALK PROJECT	\$2,047.50	MUNICIPAL SERVICES
44310	CATERER	FOOD CATERING FOR WRIGLEY EVACUUES	\$1,262.28	RECREATION CENTRE
44311	CUSTOMER	REFUND SUMMER DAY CAMP	\$350.00	DAYCARE

44312	CUSTOMER	STORYTELLING AT THEATRE CAMP	\$50.00	LIBRARY
44313	AECOM	CAPITAL PROJECTS	\$82,471.65	TOWN HALL
44314	ARCTIC ALARM	MONTHLY ALARM MONITORING	\$119.60	REC AND ARENA
44315	CARR MCLEAN	BOOK SUPPLIES	\$176.33	LIBRARY
44316	MCLENNAN ROSS	LEGAL FEES	\$4,354.35	TOWN HALL
44317	CUSTOMER	PROPERTY TAX REFUND	\$3,314.25	ACCOUNTS RECEIVABLE
44318	HAY RIVER HEAVY TRUCKS	MONTHLY MED OXYGEN	\$336.00	PROTECTIVE SERVICES
44319	UNITED LIBRARY SERVICES INC	BOOKS	\$447.99	LIBRARY
44320	CUSTOMER	REFUND SUMMER DAY CAMP	\$700.00	DAYCARE
44321	PRECISION INDUSTRIES	REPLACEMENT SEWER LINE	\$16,800.00	MUNICIPAL SERVICES
44322	EMPLOYEE	REFUND FOR OFFICE SUPPLIES	\$31.93	TOWN HALL
44323	WSP CANADA	PROJECT CAPITAL	\$18,583.95	MUNICIPAL SERVICES
44324	CUSTOMER	REFUND SUMMER DAY CAMP	\$175.00	DAYCARE
44325	NSIXTY TRADING COMPANY	IT SERVICE AND SUPPLIES	\$1,078.24	TOWN HALL, REC, PW
44326	CVS MIDWEST	DVD	\$25.98	LIBRARY
44327	NORTHERN HEALTHY LIVING INC	MEALS FOR WRIGLEY EVACUUES	\$7,716.10	RECREATION CENTRE
44328	CUSTOMER	REFUND SUMMER DAY CAMP	\$350.00	DAYCARE
44329	CUSTOMER	REFUND SUMMER DAY CAMP	\$350.00	DAYCARE
44330	CUSTOMER	REFUND SUMMER DAY CAMP	\$225.00	DAYCARE
44331	CHAMPION COMMERCIAL PRODUCTS	LANDFILL FENCING MATERIAL	\$2,992.75	PUBLIC WORKS
44332	WORKTUCKS	PURCHASE KEYCHAINS	\$651.38	ETDO
44333	WINTERGREEN TRAVEL	ART EDUCATOR ACCOMODATIONS	\$9,671.30	LIBRARY
44334	AIR TINDI	WATER SAMPLES SHIPMENT	\$72.38	WATER PLANT
44335	TAYLORD SYSTEMS LLC	FIRE TRAINING FACILITY	\$120,141.30	PROTECTIVE SERVICES
44336	EMPLOYEE	REFUND OFFICE SUPPLIES PURCHASE	\$68.83	TOWN HALL
44337	THE DEN	SIGN LANGUAGE LESSONS	\$525.00	LIBRARY
44338	FRAZER BOW AND ARROW TAXI	TAXI FARES FOR WRIGLEY EVACUEES	\$3,763.00	RECREATION CENTRE
44339	CUSTOMER	PROPERTY TAX REFUND	\$2,603.67	ACCOUNTS RECEIVABLE
44340	CUSTOMER	PROPERTY TAX REFUND	\$1,691.64	ACCOUNTS RECEIVABLE
44341	CUSTOMER	REFUND METER DEPOSIT	\$262.79	ACCOUNTS RECEIVABLE

44342	CUSTOMER	PROPERTY TAX REFUND	\$1,267.59	ACCOUNTS RECEIVABLE
44343	CUSTOMER	REFUND SUMMER DAY CAMP	\$350.00	DAYCARE
44344	CUSTOMER	REFUND SUMMER DAY CAMP	\$350.00	DAYCARE
FT-223-000	TERRY'S CARPENTRY	AUGUST RENT 26 YORK CRESCENT	\$2,940.00	PROTECTIVE SERVICES
FT-224-000	NORTHWESTEL INC	INTERNET AND PHONE USAGE	\$6,440.29	TOWN HALL
44345	MSS LTD	EMS MEDICAL SUPPLIES	\$383.19	PROTECTIVE SERVICES
44346	PAUL KAESERS STORE	SNACK AND GROCERY	\$1,142.59	PROTECTIVE SERVICES, DAYCARE, REC
44347	LINK HOME HARDWARE	MATERIAL AND SUPPLIES	\$3,821.87	FACILITIES AND FIRE DEPT
44348	NWT POWER CORP	AUGUST 2026 POWER USAGE	\$41,671.35	TOWN HALL
44349	VOIDED INCORRECT AMOUNT			
44350	FREUND BUILDING SUPPLIES	MATERIAL AND SUPPLIES	\$203.43	PUBLIC WORKS
44351	RECEIVER GENERAL	TAX/CPP/EI AUGUST 21 2026	\$70,356.08	PAYROLL
44352	PSAC	UNION DUES	\$6,660.84	PAYROLL
44353	CAB CONSTRUCTION	RAW WATER INTAKE REHABILITATION	\$369,275.76	TOWN HALL
44354	EMPLOYEE	2 DAY OF PREDIEMS FOR WUI DEPLOYMENT	\$324.10	PROTECTIVE SERVICES
44355	PELICAN RAPIDS INN	WRIGLEY EVACUEE LAUNDRY	\$1,107.75	PROTECTIVE SERVICES
44356	B.Z.T GENERAL CONTRACTING	REPAIRS AND MAINTENANCE	\$4,834.46	FACILITIES
44357	WESCLEAN NORTHERN SALES	JANITOTIAL SUPPLIES	\$251.45	RECREATION CENTRE
44358	AECOM	CAPITAL PROJECTS	\$72,597.53	TOWN HALL
44359	EMPLOYEE	PERDIEMS AND WUI DEPLOYMENT WAGES	\$1,621.40	PROTECTIVE SERVICES
44360	ULINE	PURCHASE TABLE AND CARTS	\$2,560.43	RECREATION CENTRE
44361	EMPLOYEE	2 DAY OF PREDIEMS FOR WUI DEPLOYMENT	\$324.10	PROTECTIVE SERVICES
44362	NSIXTY TRADING COMPANY	SUPPLIES AND WRIGLEY EVACUEES MEAL	\$3,856.33	REC, PROTECTIVE SERVICES
44363	EMPLOYEE	2 DAY OF PREDIEMS FOR WUI DEPLOYMENT	\$324.10	PROTECTIVE SERVICES
44364	COLLIERS PROJECT LEADERS	LANDFILL RECLAMATION AND EXPANSION	\$23,231.13	TOWN HALL
44365	NAIDES CONSULTING INC	SWIMMING COURSE	\$9,942.40	POOL
44366	FITZ BOMBERS	DONATION	\$250.00	TOWN HALL
44367	TOWN OF FORT SMITH	AUGUST DEDUCTIONS	\$925.50	PAYROLL

44368	GRIMSHAW TRUCKING	SHIPMENT	\$196.17	PROTECTIVE SERVICES
44369	PAUL KAESERS STORE	GROCERY AND SUPPLIES	\$1,479.67	CHILDCARE AND LIBRARY
44370	LOU'S SMALL ENGINE	MATERIAL AND SUPPLIES	\$3,670.70	FACILITIES
44371	TOWN OF FORT SMITH	JULY 2026 UTILITIES	\$3,162.48	FACILITIES
44372	CUSTOMER	HONORARIUM	\$100.00	LIBRARY
44373	SALT RIVER FIRST NATION	REFUND METER DEPOSIT	\$224.83	ACCOUNTS RECEIVABLE
44374	CUSTOMER	REFUND FOR PAYMENT RESERVICED CEMETARY PLOT	\$250.00	TOWN HALL
44375	BIG HILL SERVICES	MATERIAL AND SUPPLIES	\$1,735.78	FACILITIES
44376	NORTHERN STORE	MATERIAL AND SUPPLIES	\$129.24	CHILDCARE
44377	NORTHWESTEN AIR LEASE	REFUND METER DEPOSIT	\$380.70	ACCOUNTS RECEIVABLE
44378	EMPLOYEE	REFUND CREDIT ON ACCOUNT	\$1,200.00	ACCOUNTS RECEIVABLE
44379	WFR WHOLESALE FIRE & RESCUE	PURCHASE EQUIPMENT	\$2,625.37	PROTECIVE SERVICES
44380	MASKWA ENGINEERING LTD	WATER TESTING	\$4,425.67	WATER PLANT
44381	CUSTOMER	REFUND CREDIT ON ACCOUNT	\$90.00	ACCOUNTS RECEIVABLE
44382	CUSTOMER	REFUND SUMMER DAY CAMP	\$225.00	DAYCARE
44383	CUSTOMER	STORYTELLING AT THEATRE CAMP	\$150.00	LIBRARY
44384	CUSTOMER	REFUND METER DEPOSIT	\$475.00	ACCOUNTS RECEIVABLE
44385	IDEXX LABORATORIES CANADA	CHEMICALS	\$1,585.50	WATER PLANT
44386	CUSTOMER	HONORARIUM	\$200.00	LIBRARY
44387	NSIXTY TRADING COMPANY	MATERIAL AND SUPPLIES	\$734.98	LIBRARY
44388	LUMEN SUPPLY TECHNICAL	STAGE SET UP	\$787.50	MUNICIPAL SERVICES
44389	CVS MIDWEST	DVD	\$33.06	LIBRARY
44390	GNWT-FINANCIAL & EMPLOYEE SHARED SERV.	ANNUAL RENTAL 100 SK-000075	\$1.00	RECREATION CENTRE
44391	CUSTOMER	HONORARIUM	\$100.00	LIBRARY
44392	CHAMPION COMMERCIAL PRODUCTS	TRAFFIC CONES	\$838.32	WATER PLANT
44393	CENTRATECH TECHNICAL SERVICES	REPAIRS AND MAINTANCE	\$643.08	WATER PLANT
44394	RIVER TAXI	WRIGLEY EVACUEE TAXI VOUCHERS	\$1,445.00	PROTECTIVE SERVICES
44395	THE TRAVELLING STAGE	THEATRE CAMP FACILITATORS	\$2,800.00	LIBRARY
44396	CUSTOMER	REFUND METER DEPOSIT	\$373.00	ACCOUNTS RECEIVABLE

44397	EMPLOYEE	RELOCATION EXPENSE REFUND	\$4,154.65	TOWN HALL
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TOTAL	\$1,093,909.79
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BANK OF MONTREAL	PAYMENT ON MASTERCARD -SAO HOOD	\$3,773.35
BANK OF MONTREAL	PAYMENT ON MASTERCARD-SAO HENDERSON	\$45.99
BANK OF MONTREAL	PAYMENT FOR DIRECTOR OF COMMUNITY SERVICES	\$1,287.02
BANK OF MONTREAL	PAYMENT FOR DIRECTOR OF CORP. SERVICES	\$626.53
BANK OF MONTREAL	PAYMENT FOR DIRECTOR OF MUNICIPAL SERVICES	\$314.31
BANK OF MONTREAL	PAYMENT FOR DIRECTOR OF PROTECTIVE SERVICES	\$1,236.33
BANK OF MONTREAL	PAYMENT FOR DIRECTOR OF PROTECTIVE SERVICES	\$1,162.12

PAY PERIOD 16	\$ 235,136.78
PAY PERIOD 17	\$ 248,682.22

TOTAL WITH PAY PERIOD	\$1,577,728.79
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Briefing Note

To: Mayor and Council
From: Administration
Date: Sept 1, 2026 Council Meeting
Subject: 2027 Operating and Capital Budget Parameters

PURPOSE:

To establish the parameters for preparation of the Town of Fort Smith 2027 Operating and Capital Budgets.

BACKGROUND:

Administration previously presented Council with a 2027 budget process schedule, which Council accepted. The schedule provides time for budget preparation, Council review and final approval by December 31.

As part of the budget process, Admin will propose Budget parameters and if adopted Administration will then proceed with developing the first draft of the 2027 budget for councils' consideration.

ANALYSIS:

Establishing budget parameters at the start of the process gives Administration clear direction for development of the first draft of the 2027 Operating and Capital Budgets.

The parameters provide a framework for Administration to prepare a first draft that reflects expected costs, revenues and service requirements.

The first draft will allow Council to review the overall financial position, identify pressures and consider options before providing further direction.

RECOMMENDATION:

Administration recommends the following parameters for the 2027 budget 1st draft.

Current levels of Service will form the starting point of the 2027 Budgets

Changes in levels of service will be included as directed by

- Council
- legislation, regulation, funding agreements or senior government.
- Staff recommendation in accordance with strategic planning or best practices

Known and Expected Costs

- Labour costs, forecast Inflationary increases (CPI), contracts, insurance, utilities, memberships
- Matters related to current collective bargaining will be shown only at a general or aggregate level in public budget documents. Details will be discussed in Closed Meetings

Funding and Revenue

- known and expected changes in municipal revenues. (grants, contribution agreements, funding programs)

Property Tax maximum related increase of 3.5%

Consolidated Rates and Fees Bylaw

- will be updated in the Budget Process
- generally adjusted within the max property tax related increase adopted by council.
- rates and fees to be reviewed within the general increase with consideration given to service cost, cost recovery, comparable or competitive charges, and practical application considerations.
- Areas identified as requiring more detailed analysis will receive additional review



Briefing Note

Capital Budget

- Capital planning will consider existing commitments, infrastructure needs, regulatory requirements, external funding, municipal funding requirements and Council priorities.

Motion

That Council approve the 2027 Operating and Capital Budget parameters as presented and direct Administration to proceed with preparation of the 2027 Operating and Capital Budgets in accordance with the budget process schedule previously accepted by Council.