



TOWN OF FORT SMITH

REQUEST FOR TENDERS

TENDER # 26-010

Return To:	Replies must be received prior to	Local Time:	Date
Town of Fort Smith P.O. Box 147 FORT SMITH, NT, X0E 0P0		15:00	Aug 18, 2026
	Contact:	Adam McNab, Dir. Protective Services	
	Phone:	(867)-621-0486	Fax:
			(867)-872-8401
	Email:	protectiveservices@fortsmith.ca	

DESCRIPTION OF SERVICES REQUIRED

General Title of Contract:	Term of Contract:
Vegetation Removal - FireSmart	November 30, 2026

Scope of work as per Appendix "A" attached hereto.

Bidder Instructions Appendix "B" is attached hereto.

Payment is subject to approval upon inspection.

A 50% completion inspection will be carried out two months after the contract is awarded. If the contracted work is not at least 50% completed the contract will be considered void. Time is of the essence. Consideration for this shall be given when providing a bid.

BIDDER – OFFER

Name of Firm		Address
Contact		
Phone	Fax	Email

The Bidder hereby covenants and agrees to execute and complete, in a workmanlike manner, in accordance with the terms and conditions in all attached appendices and or other attachments, the work described above, upon delivery total bid price (GST excluded) of

_____/100 Dollars \$ _____

Authorized Signature Title Date

OWNER ACCEPTANCE – When signed, this document becomes a Contract.

_____ Authorized Signature	_____ Title	_____ Date
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APPENDIX "A"

AREA OF WORK:

The area encompassed by this tender is 0.8 Hectares and is located to the Southeast of the Sewage Lagoon. An area map can be found in Appendix "C" attached to this document.

The exact area of work will be confirmed by a site visit with a Town of Fort Smith representative before work begins. If clarification is required before submission, contact Adam McNab at 867-621-0486.

SCOPE OF WORK:

This project is meant to reduce wildfire hazards through fuel reduction. Specifically, this project aims to thin the forest with priority to removing coniferous (needle bearing) trees.

- **Branch Tip Measurement:** Ensure there is a minimum of **3 metres of horizontal space** between the outermost branches of neighbouring coniferous trees.
- **Species Selection:** Prioritize the removal of highly flammable conifers and retain less flammable, fire-resistant deciduous trees such as aspen, poplar, and birch.
- **Ladder Fuels:** Remove smaller, younger evergreen trees that can act as a "ladder," allowing fire to move from the ground into the treetops.

General Notes:

- Complete all work within the term of the contract and produce an invoice for payment after a satisfactory site visit.
- Ensure progress meets or exceeds 50% completion of the scope of work at the midpoint of the contract term. If not satisfactory the contract may be cancelled and awarded to another entity to ensure on-time completion.
- Ensure stump height is no greater than 12 inches from the average grade.
- Remove to the Fort Smith Landfill all debris, garbage, refuse, abandoned vehicles, or litter that is exposed or found within the area identified.
- Remove all useable timber (excluding log decked material) with a butt size greater than 12 inches to a designated area on site.
- Mulch, chip, or burn all non-marketable wood on site.
- Allow for access and processing of decked logs if identified.
- Carry out all burning by the Fire Prevention Bylaw 1024 including securing the appropriate burn permits.
- Spread out all ash piles left over from burning activities while ensuring they are fully extinguished.



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- Repair or regrade any public infrastructure or drainage features that have been disturbed by this work as applicable.

TOTAL COST	\$
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*Prices exclusive of GST

APPENDIX "B"

INSTRUCTIONS TO BIDDER

If you are not able to exactly comply with any of these items and wish to submit an alternate you must determine if any alternate is acceptable to the Town. You must fax or email the Protective Services Supervisor, Town of Fort Smith (1-867-872-8401, protectiveservices@fortsmith.ca) a detailed letter of explanation of your proposed alternate. The acceptability of any alternate proposal will be entirely at the discretion of the Town of Fort Smith and shall be final and binding.

All costs associated with the scope are to be included in the quote.

The quote will include all pre-delivery inspection and servicing.

The contractor is responsible for completing this project within the allocated time and invoicing for the work in a timely fashion. Site inspections will be carried out frequently to ensure work is being carried out per this tender document and all applicable municipal, territorial, and federal bylaws, laws, regulations, acts, and other legal instruments. It is the contractor's responsibility to work in a safe, sustainable, and legal manner.

Proof that your company is registered and in good standing with WSCC, holds liability insurance, and has a valid Fort Smith business license which will be required prior to being awarded this tender.



APPENDIX "C" - Map





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Award will be made on the best value offered as determined by the Town of Fort Smith. The Town of Fort Smith reserves the right to reject any or all bids, waive any informality in bids and accept in whole or in part such bid or bids as may be deemed in the best interest of the Town of Fort Smith.

The Town of Fort Smith expects delivery as soon as possible. Time is of essence and will be a critical evaluation point.

All bids must be received by 3:00 PM, Tuesday, August 18, 2026 at the Town Office at Box 147 Fort Smith, NT, X0E 0P0. All bids must be on these original forms complete with original signature(s). Email bids will be acceptable subject to the same closing time as above. All Email bids must be sent to the following address. protectiveservices@fortsmith.ca. Fax bids will not be accepted.

STATE

Dealer's Name: _____

Dealer's Address: _____

Telephone Number: _____

Fax Number: _____

E-Mail Address _____

Attention: _____

Initials