



Protective Services Standing Committee Meeting February 4th, 2025

MINUTES

The Protective Services Standing Committee Meeting was held on Tuesday, February 4th, 2025 @ 6:30 pm within the Town Hall Council Chambers.

Present: Cr. Benwell, Cr. Karasiuk, Cr. Bathe, D/M Keizer, Mayor Fergusson, Cr. Tuckey, Cr. Cox, and Cr. Couvrette
Regrets: Cr. Heaton
Staff Present: Tracy Thomas, Senior Administrative Officer
Raveena Brown, Executive Secretary
Adam McNab, Director of Protective Services

A. CALL TO ORDER

Mayor Fergusson called the meeting to order at 6:30 pm, confirmed quorum and handed the Chair to Cr. Couvrette. Cr. Couvrette read the acknowledgment of First Nations.

B. REVIEW

a. Agenda

Moved by: Cr. Karasiuk
Seconded by: Cr. Bathe

That the agenda be adopted as presented.

PASSED

b. Minutes

Moved by: Mayor Fergusson
Seconded by: Cr. Tuckey

The minutes from the Protective Services Standing Committee Meeting on January 7th, 2025 be adopted as presented.

PASSED

- c. Vision and Values – reviewed
- d. Declaration of Financial Interest - none

C. DIRECTOR'S REPORT

a. The Protective Services Report for December

Mayor Fergusson praised the reporting style for its clarity and visual breakdown of bylaw enforcement, lands and development, and health and safety. She inquired about Taxi Livery enforcement, confirming if it pertained to operating a taxi without a license, and sought clarification on occupational health and safety, including whether it covered all job-site incidents.

Director McNab acknowledged the feedback, explaining that the report layout had changed while maintaining historical data. He clarified that two Taxi Livery cases were under review to ensure compliance. Regarding health and safety, he noted that while all incidents are reported, they do not always involve employees directly, with many stemming from public interactions at recreational facilities. He emphasized the importance of reporting near misses as a proactive safety measure.

Cr. Karasiuk asked about angle parking enforcement on Simpson Street. Director McNab stated he would bring a briefing note to Council with SAO support, outlining the issue and



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potential solutions. He explained that while the area was initially approved for angle parking, the decision was later rescinded, leading to ongoing enforcement challenges.

Cr. Benwell inquired about Taxi Livery permits, which Director McNab explained are required for operating taxis under the bylaw, ensuring consistency with regulations. Mayor Fergusson referenced the Transportation Master Plan's past suggestion to turn Simpson Street into a one-way road to address parking issues. Director McNab agreed, planning to incorporate solutions from the plan into his briefing note.

Cr. Couvrette expressed concern that the Transportation Master Plan was underutilized despite its potential value for active transportation and community planning. SAO Thomas responded that elements of the plan, such as crosswalks and signage, were being implemented as budget allowed.

D. ADMINISTRATION

- b. Briefing Note – DPA-001-25 Home Occupation Development Permit – ThatGuy-Tech Solutions

Moved by: Mayor Fergusson

Seconded by: Cr. Bathe

That DPA-001-25, submitted by Wisdom Eji, to operate a personal device repair business, ThatGuy-Tech Solutions, from Lot 1644, Plan 2922, 7-24 Wood Bison Ave., Fort Smith be approved.

PASSED

E. OTHER BUSINESS

F. EXCUSING OF COUNCILLORS

Moved by: Mayor Fergusson

Seconded by: Cr. Karasiuk

That Cr. Heaton be excused from the Protective Services Standing Committee meeting on February 4th, 2025

PASSED

G. DATE OF NEXT MEETING

That next Protective Services Standing Committee Meeting will be on March 4th, 2025.

H. ADJOURNMENT

Moved by: Cr. Karasiuk

Seconded by: Mayor Fergusson

That the meeting be adjourned at 6:48 pm.

PASSED