



Comprehensive Asset Management Initiative

Town of Fort Smith – Request for Proposals

Comprehensive Asset Management Initiative

The Town of Fort Smith is seeking qualified professional services to lead the development of a comprehensive Asset Management Plan (AMP) and Strategic Plan (AMSP). This initiative will improve how the Town manages its municipal infrastructure by supporting long-term capital planning, enhancing lifecycle costing, and developing sustainable financial strategies.

This project includes:

- Development of asset management plans for both core (e.g. roads, stormwater) and non-core (e.g. facilities, fleet, parks) assets
- Facility condition assessments and updated State of Infrastructure Reports
- A 25-year financial strategy and lifecycle costing integration
- DOT Software database population and staff training
- Local service and contractor engagement wherever feasible

Total project budget is \$120,000 CAD, inclusive of all costs.

Proposal deadline is May 2, 2025 at 2:00:59 p.m. MST.

To view the full RFP and submission details, visit:

<https://bids.bidsandtenders.ca/Module/Tenders/en>

(Search: “TFS 2025-05”)

Inquiries must be submitted by April 25, 2025 to:

Tracy Thomas, Senior Administrative Officer

Email: SAO@FortSmith.ca