



**Community Services Standing Committee Meeting
February 11, 2025**

AGENDA

A. CALL TO ORDER AND CONFIRMATION OF QUORUM

B. REVIEW

- a. Agenda
- b. Minutes
- c. Visions and Values
- d. Declaration of Financial Interest

C. DIRECTOR'S REPORT

- a. Community Services Director's Report

D. ADMINISTRATION

- a. Briefing Note – Bylaw 1060 Town of Fort Smith Community Plan Process Update
- b. Briefing Note – Road Closure Big Fun and Frolics 2025
- c. Briefing Note – Variance Request

E. OTHER BUSINESS

F. EXCUSING OF COUNCILLORS

G. DATE OF NEXT MEETING

H. ADJOURNMENT



Community Services Standing Committee Meeting

MINUTES

The Community Services Standing Committee Meeting was held on Tuesday, January 14th, 2025 @ 6:00 pm within the Town Hall Council Chambers.

Present: Mayor Fergusson, Cr. Heaton, Cr. Cox, Cr. Couvrette, Cr. Karasiuk, D/M Keizer and Cr. Tuckey
Regrets: Cr. Benwell and Cr. Bathe
Staff Present: Tracy Thomas, Senior Administrative Officer
Raveena Brown, Executive Secretary
Andrew Grenier, Director of Municipal Services
Emily Colucci, Director of Community Services

A. CALL TO ORDER

Mayor Fergusson called the meeting to order at 6:30 pm and handed the Chair to Cr. Heaton. Cr. Heaton read the acknowledgment of First Nations.

B. REVIEW

a. Agenda

Moved by: Mayor Fergusson

Seconded by: Cr. Cox

That the agenda be adopted as presented

PASSED

b. Minutes

Moved by: Mayor Fergusson

Seconded by: Cr. Tuckey

The minutes from the Community Services Standing Committee Meeting on December 10th, 2024, be adopted as presented.

PASSED

c. Vision and Values

d. Declaration of Financial Interest - *Cr. Couvrette excused himself from the NLMCC discussion.*

C. DIRECTOR'S REPORT

a. The Community Services Report for December

Mayor Fergusson expressed her appreciation for the report's thoroughness, noting that it provided valuable information. She mentioned attending the fireworks event but explained that it was too cold to stay for the chocolate, although she thought it was a great touch. Regarding the report, she sought clarification on the terms "on-ice" and "off-ice," asking if "on-ice" referred to people actually on the ice and "off-ice" to those in the stands, as she was unsure of the distinction.

Director Colucci clarified that "on-ice" refers to the number of people actually on the ice or the number of participants from user groups. "Off-ice" counts those in the stands, including family members and others who come to observe. She explained that this tally helps keep track of ice usage and provides a better understanding of overall attendance.

Cr. Heaton expressed her admiration for the statistics coming out of the library, praising the efforts of the entire library team, including both the women and men involved. She specifically highlighted the impressive 17,000 annual visits, particularly noting that circulation is the primary activity at the library. Heaton also commended Sam and her staff



Community Services Standing Committee Meeting

for the incredible programming they have been running, encouraging them to continue their excellent work.

Director Colucci praised the library's programming, emphasizing how it stands out for a library of its size. She explained that the library has maximized its offerings within the constraints of its budget, prioritizing the creation of engaging programs over extended hours. Colucci highlighted that the programs are what truly attract people to the library, providing access to new information, fostering community interaction, and encouraging engagement. She expressed pride in the library team for their hard work in developing diverse and unique programs, noting that their efforts have created something truly special for the community.

D. ADMINISTRATION

a. Briefing Note – Northern Life Museum and Culture Centre Proposal

Moved by: Cr. Karasiuk

Seconded by: Cr. Cox

Recommendation:

That Council approves the following actions:

1. Engage with TLC Partners:
2. Form a Working Group:
If the TLC partners express support for the proposal, establish a working group consisting of Administrative representatives from the Town of Fort Smith and the TLC partners.

PASSED

Cr. Couvrette excused himself from this discussion at 6:10 pm and returned at 6:19 pm.

Cr. Karasiuk expressed his appreciation for the thoroughness of the briefing note, stating that it exceeded his expectations and addressed many of the questions he had during the presentation. He commended its completeness, noting that it provided clarity on several points that needed further understanding before proceeding. Karasiuk emphasized that forming a working group does not equate to final approval but rather serves as a step toward gathering more information by collaborating with other team members to answer the remaining questions.

Mayor Fergusson agreed with the approach outlined, acknowledging that it addressed questions about how the situation would be managed. She appreciated how the breakdown clarified the next steps and expressed her eagerness to work with the team moving forward. She suggested that the next group to engage in the process would be the SAOs and their COs, as they would need to define their roles in the initiative, including responsibilities such as insurance and handling issues like roof maintenance. The goal would be to identify each party's contribution to the project.

D/M Keizer raised a concern about whether the NLMCC could maintain its not-for-profit status under the proposed agreement, as this status allows it to access essential operating funding. He noted that he couldn't recall if this aspect was addressed in the briefing note and suggested that Mayor Fergusson, as a member of the working group, should directly inquire about this during discussions. Keizer emphasized that it would be important to clarify if the agreement could be structured in a way that allows the NLMCC to retain its not-for-profit status and continue receiving the funding it currently relies on.



Community Services Standing Committee Meeting

SAO Thomas highlighted that one of the key tasks for the working group would be to examine how the current funding structures might be impacted if the entity were to become government-owned. The SAO stressed the importance of formal presentations being made to each council before the working group is formed, with a council representative, such as the Mayor or another designated member, attending these meetings. This would ensure that the representative is directly involved in the discussions and can accurately report back to the council on the level of support or any concerns raised during the meetings.

Cr. Cox raised questions about the town's current involvement in the museum, wondering what role, if any, the town should continue to play moving forward. He asked if the other members of the TLC might be capable of managing the museum independently, without the town's involvement. Cox questioned whether the town's role is vital or if it could be reduced while still supporting the museum. He also inquired about the necessity of the town's 4.25% contribution, considering whether a smaller role could still facilitate the museum's operations.

Mayor Fergusson stated that she would address the matter and emphasized the importance of understanding the perspectives of all parties involved. She highlighted that the town has traditionally acted as a neutral entity, likening its role to that of Switzerland, ensuring unity and continuity regardless of changes in leadership, such as the chief or president. She expressed that the town's role has been to maintain this continuity, which has been a desired outcome, ensuring stability and ongoing collaboration even with leadership changes.

SAO Thomas clarified that since the proposal is being presented to the TLC as a whole, the town is taking the lead in the initiative. The SAO emphasized that this makes it a full partnership. If it were not a complete partnership, it would no longer be considered a TLC initiative and would instead be proposed to the three Christian governments. The SAO concluded that the future direction depends on how the partnership evolves.

D/M Keizer emphasized that the key aspect of the museum's mandate is its inclusivity for the entire community. He noted that there are three Indigenous governments and one non-Indigenous government involved, and the museum's purpose is to represent all aspects of history, including the Hudson Bay history and subsequent events. He pointed out that transforming the museum into an exclusively Indigenous space may not be feasible or immediately possible, though he acknowledged that this is just an observation and was unsure if it was entirely accurate.

E. OTHER BUSINESS

F. EXCUSING OF COUNCILLORS

Moved by: Mayor Fergusson

Seconded by: Cr. Tuckey

That Cr. Benwell and Cr. Bathe be excused from the Community Services Standing Committee meeting on January 14th, 2025.

PASSED

G. DATE OF NEXT MEETING

The next Community Services Standing Committee Meeting will be on February 4th, 2025.



Community Services Standing Committee Meeting

H. ADJOURNMENT

Moved by: Cr. Couvrette
Seconded by: Mayor Fergusson

That the meeting be adjourned at 6:20 pm.

PASSED

Vision

The vision statement outlines what our community wants to be. Our vision statement provides a basis for future decision-making and activities.

The Town of Fort Smith will work with our partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

The mission defines how the Town will operate; it represents what is fundamentally important to us in how we work with each other and represent the citizens of Fort Smith.

- **Welcoming** – we are a friendly community which embraces our visitors, students and residents alike.
- **Innovative** – we take on new challenges in the pursuit of excellence.
- **Sustainable** – we are committed to sustainability in our Town’s operations and development.
- **Unified** – we work with Indigenous governments and our partners to implement our plans and achieve our goals.
- **Committed** – we operate professionally and to the highest ethical standards.

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF FORT SMITH ACCEPTS THE COMMUNITY SERVICES MONTHLY REPORT FOR JANUARY 2025 AS PRESENTED.

BACKGROUND

Recreational Programming

The January CRC attendance saw an increase following the holiday season. The Fort Smith Curling and Winter Sport Club has hosted some special events which allowed for community members to try out curling. Notably, they held a successful Girls Rock! evening. The Gymnasium schedule is consistently full and additional program planning is ongoing.

Zumba and Yoga classes continue to be offered regularly in the fitness room.

Repairs and maintenance of equipment in Pete's Gym is ongoing. As equipment is out of commission for repair we will give notice, so users are not caught unawares.

Overall attendance at the CRC was 5055 in January.

Five staff have been working on youth worker courses through Youth Intervention Programs Association (YIPA). We have also shared our membership with other organizations to support learning throughout the community. Supporting our youth is a high priority recognized in many organizations, and we are working with other wellness and health coordinators to further develop what we have to offer to our youth. An additional funding pot has been awarded for \$12,500 towards youth programming.

The new Recreation and Special Events Program Coordinator started in the role this month. Her main priorities are staff training, special events, work planning, and youth programming.

Arena operations continue to be very busy. The user groups have been using the facility regularly. Congratulations to Fort Smith Hawks/Huskies for their gold medal finish at the Ice Palace, the U15 Hawks for their silver medal finish in Hay River, and the U9 Hawks for their effort and team work in Hay River. The Womens' Hockey hosted their Hockey Bags Invitational Tournament and it was a highlight event of the month. Teams travelled in from Hay River and Yellowknife. The Fort Smith Skating Club sent 14 club members to the Territorials event in Yellowknife. Congratulations to all of the competitors. A huge shoutout to the volunteers who made these successful events possible!



REPORT TO COUNCIL

Recreation, Aquatic, Childcare Programming Statistics

Town of Fort Smith Community and Recreation Centre Stats		
Jan-2025		
Fort Smith Community and Recreation Centre	Jan 2025 Sessions	Jan 2025 Participants
Squash	30 days	102
Pete's Gym	30 days	1564
Senior Lane Swim	13	65
Public Swim	17	225
Public Lane Swim	17	82
PWK Grade 9's & 10's Swimming Sessions	3	43
Parents & Tots Swim	13	21 Parents; 22 Tots
Daycare Swim	4	58
ASCP Swim	3	73
Aqua Fit	2	10
Women's Squash League	4	38
Mixed Squash League	4	33
Craft Supply Swap Event	1	55
SLFN Election	2	84
UNW Course	1	44
Yoga	3	24
Zumba	4	21
Lunch Crew	19	270
Drop-in soccer/Futsal	8	43
Drop-in Volleyball/Jr Girls Volleyball	13	171
18+ Women's Volleyball/18+ Drop-In	4	48
Drop-in Badminton	4	13
Drop-in Sports & PWK Drop-In (am)	5	18
Youth Night Volleyball	4	71
Family Drop-in Sports	4	10
Curling/Curling Lounge	14	150
Parents & Tots Gym	26	148 Parents; 389 Tots
Gym Rentals	17	250
Pickleball	15	106
Girl Guides	7	62
Youth Night	8	204
Youth Drop-In	19	194
AA	4	44
PWK Fire Drill	1	143
Archery	2	10
CRC Daily Total	30	5055
Comments: .	Pool closed January 18th.	
Fort Smith Centennial Arena	Jan 2025 Sessions	Jan 2025 Participants
Rec Hockey	5	97 on-ice, 31 off-ice
Womens Hockey	9	180 on-ice, 41 off-ice
Old Timers Hockey	7	154 on-ice, 42 off-ice
Public Skate	6	32 on-ice, 10 off-ice
Family Skate	5	50 on-ice, 5 off-ice
Rentals	7	47 on-ice, 2 off-ice
Minor Hockey	42	596 on-ice, 356 off-ice



REPORT TO COUNCIL

Figure Skating	45	533 on-ice, 486 off-ice
Youth Shinny	2	2 on-ice, 0 off-ice
Women's Hockey Tournament	15	486 on-ice, 265 off-ice

Fort Smith Child Care		Jan 2025 Sessions	Jan 2025 Participants
ASCP	20		600/660
Daycare	22		15FT; 4HT; 7FTI; 0 Drop-Ins (HD)



REPORT TO COUNCIL

Community & Recreation Centre Gymnasium WINTER 2025 SCHEDULE



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Parents & Tots 10:00 - 1:00	Parents & Tots 10:00 - 1:00	Parents & Tots 10:00 - 1:00	Parents & Tots 10:00 - 1:00	Parents & Tots 10:00 - 1:00	Parents & Tots 10:00 - 12:00	
Senior Pickleball 1:30-3:00		Senior Pickleball 1:30-3:00		ASCP 1:00-5:00	Rental 1 12:30-1:30	Rental 1 12:30-1:30
ASCP 3:00-5:00	ASCP 3:00-5:00	ASCP 3:00-5:00	ASCP 3:00-5:00		Rental 2 2:00-3:00	Rental 2 2:00-3:00
Youth Drop-In 5:15-6:45	Futsal U14 5:30-6:15	Youth Drop-In 5:15-6:45	Youth Drop-In 5:15-6:45	Youth Drop-In 5:15-6:15	Futsal U14 5:30-6:15	Family Drop-In 5:00-6:00
Open 18+ Drop-in Sports 7:00-8:30	Futsal 14+ Drop-in 6:15-8:30	Archery (age 13 & up) 7:15-8:15	Jr Circle Volleyball Club 7:00-8:15	Drop-in Pickleball 6:30-8:00	Futsal 14+ Drop-in 6:15-8:30	Badminton 6:00-7:00
Open 18+ Womens Drop-in Sports 8:30-9:45	Volleyball Drop-in 8:00 - 9:45	Drop-in Sports 8:30-9:45	Volleyball (13 & up) 8:15-9:45	Youth Night (ages 12-18) 8:00-11:15 Doors close at 10:00	Youth Night (ages 12-18) 8:00-11:15 Doors close at 10:00	Volleyball (13 & up) 8:30-9:45



REPORT TO COUNCIL

Fort Smith Centennial Arena 2024-2025 SEASON SCHEDULE



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
FS Starskate (7am - 7:50) Starskate (4:00-5:00) Sr CanSkate (5:15-6:00) Pre-CanSkate (5:30 - 6:00) CanSkate 6:15-7:00 MH U11 & U13 (7:15 - 8:05) MH U15 (8:20 - 9:10) Old Timers (9:25 - 10:25)	Starskate (4:00 - 5:15) FS Adult/Teen Skate (5:15 - 6:00) MH U7/U9 (6:15 - 7:05) Women's Hockey (7:20 - 8:50) MH U18 (9:05 - 9:55)	Starskate (4:00-5:00) Sr CanSkate (5:15-6:00) Pre-CanSkate (5:30 - 6:00) CanSkate 6:15-7:00 MH U11 & U13 (7:15 - 8:05) MH U15 (8:20 - 9:10) Rec Hockey (9:25 - 10:40)	FS Starskate (7am - 7:50) Starskate (4:00 - 5:15) Public Skate (5:15 - 6:00) MH U7/U9 (6:15 - 7:05) Old Timers (7:20 - 8:20) MH U18 (8:35 - 9:25)	Starskate (4:00 - 5:00) Synchro Skating (5:00 - 5:30) Senior CanSkate (5:30 - 6:15) FS Adult/Teen Skate (6:15 - 7:00) Women's Hockey (7:15 - 8:45) Rec Hockey (9:00-10:15)	OPEN @9:30AM (10:05-10:55) MH U9 (10:55) MH U11&U13 (11:10 - 12:00) MH Girls All Divisions (12:15-1:05)	OPEN @ 13:00PM Family Skate (1:00 - 2:15) Rental 1 (2:30-3:15) Rental 2 (3:30 - 4:15) Rental 3 (4:30-5:15) Youth Shimmy (5:00 - 5:45) Rental 3 (6:00 - 6:45) MH U15/U18 (5:45 - 6:35) Women's Hockey (7:00-8:30)
Opens at 3:30pm each Weekday						
Closes 30min after Last Ice Time						

Aquatics

Prior to the closure, the William Schaffer Memorial Pool schedule continued to offer Parent's and Tots swim 5 days a week as free programming offered to children 0-5, the Paddling Club offering sessions for winter practice, Aquafit, Glow Night, and the Obstacle Course. Both the After School and Daycare children continued to swim twice a week.

There is continued focus on training. Our next Bronze Medallion and Cross programs were started in January but have been delayed by the closure of the pool.

We continue to keep the philosophy of William Schaffer at the forefront of our minds as we prioritize making swimming safe for the children and youth in our community, and how best to provide those skills to all. The PWK Phys Ed program was able to attend three sessions in January, and the JBT Phys Ed program is hoping to build programming into the spring.

599 people were able to enjoy the pool during the month of December.

Funding opportunities through NWT Kayak and Swim NWT are being pursued to support facility upgrades. The Paddling Club's use of the pool would support this and the creation of a swim team would be a requirement from Swim NWT.

The current focus during the closure is completing repairs, maintenance, and upgrades.

Mary Kaeser Library

The month of January showed consistent attendance. Some highlights in programming were the Craft Supply Swap, Storytime, and a newly created tween reading club. New toys and activities were purchased through the Child and Youth Resiliency funding to support programming for children ages 5 and under.





REPORT TO COUNCIL

Mary Kaeser Library Activity Report January 2025

	24- Jan.	Last Month	25 Jan.	YTD
Adults	487	514	570	570
Children	1056	557	920	920
Total attendance	1543	1071	1490	1490
CAP Computer Users	212	186	315	315
CAP Computer Hours	289.65	199.5	276.5	276.5
Wifi users	318	135	281	281
Programming:				
Family literacy	59	23	37	271
Adult programs	6	9	6	6
Seniors programs	0	2	3	3
Curious Creators (Friday Kids)	22	13	17	17
Special events (Other)	n/a	23	55	55
Outreach	n/a	0	0	0
holiday/spring break/summer reading	23	88	0	0
Teen programs	n/a	n/a	n/a	n/a
Other Children's programs (Tween Book Club)	n/a	n/a	3	3
Class/daycare visits	112	64	108	108
Total program Attendance	222	222	229	229
Other				
Circulation stats	580	634		
Inter-library loan requests (MKL patrons)	12	6	12	12
Inter-library loan requests (NWT patrons)	34	2	22	22
Printing	157	326	409	409
Reference	95	66	98	98
Operational Hrs	212	203	210	210



Fort Smith
NORTHWEST TERRITORIES

REPORT TO COUNCIL

Community Services
Community Services Monthly Report

Date: February 11, 2025



Mary Kaeser Library
JANUARY
2025

HOURS

Monday: 10:00-7:00
Tuesday: 12:00-7:00
Wednesday: 10:00-7:00
Thursday: 12:00-7:00
Friday: 12:00-7:00
Saturday: 12:00-6:00
Sunday: 12:00-4:00

867-872-0362
library@fortsmith.ca
2nd Flr- Community & Rec Centre
facebook.com/MaryKaeserLibrary

	SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3	4
5	6	7	8	9	10	11	
			CLOSED				Craft Swap 3:00-6:00
12	13	14	15	16	17	18	
	Storytime 10:30-11:30	Kids Book club 3:45-4:45		Cooks and Books 6:30-8:30	Creators Club Duct Tape Wallets 3:30-4:30		
19	20	21	22	23	24	25	
	Storytime 10:30-11:30	Tech & Tea 2:00-3:00	Teen Kitchen 3:45-4:45	Adult Crafts: Beaded Hearts 7:00-9:00	Creators Club Acrylic & watercolour 3:30-4:30		
26	27	28	29	30	31	1	
	Storytime 10:30-11:30				Curious Creators Club 3:30-4:30		

Childcare

The enrollment in the Daycare continues to be at capacity. Infant spaces are the most limited and we continue to see a very high request for care for children under 2 years old. The After School Program continues to work around the JBT schedule to cover after school, STIP, CEP, and PD days. Each level of the program has a waiting list, and any vacancies are quickly filled. The childcare programs continue to access funding to support cost reductions to families and wage support for staff. Below are the 2024 revenues and expenses associated with the Childcare Programs:

2024 Childcare Revenues and Expenses	
Revenues	
Childcare Fees	\$ 308,562.00
Childcare Grants	\$ 564,984.00
Total	\$ 873,546.00
Expenses	
Wages	\$ 633,632.00
Northern Allowance	\$ 61,839.00
Benefits	\$ 95,206.00
Materials and Supplies	\$ 46,976.00
Total	\$ 837,653.00
Surplus	\$ 35,893.00

The majority of the revenue is supplied through the GNWT and Federal Childcare funding working to make childcare accessible and affordable. The funding is specifically for childcare spaces for age 5 and under.

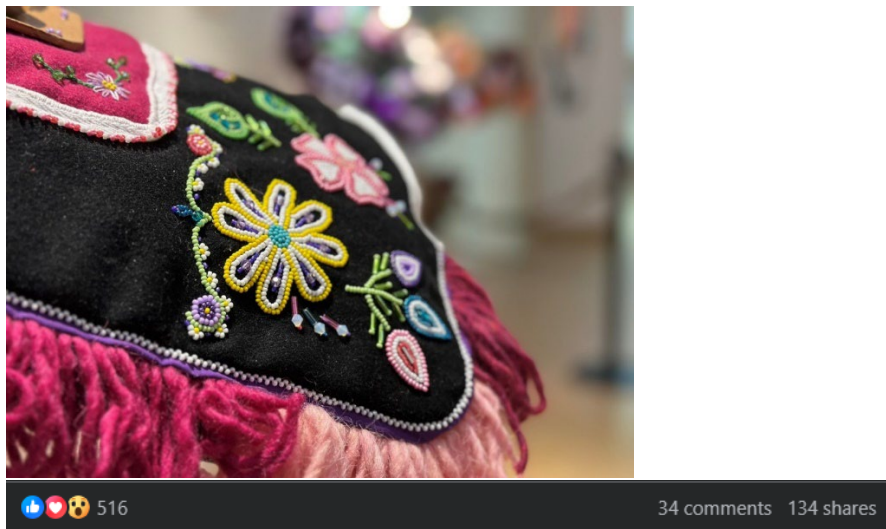
Economic and Tourism Development

The ETDO continues to support community communications and produces the monthly newsletter. The ETDO has been integral to refining communications and promoting the Fort Smith brand.

The SEED funding for our final 2024-25 projects has been received and applied. New promotional items have been ordered and will be distributed in the remainder of the winter season.

The ETDO continues to play a critical role in the organization and participation in community events with a focus in making these offerings a product both for community member and potential visitors.

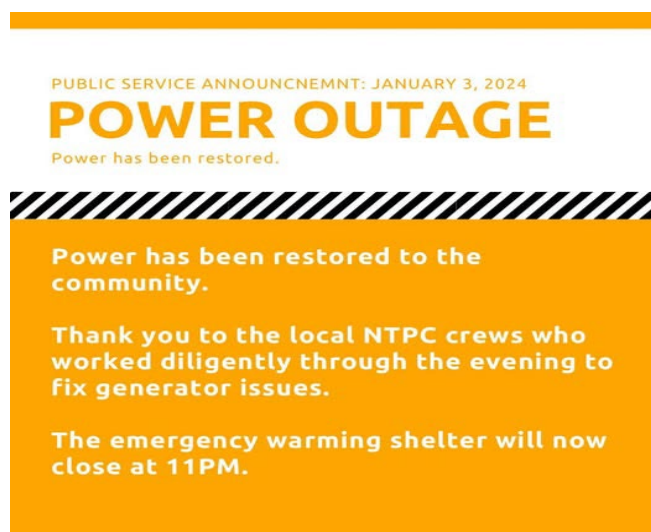
January's Theme: Social Media



- Continuing to make our social media a place people want to go.
- We target residents and prospective visitors
- We've just had our highest performing post ever. A showcase of beaded dog blankets at the Museum has over 500 likes, 130 shares & caused us to gain 47 followers. (Average monthly follow growth is 8-9).
- Unfortunately, we lost 37 of those followers throughout the coming days when posts about council meetings, snow clearing or RFP's came out.
- Images of landscape & community continue to perform well.

January 3rd – Extended Power Outage.

- ETDO was heavily involved in creating emergency messaging & graphics during the early January power outages.
- Made sure the initial post was made to Protective Services page instead of the Town of Fort Smith page because of the previous reasons.
- Messaging was still effective without interfering with brand positioning on main page.



Certified Assessment Roll for 2025 Taxation Year has been released

- ETDO developed a page on the website to host the assessment roll & the document speaking to the process for filing a complaint.
[Certified Assessment Roll for 2025 Taxation Year | Town of Fort Smith](#)
- Graphic below was developed rather than posted a text heavy letter, making our social media visually engaging.
- Of the 1,200 views, 94% of them were followers of our page & 54 people clicked through to the website.



General Statistics:

- Our posts reached 47,651 People over the past 28 days
- 449 people are clicking links on posts that lead to our website!
- Most popular page on our website continues to be the Business Directory
- Will be working with reception to get new businesses on the directory. This is a manual process that will be spearheaded by the ETDO.

Prepared by:
Emily Colucci
Director of Community Services
Date: February 6, 2025

Reviewed by:
Tracy Thomas
Senior Administrative Officer
Date: February 7, 2025



Briefing Note

To: Mayor and Council
From: Administration
Date: Feb 11, 2025
Subject: Bylaw 1060 The Town of Fort Smith Community Plan Process UPDATE

PURPOSE:

To provide Council with an update on the status of Bylaw 1060 Town of Fort Smith Community Plan and reiterate the process for its review and adoption.

UPDATE:

The community plan was shared with all members of the Thebacha Leadership Council and senior administrative staff from each partner on January 9th. A timeline was provided, requesting any feedback or questions by the end of January. A friendly reminder was sent on January 17th. As of today, no comments or questions have been received.

The next step is to hold a public meeting, proposed for Monday, February 24th, at 6:30 PM. Following this meeting, Council will have the opportunity to discuss any final edits that need to be made and then recommend it for second reading.

The Draft Community Plan serves as the governance framework for land use planning in our community. It has been under development for the past nine months, during which two rounds of community consultation were conducted with focus groups, leadership, and Council.

In September, a final roundtable review was held with advisory groups, Council members, and leadership. Feedback from this session has been incorporated into the current draft.

Key next steps include:

1. **TLC Leadership Group Review:** The plan will be presented to the TLC leadership group to ensure support from significant stakeholders. Any feedback will be incorporated into the draft and shared with Council.
2. **Public Meeting:** A public meeting will be held following a minimum of two weeks' notice. This meeting may occur prior to or separate from a formal Council meeting.
3. **Subsequent Readings:**
 - If no significant changes emerge from the public meeting, the plan will proceed to Council for its second reading.
 - Following second reading approval, the plan will be submitted to the Minister of Municipal and Community Affairs for final review and consultation with impacted First Nations and Indigenous groups.
 - Upon the Minister's approval, the plan will return to Council for its third and final reading.

Once the Community Plan is adopted, attention will shift to developing the Zoning Bylaw, which will guide the plan's implementation.

UPDATE: Suggestions and input were incorporated into the attached plan where applicable, with comments and input provided back for further discussion. After first reading and stakeholder reviews, this will come back to Council for review and further discussion prior to the second reading.



Briefing Note

NEXT STEPS:

1. Schedule and hold a public meeting with appropriate notice.
2. Conduct the second and third readings of the plan, incorporating any feedback.
3. Submit the plan to the Minister for final review and approval.

RECOMMENDATION:

That the public meeting be scheduled for Monday, March 10th, at 6:30 PM, and that Council proceed with final edits and second reading thereafter.



Briefing Note

To: Mayor and Council
From: Community Services
Date: February 11, 2025
Subject: Big Fun Road Closure

PURPOSE:

To request a road closure of Marine Drive between Mills Street and Walrus Street to all traffic from 9:00 am to 6:00 pm on March 15 and 16, 2025 for the Big Fun and Frolics events.

BACKGROUND:

To support the safe participation of athletes, spectators, and outdoor games competitors a road closure 9:00am to 6:00pm on March 15 and 16, 2025 for the Big Fun and Frolics events is requested for Marine Drive, between Mills Street and Walrus Street. Protective Services and the RCMP will also be made aware of the closures in case of emergency response.

RECOMMENDATION:

That Council approve the following road closure;

That Marine Drive, between Mills Street and Walrus Street, be closed to vehicle traffic from 9:00 am to 6:00 pm on March 15 and 16, 2025 for the Big Fun and Frolics events.