



Fort Smith
NORTHWEST TERRITORIES

2024 Certified Assessment Roll – 1st Revision

The 2024 Certified Assessment Roll, First Revision for the 2025 Taxation Year for the Town of Fort Smith has been brought to the Municipal Office and will remain open for inspection by any person.

Any person wishing to file a complaint against the assessment must lodge their complaint with the Secretary of the Board, Municipal Board of Revision within forty-five (45) days from the date of this notice. All complainants will be notified where and when the Municipal Board of Revision will sit.

If you have any questions about your assessment, phone Town Hall at (867) 872-8400.

If you wish to file a complaint, submit it in writing by March 17th, 2025 to:

*Secretary of the Board of Revision
PO Box 147, Fort Smith, NT X0E 0P0.*

Factors that warrant filing a complaint include:

- Factual errors such as structure description, quality or property classification, size, depreciation, land zoning, etc.
- Differences between your assessment and similar properties in your neighbourhood.

It is important to include the following information in a written complaint:

- Indicate the property address and assessment roll number.
- Identify whether the complaint is against the land assessment only, building assessment only, or land and building values.
- State the specific reasons for the complaint, such as an error with lot size or building classification, or an assessment value that is different from neighbours with similar lots and buildings. Include the addresses of any properties referred to in the complaint.
- Indicate the address to which you want correspondence sent if it is different from the mailing address on the assessment notice. Include both home and business phone numbers. Be sure to sign and date the complaint.



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After submitting a complaint, you will receive a letter of acknowledgement from the Board of Revision prior to the convening of the Board. A “Notice of Hearing” will be mailed to you at least 21 days prior to the hearing of your complaint, providing the date, time, and location of your hearing. At the Board you will have the opportunity to present your case to Board members, who are not Town employees or assessors.

Further information regarding this subject may be obtained by contacting the Manager of Assessment Services in Yellowknife at +1 (867) 767-9165 ext. 21097, or the Senior Administrative Officer of the Town of Fort Smith at +1 (867) 872-8400.

Tracy Thomas, Senior Administrative Officer
Town of Fort Smith
174 McDougal Road
Fort Smith, NT X0E 0P0