



Community Services Standing Committee Meeting December 10th, 2024

AGENDA

A. CALL TO ORDER AND CONFIRMATION OF QUORUM

B. REVIEW

- a. Agenda
- b. Minutes
- c. Visions and Values
- d. Declaration of Financial Interest

C. DIRECTOR'S REPORT

- a. Community Services Director's Report

D. ADMINISTRATION

- a. Briefing Note – Revised Draft Community Plan and Recommendation of First Reading
- b. Briefing Note – Attendance at the NWTAC 2025 Annual General Meeting

E. OTHER BUSINESS

- a. Expression of Interest: Rohma Nawaz CSAB
- b. Expression of Interest: Rebecca Pumphrey CSAB

F. EXCUSING OF COUNCILLORS

G. DATE OF NEXT MEETING

H. ADJOURNMENT



Community Services Standing Committee Meeting

October 8th, 2024

MINUTES

The Community Services Standing Committee Meeting was held on Tuesday, October 8th, 2024 @ 7 pm within the Town Hall Council Chambers.

Present: Mayor Daniels, Cr. Beaulieu, Cr. Campbell, Cr. Couvrette, D/M Korol
Cr. Pischinger, Cr. Fergusson, Cr. Tuckey

Regrets:

Staff Present: Tracy Thomas, Senior Administrative Officer
Raveena Brown, Executive Secretary

A. CALL TO ORDER

Mayor Daniels called the meeting to order at 7:03 pm and handed the Chair to Cr. Fergusson. Cr. Fergusson read the acknowledgment of First Nations.

B. DECLARATION OF FINANCIAL INTEREST

None.

C. REVIEW

a. Agenda

24-268

Moved by: Cr. Couvrette

Seconded by: Cr. Pischinger

That the agenda be adopted as presented.

PASSED UNANIMOUSLY

b. Minutes

24-269

Moved by: Cr. Couvrette

Seconded by: Cr. Pischinger

That the minutes from the Community Services Standing Committee Meeting on September 10th, 2024, be adopted as presented.

PASSED UNANIMOUSLY

c. Vision and Values

The Vision and Values were reviewed.

D. DIRECTOR'S REPORT

a. Community Services Director's Report

E. DELEGATIONS

None.

F. ADMINISTRATION

None.

G. OTHER BUSINESS

None.



Community Services Standing Committee Meeting

October 8th, 2024

H. ADJOURNMENT

24-271

Moved by: Cr. Couvrette

Seconded by: D/M Korol

That the meeting be adjourned at 7:10 pm.

PASSED UNANIMOUSLY

Minutes adopted this 8th day of October 2024.

Mayor Fred Daniels

Certified Correct by the
Senior Administrative Officer Tracy Thomas

Vision

The vision statement outlines what our community wants to be. Our vision statement provides a basis for future decision-making and activities.

The Town of Fort Smith will work with our partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

The mission defines how the Town will operate; it represents what is fundamentally important to us in how we work with each other and represent the citizens of Fort Smith.

- **Welcoming** – we are a friendly community which embraces our visitors, students and residents alike.
- **Innovative** – we take on new challenges in the pursuit of excellence.
- **Sustainable** – we are committed to sustainability in our Town's operations and development.
- **Unified** – we work with Indigenous governments and our partners to implement our plans and achieve our goals.
- **Committed** – we operate professionally and to the highest ethical standards.

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF FORT SMITH ACCEPTS THE COMMUNITY SERVICES MONTHLY REPORT FOR OCTOBER AND NOVEMBER 2024 AS PRESENTED.

BACKGROUND

Recreational Programming

The Fall/Winter CRC Gymnasium schedule was updated to reflect new programs including Adult Drop-in Sports, Women’s Adult Drop-in Sports, Futsal, and Junior Girls’ Volleyball. Parents and Tots continues to be offered six days a week in the gymnasium. The stats table show a full list programming at the CRC.

The Lawrie Hobart Volleyball Tournament opening ceremonies and games were successfully hosted at the CRC. It was an incredibly busy weekend seeing 40 participating teams competing at JBT, PWK, and the CRC. Thank all of the people and organizations that made this happen.

The all candidates forum and Town Election were both hosted at the CRC. Thank you to the Thebacha Chamber of Commerce and the staff hired to organize the municipal election.

Zumba sessions resumed and yoga continues weekly as part of our fitness programming.

The National Bellet School of Canada was hosted in a community workshop. The was part of a youth tour organized by MACA visiting five communities across the South Slave Region.

Overall attendance at the CRC was 13,088 in October and 5,544 in November, both months have seen high attendance directly related to large events and special programming like the Lawrie Hobart Volleyball Tournament, the election, the Santa Claus Parade, the National Ballet Dance Workshop, etc. Youth attendance is also very high following the end of the school day. Three staff have been working on youth worker courses through YIPA.

In October CRC staff supported the setup of a campsite for the Haunted Campground event. Thank you to the Fireweed Festival Board and all community participats that made this innagural event a hit! In November the Santa Claus Parade and Tree Lighting used the CRC as its event location for the second year in a row. This was helpful to accommodate the crowd of 150 attendees.

Arena operations commenced in October following Thanksgiving. The user groups have been using the facility since. Rec Hockey was also able to re-start this November and we are happy to see them again. We are working on getting memorabilia from the user groups to display in the Arena to help make our space feel more personal to Fort Smith.



of

you

REPORT TO COUNCIL

Recreation, Aquatic, Childcare Programming Statistics

Town of Fort Smith Community and Recreation Centre Stats		
Oct-2024		
Fort Smith Community and Recreation Centre	Oct Sessions	Oct Participants
Squash	30	33
Pete's Gym	30	1329
Senior Lane Swim	19	62
Public Swim	35	430
JBT Swim	4	76
Public Lane Swim	37	70
Parents & Tots Swim	20	25 Parents and 55 Tots
Daycare Swim	10	139
ASCP Swim	14	318
Town Election	2	925
Environment & Climate Change Meeting	4	92
Lawrie Hobart Volleyball Tournament	3 1/2 days	5162
Pool Rental	5	81
Zumba	6	38
Lunch Crew	21	311
Yoga	5	29
Drop-in Soccer	4	12
Drop-In Volleyball	7	49
Drop-in Badminton	5	21
Drop-in Sports & PWK Drop-In (am)	17	99
Drop-in Basketball	4	16
Family Drop-in Sports	3	8
PWK Fire Drill	1	129
Parents & Tots Gym	23	253 Parents; 544 Tots
Gym Rentals	14	263
Pickleball	7	62
Youth Night	8	196
Youth Drop-In	21	260
Girl Guides	8	81
AA	2	9
Archery	5	35
CRC Daily Total	30	13088
Fort Smith Centennial Arena	Oct Sessions	Oct Participants
Women’s Hockey	5	125 on-ice, 47off-ice
Old Timers Hockey	4	85 on-ice, 28 off-ice
Public Skate	4	14 on-ice, 7 off-ice
Family Skate	2	9 on-ice, 0 off-ice
Rentals	2	10 on-ice, 0 off-ice
Minor Hockey	22	319 on-ice, 368 off-ice
Figure Skating	23	188 on-ice, 313 off-ice
Youth Shinny	1	2 on-ice, 1 off-ice
Fort Smith Child Care	Oct Sessions	Oct Participants
ASCP		590/660
Daycare		17FT; 6FTI; 3 Drop-Ins (HD)

REPORT TO COUNCIL

Community Services
Community Services Monthly Report

Date: December 10, 2024

Town of Fort Smith Community and Recreation Centre Stats		
Nov-2024		
Fort Smith Community and Recreation Centre	Nov Sessions	Nov Participants
Squash	29	142
Pete's Gym	29	1359
Senior Lane Swim	19	83
Public Swim	28	271
JBT Swim	2	42
Public Lane Swim	35	73
Parents & Tots Swim	20	52 Parents and 52 Tots
Daycare Swim	8	122
ASCP Swim	13	301
Aqua Fit	2	19
Paddling Club	3	12
Pool Rental	6	96
Women's Squash League	4	54
Mixed Squash League	4	31
PWK Foxy	3	51
Santa Claus Parade	1	150
Zumba	8	53
Lunch Crew	20	300
Dance Night - National School of Ballet	1	64
Yoga	4	20
Drop-in Soccer/Futsal	7	57
Drop-In Volleyball	8	58
18+ Women's Volleyball/18+Drop-In	3	27
Drop-in Badminton	4	31
Drop-in Sports & PWK Drop-In (am)	10	48
Drop-in Basketball	4	16
Family Drop-in Sports	4	27
PWK Fire Drill	1	143
Parents & Tots Gym	25	157 Parents; 457 Tots
Gym Rentals	22	420
Pickleball	11	125
Youth Night	9	239
Youth Drop-In	15	138
Girl Guides	3	24
AA	4	33
Archery	4	18
CRC Daily Total	29	5544
Fort Smith Centennial Arena	Nov Sessions	Nov Participants
Women's Hockey	12	292 on-ice, 57 off-ice
Old Timers Hockey	7	139 on-ice, 43 off-ice
Public Skate	6	65 on-ice, 18 off-ice
Family Skate	5	51 on-ice, 13 off-ice
Rentals	7	71 on-ice, 11 off-ice
Minor Hockey	40	733 on-ice, 577 off-ice
Figure Skating	47	461 on-ice, 419 off-ice
Youth Shinny	2	9 on-ice, 0 off-ice
Rec Hockey	2	61 on-ice, 17 off-ice
Fort Smith Child Care	Nov Sessions	Nov Participants

REPORT TO COUNCIL

Community Services
Community Services Monthly Report

Date: December 10, 2024

ASCP	20	600/660
Daycare	20	18FT; 6FTI; 0 Drop-Ins (HD)

Community & Recreation Centre Gymnasium
2024 FALL/WINTER 2025 SCHEDULE

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Parents & Tots 10:00 - 1:00	Parents & Tots 10:00 - 1:00	Parents & Tots 10:00 - 1:00	Parents & Tots 10:00 - 1:00	Parents & Tots 10:00 - 1:00	Parents & Tots 10:00 - 12:00	
Senior Pickleball 1:30-3:00		Senior Pickleball 1:30-3:00		ASCP 1:00-5:00		Rental 1 12:30-1:30
ASCP 3:00-5:00	ASCP 3:00-5:00	ASCP 3:00-5:00	ASCP 3:00-5:00			Rental 2 2:00-3:00
						Rental 3 3:30-4:30
Youth Drop-In 5:15-6:45	Futsal U12 & U16 5:30-8:00		Youth Drop-In 5:15-6:45	Youth Drop-In 5:15-6:15	Futsal U12 & U16 5:30-8:00	
Open 18+ Drop-in Sports 7:00-8:30		Archery (age 13 & up) 7:15-8:15	Jr Girls Volleyball Club 7:00-8:15	Drop-in Pickleball 6:30-8:00		Family Drop-In 5:00-6:00
Open 18+ Womens Drop-in Sports 8:30-9:45	Volleyball Drop-in 8:00 - 9:45	Drop-in Sports 8:30-9:45	Volleyball (13 & up) 8:15-9:45	Youth Night (ages 12-18) 8:00-11:15 Doors closes at 10:00		Badminton 6:00-7:00
						Volleyball (13 & up) 8:30-9:45

Fort Smith Centennial Arena
2024-2025 SEASON SCHEDULE

Fort Smith Centennial Arena										Fort Smith NORTHWEST TERRITORIES													
2024-2025 SEASON SCHEDULE																							
Monday			Tuesday			Wednesday			Thursday		Friday		Saturday		Sunday								
FS StarSkate (7am - 7:50)									FS StarSkate (7am - 7:50)					OPEN @ 9:30AM									
														MH U9 10:55 (10:05 - 10:55)									
														MH U11&U13 (11:10 - 12:00)									
														MH Girls All Divisions 1:05 (12:15 - 1:05)		OPEN @ 13:00PM							
														Family Skate (1:20 - 2:00)		Family Skate (1:00 - 2:15)							
														Public Skate (2:00 - 2:45)		Public Skate (2:00 - 2:45)							
														Rental 1 (3:00 - 3:45)		Rental 1 (2:30-3:15)							
														Rental 2 (4:00 - 4:45)		Rental 2 (3:30 - 4:15)							
														Youth Shinney (5:00 - 5:45)		Rental 3 (4:30-5:15)							
														Rental 3 (6:00 - 6:45)		MH U15/U18 (5:45 - 6:35)							
																Women's Hockey (7:00-8:30)							
Opens at 3:30pm each Weekday																							
										StarSkate (4:00 - 5:00)		StarSkate (4:00 - 5:00)		StarSkate (4:00 - 5:15)		StarSkate (4:00 - 5:00)		StarSkate (4:00 - 5:00)					
										Sr Canskate (5:15 - 6:00)		Sr Canskate (5:15 - 6:00)		Public Skate (5:15 - 6:00)		Public Skate (5:15 - 6:00)		Synchro Skating (5:00 - 5:30)					
										Canskate 6:15-7:00		Canskate 6:15-7:00		MH U7/U9 (6:15 - 7:05)		MH U7/U9 (6:15 - 7:05)		Senior Canskate (5:30 - 6:15)					
										MH U11 & U13 (7:15 - 8:05)		MH U11 & U13 (7:15 - 8:05)		Old Timers (7:20 - 8:20)		Old Timers (7:20 - 8:20)		FS Adult/Teen Skate (6:15 - 7:00)					
										MH U15 (8:20 - 9:10)		MH U15 (8:20 - 9:10)		MH U18 (8:35 - 9:25)		MH U18 (8:35 - 9:25)		Women's Hockey (7:15 - 8:45)					
										Old Timers (9:25 - 10:25)		Rec Hockey (9:25-10:40)						Rec Hockey (9:00-10:15)					
										Closes 30min after Last Ice Time													

Aquatics

The William Schaffer Memorial Pool schedule has been adjusted in the fall and winter. Some changes to note include Parent's and Tots swim being offered 5 days a week as free programming offered to children 0-5, the Paddling Club offering sessions for winter practice, Aquafit, Glow Night, and the Obstacle Course. Both the ASCP and Daycare children continue to swim twice a week.

The current focus in the pool has been on recertification training for the Program Coordinator to continue to be able to offer in house training for First Aid, Bronze Cross and Medallion, National Lifeguard, and Swim Instructor Training. This is a large time commitment, but allows the organization flexibility to train new lifeguards and instructors.



The

Halloween themed swims were some of the best attended swims that have been seen in the pool in the last 5 years. We were almost at our capacity for bather load!

Reinvigoration of the JBT swim program is still a high priority. We continue to keep the philosophy of William Schaffer at the forefront of our minds as we prioritize making swimming safe for the children in our community, and how best to provide those skills to all. One class at

JBT has been able to begin weekly swim sessions during Parent's and Tots.

1256 people and 1123 people were able to enjoy the pool during the months of October and November.

Funding opportunities through NWT Kayak and Swim NWT are being pursued to support facility upgrades. The Paddling Club's use of the pool would support this and the creation of a swim team would be a requirement from Swim NWT.

Facebook campaigns are being used to share swimming skills to allow for people to self-improve their technique if they prefer to learn on their own schedule.



William Schaefer Memorial Swimming Pool
FALL 2024/ WINTER 2025 POOL SCHEDULE

Fort Smith NORTHWEST TERRITORIES						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
CLOSED	Public Lane (6:30-8:00)		Public Lane (6:30-8:00)			CLOSED
					Swim Lessons (9:45-12:45)	
	Senior Swim / Parent & Tot (11:00-11:50)	Senior Swim / Parent & Tot (11:00-11:50)	Senior Swim / Parent & Tot (11:00-11:50)	Senior Swim / Parent & Tot (11:00-11:50)	Senior Swim / Parent & Tot (11:00-11:50)	
	Public Lane (12:00-12:50)	Public Lane (12:00-12:50)	Public Lane (12:00-12:50)	Public Lane (12:00-12:50)	Public Lane (12:00-12:50)	
				ASCP (1:30-2:30)	Public Swim (1:00-3:00)	
	ASCP 4:00-4:45		ASCP 4:00-4:45			
		Swim Team (3:45-4:45)		Swim Lessons 4:00-6:00	Rental (4:00-5:00)	
Lifeguard Training 4:00-6:00	Public Swim (4:00-6:30)	Public Swim (5:00-7:00)	Public Swim (4:00-6:30)	Public Swim (5:30-7:30)	Public Swim (5:00-6:00)	Paddle Club (6:00-7:30)

Mary Kaeser Library

The MKL saw the highest visit count in 2024 in October. There were 15 programs run in October and 14 run in November. Program demographics covered seniors, adults, youth, children, and families. The Escape room had a total



attendance of 140 people and was widely enjoyed by all ages. Teen Snacks was a new program that has been very successful with youth. One Author visit took place with Tiffany Kelly. Book- or- Treat was able to hand out 45 books on Halloween. Storytime has started again in November. Christmas programming has begun. Letters to Santa have been postponed, but we will soon be adding our Cards to Elders initiative back to the Christmas



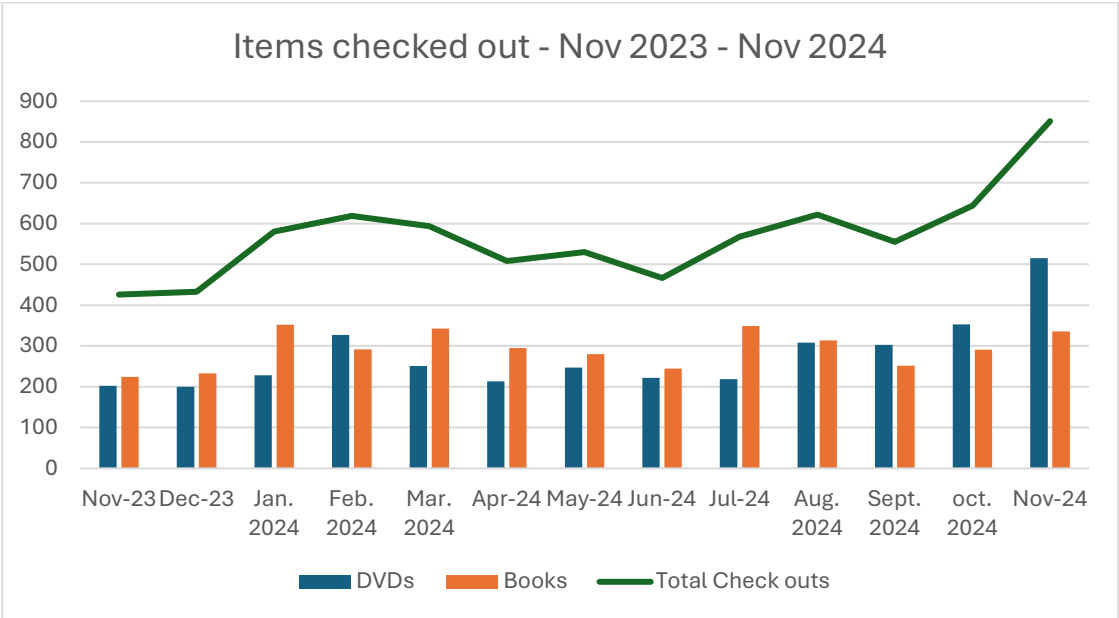
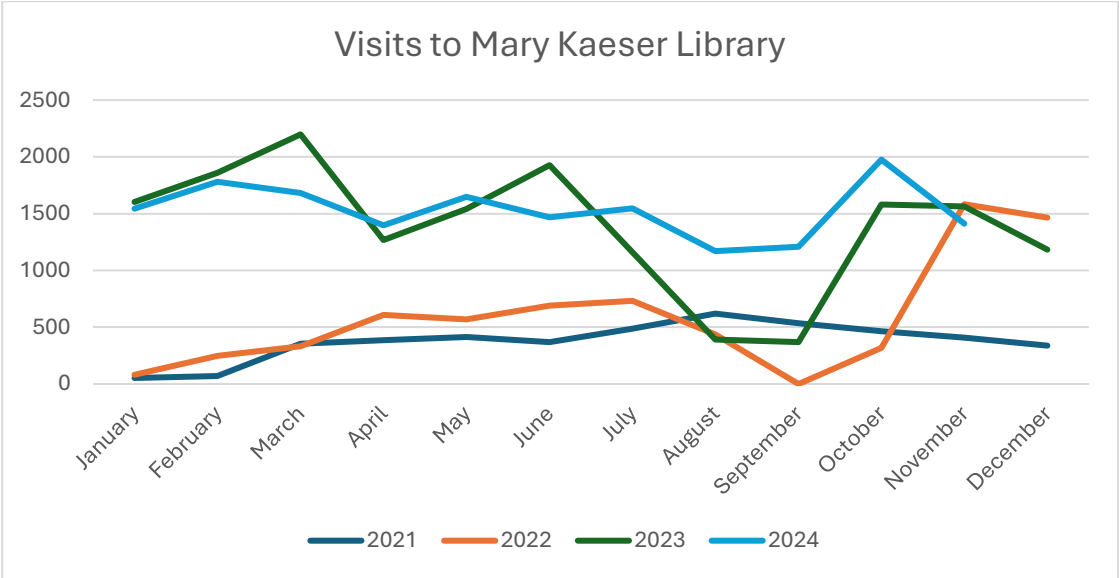
programming line up. Adult programming attendance has been low in craft programs, but gardening related programs run with the Boreal Berry Collective have been very successful.

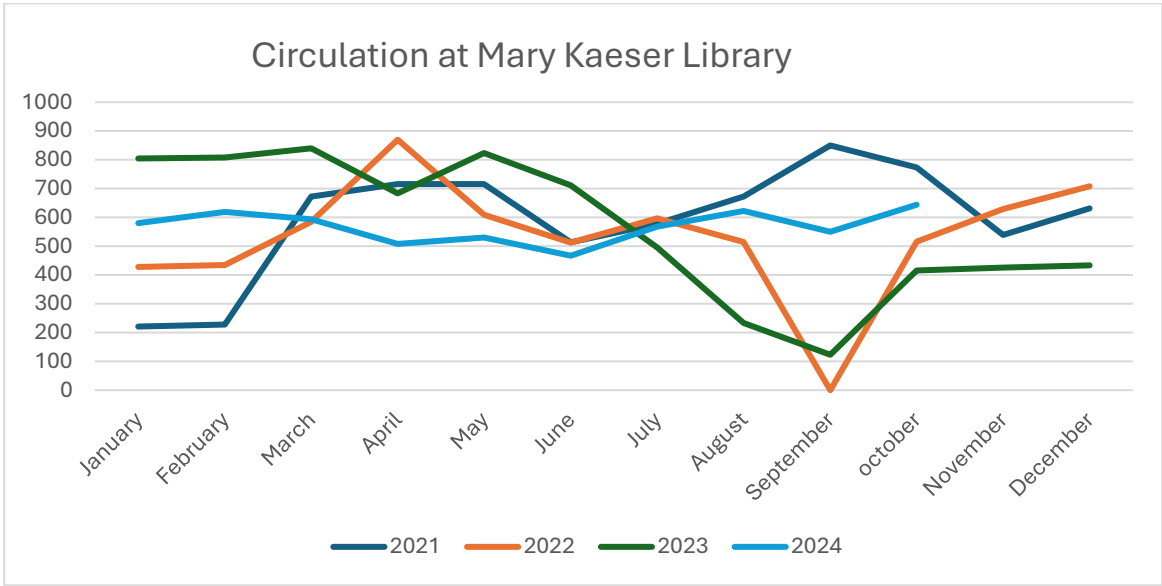


New signage has been installed in the Library. Overhead signs now identify our collection based on genre so that people can navigate the space more independently.

Coming up in December we have a gingerbread house contest, an author visit with Jamesie Fournier, Santa visits with stories, family gingerbread men decorating, painting mugs (18+ and 12-18), and storytime continues.







Mary Kaeser Library				
Activity Report October 2024				
	Oct-23	Last Month	Oct-24	YTD
Adults	430	454	683	5015
Children	1150	755	1293	10404
Total attendance	1580	1209	1976	15419
CAP Computer Users	267	282	307	2922
CAP Computer Hours	295	274.55	329.4	3330.14
Wifi users	282	249	378	2609
Programming:				
Family literacy	n/a	n/a	n/a	232
Adult programs	n/a	n/a	12	65
Seniors programs	2	n/a	3	9
Curious Creators (Friday Kids)	13	n/a	52	207
Special events (Other)	n/a	n/a	117	476
Outreach	n/a	n/a	7	135
holiday/spring break/summer reading	124	n/a	n/a	178
Teen programs	n/a	n/a	11	19
Class/daycare visits	144	75	123	1293
Total program Attendance	283	75	325	2614
Other				
Circulation stats	416	555	644	5659
Inter-library loan requests (MKL patrons)	9	12	7	126
Inter-library loan requests (NWT patrons)	10	19	20	147
Printing	265	233	453	2711
Reference	44	87	158	796
Operational Hrs	223	191	190.5	2068.5

REPORT TO COUNCIL

Mary Kaeser Library				
Activity Report November 2024				
	Nov-23	Last Month	Nov-24	YTD
Adults	479	683	595	5610
Children	1084	1293	817	11221
Total attendance	1563	1976	1412	16831
CAP Computer Users	218	307	216	3138
CAP Computer Hours	225.75	329.4	246.75	3576.89
Wifi users	302	378	262	2871
Programming:				
Family literacy	38	n/a	16	248
Adult programs	65	12	5	70
Seniors programs	3	3	5	14
Curious Creators (Friday Kids)	25	52	37	244
Special events (Other)	n/a	117	23	499
Outreach	n/a	7	12	147
holiday/spring break/summer reading	39	n/a	45	223
Teen programs	n/a	11	6	25
Class/daycare visits	165	123	133	1426
Total program Attendance	335	325	282	2896
Other				
Circulation stats	423	644	851	6510
Inter-library loan requests (MKL patrons)	9	7	5	131
Inter-library loan requests (NWT patrons)	6	20	2	149
Printing	212	453	396	3107
Reference	83	158	78	874
Operational Hrs	219	218.5	208	2304.5

Mary Kaeser LibraryOctober2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30 CLOSED	1 Local Growers Network 7:00-8:30 pm	2	3 Learn a craft: Embroidery 7:00-9:00	4 Curious Creators Mosaic Tiles 3:30 pm	5
6 Author Visit: Tiffany Kelly 12:00 pm	7	8	9 Teen Snacks 4:00-5:00	10 Crafting Circle 7:00-9:00	11 Curious Creators 3:30 pm Invent a species	12
13	14 CLOSED	15	16 Seniors Drop in 10:00-12:00	17 Silent Book Club 7:00-9:00	18 Curious Creators Pompom craft 3:30 pm	19
20	21	22 Tech & Tea 2:00-3:00	23	24	25 Curious Creators Pet Ghost 3:30 pm	26
27	28	29 Escape Room	30 Escape Room	31 Trick or Treat Escape Room	1 Curious Creators Paint to Music 3:30 pm	2

MKL
EVENTS

Tech & Tea
Drop in to learn more about your cell phone, tablet, laptop or other device. We can't fix things, but we can help you use your device better!
Tuesday October 22, 2:00-3:00 pm.

Seniors Drop In
Enjoy the quiet of the library with some tea & coffee, puzzles and pleasant company. Drop in on Wednesday October 16 between 10 am and 12 pm.

Adult Art Night - Embroidery
Learn to embroider a sampler and learn lots of stitches. It's free! Registration required. Thursday October 3, 7:00-9:00 pm. 18+.

Silent Book Club
Join the Silent Book Club share what you're reading about, then read without interruptions for an hour. Enjoy light refreshments and no pressure!
Thursday Oct. 17, 7:00-9:00 pm.

Curious Creators Club
Children can attend this weekly program to explore different art and science projects. Children aged 8 and under must be with a caregiver 16+. Each Friday at 3:30 during the school year.

Teen Snacks
Hungry after school? Come learn an easy, healthy and tasty recipe to make a delicious snack – and then enjoy it!
Wednesday Oct. 9, 4:00-5:00.

November 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Curious Creators 3:30 pm Paint to Music	2
3	4	5	6	7 Knit baby socks 7:00-9:00	8 Curious Creators 3:30 pm Illusion Spinners	9
10	11 CLOSED	12	13 Seniors Drop in 10:00-12:00	14 Crafting drop-in 7:00-9:00	15 Curious Creators 3:30 pm Invisible Ink	16
17	18 Storytime 10:30am	19 Tech and Tea 2:00-3:00	20 Winter gardening 7:00-9:00	21 Silent Book Club 7:00-9:00	22 Curious Creators 3:30 pm 3D Dino sculpture	23
24	25 Storytime 10:30am	26 Teen Snack Program	27 Teen Snack Program 4:00-5:00	28	29 Curious Creators 3:30 pm Snow Science	30

MKL
EVENTS

Tech & Tea

Drop in to learn more about your cell phone, tablet, laptop or other device. We can't fix things, but we can help you use your device better!
Tuesday November 19, 2:00-3:00 pm.

Seniors Drop In

Enjoy the quiet of the library with some tea & coffee, puzzles and pleasant company. Drop in on Wednesday November 13 between 10 am & 12 pm.

Adult Art Night – Knit Baby Socks

Learn to embroider a sampler and learn lots of stitches. It's free! Registration required. Thursday November 7, 7:00-9:00 pm. 18+.

Silent Book Club

Join the Silent Book Club - share what you're reading about, then read without interruptions for an hour. Enjoy light refreshments and no pressure!
Thursday Nov. 21, 7:00-9:00 pm.

Curious Creators Club

Children can attend this weekly program to explore different art and science projects. Children aged 8 and under must be with a caregiver 16+. Each Friday at 3:30 during the school year.

Teen Snacks

Hungry after school? Come learn an easy, healthy and tasty recipe to make a delicious snack – and then enjoy it!
Wednesday Nov. 27, 4:00-5:00.

Mary Kaeser Library

December

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Storytime 10:30am	3 Drop off Gingerbread houses	4 Vote on Gingerbread Houses until Dec. 17	5 Crafting drop-in 7:00-9:00	6 Curious Creators 3:30 pm Snowman Crafts	7
8	9 Storytime 10:30am	10	11 Seniors Drop in 10:00-12:00	12 Paint mugs 7:00-9:00	13 Curious Creators 3:30 pm Pop up cards	14 Author visit 4:00 pm Jamesie Fournier
15	16 Storytime 10:30 am	17 Santa Visit 10:30 am	18 Santa visit 6:30 pm GB House winners	19	20 Gingerbread Men Drop-in 2:30-4:30	21
22	23 Family Drop-in 2:30-4:30	24 CLOSED at 4:00	25 CLOSED	26 CLOSED	27	28
29	30	31	1 CLOSED	2	3	4

MKL

EVENTS

Seniors Drop In

Enjoy the quiet of the library with some tea & coffee, puzzles and pleasant company. Drop in on Wednesday December 11 between 10 am & 12 pm

Storytime

Bring your littles to the library to sing songs, listen to stories, and do a little craft. You can socialize with other caregivers, too! Each Monday until Dec. 23 at 10:30 am.

Adult Art Night – Paint Mugs

Create a last minute gift with this simple craft – paint a mug with acrylic markers. It's free! Registration required. Thursday Dec. 12, 7:00-9:00 pm. 18+.

Santa Visits!

Haven't got your Santa photos yet? Come to Santa Storytime on Tuesday Dec. 17 at 10:30 or Wednesday Dec. 18 at 6:30 for a visit with Santa Claus.

Curious Creators Club

Children can attend this weekly program to explore different art and science projects. Children aged 8 and under must be with a caregiver 16+. Each Friday at 3:30 during the school year.

Festive events

Decorate gingerbread men on Friday Dec. 20, 2:30-4:30 or do some wintry crafts on Monday Dec. 23 from 2:30-4:30. All ages.

Childcare

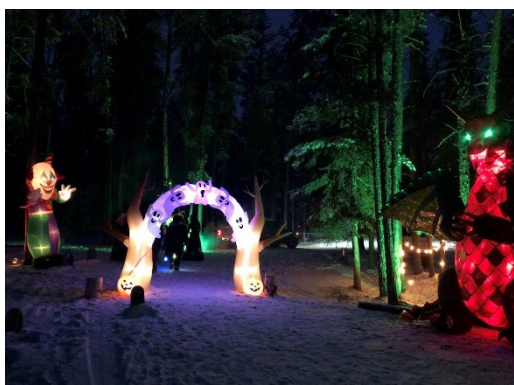
The enrollment in the Daycare continues to be at capacity. Infant spaces are the most limited and we continue to see a very high request for care for children under 2 years old. The After School Program continues to work around the JBT schedule to cover after school, STIP, CEP, and PD days. Each level of the program has a waiting list, and any vacancies are quickly filled. The childcare programs continue to access funding to support cost reductions to families and wage support for staff.



Economic and Tourism Development

The ETDO continues to support community communications and produce the monthly newsletter. He has worked on local business meetings to collect data on what business owners are seeing as opportunities and challenges.

The ETDO attended the NWT Tourism AGM and Conference in Yellowknife which resulted in the



organization of a community visit with the CEO of NWT Tourism, 2 people from explore Edmonton, 1 person from destination Canada, 2 consultants, and 1 tour operator from Jasper. There is an appetite to develop a northern aurora corridor and the potential for a large amount of funding exists here. The ETDO will continue to investigate this as it may be applicable for the TLC.



REPORT TO COUNCIL

Community Services
Community Services Monthly Report

Date: December 10, 2024

The SEED funding application was submitted for the winter season. This includes funding for promotional materials as well as items for events. The Cookie Crawl is part of this, but due to the shipping difficulties, this event will be postponed.

The ETDO played a critical role in the organization and participation in the Halloween Haunted Campground and the Santa Claus Parade. The Parade success takes the whole community and Fort Smith really showed up this year!

Prepared by:
Emily Colucci
Director of Community Services
Date: December 3, 2024

Reviewed by:

Senior Administrative Officer
Date:



Briefing Note

To: Mayor and Council
From: Administration
Date: December 10, 2024
Subject: Revised Draft Community Plan and Recommendation for First Reading

PURPOSE:

To provide Council with an update on the revised Draft Community Plan and outline the process for its review and adoption.

BACKGROUND:

The Draft Community Plan serves as the governance framework for land use planning in our community. It has been under development for the past nine months, during which two rounds of community consultation were conducted with focus groups, leadership, and Council.

In September, a final roundtable review was held with advisory groups, Council members, and leadership. Feedback from this session has been incorporated into the current draft.

Key next steps include:

1. **TLC Leadership Group Review:** The plan will be presented to the TLC leadership group to ensure support from significant stakeholders. Any feedback will be incorporated into the draft and shared with Council.
2. **Public Meeting:** A public meeting will be held following a minimum of two weeks' notice. This meeting may occur prior to or separate from a formal Council meeting.
3. **Subsequent Readings:**
 - If no significant changes emerge from the public meeting, the plan will proceed to Council for its second reading.
 - Following second reading approval, the plan will be submitted to the Minister of Municipal and Community Affairs for final review and consultation with impacted First Nations and Indigenous groups.
 - Upon the Minister's approval, the plan will return to Council for its third and final reading.

Once the Community Plan is adopted, attention will shift to developing the Zoning Bylaw, which will guide the plan's implementation.

NEXT STEPS:

1. TLC leadership review to confirm stakeholder satisfaction.
2. Schedule and hold a public meeting with appropriate notice.
3. Conduct the second and third readings of the plan, incorporating any feedback.
4. Submit the plan to the Minister for final review and approval.

RECOMMENDATION:

That Council, having reviewed the revised Draft Community Plan, recommend proceeding to the first reading at the December 17th Council meeting, subject to any further revisions based on the December 10th Standing Committee discussion.

Attachments

- Revised Draft Community Plan



Briefing Note

To: Mayor and Council
From: Administration
Date: December 10, 2024
Subject: Attendance at the NWTAC 2025 Annual General Meeting

PURPOSE:

To confirm Council's attendance at the Northwest Territories Association of Communities (NWTAC) 2025 Annual General Meeting (AGM) and Mayors' Bootcamp, scheduled to be held in Yellowknife. This will allow Administration to finalize registrations and release any unneeded hotel rooms.

BACKGROUND:

The NWTAC 2025 AGM will take place in Yellowknife from February 27 to March 1, 2025, with a Mayors' Bootcamp on February 26. This event provides municipal leaders with opportunities for professional development, networking, and practical learning to support community priorities.

To secure accommodation, rooms have been pre-booked for all Council members. Registration is now open, and timely confirmation of attendance will ensure proper arrangements are made while avoiding unnecessary costs.

HIGHLIGHTS OF THE AGM:

- **Expert-Led Sessions:** Covering topics relevant to community priorities and governance.
- **Networking Opportunities:** Building connections with peers, experts, and decision-makers from across the NWT.
- **Practical Tools and Insights:** Offering actionable knowledge to enhance Council's effectiveness.

ANALYSIS:

Participation in the AGM and Mayors' Bootcamp will provide Council members with valuable tools, resources, and relationships to advance the Town's priorities. The event also offers an opportunity to represent Fort Smith and engage with peers on shared challenges and opportunities.

RECOMMENDATION:

Council members are requested to confirm their attendance by the Regular Meeting of Council on December 17th, 2024.

This will allow Administration to:

1. Register all confirmed attendees.
2. Release any unneeded rooms to minimize costs.



Town of Fort Smith

Expression of Interest

Date: November 05, 2024

Name: Rohma Khurram Nawaz

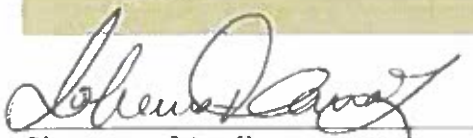
I am interested in sitting on the: Community Services Advisory Board

Advisory Board: Community Services Advisory Board
Sustainable Development Advisory Board
Economic Development Advisory Board

Please provide qualifications/experience/local knowledge to aid Town Council in the review of this application:

- Member of board since March 2021 applying for reappointment.
- Experience working/planning/organizing community events and initiatives both in Fort Smith and other Communities.
- Past experience working for the TOFS & NLMCC.
- Educational experience (BA) supports diverse, inclusive and creative community planning Approaches and strategies.

Email address: rohma.k.nawaz@gmail.com



Signature of Applicant



Town of Fort Smith

Expression of Interest

Date: September 16, 2024

Name: Rebecca Pumphrey

I am interested in sitting on the: Community Services
Advisory Board

Please provide qualifications/experience/local knowledge to aid Town Council in the review of this application.

I have been a community member of Fort Smith for just over three years as the community's
regional dietitian. I have a strong passion for promoting and supporting healthy living
including nutrition and physical activity. I would like to take my knowledge and passion further
by being involved with the community to advocate for strong recreation programs in the community.

Email: pumphreyrebecca@gmail.com

R. Pumphrey
Signature of Applicant