



Town of Fort Smith
Municipal Services Standing Committee
Tuesday, July 16th, 2024, at 8:15 pm
Town Hall Council Chambers

Chairperson: Cr. Tuckey
Members Present: Mayor Daniels, D/M Korol, Cr. Couvrette, Cr. Beaulieu
Regrets: Cr. Pischinger, Cr. Fergusson
Staff Present: Emily Colucci, Director of Community Services/ acting SAO
Sarah Westwell, Executive Secretary
Guests:

1. Call to Order

Mayor Daniels called the meeting to order at 7:29 pm and handed the Chair to Cr. Tuckey

2. Declaration of Financial Interest

- a. Statement of Disclosure of Interest

3. Delegation

4. Review

- a. Agenda – The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Beaulieu

That the agenda be adopted as amended.

MOTION CARRIED

Mayor Daniels requested to add the Cemetery to Section 8, Other Business.

- b. Minutes – The Municipal Services Standing Committee Minutes of June 11th, 2024, were reviewed and adopted at the Regular Meeting of Council on June 18th, 2024.

- c. Vision and Values – The Vision and Values were reviewed.

5. Directors Report

- a. Municipal Services Director Report June 2024 – The Director's report was reviewed.

Administration provided an update, one of the items left out of the package that should be highlighted is that municipal services have taken a huge role in the events that have taken place over the past month around the community.

6. Bylaw/Policy Review and Development

7. Administration

- a. Briefing Note – Changing of Signing Authority

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Beaulieu

That the signing authorities for the Town of Fort Smith shall be Mayor Fred Daniels, Deputy Mayor Dianna Korol and Councillor Leonard Tuckey on behalf of Council, and

That the signing authorities for the Town of Fort Smith shall be Tracy Thomas, Senior Administrative Officer; and Emily Colucci, Director of Community Services.

That all documents must be signed by two officers; one from Council and one from Administration.

MOTION CARRIED

- b. Bylaw 1059 Appointment of Fire Chief Adam McNab

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Beaulieu

That Council schedules a Special Meeting of Council on July 23rd, 2024 at 6:45pm for the introduction and second reading of Bylaw 1059 – Appointment of Fire Chief Adam McNab.

MOTION CARRIED

- c. Briefing Note – Pool Assessment Update

Administration stated that there were three quotes received regarding the assessment of the pool. There is currently no budget allocated to this.

Cr. Couvrette stated that this was considered a reasonably urgent item several months ago and the problem has not disappeared, we have been fortunate to not have to close down the pool. Cr. Couvrette believes that Council should move forward with the assessment, looking at what it is going to cost and what needs to be done for a long-term solution to the 20 year old swimming pool.

Cr. Couvrette asked if the funding could possibly be allocated to the Gas Tax or to look at other avenues.

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Beaulieu

That Council accept the proposal submitted by Maskwa Engineering Ltd. with the price of \$12,100.00 + GST for the inspection and report of the William Schaefer Memorial Pool and to ask Administration to bring forward recommendations as to what appropriate plots of funding might cover this expenditure.

MOTION CARRIED

- d. In-Camera Session S.23(3)(e) a matter still under consideration and on which council has not yet publicly announced a decision.

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Beaulieu

That Council move in-camera in accordance with the Cities, Towns, and Villages Act, Section 23(3)(e) *a matter still under consideration and on which Council has not yet publicly announced a decision, if discussion in public would likely prejudice the municipal corporation's ability to carry out its activities or negotiations.*

MOTION CARRIED

RECOMMENDATION

Moved by: D/M Korol

Seconded by: Cr. Couvrette

That Council move out of in-camera at 8:09pm.

MOTION CARRIED

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Beaulieu

That Council approves the budget for the energy upgrade.

MOTION CARRIED

8. Other Business
 - a. Cemetery

Mayor Daniels questioned how can we fix it, it is not getting mowed enough. We most likely need more summer SEED programs. Asked if we could get kids from the travel club to cut the grass and then we can put away three to four thousand dollars for them. Our municipal staff has too much on their plate to be able to manage the cemetery. There are other people in the community that can do this.

D/M Korol stated that there is no longer a travel club with schools anymore. Questioned if Mayor Daniels had any luck with asking Leadership about getting their summer students to help and questioned the cemetery fence.

Mayor Daniels stated that he did not get anywhere with having Leaderships summer students taking on the cemetery and the fence is still here, it is up to Council with what we want to do with it.

Cr. Couvrette supports the idea how Mayor Daniels is looking at it, having groups take on the minor maintenance responsibilities. We give a lot of funding through our donations program, part of our review of the donation policy should include the requirement of these groups to partake in community services to receive the donation allowing the items falling through the cracks like mowing the cemetery and picking up garbage out of the ditches can get done. Other things could be assisting our summer staff with events like Canada Day.

Administration stated that the idea of having the community invested and involved with some of these is a great idea however, we do have to be careful around things like paying other people to do the work as it would go against the collective agreement. With regards to having community organizations that are receiving donations from us that are already running programs, clubs, or events, it should be noted that we should not underestimate or undervalue the contribution they are already making to the community. The money that is being donated and the work that they are already doing, it takes a lot from the volunteers. Knowing how much work goes into planning programs, clubs, or events Administration would advise caution around putting on additional expectations.

9. Excusing of Councillors
RECOMMENDATION
Moved by: Cr. Couvrette
Seconded by: D/M Korol
That Cr. Pischinger and Cr. Fergusson be excused from the Municipal Services Standing Committee meeting on July 16th, 2024.
MOTION CARRIED

10. Date of Next Meeting
The next Municipal Services Standing Committee meeting will be held on August 13th, 2024.

11. Adjournment
RECOMMENDATION
Moved by: D/M Korol
Seconded by: Cr. Couvrette
The meeting be adjourned at 8:10 pm.
MOTION CARRIED