



Town of Fort Smith  
Community Services Standing Committee  
Tuesday, July 16, 2024, at 7:00 pm  
Town Hall Council Chambers

Chairperson: Cr. Couvrette  
Members Present: Mayor Daniels, D/M Korol, Cr. Tuckey, Cr. Beaulieu  
Regrets: Cr. Pischinger, Cr. Fergusson  
Staff Present: Emily Colucci, Director of Community Services  
Sarah Westwell, Executive Secretary  
Guests:

1. Call to Order

Mayor Daniels called the meeting to order at 7:00 pm and handed the Chair to Cr. Couvrette.

Cr. Couvrette read the acknowledgment of First Nations.

2. Declaration of Financial Interest

- a. Statement of Disclosure of Financial Interest

3. Delegation

4. Review

- a. Agenda – The agenda was reviewed.

**RECOMMENDATION**

**Moved by:** Cr. Tuckey

**Seconded by:** Cr. Beaulieu

**That the agenda be adopted as presented.**

**MOTION CARRIED**

- b. Minutes – The Community Services Standing Committee Minutes of June 11<sup>th</sup>, 2024, were reviewed and adopted at the Regular Meeting of Council on June 18<sup>th</sup>, 2024.

- c. Vision and Values – The Vision and Values were reviewed.

- d. Community Services Master Plan – The Community Services Master Plan was reviewed.

- e. Economic Development Plan – The Economic Development Plan was reviewed.

5. Directors Report

- a. Community and Recreation Centre Statistics June 2024 – The CRC statistics were reviewed.

Administration stated that as they have transitioned from Spring to Summer it has been a busy month in all departments. The pool has moved from 5 days a week to 6 days a week with over 300 new patrons in the pool. In addition, the swimming programs are almost all at capacity with high precipitation.

- b. Mary Kaeser Library Statistics June 2024 – The MKL statistics were reviewed.

Administration advised that the library participated in many events. There is a survey in the package and we have already started incorporating the feedback.

There is also a beautiful mural in the childcare space by Shanon Schaefer allowing children to leave their mark as they pass through the facility. For

the economic tourism and development, June was a huge month for events. The visitor guides are now printed and out to the public.

Council thanked the community services staff for the events they helped host.

6. Advisory Boards

a. Economic Development Advisory Board

- i. EDAB Minutes June 20<sup>th</sup>, 2024 – The EDAB minutes from June 20<sup>th</sup>, 2024 were reviewed.

Cr. Couvrette gave an update as the Council representative. The meeting primarily focused on recommendations for consideration of the business licensing bylaw. Cr. Couvrette asked if Administration could circulate an email with the recommendations. Cr. Couvrette spoke on the delegation that happened at the EDAB meeting with the Chamber of Commerce stating that he is optimistic that they will continue to attend to board.

7. Bylaw/Policy Review and Development

8. Administration

- a. Appointment of Returning Officer Margo Harney – 2024 Municipal Elections

**RECOMMENDATION**

**Moved by:** Cr. Tuckey

**Seconded by:** D/M Korol

**That Margo Harney be appointed the Returning Officer for the 2024 Municipal election.**

**MOTION CARRIED**

9. Other Business

10. Excusing of Councillors

**RECOMMENDATION**

**Moved by:** Cr. Tuckey

**Seconded by:** D/M Korol

**That Cr. Pischinger and Cr. Fergusson be excused of the Community Services Standing Committee meeting on July 16<sup>th</sup>, 2024.**

**MOTION CARRIED**

11. Date of Next Meeting

The next Community Services Standing Committee meeting will be held on August 13<sup>th</sup>, 2024.

12. Adjournment

**RECOMMENDATION**

**Moved by:** Cr. Tuckey

**Seconded by:** Cr. Beaulieu

**That the meeting be adjourned at 7:17 pm.**

**MOTION CARRIED**