












Town of Fort Smith
Corporate Services Committee
Tuesday, February 6th, 2024 at 8:15 pm
Town Hall Council Chambers

1. Call to Order
2. Delegation
3. Declaration of Financial Interest
 - a. Statement of Disclosure of Interest
4. Review
 - a. Agenda
 - b. Minutes
 - c. Vision and Values
 - d. Strategic Plan
5. Governance
 - a. Infrastructure Renewal
 - b. Economic Growth
 - c. Lands
 - d. Human Resources
 - e. Advocacy for Excellence of Services
 - f. Communications
 - g. Bylaw Review
 - i. Bylaw 1057 Annual Borrowing Bylaw
 - h. Post-Secondary Education
 - i. NTPC Intervention
 - i. NTPC Minutes January 29, 2024
6. Directors Report
 - a. Accounts Paid List
 - b. Correspondence
 - c. License Report
7. Administration
8. Other Business
9. Excusing of Councillors
10. Date of Next Meeting
11. Adjournment

Attached Documents	
 Statement of Disclosure of Interest	 Corporate Services Minutes January 9, 2024
 Vision and Values.pdf	 Strategic Plan.pdf
 Bylaw 1057 2024 Annual Borrowing	 NTPC Intervention Committee Minutes
 Accounts Paid List - January 2024.pdf	 Correspondence January 2024.pdf
 License Report January 2024.pdf	



Town of Fort Smith
Code of Conduct for Council Members

ATTACHMENT A

STATEMENT OF DISCLOSURE OF INTEREST

Name of Council Member: _____

Date of Disclosure: _____

Council Meeting or _____

Committee Name: _____

Meeting Date: _____

Agenda Item: _____

Agenda Item Description: _____

Description of type and nature of Interest (i.e., Interest or Conflict of Interest)

Interest: Personal

 Pecuniary

Conflict of Interest:

Signature: _____ Date: _____

Councillor: _____

Office Use Only:

Recorded by _____ at: _____

Initials: _____

Date: _____



Town of Fort Smith
Corporate Services Standing Committee
Tuesday, January 9th, 2024 at 7:00 pm
Town Hall Council Chambers

Chairperson: Cr. Tuckey
Members: Mayor Daniels, Cr. Fergusson, Cr. Campbell, Cr. Pischinger, Cr. Couvrette
Regrets: D/M Korol, Cr. Beaulieu
Staff Present: Keith Morrison, Senior Administrative Officer
Tracy Thomas, Senior Administrative Officer
Katie Reid, Executive Secretary

1. Call to Order

Mayor Daniels called the meeting to order at 7:10 pm and handed the Chair to Cr. Tuckey.

2. Declaration of Financial Interest

a. Statement of Disclosure of Interest – There were no declarations of financial interest.

3. Review

a. Agenda –The agenda was reviewed.

RECOMMENDATION

Moved by: Cr. Tuckey

Seconded by: Cr. Fergusson

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

b. Minutes – The Corporate Services Standing Committee Minutes of December 5th, 2023, were reviewed and adopted at the Regular Meeting of Council on December 19th, 2023.

Cr. Fergusson asked if the Town could earn interest on funds in the bank. Administration provided an email update to Council and spoke to it at the Council Meeting on December 19th. He advised that most funds received are conditional for specific uses. Further, he advised that cash accounts are liquid and interest rates are conservative comparable to GICs.

c. Vision and Values – The Vision and Values were reviewed.

d. Strategic Plan – The Strategic Plan was reviewed.

4. Governance

a. Post-Secondary Education Committee – Cr. Couvrette noted the main topic of discussion being the hiring process for the Aurora College President position with the hiring process being conducted internally amongst GNWT employees. In addition to this the GNWT has indicated that the position would reside where hired. He noted that the statement of where the position resides contradicts the commitment from the former Minister of ECE to have the position remain in Fort Smith.

i. PSEC Minutes December 20th, 2023 – The minutes were reviewed.

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Fergusson

That a formal invitation to be sent to the Thebacha MLA, Minister of ECE, and two local board members of the Board of Governors to meet with the Post-Secondary Education Committee to discuss concerns.

CARRIED UNANIMOUSLY

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Fergusson

That Community Leadership be invited to meet twice with the Post-Secondary Education Committee, prior to, and to the meeting with the Thebacha MLA, Minister of ECE, and two local board members of the Aurora College Board of Governors.

CARRIED UNANIMOUSLY

b. NTPC Intervention Committee

- i. NTPC Intervention Committee Minutes December 18th, 2023 – The minutes were reviewed. Cr. Couvrette advised that Stand Alone Energy is representing the Town’s interest in the sale of NUL’s assets in Hay River and distribution takeover. He noted that a Technical Hearing is scheduled for January 16th. He noted that adding Hay River to the Taltson Hydro zone may have significant and negative impacts to Fort Smith. He advised that Stand Alone Energy is ensuring questions are answered to ensure Fort Smith resident’s interests are protected.

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: Cr. Couvrette

That Stand Alone Energy Ltd. Represent the Town of Fort Smith at the Technical Hearing on January 16th, 2024, regarding the Purchase and Sale of Hay River Assets Application; Application Number: 2027-07.

IN FAVOUR – MAYOR DANIELS, CR. FERGUSSON, CR. PISCHINGER, CR. COUVRETTE

OPPOSED – CR. CAMPBELL

MOTION CARRIED

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: Cr. Couvrette

That Council request a briefing note from Administration on the status of the Town of Fort Smith’s franchise agreement at their earliest convenience.

CARRIED UNANIMOUSLY

Administration advised that there was a request for Council to speak during the Public Session, following the Technical Hearing, and suggested that discussion on behalf of Council should be agreed upon prior.

Cr. Fergusson noted that Stand Alone Energy and the NTPC Intervention Committee would be viewing the Technical Hearing virtually from Council Chambers.

Cr. Couvrette advised that Stand Alone Energy had suggested he speak on behalf of the Town at the meeting and that Stand Alone Energy would suggest follow up questions which would likely be questions not answered during by NTPC during the Technical Hearing.

5. Director’s Report

- a. Accounts Paid List – The Accounts Paid List from December 2023 was reviewed.

- b. Correspondence – The Correspondence List from December 2023 was reviewed. Cr. Fergusson noted a request for streetlighting on the highway. Administration advised that the Town is corresponding with Ms. Freund and had her mark up maps for proposed streetlight installation. He noted the need to coordinate with the GNWT Department of Infrastructure that as the request for streetlight installation is on the highway. He noted that jurisdictional conversations have begun to move forward with the request. Additionally, he suggested incorporating funds in the 2024 Capital Plan for additional streetlights.
- c. License Report – The License Report from December 2023 was reviewed.

6. Administration

- a. Briefing Note 2024 O&M Budget – The briefing note and draft 2024 O&M Budget were reviewed. Administration presented the nearly balanced budget with a \$2k deficit and suggested moving in-camera to discuss personnel information.

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Fergusson

That Council move in-camera in accordance with the Cities, Towns and Villages Act, Section 23(3)(c) to discuss personnel information.

CARRIED UNANIMOUSLY

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: Cr. Couvrette

That Council move out of in-camera at 8:11 pm.

CARRIED UNANIMOUSLY

Administration advised that the 2024 O&M Budget is still in development and is in deficit with minimal level of service change. He anticipates continuing budget development over the next few weeks.

Administration advised that 2024 salaries and wages amount to \$6.37 million, and employees can expect a 2.5% pay step increase as well as a bargained 2.75% increase. He noted that forced growth results in a \$7.6k increase in salaries and wages in 2024 which is less than expected due to the large number of resignations by long-serving employees replaced with new employees starting a lower pay-step. Additionally, he noted that new employees don't earn as much leave.

Administration advised that forced growth can also be expected for utilities and that 2024 values are escalated accordingly. He noted that other budgets for materials and supplies, repairs and maintenance, and vehicle fuel and oil, are feeling inflation pressures due increased costs resulting from aging fleet. He noted that bank fees have increased due to the transition to online banking and ambulance bay fees have also increased. Additionally, he indicated that new GLs have been added for CRC public internet, Snowboard Park power, and Protective Services repair and maintenance.

Administration advised that there is an approximate \$2.6k deficit in 2024 draft O&M Budget and that the draft budget indicates a \$70k surplus in the Utility Budget and \$81.8k surplus in the Environmental Budget. He continued that allocations still require review as the O&M budget charges for services from the other budgets.

Administration noted that Territorial funding is not announced until after the GNWT fiscal year begins, in April, following municipal budget approval deadlines and that there have been repeated requests for the GNWT to revise legislation to allow municipalities to operate on the same fiscal year as the GNWT. He noted that there are no indications that this will be changed or that the GNWT will increase municipal funding shortfall findings identified. He noted that there was a \$200k increase to CPI funding.

Administration advised that user fee revenues are expected to be flat and 2023 budgeted amounts were approximately \$1.4 million.

Administration advised that property tax revenues are a product of the assessed value of all lands and improves in town, multiplied by the mill rate and an increase in assessed value would result in a revenue increase without increasing the mill rate. He noted that while the Town has been increasing property tax revenue expectations each year, the impact on residents has been minimal where there has been high amount of new construction in the community.

Administration reviewed a table showing historical mill rate increases from 2018 and the financial impacts on the various property classifications. He noted that institutional properties are almost all GNWT properties with the exception of a church and band office and that the mill rate can be weighted on institutional properties. Administration advised that first version of the Certified Assessment Roll has been received from MACA and that there was minimal construction during the 2023 season and slight increase in assessed value totalling \$517k or 0.24%.

Administration advised that budget deficits would be addressed by increasing revenues or spending less. He advised that the Town has no control over territorial funding amounts and the last evaluation of funding amounts, acknowledged by the GNWT, that the Town is underfunded by \$300k annually. He noted that Fort Liard received \$7k of funding per resident while Fort Smith receives \$700.

Administration noted that user fees are the only other form of revenue besides property tax revenue and grants, and that they were aggressively increased since 2021 with the implementation of new user fees for all operations, especially for Protective Services, Utility, and Environmental. He noted that recreation and general administration fees have also seen recent increases and that fee increases had resulted in increased budgeted user fee revenues but that actual revenues have not reached the anticipated budgeted revenue likely due to less use of Town services resulting from increased cost. He noted that tipping fee revenues have decreased which has likely means more offsite dumping and that pushback has been received regarding the new access fee for trucked water.

Administration advised that all fees are associated with administering bylaws for services, but fees are consolidated in one bylaw document for ease when changing fees rather than amending multiple bylaws after each user fee revenue review and increase. He noted that when creating new fees, there needs to be consideration and reference in the associated bylaw for the service. Additionally, he noted that a new fee was implemented for false fire alarms for \$1k and that this may have negative effects if residents stop having their smoke detector call liberty and in consideration of the ability to respond.

Administration advised that many fees associated with lottery licensing were removed from the bylaw and he noted the administrative time it takes to process licenses.

Further, he advised that garbage bin rental revenue was moved from the Environmental budget to the General budget for additional revenue but that tipping fees had to be increased to balance Environmental budget, which hasn't been successful. Administration recommended not increasing user fees in 2024 due to increases in the past few years and as the completion of Landfill upgrades would allow for the initiation of the Town Recycling Program which would require an additional levy on utility invoices for implementation.

Administration advised that the Senior Citizen and Disabled Persons Property Tax Relief Program is historically discussed during budget time but that there should be consideration that seniors and disabled persons are on fixed incomes. He noted that other work is required to address this such as through housing development. He noted that 24% of residents do not pay property taxes and that the cost to the Town was 180k, and was previously more, but enrollees in the program are now required to pay the School Tax levy. He indicated that the GNWT historically covered all school taxes for those enrolled in the program but had never intended to. He noted that they identified the error a few years ago and the Town had covered the expense. He continued that the current Council made changes to the program requiring that the School Tax portion of the property taxes be paid by the property owner and that this was implemented in 2023. Administration reviewed the concept of means testing and noted that the Town generally does not perform this being too close to residents/neighbours, when considering implementing a cap on the program. For example, he advised that the evaluation of property assessments is performed by the GNWT MACA and property tax revenue expectations are achieved through the mill rate based on property classifications.

Administration asked for feedback on revenue changes or expense reductions, and he would bring recommendations back to Council. He noted that there is no current requirement to find expense reductions with the balanced budget. He continued that some proposed level of service changes are included, such as budgeted provision of standby pay for after-hour calls for Bylaw Enforcement, Water Treatment Plant, Public Works, and Facilities Maintenance. Further, an emergency phone service would operate from the CRC with frontline staff on standby to direct calls from 6am to 11pm and he asked if the phone should be with a Director during CRC off-hours. He advised that a position is budgeted for the Pay and Benefits Clerk to excel into a supervisor role to handle staff management and allow the Director of Corporate Services to focus on his duties.

Additionally, Administration reviewed staff leave impacts and the need to assign additional PY for coverage. He noted that some departments can absorb the staffing shortage by reduced services such as in the Municipal Services department. Administration advised that Leave GLs allow for the ability to hire casuals if needed for other staff to not have to cover multiple positions. He noted that the Climate Change and Executive Assistant positions were removed from the Organizational Chart to allow for the Pay and Benefits Supervisor position. Administration indicated that the Director of Protective Services position will remain in the Org Chart as the position is on one years' leave and that Fire Chief Jami Short has been appointed in the interim. Further, the Bylaw Officer and Land and Development Officer positions would report to the SAO in the Director's absence and a Clerk position would handle communications. He noted that there is a need for an asset management position as the program implementation has not been successful as an additional duty to Directors and as asset management is GNWT requirement. He suggested this be further discussed during 2025 budgeting.

Administration thinks with changes in allocations, the small deficit would result in a robust surplus and recommended a level of service increase .5 PY to the Community Services department to address the need for additional upstairs resources to support Library operations and in consideration of additional janitorial requirements. He noted that the .5 PY CRC position would also be sufficient for Town Hall janitorial duties.

Cr. Couvrette commended Administration for the budget preparation and suggested a 1% property tax revenue increase weighted towards institutional properties. He felt this was fair in consideration of \$37 million funding shortfall to NWT communities.

Cr. Fergusson agreed to not increase user fees due to the increases in 2023. She would like to have further discussion about the possibility of implementing a cap on the tax rebate program in consideration of 24% of households enrolled and in consideration of future budget pressures.

Mayor Daniels suggested a 1.5% property tax revenue increase weighted towards institutional properties.

7. Excusing of Councillors

RECOMMENDATION

Moved by: Cr. Couvrette

Seconded by: Cr. Fergusson

That D/M Korol and Cr. Beaulieu be excused from the Corporate Services Standing Committee Meeting on January 9th, 2024.

CARRIED UNANIMOUSLY

8. Date of Next Meeting

The next Corporate Services Standing Committee meeting will be on February 6th, 2024.

9. Adjournment

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: Cr. Pischinger

That the meeting be adjourned at 8:40 pm.

CARRIED UNANIMOUSLY

Vision

The vision statement outlines what our community wants to be. Our vision statement provides a basis for future decision-making and activities.

The Town of Fort Smith will work with our partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

The mission defines how the Town will operate; it represents what is fundamentally important to us in how we work with each other and represent the citizens of Fort Smith.

- **Welcoming** – we are a friendly community which embraces our visitors, students and residents alike.
- **Innovative** – we take on new challenges in the pursuit of excellence.
- **Sustainable** – we are committed to sustainability in our Town’s operations and development.
- **Unified** – we work with Indigenous governments and our partners to implement our plans and achieve our goals.
- **Committed** – we operate professionally and to the highest ethical standards.



Fort Smith
Northwest Territories
UNEXPECTED. UNFORGETTABLE.

TOWN OF FORT SMITH

STRATEGIC PLAN - 2018



WELCOMING | INNOVATIVE | SUSTAINABLE | UNIFIED | COMMITTED

Message from the Mayor



On behalf of the Town Council for the Town of Fort Smith, I am pleased to present the new Strategic Plan. This plan provides direction for how the Town will move forward in priorities, decisions, and opportunities for the next several years.

We have been able to meet with residents, businesses, and other Governments throughout the town to talk about what is vital to our community growth, wellness, sustainability, roles, economy, values, and identity. It is through the engagement process that we identified and consolidated the goals that you see as essential for the municipality. Many are under the mandate of the Town, while many others highlight the role that we need to take as a facilitator on social and wellness issues and as an advocate for our community.

Our decision-making process connects to the vision that our community has put forward. As we resolve issues that come before Council and how we will proceed, the Strategic Plan will be an integral part of those discussions. The Strategic Plan will be brought forward to the community for continued engagement through implementation.

We look forward to bringing to life the vision that we have created together.

Mayor Lynn Napier-Buckley

Contents

Introduction	2
Background	3
Demographics	4
Process	7
Vision	8
Values	8
Priorities	9
Goals, Strategies and Actions	10
To retain existing and attract new residents.	11
To be the healthiest community in the Northwest Territories.....	13
To be a leader in sustainability.	15
To grow our role as the education leader in the NWT.	16
To create a vibrant local economy.....	18
To operate a responsive and transparent government.....	20
Next Steps	23
Appendix - Foundational Documents	24

Introduction

Building on the successful implementation of the 2010 Strategic Plan, Town Council initiated a Strategic Plan update. A community engagement process was undertaken to better understand the priorities that residents feel their local government should focus on.

This Strategic Plan is an important document for our town. It defines where we want to go as a community and provides us with the map to get there. It helps us to respond effectively and efficiently to issues facing our community and to take advantage of new opportunities that arise. It's about setting the direction that will help to maintain the kind of town we want.

We spoke with over 200 Fort Smith residents about your priorities for our town through an intensive engagement process. Whether you responded to the survey, attended a community event or participated through an advisory board, we thank you for being part of the process.

Strategic Planning is an on-going process. We will need additional input from our residents as we implement this plan. We hope that you will continue to partner with us, so we can continue to meet your needs now and in the future.

On behalf of the Town of Fort Smith Council and Staff, the Mayor and Council are pleased to present our 2018 Strategic Plan. This Plan establishes our goals and sets our direction over the next several years.

Background

The Town of Fort Smith is nestled on the banks of the Slave River¹. Once the capital of the Northwest Territories, Fort Smith has always been a hub of activity. For centuries, the Dene and Métis hunted and fished the land and tributaries flowing into the Slave River. The waterway was key to their movements, following the ancient rhythms of animals and seasons. Explorers and fur traders later used the Slave as a gateway from the Prairies when travelling north from Lake Athabasca.

Fort Smith was the site of a Hudson Bay settlement. For 200 years, all freight from the south travelled the Slave River. Due to the formidable rapids at Fort Smith, this freight would need to be portaged. This was the route to the Arctic until a highway to Hay River was built in 1949 and freight was transported to Great Slave Lake. Fort Smith was the capital of the Northwest Territories until 1967.

Today, its residents describe Fort Smith as a friendly, welcoming community. It has much to offer to residents and visitors alike. The Town has modern facilities, including a library, arena, snowboard park, track and field facility, pool, curling rink, and large gymnasium; excellent health and social services; and regular community programming for all age levels. Health and safety are ensured by the local RCMP detachment, volunteer fire and ambulance departments, the volunteer animal society, and the Fort Smith Health and Social Services Centre.

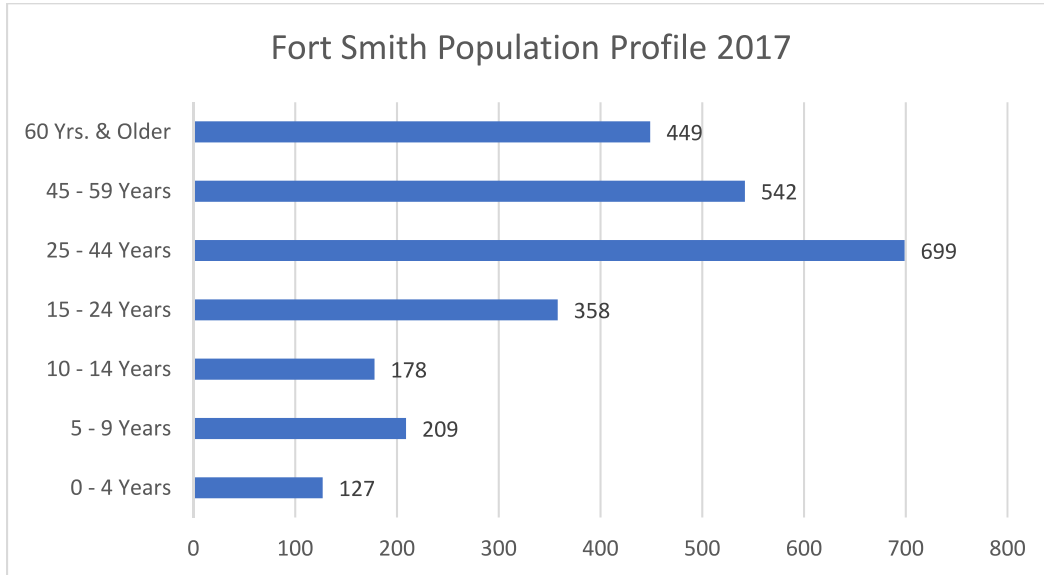
Fort Smith is the NWT education capital. All grades are available, from Nursery School, Head Start, Junior Kindergarten, Kindergarten to Grade 12, as well as French immersion and alternative education programs. The town is also home to Aurora College's headquarters and largest of three campuses.

World-class rapids, the world's largest Dark Sky Preserve, a UNESCO World Heritage Site and territorial and national parks are all nearby. The Northern Life Museum and Cultural Centre features impressive cultural and natural collections from the Thebacha region.

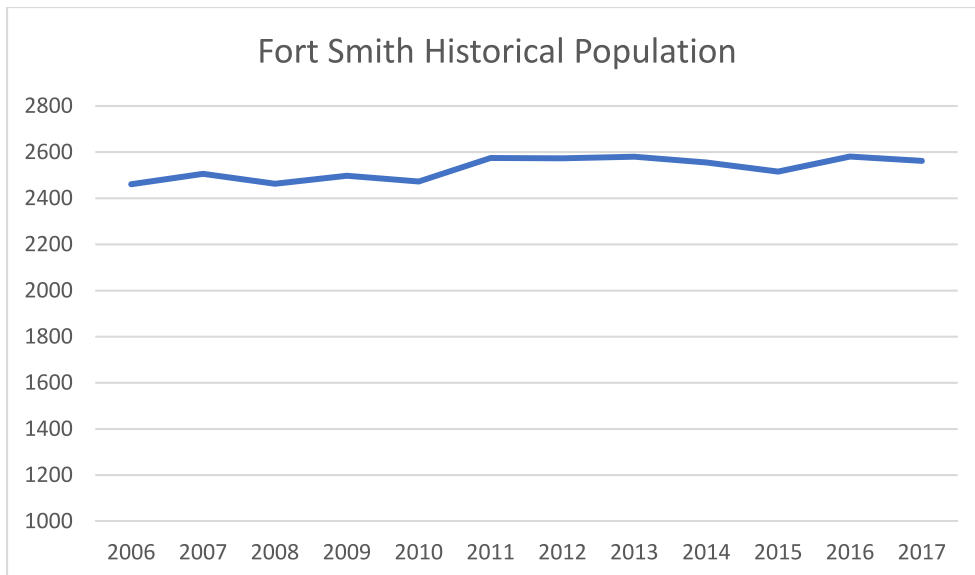
¹ From Town of Fort Smith Website

Demographics

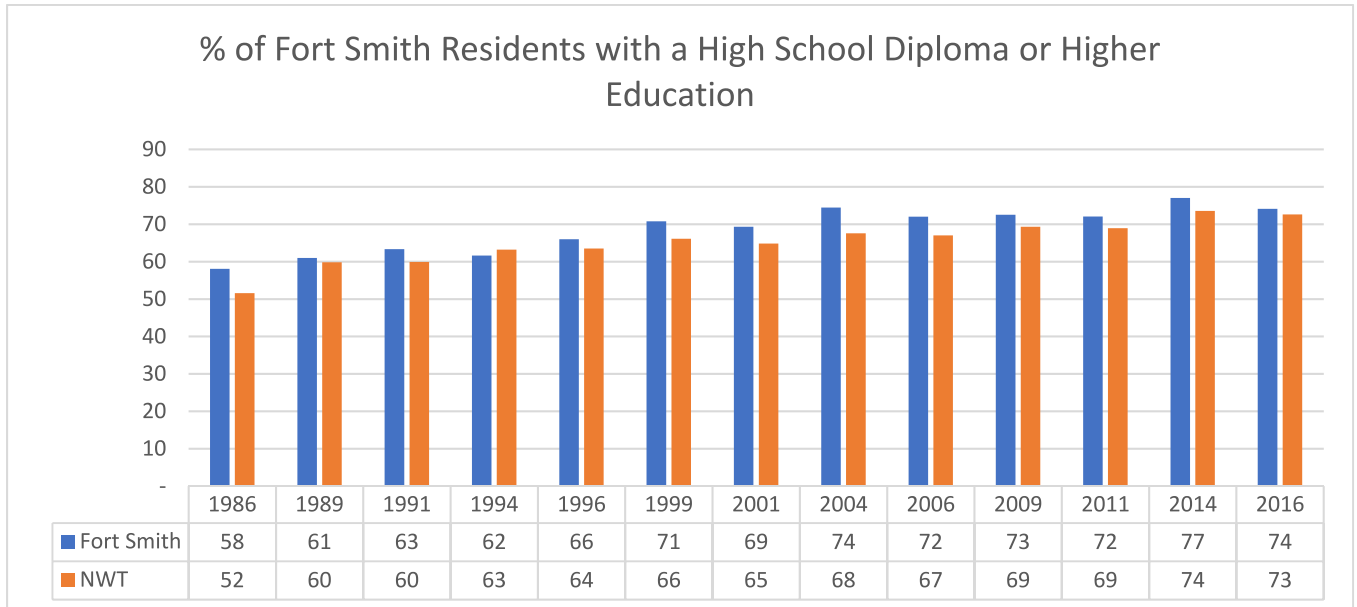
The 2017 population profile below shows that the largest age group in Fort Smith is from ages 25-44. While this is significant, it is also worth noting that 34% of the population is under the age of 24 and 39% of the population is over the age of 45.



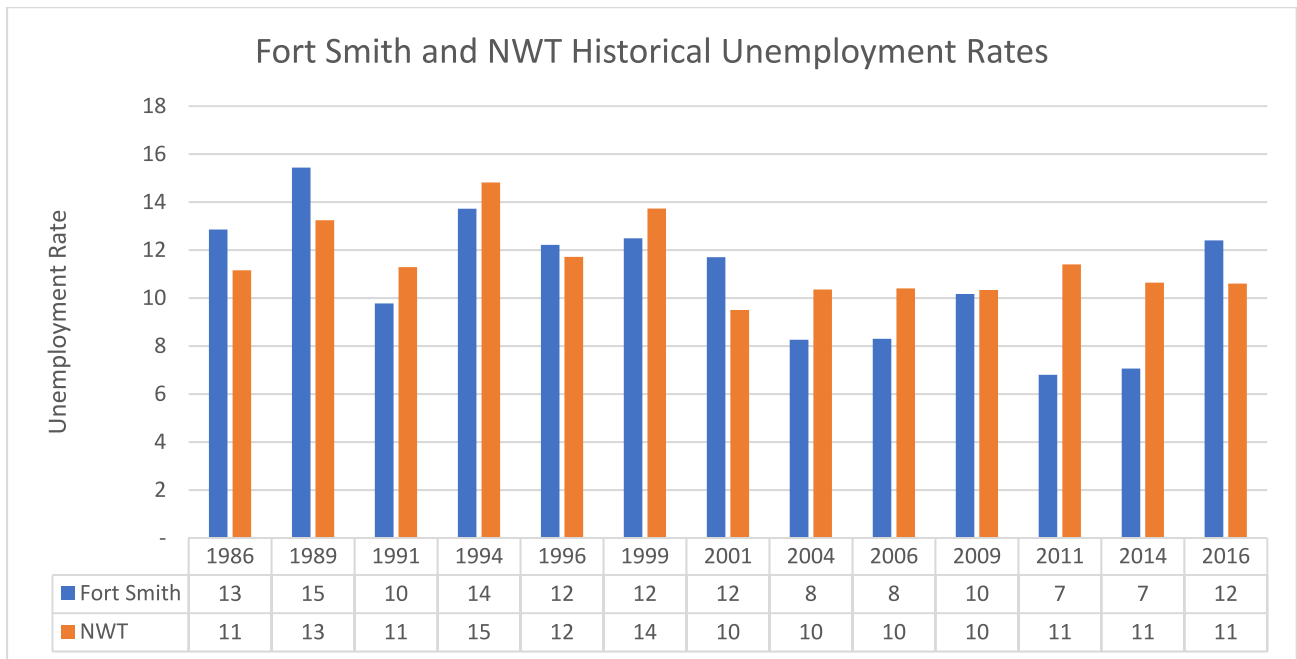
From 2007 to 2017 there was a slight increase in the population of Fort Smith. It grew by 0.2% in that time frame. However, the population of the age group 60 + rose by 4.2% over those 10 years.



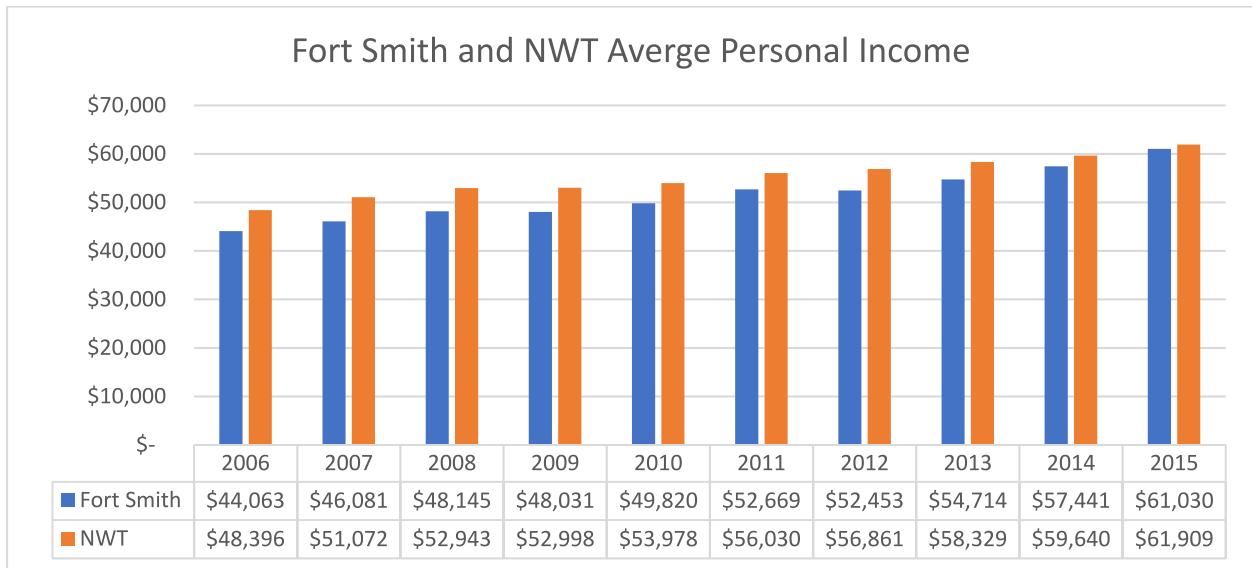
Fort Smith is a well-educated community. Those who hold a high school graduation diploma or have achieved higher education has increased in Fort Smith and throughout the NWT from 1986 to 2016. In general, the percentage of residents with a high school diploma or higher education is higher among those living in Fort Smith than the whole of the NWT.



The unemployment rate in Fort Smith is generally lower than the NWT.



Average incomes in Fort Smith continue to rise. From 2006 to 2015, the average personal income has been slightly lower in Fort Smith than in the Northwest Territories. However, the increase in income during this period has been higher in Fort Smith.



Process

The community engagement process took place over a 12-month period in 2017 and 2018. More than 200 residents participated and identified opportunities for Fort Smith's future. The perspectives gathered provide direction for the updated Strategic Plan. The process included the following opportunities for engagement:

- Community Survey
- Stakeholder workshops (7) – Northern Life Museum, Fort Smith Housing Authority, Chamber of Commerce, Fort Smith Métis Council, Fort Smith Seniors Society, Salt River First Nation, Smith's Landing First Nation, and Fort Smith Health and Social Services Society.
- Mayor and Council Workshops (3)
- Town of Fort Smith Advisory Board Workshops – Culture, Recreation, Tourism and Trade, and Sustainable Development.
- Information Booth at Aurora College
- Youth Visioning Workshop
- World Café

Vision

The vision statement outlines what our community wants to be. Our vision statement provides a basis for future decision-making and activities.

The Town of Fort Smith will work with our partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

The mission defines how the Town will operate; it represents what is fundamentally important to us in how we work with each other and represent the citizens of Fort Smith.

- **Welcoming** – we are a friendly community which embraces our visitors, students and residents alike.
- **Innovative** – we take on new challenges in the pursuit of excellence.
- **Sustainable** – we are committed to sustainability in our Town’s operations and development.
- **Unified** – we work with Indigenous governments and our partners to implement our plans and achieve our goals.
- **Committed** – we operate professionally and to the highest ethical standards.

Priorities

Key themes and priorities emerged through the community engagement process. The residents of Fort Smith have a clear perspective on our Town's priorities. They are presented in two sections. The first includes priorities within the Town's mandate to address; the second include priorities that the Town can work with other governments and agencies to achieve.

Town Mandate

- responsive government
- youth
- attraction and retention of residents
- partnerships with Indigenous governments and others
- safety and legislation
- infrastructure
- community services
- communication

Town as Facilitator

- health and wellness
- child care
- sustainability, energy and climate change
- education
- economy
- affordable housing

Goals, Strategies and Actions

Based on the priorities our goals are:

- **To retain existing and attract new residents**
- **To be the healthiest community in the Northwest Territories**
- **To be a leader in sustainability**
- **To grow our role as the education capital in the NWT**
- **To create a diversified local economy**
- **To operate a responsive and transparent government**

Each goal is supported by strategies and actions to address the priorities. We are committed to working toward achieving these goals.

To retain existing and attract new residents.

Accomplishments

- ☑ Downtown Development Plan
- ☑ Special awards program that contributes to communication with elders
- ☑ Community engagement
- ☑ Development of Westgrove III

Strategies

- Support the development of affordable housing within the town
- Support the development of high quality and affordable child care in the town
- Work with Indigenous governments to support their development plans
- Promote Fort Smith as the Best Place to Live North of 60
- Develop a road connecting Fort Smith with the south

Support the development of affordable housing within the town

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Identify tools the Town has to reduce housing costs	A		
Work with local developers to promote diversity of housing types	A		
Work with the Fort Smith Housing Authority		A	
Work with the College to explore feasibility of renovating and renting vacant student housing			G
Work with the GNWT to explore the feasibility of renovating and renting the RCMP homes being replaced			G
Lobby GNWT, Minister, and Federal Government for support to develop housing			G

Support the development of high quality and affordable child care in the town

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Work with partners to develop child care (including infant, toddler, pre-school and after school care) in the town	A		
Identify tools available to the Town to support the development of additional child care spaces	A		

Work with Indigenous governments to support their development plans

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Provide and expand municipal services to accommodate growth and development			A
Prepare for future and support settled land claims			A

Promote Fort Smith as the Best Place to Live North of 60 “Unexpected; Unforgettable”

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Develop and implement a promotional campaign stressing location, quality of life, outdoor recreation, facilities and services	A		
Partner with businesses and government agencies on a strategy to attract new residents		A	
Develop a Fort Smith fact sheet for orientation to Town services, amenities, recreation opportunities, etc.		A	

Develop a road connecting Fort Smith with the south

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6 Yrs +
Work with the GNWT, Government of Alberta, the Federal Government and Indigenous Governments in and around Wood Buffalo National Park to create the connection			G

To be the healthiest community in the Northwest Territories.

Accomplishments

- ☑ Rebuilding the arena
- ☑ Increased and stronger bylaw enforcement
- ☑ Fire smart program
- ☑ Partnership with RCMP
- ☑ Pedestrian and vehicle safety improvements
- ☑ Improvement in community services
- ☑ Track and field facility
- ☑ Thebacha Trail
- ☑ Snowboard park
- ☑ Hosting the Arctic Winter Games

Strategies

- Increase community wellness and overall health
- Maintain and improve existing community facilities
- Ensure the safety of our residents

Increase community wellness and overall health

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Work with partners to update the Community Wellness Plan	G		
Work with partners to identify funding for a Community Wellness Coordinator	G		
Offer healthy food and beverage options at all Town facilities	A		
Develop a youth-led strategy for meeting their health and recreation needs	A		
Continue to develop both indoor and outdoor active recreation opportunities	A		
Provide additional STEAM and literacy-based recreational opportunities	A		
Member of Council to attend the Seniors' lunch program to develop awareness of elder needs	G		

Maintain and improve existing community facilities

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Implement recreation facility upgrade (midlife retrofit)	A		
Implement park space assessment recommendations		A	
Replace Town Hall		A	
Replace Library		A	

WELCOMING | INNOVATIVE | SUSTAINABLE | UNIFIED | COMMITTED

Develop new Protective Services Building (firehall and ambulance)		A	
---	--	---	--

Ensure the safety of our residents

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Update and implement emergency preparedness plan	A		
Roll out and use the Mass Notification System	A		
Organise and attend monthly meetings with RCMP and quarterly meetings with Ambulance and Fire Department	G		
Increased and stronger bylaw enforcement presence (speeding, dog control, contamination and littering)		G	
Work with inter-agency to address youth crime	G		
Identify barriers among homeowners regarding implementing the FireSmart Education Program	A		
Update and implement the FireSmart program for Town lands, private lands and Commissioner lands	A		
Citizens on Patrol in Town (work with RCMP and Indigenous Governments)	G		

To be a leader in sustainability.

Accomplishments

- Contributions of the Advisory Boards
- Waste Management Strategy
- Arena has electrified boiler (back up oil boiler only used if no power)

Strategies

- Be the first carbon neutral community in the NWT
- Reduce waste

Be the first carbon neutral community in the NWT

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Update and continue to implement and monitor the Energy Plan	A		
Develop a climate change adaptation plan		A	
Explore the feasibility of replacing Town vehicles with electric vehicles			A
Develop a plan to replace fuel oil with hydro electricity for residents			A
Educate residents on energy efficiency measures			A
Work with builders to develop sustainable housing			A
Explore partnerships with the GNWT to retrofit existing buildings with energy efficient alternatives	A		
Partner with the GNWT to identify funding to support this strategy	A		

Reduce waste

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Implement recommendations of solid waste management and recycling study	A		
Explore feasibility of collection and composting of organics (food and garden waste)	A		
Identify funding opportunities to move plan implementation ahead more quickly	A		

To grow our role as the education leader in the NWT.

Accomplishments

- Enhanced partnerships with Joseph Burr Tyrell Elementary School and Paul William Kaeser High School
- Town support for school events and activities

Strategies

- Lobby the GNWT to maintain and grow Fort Smith's educational status in the NWT
- Building strong relationships with the Aurora College Student Community
- Foster relationship with our schools – Joseph Burr Tyrell Elementary School and Paul William Kaeser High School
- Maintain the headquarters for NWT post-secondary education in Fort Smith

Lobby the GNWT to maintain and grow Fort Smith's educational campus status in the Northwest Territories

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Work with Aurora College to initiate discussions with the GNWT about current and future plans for post-secondary education in the Northwest Territories	G		
Continue to emphasise Fort Smith's role as a campus town with lots to offer students	A		

Build strong relationships with the Aurora College Student Community

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Ensure college students feel welcome (i.e. add student tab to Town website)	A		
Host Town-sponsored events for students	A		
Connect high school students within and outside the community with College offerings	G		
Lobby the GNWT to replace Breynat Hall and replace/upgrade student housing	G		

Maintain the headquarters for NWT post-secondary education in Fort Smith

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Communicate regularly with the Campus Director	G		
Become closer to the governance of the College; communicate with the Office of the President	G		
Appoint a Council liaison person	G		
Identify opportunities to participate in Aurora College activities such as orientation, student appreciation week and graduation	A		

Lobby the GNWT to ensure that Aurora College headquarters remain in Fort Smith, to reestablish appropriate governance of Aurora College, and to reinstate programs recently abolished (teacher education, social work)	G		
Work with other territorial governments (municipal, Indigenous) GNWT Ministers and MLAs to emphasise the benefits of having Aurora College headquarters in Fort Smith, and the dangers of GNWT centralisation	G		

Foster relationship with our schools – Joseph Burr Tyrrell Elementary School and Paul William Kaeser High School

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Transition to elected members to the District Education Authority (DEA) with regular reporting back to Council	G		
Offer student awards	G		
Support lunch and crosswalk programs	G		
Review and update joint use agreement	A		
Provide tournament support	A		
Identify other opportunities to partner with our schools	A		
Hold annual youth visioning workshop	G		
Coordinate training in municipal government for youth in grades 10,11, and 12	A		
Create a youth voice on advisory boards	G		

To create a vibrant local economy.

Accomplishments

- Economic Development Strategy
- Hired Economic Development Officer

Overall Strategies

- Support implementation of Economic Development Strategy
- Continue training of Economic Development Officer
- Build capacity of the Economic Development department
- Ensure continuing roles for the Tourism and Trade Advisory Board

Goals + Strategies (from 2017 Economic Development Strategy)

Goal #1: Foster and Encourage Business and Job Creation and Retention Strategies

- Opportunities assessment
- Develop land & business inventory
- Gather input from business community
- Identify investment objectives & strategies
- Implement investment strategy
- Strengthen government positions in Fort Smith

Goal #2: Increase Communication with and within the Business Community Strategies

- Assess local business climate
- Provide educational & networking opportunities
- Regular communication with business community
- Support Chamber of Commerce with “Shop Local” campaign

Goal #3: Diversify the Local Economy Strategies

- Create a cooperative planning strategy with community and regional partners
- Identify areas of economic “leakage” and areas to recapture spending
- Encourage youth and emerging entrepreneurs

Goal #4: Attract and Retain Residents to live in Fort Smith Strategies

- Identify the current situation
- Define key target markets, messaging & strategy
- Develop a marketing strategy
- Increase housing options
- Create a resident ambassador program

WELCOMING | INNOVATIVE | SUSTAINABLE | UNIFIED | COMMITTED

Goal #5: Enhance Livability

Strategies

- Identify areas needing improvement
- Strengthen public engagement
- Create a community improvement plan/program
- Create municipal funding program
- Identify transportation concerns
- Grow culture and arts sector

Goal #6: Attract Shoppers and Visitors from the Region into our Community

Strategies

- Direct marketing campaign
- Improve visitor experience

Goal #7: Champion and Assist with Tourism Product Development and Packaging

Strategies

- Champion new development
- Identify the barriers to tourism development
- Encourage cultural aspects of tourism products

Goal #8: Increase number of Festivals, Sporting Events and Conferences held in Fort Smith

Strategies

- Create/maintain active Volunteer Base
- Collaborate with local and territorial organisations to host and market events

Goal #9: Work with Regional Partners to Market Fort Smith (Hay River, Fort McMurray, Yellowknife, Edmonton)

Strategies

- Market Fort Smith regionally, nationally and internationally

To operate a responsive and transparent government.

Accomplishments

- ☑ Paving of roads
- ☑ More streetlights
- ☑ Improved clearing of roads and sidewalks
- ☑ Waste Management Plan
- ☑ Updating bylaws
- ☑ 20 Year Capital Plan
- ☑ Council representative on the Museum Board
- ☑ Continuing implementation of Infrastructure Plan
- ☑ Stability in management
- ☑ Invigoration of Advisory Boards
- ☑ Website
- ☑ Opportunities for citizens to be involved in governance without being on Council

Strategies

- Continue to provide high quality programs and services to our citizens
- Implement the calls to action for municipal governments from the Truth and Reconciliation Commission
- Be the employer of choice in the NWT
- Maintain and improve existing community infrastructure
- Review legislation to ensure it is up to date and relevant
- Ensure community members are well-informed
- Improve communication and dialogue with other levels of government including government agencies and boards
- Formalise orientation for new and returning Mayor and Council by Administration to ensure continuity after elections

Continue to provide high quality programs and services to our citizens

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Undertake annual community services satisfaction survey to identify improvements and solicit ideas for new programs and services	A		
Continue tax relief program for seniors and disabled persons		G	
Coordinate annual meeting of all Advisory Boards; facilitate sharing of information between Boards; quarterly Chair meetings	G		
Develop a Sponsorship Policy to increase revenue available for programs and services	A		

WELCOMING | INNOVATIVE | SUSTAINABLE | UNIFIED | COMMITTED

Recognise and support the work of volunteers	G		
--	---	--	--

Implement the calls to action for municipal government from the Truth and Reconciliation Commission

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Fully adopt and implement the <i>United Nations Declaration on the Rights of Indigenous Peoples</i> as the framework for reconciliation	G		
Reform policies and bylaws in support of decolonisation	G		
Provide education to staff on the history of Indigenous people, including the history and legacy of residential schools, the <i>United Nations Declaration on the Rights of Indigenous Peoples</i> , Treaties and Indigenous rights, and Indigenous-Crown relations	A		

Be the employer of choice in the NWT

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Organise regular staff and Council meetings and social activities	A		
Highlight staff achievements	G		
Maintain a safe and respectful workplace	GA		
Maintain stability in management	GA		

Maintain and improve existing community infrastructure

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Repair and upgrade roads as required	A		
Repair and upgrade sidewalks as required	A		
Lobby GNWT and Federal Government to stabilise the slide zone		G	
Increase streetlighting as required	A		
Ensure that costs for water and solid waste are fully covered by users through user fees	A		
Continue to implement the 20 Year Capital Plan	A		

Review legislation to ensure it is up to date and relevant

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Continue the review of all bylaws, policies and procedures to ensure effectiveness and relevance	A		
Create new bylaws as required (i.e. legalization of marijuana)	A		

Ensure residents, college students and visitors are well-informed

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Develop community communications guidelines and policies	G		
Host an annual Open House to provide an update on Town activities and provide opportunities for public input	G		
Continue monthly calendar and community news sheet advertising local businesses and community events	A		
Make more effective use of media platforms to communicate Town events	A		
Work with the College to share information on Town activities	A		
Replace and relocate electronic sign	A		

Improve communication and dialogue with other levels of government including Indigenous governments

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Work with Indigenous governments to implement Municipal Service Agreements	G		
Foster partnerships with other agencies and organisations	G		
Regular meetings with Smith's Landing First Nation, Salt River First Nation and the Fort Smith Métis Council to discuss areas of common concern and provide support where applicable	G		

Formalise orientation for new and returning Mayor and Council by administration to ensure continuity after elections

Actions (A – Administrative; G – Governance)	1-2 Yrs	3-5 Yrs	6+ Yrs
Develop a policy mandating orientation		A	
Develop procedures for when and how orientation will take place		A	

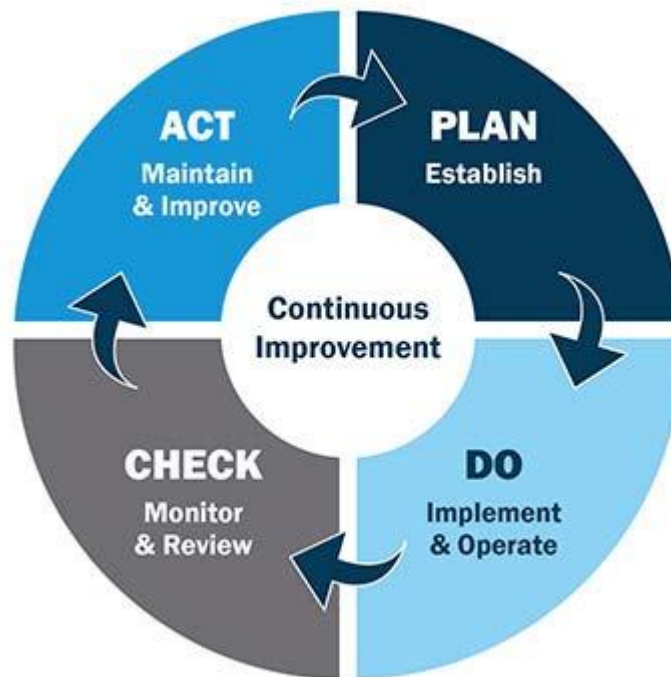
Next Steps

As a next step, we will work with staff to develop the financial plans to support the implementation of our Strategic Plan. Some of our strategies can be pursued, and action items can be accomplished, over the short-term while others might need to be pursued over the long-term.

Meeting our goals will require a coordinated effort from Mayor and Council, staff, Advisory Boards, other agencies and residents. Each Strategic Plan goal includes an implementation plan with suggested strategies and actions for addressing that goal. This is a critical starting point for the implementation of the Plan.

Evaluation and monitoring is the second key implementation tool. Evaluation and monitoring annually will enable us to:

- prioritize goals each year;
- set specific performance measures and performance targets;
- analyze progress towards meeting targets;
- reconsider goals and timing considering progress;
- involve residents in evaluating success; and
- communicate successes and challenges to residents as well as plans for the upcoming year.



WELCOMING | INNOVATIVE | SUSTAINABLE | UNIFIED | COMMITTED

This approach provides a continual loop of planning, implementation and evaluation. It includes all stakeholders and involves residents in proactively planning community services as well as evaluating how community programs and services are meeting their needs.

Through this process we have identified our community values and priorities, and these will be our guide as we move forward. Our progress toward addressing these priorities and achieving our goals will be formally reported on through the Town's Annual Report.

Strategic Planning is an on-going process and your feedback is an important part of moving forward.

Appendix - Foundational Documents

Foundational documents

Below is a list of the documents reviewed as part of the process of developing the 2018 Town of Fort Smith Strategic Plan.

GNWT, **Cities, Towns and Villages Act** (2014)
GNWT, **Summary of Community Statistics** (2018)
Salt River First Nation, **Municipal Services Agreement** (2001)
Smith Landing First Nation, **Municipal Services Agreement** (nd)
Town of Fort Smith, **5 Year Capital Plan** (2010)
Town of Fort Smith, **20 Year Capital Plan** (2014)
Town of Fort Smith, **Capital Plan** (2016)
Town of Fort Smith, **Community Energy Plan** (2010)
Town of Fort Smith, **Community FireSmart Protection Plan** (2010)
Town of Fort Smith, **Community Services Master Plan** (2012)
Town of Fort Smith, **Drainage Assessment** (2010)
Town of Fort Smith, **Economic Development Strategy** (2017)
Town of Fort Smith, **Integrated Community Sustainability Plan** (2010)
Town of Fort Smith, **Parks and Open Space Plan** (2017)
Town of Fort Smith, **Tourism/Visitor Services Branding and Marketing Strategy** (2011)



**THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
BY-LAW 1057**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH, IN THE NORTHWEST TERRITORIES, TO AUTHORIZE THE BORROWING OF MONIES, PASSED PURSUANT TO SECTIONS 107, 108 AND 109 OF THE CITIES, TOWNS AND VILLAGE ACT S.N.W.T, 2003, c.22.

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it to be in the public interest to borrow money that may be required to meet expenditures during the 2024 fiscal year;

NOW THEREFORE, the Council of the Town of Fort Smith, at a duly assembled meeting enacts as follows;

1. That the Mayor and Senior Administrative Officer of the Town of Fort Smith in the Northwest Territories are hereby authorized, on behalf of the Town of Fort Smith, to borrow money;
2. That the total amount of money so borrowed shall be up to but not exceeding \$600,000 (SIX HUNDRED THOUSAND) dollars;
3. Such money shall be borrowed from the Bank of Montreal, Fort Smith, Northwest Territories and repaid thereto, together with interest at a rate mutually agreed therewith.
4. All money so borrowed shall be repaid out of and shall be a first charge upon the revenue of the Town of Fort Smith for the year 2024.
5. The estimated revenue of the Town of Fort Smith set forth on the ESTIMATES for the year 2024 are \$12,182,987.00 (Twelve Million, One Hundred and Eighty-Two Thousand, and Nine Hundred and Eighty-Seven dollars).
6. That Bylaw #1044 is hereby repealed.

READ A FIRST TIME THIS ___ DAY OF _____, 2024 A.D.

READ A SECOND TIME THIS ___ DAY OF _____, 2024 A.D.

READ A THIRD TIME THIS _____ DAY OF _____, 2024 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this bylaw has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the bylaws of the Municipal Corporation of the Town of Fort Smith.

SENIOR ADMINISTRATIVE OFFICER



Town of Fort Smith
NTPC Intervention Committee
Monday, January 29th, 2024 at 1:15 pm
Town Hall – Council Chambers

Chairperson: Cr. Couvrette
Members Present: Cr. Fergusson, Cr. Beaulieu
Regrets: Cr. Tuckey
Others Present: Mayor Daniels

Staff Present: Katie Reid, Executive Secretary
Resources: Dennis Bevington, Stand Alone Energy Ltd.
Jack Van Camp, Stand Alone Energy Ltd.

A. Call to Order

Chair Cr. Couvrette called the meeting to order at 1:15 pm.

B. Approval of Agenda

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: Cr. Beaulieu

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

C. Approval of the Minutes

NTPC Intervention Committee Minutes January 8th, 2024 – The minutes were reviewed.

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: Cr. Beaulieu

That the NTPC Intervention Committee minutes from January 8th, 2024, be adopted as presented.

CARRIED UNANIMOUSLY

D. New Business

- a. Intervenor Argument – Mr. Bevington advised provided an update on the technical hearing. He advised that it went all day on January 16th and extended an additional hour on January 17th, and that there are transcripts available.

Mr. Bevington advised that as the Town's intervenor, they questioned Northland Utilities (NUL), and it was mutually agreed by all parties that Hay River could enter into a franchise agreement with NTPC. He noted that NUL's was focused on the financial gain through the transfer, and who would pay the expense, which hasn't been decided by the PUB. Mr. Bevington doesn't think the purchase should be capitalized in the system and advised that the intervenor argument speaks to this. He noted that this wouldn't be a Fort Smith issue unless the rate base is generalized for everyone in the zone to pay revenue requirements.

Mr. Bevington advised that they questioned the Town of Hay River and asked whether the Town of Fort Smith had been contacted regarding the franchise change and they had acknowledged that the Town of Fort Smith hadn't been contacted. Further, he noted NTPC told Hay River that they would receive the same residential rate as Fort Smith but that rates are ruled on by the PUB.

Mr. Bevington had explained that there would be new costs resulting from the Taltson Upgrade Project and the importance of electric heat upgrades. He continued that the Town of Hay River recognized the need for communication with the Town of Fort Smith and suggested communication would be in Fort Smith's best interest. Further, as rates are generalized across the zone, if Hay River uses more power, Fort Smith will pay the difference. He noted that upgrading to electric heat would allow for increased power sales to offset upgrade costs. Additionally, NTPC was going to borrow funds at 2.14% for Taltson upgrades but would be in the 4% range with Hay River added to distribution which could raise rates by 30%. Mr. Bevington continued that they are accountable to the PUB for cost-recovery and the solution would be additional revenue generation through selling more power from electric heating to keep rates down.

Mr. Van Camp stated that Hay River thinks they will see a 15-30% rate reduction through the transfer and that it was asked how they would see a reduction with additional costs associated with the transfer and how it would balance and be sustainable. He noted that NTPC's last general rate application requested a 10% rate increase each year for two years but that the increase wasn't justified and not approved. He continued that rate shock is against government policy and as Fort Smith pays about 2% less than the recommended range rate but that other northern communities receive GNWT subsidy while Fort Smith does not. He advised that the more north, the higher subsidy, and that Inuvik's power rate is subsidized at 50%. He noted that in consideration of this, Fort Smith pays a much greater percentage of cost generated than anywhere else. Additionally, rates are lower due to lower costs to service the community much being closer to Taltson than other communities and costs have been historically lower in consideration of this.

Mr. Van Camp noted issues that had consensus during the technical hearing:

1. That Hay River is within its rights to request the transfer of assets and develop a franchise relationship whichever utility provider they choose and that this is noted in the CTV Act.

Mr. Van Camp noted that there was no argument about this during the technical hearing and that this right would extend to other communities governed by the CTV Act including Fort Smith. The right to develop a franchise agreement with whichever utility the Town chooses is beyond dispute.

Mr. Bevington noted that everyone agreed that there needs to be a business relationship between the utility provider and the customer, the Town, which can include franchise fees charged and other requirements to do business.

Mr. Van Camp had indicated that without a franchise agreement, there is no business relationship with the Town and that NTPC's response was that they have customer service agreements with customers, which is contrary to the CTV Act. He asked what would give NTPC tenure to Town property and they were unable to answer. Further, the NTPC Act gives some authority and responsibility to provide power in communities but is not clear. He noted that a franchise agreement must be pursued by the Town as NTPC would not and that the PUB has the responsibility to ensure agreements are in place but they have not.

2. There should be no harm done to non-participating communities through the transfer, and main communities expressed concern for the smaller communities downstream from Hay River. It was agreed upon that they should not have their rates increased due to the sale of assets.

Mr. Van Camp advised that they pointed out as a principle of fairness, that if this applies to communities downstream, it should also apply to communities upstream such as Fort Smith and Fort Resolution. Mr. Van Camp noted the idea of cost colonization and that if the user is making decisions that cost money, they would bear the expense, and not those not participating in the decision. He continued to advise that this isn't how they have been operating by distributing higher cost centers to lower cost centers.

Further, Mr. Van Camp advised that they raised the issue about generalizing expenses across the rate base with respect to capitalizing diesel fuel at an additional 8% return rate. He noted that NTPC has tried to do this repeatedly, including in 2015 when water levels were low and during the Snare Hydro dam shutdown for maintenance work. He noted that this was not approved and the GNWT covered diesel expenses. Mr. Bevington added that the Town had submitted a letter of opposition regarding this at the time.

Mr. Van Camp noted that NTPC will try to capitalize on diesel expenses resulting from the Taltson Upgrade project to the rate base and that they will capitalize on expenses associated with the transfer of Hay River assets including legal fees, premiums on assets, and other non-capital expenses.

Mr. Van Camp advised that they stated to the PUB that they shouldn't allow this or an 8% return rate on non-capital expenses. He noted that the issue is that when NTPC does the rate base increase associated with the Hay River cost center, expenses will be generalized amongst the whole Taltson Zone and they will prorate the expense on sale. He noted that this is in violation of the no harm principle.

Mr. Bevington advised that NTPC had mentioned during the technical hearing that they are planning to upgrade the Fort Smith distribution system and asked if Fort Smith should pay for the upgrade. Mr. Bevington noted that the intent in upgrading for electric heat is to increase sales to reduce cost but he was pleased to hear the intention for upgrades. He noted that in Hay River there are no extra sales just extra costs. He continued that upgrading the distribution to allow for electric heating would increase revenue by millions to keep rates low.

3. Electric Heating Rates - Mr. Bevington noted from the 2011 NWT Guidelines that residential rates and government rates would be the same and in consideration of subsidized electric heating for some users. He noted that the PUB Act states that no public utility shall make or demand a rate that disadvantages or be a faculty of privilege but should be uniform to all persons. He clarified that there is an electric heat rate for interruptible power but only available to commercial and government users and is in contravention of the guidelines. He continued that they cannot provide preference to users and that the rule was established by the PUB who is responsible for enforcement. Further, Mr. Van Camp stated that in NTPC's transfer application, they want to provide interruptible electric heat for the NUL buildings left in Hay River at a preferential rate and that providing favourable rates to preference customers is also in contravention.

Mr. Van Camp noted that this discussion opened the idea what the whole regulation around electric heating is not following the Act. Mr. Van Camp noted that most houses have a secondary heat source and that all housing should have electric heating. Further, he noted that public housing units would give millions in revenue to NTPC and that the GNWT could implement this through the Housing NWT. He continued that the GNWT could use a utility resource they already own that is not being fully utilized and that public housing is already backed with a secondary source of heat. Cr. Fergusson noted that public housing users pay their own electricity expenses. Mr. Bevington replied that electricity is half the cost of oil and that a lot of money is expended for fuel. Further, Mr. Van Camp advised that power is being wasted over the dam.

Mr. Bevington advised that the Intervenor Argument document is of everything that has been discussed and used to reinforce what needs to be done. He noted that the argument is due on February 9th and a response argument due February 23rd.

Mr. Bevington noted that Council can motion to have the Town of Fort Smith review electric heat energy regulations or a entertain a franchise agreement. He thinks a franchise agreement would be in the Town's best interest.

Mr. Van Camp advised that the Town of Hay River issued an RFP for a franchise agreement. He also noted that NTPC is owned by the GNWT and directed by the NTPC Board of Governors consisting of GNWT appointed employees and regulated by the PUB, also appointed by the GNWT. Mr. Bevington noted that the PUB has independence through the PUB Act and that the NTPC Board is supposed to be independent but is not. Cr. Couvrette replied that the Town has submitted changes to a standing resolution regarding the NTPC Board being independent.

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: Cr. Beaulieu

That the Intervenor Argument be submitted to the Public Utilities Board on behalf of the Town of Fort Smith in consideration of the Town of Hay River/NTPC Franchise Agreement and transfer of NUL Assets to NTPC in Hay River.

CARRIED UNANIMOUSLY

Mayor Daniels suggested sending a letter requesting that rates are increased resulting from capitalized fuel costs. Mr. Bevington noted that this was identified during the technical hearing and that Hay River was unaware they would pay fuel expenses at an 8% return rate.

Mr. Bevington suggested sending the Town of Hay River a copy of the letter sent to the Public Utilities Board in early 2023. He noted that the letter was in response to Minister Caroline Wawzonek advising that the GNWT would cover diesel expenses for only Yellowknife.

E. Next Meeting

The next NTPC Intervention Committee is to be determined.

Mr. Bevington advised that there would be another opportunity to intervene when the general rate application is reviewed. He noted that waiting to upgrade the distribution system, will result in more expensive upgrades due to inflation.

Further, Mr. Bevington advised that intervention expenses are submitted to the PUB and that interventions are good to raise questions. He noted that the PUB is the only resource for public answers regarding utilities.

F. Adjournment

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: Cr. Beaulieu

That the meeting be adjourned at 2:10 pm.

CARRIED UNANIMOUSLY

TOWN OF FORT SMITH
 ACCOUNTS PAID LIST
 FOR THE PERIOD ENDING January 2024

CHQ #	SUPPLIER	Description	AMOUNT	DEPT
41240	GRIMSHAW TRUCKING	WATER TOWER PARTS	\$406.27	PUBLIC WORKS
41241	PAUL KEASERS STORES LTD	GROCERIES/SUPPLIES	\$1,485.60	MULTIPLE
41242	LINK HARDWARE	SUPPLIES	\$439.62	PUBLIC WORKS
41243	PITNEY BOWES	LEASE INVOICE	\$671.99	ADMINISTRATION
41244	CANCELATION CHEQUE			
41245	NWTAC	REGISTRASTION	\$1,750.00	ADMINISTRATION
41246	NORTHERN STORE	GROCERIES/SUPPLIES	\$403.36	MULTIPLE
41247	NORTHWESTERN AIR LEASE	FRIEGHT	\$290.60	FACILITIES
41248	FORT SMITH CONSTRUCTION NT LTD.	TIRE FIX	\$126.00	PUBLIC WORKS
41249	MIDNIGHT PETROLEUM	GAS PURCHASE	\$399.54	PUBLIC WORKS
41250	TDC CONTRACTING LTD.	SUPPLIES	\$3,025.91	PUBLIC WORKS
41251	CLEARTECH	PURCHASE CLORINE	\$4,736.82	POOL
41252	FIELDS	ART SUPPLIES	\$254.62	LIBRARY
41253	IDEXX LABORATORIES CANADA LP	LAP SUPPLIES	\$2,158.80	LIBRARY
41254	NSIXTY TRADING COMPANY LTD.	IT SERVICES/SUPPLIES	\$6,906.79	ADMINISTRATION
41255	TOWN OF FORT SMITH	december deductions	\$682.44	PAYROLL
41256	gnwt taxation division	december deductions	\$13,060.80	PAYROLL
41257	terrys carpentry services	rent for 26 york cresent (ambulance bay)	\$2,940.00	PAYROLL
41258	union of northern workers	monthly union ndues	\$6,307.41	PAYROLL
41259	CIMCO REFRIGERATION	ARENA INVOICES	\$2,291,487.04	ARENA
41260	PAUL KEASERS STORES LTD	GROCERIES/SUPPLIES	\$872.66	MULTIPLE
41261	THE NORTHWEST COMPANY LLP O/A WALLYS DRUGS	SUPPLIES	\$33.52	LIBRARY
41262	NORTHWESTERN AIR LEASE	FREIGHT	\$269.60	FACILITIES
41263	YELLOWKNIFE BOOK CELLAR	PURCHASE BOOKS	\$161.19	LIBRARY
41264	TDC CONTRACTING LTD.	HEATING FUEL	\$21,484.95	MULTIPLE
41265	AURORA TPI TRAVEL	BOARD/SAO TRAVEL	\$8,394.24	ADMINISTRATION
41266	NU MECHANICAL	WATER METER	\$7,560.00	FACILITIES
41267	ANNA'S HOMECOOKING	CATERING HAM & TURKEY DINNER	\$1,942.50	ADMINISTRATION
41268	UNITED LIBRARY SERVICES	PURCHASE BOOKS	\$151.00	LIBRARY
41269	ARTECH ENGRAVE	LONG SERVICE AWARDS	\$1,558.37	ADMINISTRATION
41270	NSIXTY TRADING COMPANY LTD.	IT SERVICES/SUPPLIES	\$1,569.07	ADMINISTRATION
41271	TIMBER FALLEN INC	SNOW DUMP TENDER	\$29,925.00	PUBLIC WORKS
41272	RAMANDA SANDERSON	COTTON CANDY	\$500.00	LIBRARY
41273	BLACK PRESS MEDIA	RFP RAW WATER INTAKE	\$622.44	FACILITIES
41274	XEROX	COPIER USAGE CHARGES	\$2,918.79	ADMINISTRATION
41275	PAUL KEASERS STORES LTD	SUPPLIES	\$48.26	MULTIPLE
41276	NORTHWESTEL INC	DEC INTERNET AND PHONE BILL	\$6,058.85	MULTIPLE
41277	TOWN OF FORT SMITH	UTILITIES	\$2,600.30	ADMINISTRATION
41278	RECEIVER GENERAL	PAYROLL DEDUCTIONS	\$56,660.05	PAYROLL
41279	NORHTERN STORE	GROCERIES/SUPPLIES	\$248.86	LIBRARY/REC/DAYCARE
41280	BANK OF MONTREAL	MASTERCARD DEC PAYMENT	\$2,589.29	ADMINISTRATION
41281	MASKWA ENGINEERING LTD	SUPPLIES	\$5,142.37	PUBLICWORKS
41282	RDV MECHANICAL	REPAIRS	\$294.00	FACILITIES
41283	AURORA FORD	SUPPLIES	\$336.00	FACILITIES
41284	LINDA MCDEVITT	SENIOR PROPERT TAX RELEASE	\$1,437.02	ADMINISTRATION
41285	NSIXTY TRADING COMPANY LTD.	IT SERVICES/SUPPLIES	\$737.06	ADMINISTRATION
41286	TRACEY THOMAS	SAO SERVICES	\$5,100.46	ADMINISTRATION
41287	COMMERCIAL AQUATIC SUPPLIES	SUPPLIES	\$5,575.08	RECREATION
41288	BANK OF MONTREAL	MASTERCARD DEC PAYMENT	\$50.00	ADMINISTRATION
41289	GRIMSHAW TRUCKING	SHIPMENT BLADE FOR OLMPIA ARENA	\$213.87	Public Works/Arena
41290	PAUL KEASERS STORES LTD	GROCERIES/SUPPLIES	\$931.45	MULTIPLE
41291	LOUS SMALL ENGINE	REFILL PROPANE	\$1,221.97	ARENA
41292	LINK HARDWARE	MATERIAL/SUPPLIES	\$786.98	PUBLIC WORKS
41293	THE NORTHWEST COMPANY LLP O/A WALLYS DRUGS	MATERIAL/SUPPLIES	\$125.96	RECREATION
41294	EUROPEAN CUTTERS LIMITED	ZAMBONI OLYMPIA BLADES SHARPENED	\$277.20	ARENA
41295	NWT POWER CORP.	DECEMBER UTILITIES	\$50,337.57	MULTIPLE
41296	NEBS PENSION FUND	DEC 2023 PENSION	\$38,081.52	PAYROLL
41297	BANK OF MONTREAL	DECEMBER BANK STATEMENT EMILY C.	\$3,067.69	ADMINISTRATION
41298	TDC CONTRACTING LTD.	HEATING FUEL/CARD LOCK	\$12,277.51	MULTIPLE
41299	NEBS GROUP INSURANCE FUND	DEC2023 NEBS GROUP INSURANCE	\$15,283.51	PAYROLL
41300	NU MECHANICAL	DIAGNOSE AND REPAIRE PROPANE RANGE	\$525.00	ARENA
41301	RDV MECHANICAL	MAINTENCE AND REPAIRS TO DUMP TRUCK	\$682.50	FACILITIES

41302 ARCTIC ALARM	FIRE ALARM MONITORING ARENA/REC	\$119.60	ARENA/REC
41303 MCLENNAN ROSS	LEGAL FEES	\$2,725.25	ADMINISTRATION
41304 NSIXTY TRADING COMPANY LTD.	MATERIAL/SUPPLIES	\$1,606.50	LIBRARY/REC
41305 NORTHERN HOUNDS SUPPLY	TURTLE CLEANING SUPPLIES	\$70.31	LIBRARY
41306 TIMBER FALLEN INC	EQUIPMENT PUMP MOVE	\$525.00	PUBLIC WORKS
41307 ASSOCIATED ENGINEERING	CLIMATE CHANGE ADAPTION PLAN	\$9,856.14	Economic Development
41308 VOID CHECK			
41309 RECEIVER GENERAL	TAX/PPP/EI JAN 12,2024 PAY PERIOD	\$590.56	PAYROLL
41310 NEBS PENSION FUND	JAN 2024 PENSION PLAN	\$34,070.10	PAYROLL
41311 NEBS GROUP INSURANCE FUND	JAN 2024 HEALTH AND INSURANCE PLAN	\$15,172.38	PAYROLL
41312 RAVENHILL SMITH SEARCH INC.	FINAL PAYMENT	\$9,450.00	ADMINISTRATION
41313 CENTRAL SQUARE TECHNOLOGIES	LEASECONTRACT	\$28,084.44	ADMINISTRATION
41314 TDC CONTRACTING LTD.	HEATING OIL AMBULANCE GARAGE	\$116.72	AMBULANCE GARAGE
41315 NSIXTY TRADING COMPANY LTD.	IT SERVICES/SUPPLIES	\$909.24	MULTIPLE
41316 BLADES CONSTRUCTION LTD	TOWN HALL WALL REMOVAL AND PAINT	\$1,832.25	ADMINISTRATION
41317 SKL CONSULTING	CONSULTING SERVICES -SAO	\$33,600.00	ADMINISTRATION
41318 LINK HARDWARE	MATERIAL/SUPPLIES	\$360.66	FACILITIES
41319 WORKERS SAFETY & COMPENSATION COMM.	2022 AUDIT ADJUSTMENT	\$16,832.00	ADMINISTRATION
41320 TDC CONTRACTING LTD.	HEATING FUEL	\$123,406.05	MULTIPLE
41321 NSIXTY TRADING COMPANY LTD.	MATERIAL/SUPPLIES	\$6,610.11	MULTIPLE
41322 GREENLAND IRRIGATION & SYNTHETIC TURF	MATERIAL/SUPPLIES	\$13,308.58	RECREATION
41323 CENTRAL SQUARE TECHNOLOGIES	ANNUAL SUBSCRIPTION	\$7,517.37	ADMINISTRATION
41324 PAUL KEASERS STORES LTD	GROCERIES/SUPPLIES	\$1,141.42	MULTIPLE
41325 NWT POWER CORP.	JANUARY UTILITIES	\$51,284.72	MULTIPLE
41326 THE NORTHWEST COMPANY LLP O/A WALLYS DRUGS	MATERIAL/SUPPLIES	\$45.13	RECREATION
41327 TOWN OF FORT SMITH	JAN PAYROLL DEDUCTIONS	\$489.69	PAYROLL
41328 RECEIVER GENERAL	PAYROLL TAX JAN 26, 2024	\$72,647.50	PAYROLL
41329 PUBLIC SERVICE ALLIANCE OF CANADA	UNION DUES	\$5,541.91	PAYROLL
41330 gnwt taxation division	JANUARY DEDUCTIONS	\$7,750.67	PAYROLL
41331 TDC CONTRACTING LTD.	MATERIAL/SUPPLIES	\$1,271.56	MULTIPLE
41332 SALEHMOHAMED RAFIQ	REFUND FOR MATERIALS	\$22.12	ADMINISTRATION
41333 NSIXTY TRADING COMPANY LTD.	IT SERVICES/SUPPLIES	\$420.26	ADMINISTRATION
41334 LUMAN SUPPLY TECHNICAL	PURCHASE LED PANELS	\$1,079.27	FACILITIES
41335 WESTWELL, ELIZABETH	CONTRACTED SERVICES	\$7,770.00	ADMINISTRATION
41336 SKL CONSULTING	CONTRACTED SERVICES	\$17,800.00	ADMINISTRATION
41337 KARMA MOVING	MOVING CONTRACT-SAO	\$6,168.75	ADMINISTRATION
41338 TUCKEY, LEONARD	REBURSEMENT FOR BURIAL FEE	\$600.00	ADMINISTRATION
41339 VOID CHECK			
41340 CASCADE PUBLISHING LTD	SUPPLIES FOR PRINTER	\$2,151.45	RECREATION
41341 PAUL KEASERS STORES LTD	GROCERIES/SUPPLIES	\$367.25	RECREATION
41342 TOWN OF FORT SMITH	JANUARY PAYROLL DEDUCTIONS	\$454.96	PAYROLL
41343 FREUND BUILDING SUPPLIES	SUPPLIES	\$178.40	ADMINISTRATION
41344 TDC CONTRACTING LTD.	HEATING FUEL/SUPPLIES	\$35,156.84	MULTIPLE
41345 DIANNA KOROL	REFUND FOR SEWER DEPOSITE	\$1,000.00	ADMINISTRATION
41346 STAFF	STAFF REUIMBURSEMENT FOR FAC	\$96.04	PROTECTIVE SERVICES
41347 FRED DANIELS	REFUND FOR FOOD TRAYS	\$150.00	ADMINISTRATION
41348 NSIXTY TRADING COMPANY LTD.	IT SERVICES	\$756.00	MULTIPLE
41349 CASCADE PUBLISHING LTD	MATERIAL/SUPPLIES	\$3,889.73	MULTIPLE
41350 GRIMSHAW TRUCKING	MATERIAL/SUPPLIES	\$1,195.70	WATERPLANT
41351 LOUS SMALL ENGINE	REFILL PROPANE	\$614.25	ARENA
41352 LINK HARDWARE	MATERIAL/SUPPLIES	\$254.14	WATERPLANT
41353 PSAC	DEC 2023 UNION DUES	\$9,307.41	PAYROLL
41354 TK ELEVATOR LIMITED	MAINTENCE ELEVATOR	\$1,557.30	RECREATION
41355 MCLENNAN ROSS	LEGAL FEES	\$536.55	ADMINISTRATION
41356 EDUCATION STATION	LIBRARY BOOK ORDER	\$718.81	LIBRARY
41357 JDH ENTERPRISES LTD.	BOOK KEEPING SERVICES	\$2,310.00	ADMINISTRATION
41358 ASSOCIATED ENGINEERING	CLIMATE CHANGE ADAPTION PLAN	\$8,420.69	ADMINISTRATION
41359 ENERSTAR RENTALS AND SERVICES	STARLINK INSTALEMENT AND ACTIVATION	\$5,737.20	ADMINISTRATION
41360 CENTRAL SQUARE TECHNOLOGIES	ANNUAL SUBSCRIPTION FEE	\$1,844.85	ADMINISTRATION
41361 PAUL KEASERS STORES LTD	GROCERIES/SUPPLIES	\$645.14	RECREATION
41362 NORTHWESTEL INC	PHONE ACCOUNTS	\$6,267.37	MULTIPLE
41363 TK ELEVATOR LIMITED	MAINTENCE WORK AT REC	\$1,557.30	RECREATION
41364 NSIXTY TRADING COMPANY LTD.	IT SERVICES	\$126.00	ADMINISTRATION
41365 TRACEY THOMAS	SAO SERVICES	\$1,756.20	ADMINISTRATION
41366 KARMA MOVING	MOVING CONTRACT-SAO	\$6,168.75	ADMINISTRATION

MASTERCARD DEC PAYMENT Obrian	\$2,589.29	Starlink/monthly charge/Bell cell phone bill/Globalstar monthly charge/postage fees/food for meetings
MASTERCARD DEC PAYMENT Andrew	\$50.00	Monthly charge
DECEMBER BANK STATEMENT EMILY C.	\$3,067.69	daycare supplies/mailchip fees/ gift card & food for staff farewell/purchase photos/supplies for recreation
January 12 ,2024 Pay Period 1	\$187,365.30	
January 26 ,2024 Pay Period 2	\$200,275.58	

Total \$3,200,201.86

Total with Pay \$3,587,842.74

2024 Correspondence Log – January

Date	From/To	Description	CC	Response
December 15, 2023	Ria Coleman/SAO	Basement Flooding	NA	Yes
January 16, 2024	Mayor/Premier	Invitation to for Cabinet to meet with Council	Cabinet	No
January 17, 2024	Mayor/Premier	Call for Public Inquiry into the 2024 Wildfire Season	Minister of ECC, SRFN, SLFN, Metis Council President, Metis Nation President, MP, Helena Katz – petition organizer	No
January 17, 2024	Mayor/Blades Construction	Response to Purchase Inquiry of Westgrove Lots	NA	No
January 19, 2024	Thebacha Dog Musers/Town			
January 20, 2024	Slide Zone Shredderz/Director of Comm. Serv	Donation Request – Big Fun	Mayor and Council	Yes – cheque issued
January 25, 2024	Chief of Gameti/Town	Deepest Condolences	Mayor and Council	Yes
January 24, 2024	The Northwest Company/Town	Deepest Condolences	Mayor and Council	Yes
January 25, 2024	Town of Inuvik/Town	Deepest Condolences	Mayor and Council	Yes



Town of Fort Smith Licensing Report - January 2024

Business License Holder	Number	Details
Sand Environmental	1	Firewood sale, equipment rental, environmental consulting and training.
Northern	2	Retail/grocery
Wally's Drugs	3	Retail pharmacy
Louis Sebert	4	Decision writing/adjudicative hearings/teaching
Blyth & Bathe Inc	5	Environmental consulting
Ragged Range Inc	6	Rental units
Thebacha Business Development Services	7	Business services, small business loans
Duck Soup Cabs	8	Taxi service
OK Snow Removal	9	Snow removal services
Jody's Kitchen	10	Catering and food service
Bushman Distillery Ltd.	11	Distilling
SKL Consulting Ltd.	12	Consulting
Aurora TPI Travel	13	Travel - air/hotels/cars
RTL Recycling	14	Beverage containers, electronics
Bow and Arrow Taxi	15	Taxi services for the town of Fort Smith
Bright Light Therapy Dogs	16	Providing therapy/facility dog services+support wherever required
Uncle Gabe's Friendship Centre	17	non-profit community centre
Rosa Enterprises	18	General contracting
Timber Fallen Inc.	19	Tree removal, brushing, firewood, bobcat services, landscaping, hauling & transportation
Berthiaume Aboriculture Ltd.	20	Arborist tree care, vegetation control, landscaping
Tracy Thomas Consulting	21	SAO services
Hawk's Construction	22	Construction/carpentry (new construction, home reno's, etc)
Bank of Montreal	23	Financial institution
Joan's Health and Fitness	24	Health and fitness club, massage, fitness classes, physical assessments

Johnson Mechanical	25	Plumbing/heating
B.Z.T. Contracting	26	Electrical repairs - installation
Stand Alone Energy Systems Ltd.	27	Renewable energy supply and consultation
S.P.F Construction	28	General contracting
R. Troy Ellsworth	29	Operational consulting, contracting wildlife management and wildfire programs
Midnight Ironworks	30	Multimedia artist(woodworking, crafting, blacksmithing, fabricaition welding)
Polar Creations	31	Multimedia artist, art instructor, crafter, blacksmith, coppersmith, gunsmith
Hobart & Mum Inc.	32	Consulting
Martselos Services Ltd.	33	Wood Buffalo Inn, catering services, and leasehold
Ace Building Centre	34	Retail, lumber yard, glass shop, heavy equipment services, storage rental
Northwestern Air Lease	35	Airline fuel sales, pilot training charters
Aunty's Korner Store	36	Convenience store
DITAB Enterprises o/a H&R Block	37	Tax preparation and consultation, GNWT form assistance
Action Synergy Inc./Paddle Performance	38	first aid & swift water rescure/safety training
ANWAD Inc.	39	Windows, doors, exterior, and insulation
Whispering Pines Cottages	40	Accomodation - tourist, government, contractors
Queen of Clean	41	Janitorial business
Debbie's Sewing	42	fabrics, crafts, beads,fur, notions, locally made souvenirs, dart supplies, custom sewing, designing, workshops, & jewelry
Corwin's Painting & More	43	contracting services, painting, renovations, construction
Avery Cooper & Co. Ltd.	44	CPA accounting business services
Heidema Group Inc	45	Clinical counselling, clinical supervision, workshops, consultations
AAG Landscaping	46	Landscaping, fencing, grass cutting
Berro's Pizzeria	47	Restaurant
Render Bender Studio	48	Print, copy, art, and graphic design
DHT Contracting	49	General contracting
North Raven	50	Political consulting

Fort Smith Royal Canadian Legion #239	51	
Soulfull Heart Inc.	52	Counselling/coaching services
Highlander Contracting	53	General contractor (construction services)
Whooping Crane Guest House	54	Overnight, short-term accomodation for paying guests
507656 NWT Ltd.	55	General Contracting
MV Suite	56	
Northern Anthropological and Cultural Society	57	Operating as Northern Life Museum and Cultural Centre
C&L Holdings	58	Holding company - rentals & leasing
Pure Esthetics	59	
Wenoqto'sit Consulting & Business Services	60	Desk operation for consulting & business services
NWT Paintball Association	61	Paintball operations, equipment rentals and promotional activities
Shane's Floorings Ltd.	62	
NSIXTY Trading Company Ltd.	63	Retail and online sales of office supply
L.B. Martin Consulting	64	human resource/retirement consulting
CAB Construction Ltd.	65	Construction company
Under the Northern Lights	66	Arts and crafts, forest fire consulting services
Susan Freund	67	bookkeeping services
Aurora Building Developers Ltd.	68	property management
CPOW Productions Ltd.	69	construction, reno, music recording, drone services, equipment rental
Ken's Construction	70	general contracting, construction, reno, painting
933318 NWT Ltd. o/a JR Enterprises	71	real estate rentals
High Arctic Seafoods & Steaks	72	residential sales of frozen fish, seafood and meat products
Terry's Carpentry Service	73	carpentry, dry wall, etc.
Scheller Mobile Tools Ltd.	74	tool sales
Schaefer's Plumbing & Heating	75	plumbing, heating, electical, and gasoline services
Fort Smith Minor Hockey Association	76	arena canteen

Lottery Licenses	Number	Details
Fort Smith Women's Hockey	24-001	Raffle
Development Permit Holder	Number	Details
Lou's Small Engines	001-24	Re-location of Propane Tanks
Bright Lite Therapy Dogs	002-24	Therapy Dogs
Dog Tag Holder	Number	Details
Sarah Hysenai	73	Husky/Heeler
Stacey Gravel	74	English Lab
Stacey Gravel	75	English Lab
Kelsi Funk	76	American Husky Mix