






Town of Fort Smith
Municipal Services Committee
Tuesday, July 11th, 2023, at 8:15pm
Town Hall Council Chambers

AGENDA

- 1. Call to Order
- 2. Declaration of Financial Interest
 - a. Statement of Disclosure of Interest
- 3. Review
 - a. Agenda
 - b. Minutes
 - c. Visions and Values
- 4. Directors Report
 - a. Municipal Services Director Report
- 5. Bylaw/Policy Review and Development
 - a. GV104 Standing Committee on Municipal Services - Amended
- 6. Administration
 - a. Briefing Note – Curling Rink Ice Plant
- 7. Other Business
- 8. Excusing of Councilors
- 9. Date of Next Meeting
- 10. Adjournment

Attached Documents	
<div> Statement of Disclosure of Interest</div>	
<div> Municipal Services Minutes June 13 2023</div>	<div> Vision and Values.pdf</div>
<div> GV104 Standing Committee on Municipal Services</div> <div> BN Curling Rink Ice Plant.pdf</div>	



Town of Fort Smith
Code of Conduct for Council Members

ATTACHMENT A

STATEMENT OF DISCLOSURE OF INTEREST

Name of Council Member: _____

Date of Disclosure: _____

Council Meeting or

Committee Name: _____

Meeting Date: _____

Agenda Item: _____

Agenda Item Description: _____

Description of type and nature of Interest (i.e., Interest or Conflict of Interest)

Interest: Personal ☐

 Pecuniary ☐

Conflict of Interest: ☐

Signature: _____ Date: _____

Councillor: _____

Office Use Only:

Recorded by _____ at: _____

Initials: _____

Date: _____



Town of Fort Smith
Municipal Services Standing Committee
Tuesday, June 13th, 2023, at 8:15 pm
Town Hall Council Chambers

Chairperson: Cr. Campbell
Members Present: Mayor Daniels, D/M Macdonald (Conference Call) Cr. Fergusson,
Cr. Korol, Cr. Tuckey, Cr. Couvrette, Cr. Beaulieu, Cr. Pischinger
Staff Present: Jim Hood, Senior Administrative Officer
Amy Weber, Pay and Benefits Finance Clerk

1. Call to Order

Mayor Daniels called the meeting to order at 8:00 pm and handed the Chair to Cr. Campbell.

Cr. Campbell read the acknowledgement of First Nations.

2. Declaration of Financial Interest

- a. Statement of Disclosure of Interest – There were no declarations of financial interest.

3. Review

- a. Agenda – The agenda was reviewed. Mayor Daniels suggested amending the agenda to include discussion on paving at Town Hall and noted that \$250k is budgeted. Cr. Fergusson responded that Administration is planned to report back to Council with a prioritized Capital Plan.

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: Cr. Campbell

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

- b. Minutes – The Municipal Services Standing Committee Minutes of May 9th, 2023, were reviewed and adopted at the Regular Meeting of Council on May 16th, 2023. Cr. Couvrette requested an update on the Zoning Bylaw review in consideration of sea can discussions. Administration replied that the Town is not proceeding with further enforcement actions on sea cans but is also not allowing further violations of the current Zoning Bylaw. Further, the request for proposals document is near completion and will be reviewed by a community government expert in Yellowknife before going to RFP. He hopes to go to RFP before the end of June.

Cr. Fergusson requested an update on ice plant maintenance and the associated workplans as mentioned in the minutes. Administration replied that they are waiting for CIMCO's ice plant shutdown and condition reports and that the inspection of the facilities would lead to a workplan of issues to address before the ice plants are re-commissioned.

Cr. Fergusson requested an update on the community cleanup program and noted that she hasn't seen this advertised. Administration replied that the program hasn't been budgeted for, or in the past, and advised that he is determining how it was funded and if the program could continue this year.

Cr. Fergusson noted that new Arena ice rink boards were budgeted to be replaced this year and suggested utilizing board sponsorships. Administration advised that that priority matrix and substantiation of capital projects would be brought to Council and that there are multiple water and sewer infrastructure projects ongoing.

- c. Vision and Values – The Vision and Values were reviewed.
- d. 2023 Capital Plan – The 2023 Capital Plan was reviewed. Cr. Couvrette asked when recommendations for projects would come forward. Administration replied that substantiation sheet, priority matrix, and listing of the most important project for the remainder of the year, would be brought to the Corporate Services Standing Committee on July 4th, 2023.

4. Directors Report

- a. Municipal Services Director Report June 2023 – The Director of Municipal Services' Report for June 2023 was reviewed. Cr. Campbell asked when the fobs for the Water Tower would arrive. Administration would follow up with the Director of Municipal Services and provide an update at the Council Meeting on June 20th, 2023.

Cr. Pischinger requested an update on the Tamarac Crescent Lift Station. Administration replied that the lift station has been operating sufficiently with one pump for the past few weeks, not requiring pump-outs, and is being monitored. He noted that the issue was a result of both pumps operating at the same time and that they are working with the manufacturer to upgrade to a three-phase panel. Additionally, NTPC has indicated that there would be no issues running a three-phase panel.

- b. Protective Services Director Report June 2023 – The Director of Protective Services' Report for June 2023 was reviewed. Administration advised that that Bylaw 1048 Amend the Council Procedures Bylaw 902 would receive third reading at the Council Meeting on June 20th, 2023, to establish a Protective Services Standing Committee, and that the Protective Services Director Report and statistics would be included. He noted that the meeting would be held after the Corporate Services Standing Committee meeting on the first Tuesday of the month.

5. Protective Services

- a. Fire Department Statistics May 2023 – The Fire Department Statistics for May 2023 was reviewed. Cr. Tuckey commended the Fire Department for their efforts.
- b. Ambulance Department Statistics May 2023 – The Ambulance Department Statistics for May 2023 were reviewed.
- c. Fire/EMS Training Report May 2023 – The Fire/EMS Training Report for May 2023 was reviewed.
- d. Fire/EMS Graphs May 2023 – The Fire/EMS Graphs for May 2023 were reviewed.
- e. Lands Enforcement Report May 2023 – The Lands Enforcement Report for May 2023 was reviewed.
- f. Bylaw Enforcement Report May 2023 – The Bylaw Enforcement Report for May 2023 was reviewed. Cr. Fergusson was pleased with the Bike Rodeo. She commended the Protective Services department.

Cr. Pischinger advised that she previously expressed concern regarding the speed limit of 60 km/h on McDougal Road from the sewage lagoon to the airport and requested the speed limit be changed to 50 km/h in consideration of speeding, trail development and safety. Administration replied that he would discuss this with the Director of Protective Services and suggested crosswalk signs be placed where the walking trail intersects McDougal Road from Calder Avenue. Mayor Daniels suggested installation by the post office too.

RECOMMENDATION

Moved by: Cr. Fergusson

Seconded by: Cr. Korol

That Administration investigate crosswalk signage and costs for the walking trail crossing at Calder Avenue and McDougal Road.

CARRIED UNANIMOUSLY

Cr. Tuckey noted that Pine Crescent is intended to be 30km/h but is lacking signage and requested additional speed limit signage be placed in the area. Administration believe the Transportation Master Plan indicates the speed limit in the community, unless otherwise posted, is 40 km/h. He noted some areas requiring 30km/h signs and that some signs may require removal. He advised that he would review the Transportation Master Plan to ensure implementation is consistent with the plan.

Cr. Couvrette volunteered to review the plan with Administration for recommendations on trail extensions and how different types of transportation tie into the plan.

Cr. Korol asked when the JBT Elementary School and PWK High School crosswalk lights would be synced. Administration replied that the Director of Municipal Services was working with the supplier on this, and he would follow up. Cr. Korol asked if the lights should be disabled until synced. Cr. Fergusson felt the lights were still effective.

6. Date of Next Meeting

The next Municipal Services Standing Committee meeting will be held on July 11th, 2023.

7. Adjournment

RECOMMENDATION

Moved by: Cr. Korol

Seconded by: Cr. Fergusson

The meeting be adjourned at 8:30 pm.

CARRIED UNANIMOUSLY

Vision

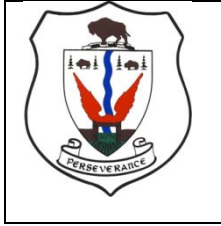
The vision statement outlines what our community wants to be. Our vision statement provides a basis for future decision-making and activities.

The Town of Fort Smith will work with our partners to enhance our excellent quality of life by respecting values, traditions, and healthy lifestyles. We will continue to advance as a unified, active and prosperous community.

Values

The mission defines how the Town will operate; it represents what is fundamentally important to us in how we work with each other and represent the citizens of Fort Smith.

- **Welcoming** – we are a friendly community which embraces our visitors, students and residents alike.
- **Innovative** – we take on new challenges in the pursuit of excellence.
- **Sustainable** – we are committed to sustainability in our Town's operations and development.
- **Unified** – we work with Indigenous governments and our partners to implement our plans and achieve our goals.
- **Committed** – we operate professionally and to the highest ethical standards.



The Corporation of the Town of Fort Smith Policy and Procedures Manual Policy GV104 Standing Committee on Municipal Services

1. Statement of Policy

The Town of Fort Smith may establish a standing committee to oversee matters relating to the area of municipal services to report back to Town Council.

2. Purpose of Policy

To establish the purposes, membership, meeting schedule, notice of meeting, in-camera meetings, quorum, duties and responsibilities, and reporting of the Standing Committee on Municipal Services.

3. Definitions

- a. *Municipal Services Committee* – the Standing Committee on Municipal Services
- b. *Council* – Mayor and Town Council of the Municipal Corporation of the Town of Fort Smith
- c. *Fort Smith* – the Municipal Corporation of the Town of Fort Smith
- d. *SAO* - Senior Administrative Officer of the Municipal Corporation of the Town of Fort Smith
- e. *SMC* – Senior Management Committee
- f. *Senior Management Committee* – the committee consisting of the Senior Administrative Officer, and the Directors of Corporate Services, Protective Services, Municipal Services and Community Services
- g. *Town* – the Municipal Corporation of the Town of Fort Smith
- h. *Town of Fort Smith* – the Municipal Corporation of the Town of Fort Smith

4. Purposes of the Municipal Services Committee

- a. To prepare in, cooperation with the SAO and the SMC, recommendations for the formulation of policy guidelines to ensure the efficient operations of the Town's municipal services.
- b. To thoroughly investigate all matters assigned to the Municipal Services Committee by Council and/or concerns and needs identifies by any Member of Council, the Mayor, SAO, or the SMC.
- c. To receive delegations from staff, concerned citizens, or professional individuals to hear and consider representations on municipal services matters.

5. Membership of the Municipal Services Committee

- a. The Municipal Services Committee shall consist of all Council members. The Mayor by virtue of the office is also a member.
- b. A Chairman will be selected from one of the members of the committee as noted in Paragraph 5(a) above.
- c. The SAO or delegate shall attend meetings of this committee.
- d. The Executive Secretary or delegate shall attend the meetings of this committee.
- e. The Director of Municipal Services or delegate shall attend the meetings of this committee.

6. Meeting Schedule

- a. The Municipal Services Committee shall meet in Council Chambers prior to the monthly Committee of the Whole meeting or as required.
- b. The Chairperson shall provide at least 24 hours' notice prior to the holding of any meeting.
- c. Notwithstanding Paragraph 6(b) above, Municipal Services Committee may meet without notice to consider any manner that is deemed by the Chairperson to be of urgency.

7. Notice of Meeting

- a. Notice of meeting, complete with non-confidential materials, shall be provided to the Committee members not later than 24 hours preceding the scheduled Committee meeting.
- b. In the case an emergency meeting of the Municipal Services Committee is required, a written notice of meeting may be waived and substituted with an oral summons, e-mail, or text message.

8. In-Camera Meetings

- a. Where in the opinion of the majority of the members of the Municipal Services Committee deems it necessary, it may conduct a portion of the meeting in-camera.
- b. In determining if a matter should be considered in-camera, the committee shall refer to the Council Procedures By-law.

9. Quorum

- a. The presence of a majority of the Council Members appointed to the Municipal Services Committee shall constitute a quorum.
- b. In determining a quorum, the Mayor shall be considered as an appointed Council Member.

10. Duties and Responsibilities

- a. Review matters regarding water and wastewater as well as the legislation governing this area that affect the municipality that are brought forth from the SAO and SMC.
- b. Review matters regarding public works operations that affect the municipality that are brought forth from the SAO and SMC.
- c. Review matters regarding facility maintenance that affect the municipality that are brought forth from the SAO and SMC.
- d. Review matters regarding the operations of the Town's environmental department that affect the municipality that are brought forth from the SAO and SMC.
- e. Review matters regarding fleet management that affect the municipality that are brought forth from the SAO and SMC.
- f. Review bylaw, policy and procedures recommendations regarding the municipal services operations brought forth from the SAO and SMC and forward recommendations to Council. This committee will provide direction for the development of additional bylaws, policies, and procedures by the SAO or Director of Municipal Services as required.

11. Reporting

- a. The Municipal Services Committee shall report to Council on the proceeding of the Municipal Services Committee at the next Committee of the Whole following the Committee meeting.
- b. Minutes shall be taken and included as part of the report to Committee of the Whole. Any recommendations from the Municipal Services Committee will be contained in these minutes.
- c. Notwithstanding Paragraph 9(a), the Municipal Services Committee may request a Special Meeting of Council to receive any matter considered by the Committee to be of an urgent matter following the process outlined in the Council Procedures Bylaw.

Mayor Fred Daniels

SAO Jim Hood



BRIEFING NOTE

To: Municipal Services Standing Committee

Date: July 11, 2023

Subject: Curling Rink Ice Plant

Purpose:

To provide an update to Mayor and Council on the state of the curling rink ice plant with replacement cost included.

Background:

The curling rink ice plant was installed in 1996 when the Community and Recreation Centre was built. It is now past the end of its expected lifecycle and has been identified by the CIMCO technician as in need of replacement. This plant is also undersized for the facility based off of discussions with the CIMCO Technician and a curling ice specialist. They will start the plant this season, but it could breakdown at anytime in its current state. Repair and maintenance costs will continue to increase if repair is possible. The coolant used in this plant model is no longer readily available or being produced, and if we can attain it, it will be much more expensive than it has previously been.

CIMCO has provided a quote for what the replacement costs would be for this ice plant. It is a 12 month minimum replacement time. The replacement would upgrade the capacity to accommodate the size of our current facility. This replacement would run using Ammonia, as does our Arena ice plant. This is a readily available substance for a lower maintenance cost. The replacement cost as stated in the attached quote is \$595,000.00, but is subject to change. This project has not been identified in the capital plan.

Recommendation:

For Council discussion

Customer Service Report

Overview

Customer Name	TOWN OF FORT SMITH	Job Number	4449626
Contact Person		Customer PO#	Shaun Weber
Location	FORT SMITH CURLING CLUB	Equipment	<NA>
Address	KING STREET, FORT SMITH CA, NT, X0E 0P0	Model	<NA>
		Serial Number	<NA>

Task(s) List

Technician	Task Description	Last Updated	Total Hour(s)
Glen Onyett	fort smith cc shutdown	4/23/23, 6:12 PM	9.50

Description of Service & Notes

Complete plant shutdown. See PDF Check list.
Attempt to repair brine leak.
Collect info and take pictures.
Meet with Shawn to discuss repair options.

Recommendation(s)

<NA>

Work Performed

Technician	Task Description	Start DateTime	Hour(s)	Labor Type
Glen Onyett	fort smith cc shutdown	4/16/23, 10:30 AM	7.50	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	fort smith cc shutdown	4/18/23, 12:00 PM	2.00	Regular Time/Main d'oeuvre régulier

Tools and Services Usage

Customer accepts work performed. Billing for labor detailed above, plus all supplies, parts or materials provided is hereby authorized.

CIMCO Employee

Glen Onyett

Customer Signature

Glen

Customer Service Report

Overview

Customer Name	CIMCO (EDMONTON 1090) CASH SALES	Job Number	4449623
Contact Person		Customer PO#	
Location	CIMCO (EDMONTON 1090) CASH SALES	Equipment	<NA>
Address	#120, 85 TURBO DRIVE, SHERWOOD CA, AB, T8H 2J6	Model	<NA>
		Serial Number	<NA>

Task(s) List

Technician	Task Description	Last Updated	Total Hour(s)
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/24/23, 9:30 AM	43.50

Description of Service & Notes

Apr 6

Pick up parts and supplies for NWT shutdown run. Not complete! *—no travel yet*
 10 Apr 23:- travel Edmonton to High Level.
 11 Apr 22:- travel High Level to Hay River. Get set up in hotel room.
 16 Apr 23:- Clear of Hotel and travel from Hay River to Fort Smith. Get set up in Hotel room.
 19 Apr 23:- Clear out of hotel in Fort Smith and travel to Hay River. Get set up in Hotel in Hay River.
 20 Apr 22:- Travel Hay River to Slave lake.
 21 Apr 23:- Travel Slave to Edmonton.

Recommendation(s)

<NA>

Work Performed

Technician	Task Description	Start DateTime	Hour(s)	Labor Type
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/6/23, 6:00 AM	5.00 <i>4449624 Hay River</i>	Regular Time/Main d'oeuvre régulier
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/10/23, 6:00 AM	8.00 <i>4449624 Hay River</i>	Regular Time/Main d'oeuvre régulier
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/10/23, 2:00 PM	2.00 <i>4449624 Hay River</i>	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/11/23, 6:00 AM	5.00 <i>4449624 Hay River</i>	Regular Time/Main d'oeuvre régulier
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/16/23, 6:00 AM	4.50 <i>4449626 Ft Smith</i>	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/19/23, 6:00 AM	5.00 <i>4449624 Hay River</i>	Regular Time/Main d'oeuvre régulier
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/20/23, 6:00 AM	8.00 <i>4449625 Ft Smith Area</i>	Regular Time/Main d'oeuvre régulier

Overview			
Customer Name	CIMCO (EDMONTON 1090) CASH SALES	Job Number	4449623
Contact Person		Customer PO#	-
Location	CIMCO (EDMONTON 1090) CASH SALES	Equipment	<NA>
Address	#120, 85 TURBO DRIVE, SHERWOOD CA, AB, T8H 2J6	Model	<NA>
		Serial Number	<NA>

Technician	Task Description	Start Date/Time	Hour(s)	Labor Type
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/20/23, 2:00 PM	2.00 4449625 Ft Smith Arena	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/21/23, 6:00 AM	4.00 4449625 Ft Smith Arena	Regular Time/Main d'oeuvre régulier

Tools and Services Usage

Customer accepts work performed. Billing for labor detailed above, plus all supplies, parts or materials provided is hereby authorized.

CIMCO Employee

Glen Onyett

Customer Signature

Glen

Customer Service Report

Overview

Customer Name	TOWN OF FORT SMITH	Job Number	4449625
Contact Person		Customer PO#	Shaun Weber
Location	FORT SMITH CENTENNIAL ARENA (thru	Equipment	<NA>
Address	13 RUPERT AVENUE, FORT SMITH CA, NT, X0E 0P0	Model	<NA>
		Serial Number	<NA>

Task(s) List

Technician	Task Description	Last Updated	Total Hour(s)
Glen Onyett	fort smith arena shutdown	4/23/23, 6:12 PM	18.00

Description of Service & Notes

Complete plant shut down. See PDF Check list.

18 Apr 23:- repair remote grease Zurk lines on condensor for fan pedestal bearings.

Replace condensor fan belt. Adjust belt tension and alignment. Check operation.

Check spray nozzles.

Condensor water tank motorized vale was not installed! 3/4" valve ordered but 1/2" valve was sent!

Recommendation(s)

<NA>

Work Performed

Technician	Task Description	Start DateTime	Hour(s)	Labor Type
Glen Onyett	fort smith arena shutdown	4/17/23, 6:00 AM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	fort smith arena shutdown	4/17/23, 2:00 PM	3.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	fort smith arena shutdown	4/18/23, 6:00 AM	6.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	fort smith arena shutdown	4/18/23, 2:00 PM	1.00	Time & a Half/Main d'oeuvre temps 1.5

Tools and Services Usage

Overview			
Customer Name	TOWN OF FORT SMITH	Job Number	4449625
Contact Person		Customer PO#	Shaun Weber
Location	FORT SMITH CENTENNIAL ARENA (thru	Equipment	<NA>
Address	13 RUPERT AVENUE, FORT SMITH CA, NT, X0E 0P0	Model	<NA>
		Serial Number	<NA>

Customer accepts work performed. Billing for labor detailed above, plus all supplies, parts or materials provided is hereby authorized.

CIMCO Employee

Glen Onyett

Customer Signature



Glen

Customer Service Report

Overview			
Customer Name	CIMCO (EDMONTON 1090) CASH SALES	Job Number	4449623
Contact Person		Customer PO#	.
Location	CIMCO (EDMONTON 1090) CASH SALES	Equipment	<NA>
Address	#120, 85 TURBO DRIVE, SHERWOOD CA, AB, T8H 2J6	Model	<NA>
		Serial Number	<NA>

Task(s) List			
Technician	Task Description	Last Updated	Total Hour(s)
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/24/23, 9:30 AM	43.50

Description of Service & Notes	
<p>Apr 6 Pick up parts and supplies for NWT shutdown run. Not complete! ---no travel yet</p> <p>10 Apr 23:- travel Edmonton to High Level.</p> <p>11 Apr 22:- travel High Level to Hay River. Get set up in hotel room.</p> <p>16 Apr 23:- Clear of Hotel and travel from Hay River to Fort Smith. Get set up in Hotel room.</p> <p>19 Apr 23:- Clear out of hotel in Fort Smith and travel to Hay River. Get set up in Hotel in Hay River.</p> <p>20 Apr 22:- Travel Hay River to Slave lake.</p> <p>21 Apr 23:- Travel Slave to Edmonton.</p>	

Recommendation(s)
<NA>

Work Performed				
Technician	Task Description	Start Date/Time	Hour(s)	Labor Type
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/8/23, 6:00 AM	5.00 4449624 Hay River	Regular Time/Main d'oeuvre régulier
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/10/23, 6:00 AM	8.00 4449624 Hay River	Regular Time/Main d'oeuvre régulier
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/10/23, 2:00 PM	2.00 4449624 Hay River	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/11/23, 6:00 AM	5.00 4449624 Hay River	Regular Time/Main d'oeuvre régulier
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/16/23, 6:00 AM	4.50 4449626 Ft Smith	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/19/23, 6:00 AM	5.00 4449624 Hay River	Regular Time/Main d'oeuvre régulier
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/20/23, 6:00 AM	8.00 4449625 Ft Smith Area	Regular Time/Main d'oeuvre régulier

Overview			
Customer Name	CIMCO (EDMONTON 1090) CASH SALES	Job Number	4449623
Contact Person		Customer PO#	
Location	CIMCO (EDMONTON 1090) CASH SALES	Equipment	<NA>
Address	#120, 85 TURBO DRIVE, SHERWOOD CA, AB, T8H 2J6	Model	<NA>
		Serial Number	<NA>

Technician	Task Description	Start Date/Time	Hour(s)	Labor Type
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/20/23, 2:00 PM	2.00 4449625 Ft Smith Arena	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	GLEN TT exp Fort smith hay river sd work	4/21/23, 6:00 AM	4.00 4449625 Ft Smith Arena	Regular Time/Main d'oeuvre régulier

Tools and Services Usage

Customer accepts work performed. Billing for labor detailed above, plus all supplies, parts or materials provided is hereby authorized.

CIMCO Employee

Glen Onyett

Customer Signature

Glen

Customer Service Report

Overview

Customer Name	TOWN OF FORT SMITH	Job Number	4445707
Contact Person		Customer PO#	Shaun Weber
Location	FORT SMITH CURLING CLUB	Equipment	<NA>
Address	KING STREET, FORT SMITH CA, NT, X0E 0P0	Model	<NA>
		Serial Number	<NA>

Task(s) List

Technician	Task Description	Last Updated	Total Hour(s)
Glen Onyett	fort smith cc midseason	2/13/23, 12:20 PM	7.00

Description of Service & Notes

Complete midseason inspection. See attached checklist.
Note:- the suction valve was still throttled from start up! Fully opened Suction valve.
Small brine leak at pump discharge valve flange!

Recommendation(s)

<NA>

Work Performed

Technician	Task Description	Start DateTime	Hour(s)	Labor Type
Glen Onyett	fort smith cc midseason	2/10/23, 11:00 AM	5.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	fort smith cc midseason	2/10/23, 4:00 PM	2.00	Time & a Half/Main d'oeuvre temps 1.5

Tools and Services Usage

Customer accepts work performed. Billing for labor detailed above, plus all supplies, parts or materials provided is hereby authorized.

CIMCO Employee

Glen Onyett

Customer Signature

Glen

CAG Service Order

TOROMONT

CIMCO

Cimco Refrigeration div. of Toromont Industries
1551 Corporate Dr
Burlington, ON L7L 6M3

Date Work Performed	2023-03-13		
Ticket Creation Date	Tue Mar 14 2023 09:55:22 GMT-0600 (Mountain Daylight Time)		
Cimco T&M Number	4448059 (item6897?print=y&itemId=6897)	Branch	Edmonton
Customer Name	AB - Fort Smith Centennial Arena (http://10.51.60.9/tiki/item1568)	Control System	
Site Contact Name	.	Site Contact Number/E-mail	.
Description of Problem	Delta board 101 alarms.		
Call Initiator	Mechanic		
Site Mechanic Name		Site Mechanic Number	
CAG Specialist	ASayegh		
CAG Generic Service Type			
CAG Specific Service Type			
CAG Report	the customer powered cycle board 101 due to communication issues, the board lost its database and needed to be re-loaded.		

Materials Ordered

Part #	QTY	Description

Labour

Hours	3.0hrs		
Overtime Service	Yes	Warranty Service	No

Expenses

Travel		Parking	
Accommodation		Meals	
Mileage		Mileage Charge per km	\$0.59



Customer Service Report

Overview

Customer Name	TOWN OF FORT SMITH	Job Number	4438870
Contact Person		Customer PO#	.
Location	FORT SMITH CURLING CLUB	Equipment	<NA>
Address	KING STREET, FORT SMITH	Model	<NA>
	CA, NT, X0E 0P0	Serial Number	<NA>

Task(s) List

Technician	Task Description	Last Updated	Total Hour(s)
Glen Onyett	startup NOV 7 to 11	11/16/22, 4:07 PM	14.00

Description of Service & Notes

Start up ice plant. Not complete requires condensor electrical repairs. Suction valve throttled. Not complete!
16 Nov 22:- replace 600v to 240v 1000va step down transformer and fuses(on site) for condensor fan F-1. Re-adjust F-2 and F-3 pressure controls.
Restart plant and monitor pull down.

Recommendation(s)

<NA>

Work Performed

Technician	Task Description	Start DateTime	Hour(s)	Labor Type
Glen Onyett	startup NOV 7 to 11	11/15/22, 10:00 AM	4.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	startup NOV 7 to 11	11/15/22, 2:00 PM	1.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	startup NOV 7 to 11	11/16/22, 6:00 AM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	startup NOV 7 to 11	11/16/22, 2:00 PM	1.00	Time & a Half/Main d'oeuvre temps 1.5

Tools and Services Usage

Overview			
Customer Name	TOWN OF FORT SMITH	Job Number	4438870
Contact Person		Customer PO#	.
Location	FORT SMITH CURLING CLUB	Equipment	<NA>
Address	KING STREET, FORT SMITH CA, NT, X0E 0P0	Model	<NA>
		Serial Number	<NA>

Customer accepts work performed. Billing for labor detailed above, plus all supplies, parts or materials provided is hereby authorized.

CIMCO Employee

Glen Onyett

Customer Signature

/

Glen

Customer Service Report

Overview

Customer Name	TOWN OF FORT SMITH	Job Number	4441738
Contact Person		Customer PO#	Shaun Weber
Location	FORT SMITH CENTENNIAL ARENA (thru	Equipment	<NA>
Address	13 RUPERT AVENUE, FORT SMITH	Model	<NA>
	CA, NT, X0E 0P0	Serial Number	<NA>

Task(s) List

Technician	Task Description	Last Updated	Total Hour(s)
Glen Onyett	brine pump issue site lost ice	1/3/23, 7:01 PM	111.00

Description of Service & Notes

Pick up rebuilt pump and supplies. Travel to High Level.

15 Dec 22:- travel from High Level to Fort Smith.

16 Dec 22:- Start mixing brine and burping air out of system. Check for leaks . None found!

17 Dec 22:- continue mixing brine and burping air from system. Check again for leaks :- none found! Not complete!

Deliver 2 bottles of defoamer to site. Add 2 bottles of defoamer to cool floor brine.

18 Dec 22:- continue adding brine and burping air from cool floor system. Freeze point is at +5 deg F(should be -5 deg F). Used all 30 bags of calcium! Not complete !

19 Dec 22:- order more calcium. Clean up P-2 volute to re-install P-2. Not complete!

20 Dec 22:- install P-2 and connect and align with motor. Re-install guards and fuses. Run P-2 and burp more air from system.

Remove P-1 pump assy for seal replacement. Burp air from headers. Not complete!

21 Dec 22:- locate calcium and set up delivery.

Add another 20 bags to system. Burp more air from system. Plant is ready for start up!

22 Dec 22:- start up plant. Start return travel to Edmonton. The water pail in the plant room is frozen! You must add heat to the plant room!

IT WILL FREEZE UP AGAIN WITH OUT ADDITIONAL HEAT!

23 Dec 22:- return travel to Edmonton.

Deliver pump to overhaul shop for repairs.

Recommendation(s)

<NA>

Work Performed

Technician	Task Description	Start DateTime	Hour(s)	Labor Type
Glen Onyett	brine pump issue site lost ice	12/14/22, 8:30 AM	5.50	Travel Time/Temps de voyage
Glen Onyett	brine pump issue site lost ice	12/14/22, 2:00 PM	4.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	brine pump issue site lost ice	12/14/22, 6:00 PM	1.50	Double Time/Main-d'oeuvre en Surtemps
Glen Onyett	brine pump issue site lost ice	12/15/22, 8:00 AM	6.00	Travel Time/Temps de voyage

Overview			
Customer Name	TOWN OF FORT SMITH	Job Number	4441738
Contact Person		Customer PO#	Shaun Weber
Location	FORT SMITH CENTENNIAL ARENA (thru	Equipment	<NA>
Address	13 RUPERT AVENUE, FORT SMITH CA, NT, X0E 0P0	Model	<NA>
		Serial Number	<NA>

Technician	Task Description	Start DateTime	Hour(s)	Labor Type
Glen Onyett	brine pump issue site lost ice	12/15/22, 2:00 PM	2.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	brine pump issue site lost ice	12/16/22, 6:00 AM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	brine pump issue site lost ice	12/16/22, 2:00 PM	4.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	brine pump issue site lost ice	12/17/22, 6:00 AM	8.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	brine pump issue site lost ice	12/17/22, 2:00 PM	4.00	Double Time/Main- d'oeuvre en Surtemps
Glen Onyett	brine pump issue site lost ice	12/18/22, 6:00 AM	8.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	brine pump issue site lost ice	12/18/22, 2:00 PM	4.00	Double Time/Main- d'oeuvre en Surtemps
Glen Onyett	brine pump issue site lost ice	12/19/22, 6:00 AM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	brine pump issue site lost ice	12/19/22, 2:00 PM	4.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	brine pump issue site lost ice	12/20/22, 6:00 AM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	brine pump issue site lost ice	12/20/22, 2:00 PM	4.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	brine pump issue site lost ice	12/21/22, 2:00 AM	4.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	brine pump issue site lost ice	12/21/22, 6:00 PM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	brine pump issue site lost ice	12/22/22, 6:00 AM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	brine pump issue site lost ice	12/22/22, 2:00 PM	4.00	Time & a Half/Main d'oeuvre temps

Overview			
Customer Name	TOWN OF FORT SMITH	Job Number	4441738
Contact Person		Customer PO#	Shaun Weber
Location	FORT SMITH CENTENNIAL ARENA (thru	Equipment	<NA>
Address	13 RUPERT AVENUE, FORT SMITH CA, NT, X0E 0P0	Model	<NA>
		Serial Number	<NA>

Technician	Task Description	Start DateTime	Hour(s)	Labor Type
Glen Onyett	brine pump issue site lost ice	12/22/22, 6:00 PM	8.00	1.5 Regular Time/Main d'oeuvre régulier

Tools and Services Usage

Customer accepts work performed. Billing for labor detailed above, plus all supplies, parts or materials provided is hereby authorized.

CIMCO Employee

Glen Onyett

Customer Signature



Glen



Customer Service Report (CSR)

629612

SAP/WO#: 4445420

Customer: Ford Smith Arena				Page: 1 of 1						
				Date & Time: Feb 3/2023						
Address:				Work Completed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No						
Cust. PO#:				Sales Follow Up Required: <input type="checkbox"/> Yes						
Equipment	Make:		Serial:		TRAVEL		A: Work Area Assessment			
	Model:									
Labour	Work Performed				Reg	OT	DT	KM	Meals/Hotel/Other	<input type="checkbox"/> C (checked, C=Requires Control) <input type="checkbox"/> Access & Egress <input type="checkbox"/> Traffic <input type="checkbox"/> Public Hazard <input type="checkbox"/> General Neatness <input type="checkbox"/> Climb / Fall Hazards <input type="checkbox"/> Slip Hazards <input type="checkbox"/> Noise Levels <input type="checkbox"/> Confined Space <input type="checkbox"/> Hoisting / Crane Lift <input type="checkbox"/> Weather & Temp °C <input type="checkbox"/> Rain <input type="checkbox"/> Snow <input type="checkbox"/> Fair <input type="checkbox"/> Sun <input type="checkbox"/> Air Quality <input type="checkbox"/> Protrusion Hazards <input type="checkbox"/> Chemical Hazards <input type="checkbox"/> Toxic <input type="checkbox"/> Explosive <input type="checkbox"/> Spill <input type="checkbox"/> Violence Potential <input type="checkbox"/> Site specific conditions
C- HS Controls									<input type="checkbox"/> Manlift <input type="checkbox"/> Crane <input type="checkbox"/> Forklift <input type="checkbox"/> Hoist <input type="checkbox"/> Chainfall <input type="checkbox"/> Ladder	
Description of Service & Notes	Discard that the pipe connecting to RBV Valve #9 (PRIN) had a crack in it. Valved off back of condenser. Added approx. 200lbs of N ₂ , 25lbs left of side. Sub most likely add approx condenser fix.									
Recommendations										
Supplies	Qty	SAP/Part#	Material/Supply/Vendor Description			PO/REF #	WH	NPC	TS	
Auth	Employee Name (Print): Kranda Korrally				Initial: KK					
	Customer Authorization Billing based on the details above is hereby authorized.				Customer Print Name: Customer Signature:					
Used	<input type="checkbox"/> Acetylene 1030698 <input type="checkbox"/> Welding gas G E <input type="checkbox"/> Nitrogen K T <input type="checkbox"/> Oxygen C M K		<input type="checkbox"/> Oil Pump SPU0300 <input type="checkbox"/> Vacuum Pump SRE0100 <input type="checkbox"/> Reclaim Cylinders 1086150 <input type="checkbox"/> Reclaim Unit SPU0100		<input type="checkbox"/> Temperature Calibration SCAL0200 <input type="checkbox"/> Pressure Calibration SCAL0300 <input type="checkbox"/> Storage Tank Rental SST0100 <input type="checkbox"/> Brine Leak Detector SOT0100					

White - Office

White - Customer

Pink - Mechanic



Customer Service Report (CSR)

629613

SAP/NO#: 4445420

Customer: <u>Fed Smith Bros</u>		Page: <u>1 of 1</u>	
Address:		Date & Time: <u>Feb 4 2022</u>	
Cust. PO#:		Work Completed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Make:		Sales Follow Up Required: <input type="checkbox"/> Yes	
Model:		Serial:	
Work Performed		TRAVEL	
<u>Check Plant</u>		Reg OT OT KM Meals/Hotel/Other	
		<input checked="" type="checkbox"/> 5 272	
C. HS Controls		<input type="checkbox"/> Manlift <input type="checkbox"/> Crane <input type="checkbox"/> Forklift <input type="checkbox"/> Hoist <input type="checkbox"/> Chainfall <input type="checkbox"/> Ladder	
Description of Service & Notes		A. Work Area Assessment	
<u>Check on Tie Plant. Pressure near stable.</u> <u>- Mfg will need to be called upon fix.</u> <u>At 7:15 AM call on shift</u> <u>Drive back to Hay River</u>		<input type="checkbox"/> Y <input type="checkbox"/> C (Y=checked, C=Requires Control) <input type="checkbox"/> Access & Egress <input type="checkbox"/> Traffic <input type="checkbox"/> Public Hazard <input type="checkbox"/> General Neatness <input type="checkbox"/> Climb / Fall Hazards <input type="checkbox"/> Slip Hazards <input type="checkbox"/> Noise Levels <input type="checkbox"/> Confined Space <input type="checkbox"/> Hoisting / Crane Lift <input type="checkbox"/> Weather & Temp ° <u>C</u> <input type="checkbox"/> Rain <input type="checkbox"/> Snow <input type="checkbox"/> Fair <input type="checkbox"/> Sun <input type="checkbox"/> Air Quality <input type="checkbox"/> Protrusion Hazards <input type="checkbox"/> Chemical Hazards <input type="checkbox"/> Toxic <input type="checkbox"/> Explosive <input type="checkbox"/> Spill <input type="checkbox"/> Violence Potential <input type="checkbox"/> Site specific conditions B: Job Hazard Assessment <input type="checkbox"/> Work Outside % <u>5</u> <input type="checkbox"/> Work Inside % <u>5</u> <input type="checkbox"/> Ergonomic issues <input type="checkbox"/> Excessive Load (>100lbs) <input type="checkbox"/> Working alone <input type="checkbox"/> Other workers/trades <input type="checkbox"/> Hot work to be performed <input type="checkbox"/> Hazardous energy <input type="checkbox"/> LOTO <input type="checkbox"/> Tool condition/guarding <input type="checkbox"/> Dust / particulate <input type="checkbox"/> Chemical <input type="checkbox"/> Unsafe Act <input type="checkbox"/> Live troubleshooting <input type="checkbox"/> Wet conditions <input type="checkbox"/> Task specific condition Personal Protection U R (U=used R=restock) <input type="checkbox"/> Hard Hat <input type="checkbox"/> Foot Protection <input type="checkbox"/> Eye / Face Protection <input type="checkbox"/> Visibility Clothing <input type="checkbox"/> Hearing Protection <input type="checkbox"/> Chemical Protection <input type="checkbox"/> Work Gloves <input type="checkbox"/> Gloves Electrical <input type="checkbox"/> Respiratory Prot. <input type="checkbox"/> Fall Arrest Equip <input type="checkbox"/> Arc Flash Safety/Environmental Issues <input type="checkbox"/> Incident (*) <input type="checkbox"/> Near Miss (*) <input type="checkbox"/> Property Damage (*) <input type="checkbox"/> New Hazard Identified (*) <input type="checkbox"/> Hazardous Waste Disp. (*) <input type="checkbox"/> Environmental Spill (*) (*) - Complete other form(s)	
Recommendations			
Supplies			
Qty	SAP/Part#	Material/Supply/Vendor Description	PO/REF # WH NPC TS
			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Employee Name (Print): <u>Brandon Vonnelle</u>		Initials: <u>BV</u>	
Customer Authorization Billing based on the details above is hereby authorized.		Customer Print Name: Customer Signature:	
Used			
<input type="checkbox"/> Acetylene 100095 <input type="checkbox"/> Welding gas G E <input type="checkbox"/> Nitrogen K T <input type="checkbox"/> Oxygen C M K		<input type="checkbox"/> Oil Pump SPU0300 <input type="checkbox"/> Vacuum Pump SRE0100 <input type="checkbox"/> Reclaim Cylinders 1086150 <input type="checkbox"/> Reclaim Unit SPU0100	
		<input type="checkbox"/> Temperature Calibration SCAL0200 <input type="checkbox"/> Pressure Calibration SCAL0300 <input type="checkbox"/> Storage Tank Rental SST0100 <input type="checkbox"/> Brine Leak Detector SOT0100	

White - Office

White - Customer

Pink - Mechanic

Ver: 2.75

629465



Customer Service Report (CSR)

SAP/WO#: 4445420

Customer: Fort Smith Arena.		Page: 1 of 1	
Address:		Date & Time: Feb 7/8/2023	
Cust. PO#:		Work Completed: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Make:		Sales Follow Up Required: <input type="checkbox"/> Yes	
Model:		Serial:	
Work Performed		TRAVEL 1	
Reg OT DT KM Meals/Hots/Other		A: Work Area Assessment	
Monday Feb 6 4 2		<input checked="" type="checkbox"/> Y <input type="checkbox"/> C (Checked, C requires Control) <input type="checkbox"/> Access & Egress <input type="checkbox"/> Traffic <input type="checkbox"/> Public Hazard <input type="checkbox"/> General Neatness <input type="checkbox"/> Climb / Fall Hazards <input type="checkbox"/> Slip Hazards <input type="checkbox"/> Noise Levels <input type="checkbox"/> Confined Space <input type="checkbox"/> Hoisting / Crane Lift <input type="checkbox"/> Weather & Temp 47 C <input type="checkbox"/> Rain <input type="checkbox"/> Snow <input type="checkbox"/> Fair <input type="checkbox"/> Sun <input type="checkbox"/> Air Quality <input type="checkbox"/> Protrusion Hazards <input type="checkbox"/> Chemical Hazards <input type="checkbox"/> Toxic <input type="checkbox"/> Explosive <input type="checkbox"/> Spill <input type="checkbox"/> Violence Potential <input type="checkbox"/> Site specific conditions B: Job Hazard Assessment <input type="checkbox"/> Work Outside % 50 <input type="checkbox"/> Work Inside % 50 <input type="checkbox"/> Ergonomic Issues <input type="checkbox"/> Excessive Load (>100lbs) <input type="checkbox"/> Working alone <input type="checkbox"/> Other workers/trades <input type="checkbox"/> Hot work to be performed <input type="checkbox"/> Hazardous energy <input type="checkbox"/> LOTO <input type="checkbox"/> Tool condition/guarding <input type="checkbox"/> Dust / particulate <input type="checkbox"/> Chemical <input type="checkbox"/> Unsafe Act <input type="checkbox"/> Live troubleshooting <input type="checkbox"/> Wet conditions <input type="checkbox"/> Task specific condition <input type="checkbox"/> Personal Protection <input checked="" type="checkbox"/> U (U=used R=restock) <input type="checkbox"/> Hard Hat <input type="checkbox"/> Foot Protection <input type="checkbox"/> Eye / Face Protection <input type="checkbox"/> Visibility Clothing <input type="checkbox"/> Hearing Protection <input type="checkbox"/> Chemical Protection <input type="checkbox"/> Work Gloves <input type="checkbox"/> Gloves Electrical <input type="checkbox"/> Respiratory Prot. <input type="checkbox"/> Fall Arrest Equip <input type="checkbox"/> Arc Flash Safety/Environmental Issues <input type="checkbox"/> Incident (*) <input type="checkbox"/> Near Miss (*) <input type="checkbox"/> Property Damage (*) <input type="checkbox"/> New Hazard Identified (*) <input type="checkbox"/> Hazardous Waste Disp. (*) <input type="checkbox"/> Environmental Spill (*) (*) - Complete other form(s)	
Travel to Fort Smith for condensers repair. Pickup pump + filters test equipment shop. Use telescopes to access discharge piping inlet weld surge valve 3/4" pipe Test with nitrogen and vac pump for charging. Slab at 31.5 MPa NH3 lowered to perm change ammonia to operating level. Condenser water makeup has had liquid propane, created a leak. needs repair by plumber. 3/4 Copper to be repaired monitor tank level + manual fill		<input type="checkbox"/> Manlift <input type="checkbox"/> Crane <input type="checkbox"/> Forklift <input type="checkbox"/> Hoist <input type="checkbox"/> Chainfall <input type="checkbox"/> Ladder	
Description of Service & Notes		Recommendations	
Supplies		Qty SAP/Part# Material/Supply/Vendor Description PO/REF# WH NPC TS Welding Nitrogen NH3	
Employee Name (Print): ROB WRIGHT		Initial: RW	
Customer Authorization Billing based on the details above is hereby authorized.		Customer Print Name: Shaun Deber Customer Signature: [Signature]	
<input type="checkbox"/> Acetylene 1030696 <input type="checkbox"/> Welding gas G E <input type="checkbox"/> Nitrogen K T <input type="checkbox"/> Oxygen C M K		<input type="checkbox"/> Oil Pump SPU0300 <input type="checkbox"/> Vacuum Pump SRE0100 <input type="checkbox"/> Reclaim Cylinders 1066160 <input type="checkbox"/> Reclaim Unit SPU0100 <input type="checkbox"/> Temperature Calibration SCAL0200 <input type="checkbox"/> Pressure Calibration SCAL0300 <input type="checkbox"/> Storage Tank Rental SST0100 <input type="checkbox"/> Brine Leak Detector SOT0100	

White - Office

White - Customer

Pink - Mechanic

Customer Service Report

Overview

Customer Name	TOWN OF FORT SMITH	Job Number	4445706
Contact Person		Customer PO#	Shaun Weber
Location	FORT SMITH CENTENNIAL ARENA (thru	Equipment	<NA>
Address	13 RUPERT AVENUE, FORT SMITH	Model	<NA>
	CA, NT, X0E 0P0	Serial Number	<NA>

Task(s) List

Technician	Task Description	Last Updated	Total Hour(s)
Glen Onyett	fort smith arena midseason	2/28/23, 6:57 AM	10.00

Description of Service & Notes

10 Feb 23:- complete midseason inspection. See check sheet.

11 Feb 23:- install P-1 and put back in service.

Calibrate NH3 detector. Restart plant and check operation. Water make up Reqs Belimo style motorized valve to eliminate excessive water hammer.

Recommendation(s)

<NA>

Work Performed

Technician	Task Description	Start DateTime	Hour(s)	Labor Type
Glen Onyett	fort smith arena midseason	2/10/23, 6:00 PM	2.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	fort smith arena midseason	2/10/23, 8:00 PM	3.00	Double Time/Main-d'oeuvre en Surtemps
Glen Onyett	fort smith arena midseason	2/11/23, 6:00 AM	5.00	Time & a Half/Main d'oeuvre temps 1.5

Tools and Services Usage

Overview			
Customer Name	TOWN OF FORT SMITH	Job Number	4445706
Contact Person		Customer PO#	Shaun Weber
Location	FORT SMITH CENTENNIAL ARENA (thru	Equipment	<NA>
Address	13 RUPERT AVENUE, FORT SMITH CA, NT, X0E 0P0	Model	<NA>
		Serial Number	<NA>

Customer accepts work performed. Billing for labor detailed above, plus all supplies, parts or materials provided is hereby authorized.

CIMCO Employee

Glen Onyett

Customer Signature



Glen

Overview			
Customer Name	TOWN OF FORT SMITH	Job Number	4438868
Contact Person		Customer PO#	Shawn
Location	FORT SMITH CENTENNIAL ARENA (thru	Equipment	<NA>
Address	13 RUPERT AVENUE, FORT SMITH CA, NT, X0E 0P0	Model	<NA>
		Serial Number	<NA>

Task(s) List			
Technician	Task Description	Last Updated	Total Hour(s)
Glen Onyett	fort smith startup NOV 7-11	12/2/22, 4:23 PM	112.50

Description of Service & Notes
<p>04 Nov 2022:- pick up parts and supplies.</p> <p>07 Nov 22:- travel to High Level.</p> <p>08 Nov 22:- travel from High Level to Fort Smith.</p> <p>09 Nov 22:- replace failed C-2 compressor motor.</p> <p>10 Nov 22:- complete electrical connections at motor. (C-2). Start on brine pump seals replacement. Replace MCP cooling fan filters(P/n 18611600034) (truck stock).</p> <p>11 Nov 22:- remove P-2 bearing assy and housing. Attempt to remove impeller. Unable to remove impeller. Clean up fitted surfaces and coat with anti-seize. Partially reassemble and mount motor. Not complete! Will require new impeller.</p> <p>12 Nov 22:- clean up from yesterday and replace wiring and fuse block on C-2 compressor.</p> <p>Install new fuses and guards on C-2 fuse block.</p> <p>Lock out P-2.</p> <p>Replaced oil filter on C-2 compressor.(on site)</p> <p>* order 3 more for next visit! See pictures P/n 1085426.</p> <p>13 Nov 22:- start pre-checks for plant start up.</p> <p>Mix calcium and add to system. Pump calcium from brine pump repairs back into system. Requires more calcium. Calcium on site and at Curling have been exposed to water and are rock solid (unuseable) and should be discarded.</p> <p>Added brine and water to cool floor and burp air from system. Not complete!</p> <p>14 Nov 22 continue burping air from cool floor brine system. Had to add more water. Repaired leak on glycol line behind P-3 VFD. Added glycol(on site) to system. Check for leaks.</p> <p>Started ice plant. Manually control water flow to condensor water tank. Still not repaired from freeze up. Suction valves are throttled to prevent overloading compressor motors.</p> <p>System running in slab mode and set to 18 degF.</p> <p>15 Nov 22:- check plant operation. Open suction valves completely. Meet with plumber to have condensor water valve replaced so can operate on float system.plant is operating properly at this time.</p> <p>17 Nov 22:- check on plants and go over repairs with Shawn. Travel to Peace River.</p> <p>18 Nov 22:- Travel back to Edmonton.</p> <p>21 Nov 22:- bring P-2 pump assy in for repairs.</p> <p>Arrange to have supplies shipped.</p> <p>Delivered fuses, fuse block, wire, pump gaskets and seals to site. Took one pump seal with pump assy from site to be installed when pump repairs are done.</p>

Recommendation(s)
<NA>

Work Performed				
Technician	Task Description	Start DateTime	Hour(s)	Labor Type
Glen Onyett	fort smith startup NOV 7-11	11/4/22, 1:00 PM	2.00	Regular Time/Main d'oeuvre régulier

Overview			
Customer Name	TOWN OF FORT SMITH	Job Number	4438868
Contact Person		Customer PO#	Shawn
Location	FORT SMITH CENTENNIAL ARENA (thru	Equipment	<NA>
Address	13 RUPERT AVENUE, FORT SMITH CA, NT, X0E 0P0	Model	<NA>
		Serial Number	<NA>

Technician	Task Description	Start DateTime	Hour(s)	Labor Type
Glen Onyett	fort smith startup NOV 7-11	11/7/22, 6:00 AM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	fort smith startup NOV 7-11	11/7/22, 2:00 PM	3.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	fort smith startup NOV 7-11	11/8/22, 6:00 AM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	fort smith startup NOV 7-11	11/9/22, 6:00 AM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	fort smith startup NOV 7-11	11/9/22, 2:00 PM	3.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	fort smith startup NOV 7-11	11/10/22, 6:00 AM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	fort smith startup NOV 7-11	11/10/22, 2:00 PM	3.00	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	fort smith startup NOV 7-11	11/11/22, 6:00 AM	11.00	Double Time/Main- d'oeuvre en Surtemps
Glen Onyett	fort smith startup NOV 7-11	11/12/22, 6:00 AM	10.50	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	fort smith startup NOV 7-11	11/13/22, 6:00 AM	11.50	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	fort smith startup NOV 7-11	11/14/22, 6:00 AM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	fort smith startup NOV 7-11	11/14/22, 2:00 PM	3.50	Time & a Half/Main d'oeuvre temps 1.5
Glen Onyett	fort smith startup NOV 7-11	11/15/22, 6:00 AM	4.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	fort smith startup NOV 7-11	11/17/22, 6:00 AM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	fort smith startup NOV 7-11	11/17/22, 2:00 PM	3.00	Time & a Half/Main d'oeuvre temps 1.5

Overview			
Customer Name	TOWN OF FORT SMITH	Job Number	4438868
Contact Person		Customer PO#	Shawn
Location	FORT SMITH CENTENNIAL ARENA (thru	Equipment	<NA>
Address	13 RUPERT AVENUE, FORT SMITH CA, NT, X0E 0P0	Model	<NA>
		Serial Number	<NA>

Technician	Task Description	Start Date/Time	Hour(s)	Labor Type
Glen Onyett	fort smith startup NOV 7-11	11/18/22, 6:00 AM	8.00	Regular Time/Main d'oeuvre régulier
Glen Onyett	fort smith startup NOV 7-11	11/21/22, 2:00 PM	2.00	Regular Time/Main d'oeuvre régulier

Tools and Services Usage

Customer accepts work performed. Billing for labor detailed above, plus all supplies, parts or materials provided is hereby authorized.

CIMCO Employee

Glen Onyett

Customer Signature

/

Glen

TOROMONT

CIMCO

Proposal for FORT SMITH CURLING CLUB

New 22 TR NH₃ Refrigeration System
with StandAlone Building

Prepared By:

Marlin Gogowich
mgogowich@toromont.com

Prepared For:

Shaun Weber , Facilities Maintenance Supervisor
Andrew Grenier, Director of Municipal Services
PO Box 147,
FORT SMITH, NT, X0E 0P0

sweber@fortsmith.ca

agrenier@fortsmith.ca

May 31, 2023



CIMCO is pleased to provide pricing for the Ft Smith CC - New Natural Refrigerant Artificial Ice System at the FORT SMITH CURLING CLUB.

CIMCO Refrigeration is an International Leader in Refrigeration Technology, specializing in the engineering, design, manufacture, installation and service of Recreational and Industrial Refrigeration systems. For more than 100 years, CIMCO's leadership and unparalleled research, development and manufacturing programs has put us at the forefront of Industry advancements and technological breakthroughs. We provide in house professional Engineers, Technicians and designers to develop systems that meet even the most complex refrigeration challenges.

CIMCO's superior quality promotes professional performance on ice, having installed over 4500 ice surfaces worldwide including the majority of the NHL Facilities since 1990, plus all ice venues at the 2010 Winter Olympics in Vancouver. We have supplied the Artificial Ice Systems for communities throughout Alberta, British Columbia, Yukon and NWT that have artificial ice arena or curling floors.

CIMCO Refrigeration is pleased to present the following Proposal for the Fort Smith Curling Association for a New 22TR Ice Plant. This will provide a little extra capacity to accommodate a the warmer weather shoulder seasons that we have been subject too in recent years.

We have taken into account to provide a system the lowest NH₃ charge, low maintenance equipment with high efficiencies. The new system will contain a substantially reduced refrigerant charge required for operation. We have provided the Nh₃ system due to the environmental aspects and high probability of discontinuation when using the "freon" types of refrigerants. NH₃ is a natural refrigerant, and will not be discontinued as it does not have any GWP (Global Warming Potential) or ODP (Ozone Depletion Potential).

Our Proposal Includes for a pre-packaged refrigeration system housed in its own structure, installed just outside the existing building where the main header connection is located. These are built at our CIMCO Edmonton office and Transported once completed to be installed on site. If you wish to pursue the use of the existing room, some room upgrades will most likely need to be completed to meet code requirements. We can provide alternate pricing if desire, but some room inspection will need to be completed. The system offered in this proposal, will be installed in a code compliant, oil field style skid building made of none combustible materials and is complete with all required ventilation, lighting, electrical and equipment. We have included for a vestibule style entrance on the one end. Being a skid style building, it can be relocated to a new location should a new building be constructed at a later date.

The system is complete with;

- (1) Aesthetically color matched Oil Field Style Engineered Building with a Structurally Engineered steel Base complete all lighting, ventilation, Nh₃ leak detection and heating to provide a turn key solution
- (1) New 22 TR Bitzer Reciprocating Compressor Model W6FA, with 40 hp motor
 - packaged with (1) DOT 6 oil separator
- (1) New 22 TR Alfa Laval Direct Expansion (DX) Plate and Frame Chiller with motorized valve control
 - Provides an extremely low Refrigerant charge requirement
- (1) New Armstrong Arena Cold Brine Pump
- (1) New Guntner Air cooled Condenser for the system Heat of Rejection
- (1) New Armstrong Oil Cooling loop Glycol Pump
 - Utilizing the Condenser Secondary Glycol loop for the oil & compressor cooling
- Complete Code compliant relief system with all New Hansen Pop-eye relief valves for ease of diagnosing

- All Materials, Fluids, Equipment, Freight, Electrical, Welding and Labour to complete the install
- Includes all safety lights, signage/ labeling and owners manuals for the new system
- Includes operator training for the New Refrigeration system
- Cimco Standard warranty is 1 year.
 - Extended warranty periods of 1-5 years are available.
 - (pricing can be provided on request) for a total coverage of up to 6 years Warranty coverage



If desired, we can provide an option to add a Dehumidifier to the curling surfaces space to help control the humidity of the facility (especially during the initial ice making). The dehumidifier keeps the moisture in the air low, which will increase the efficiency of the refrigeration system. (dehumidifier is **excluded** in this proposal pricing)

CIMCO is proud to have a long history of providing refrigeration services for the Province of Alberta in the past and throughout North America. This proposal contains all of the added value, high quality equipment, and industry leading expertise that the clients (including the NHL) have come to expect from CIMCO in the past.

Scope of Work

- Decommission, Isolate and remove all Fluids from the existing Chiller, Heat Exchangers, Condenser, Compressor and piping as required (Refrigerant, Glycol and Brine)
 - Drain existing fluids as required
 - Brine will be stored for reuse in the new system.
 - R-22 Refrigerant will be returned to manufacturer for proper disposal
- Disconnect and make safe all electrical and equipment from the existing system.
- Detach any nameplates from the old chiller, Surge drum and any vessels for decommissioning with boilers branch, as required
- Owner/ other to remove and dispose of the equipment and components from existing room.
 - Cimco can provide demolition and disposal on request. Additional charges will apply.
- Final Patching of wall, floor or roof penetrations, and repurposing of the existing room will be by owner/ others.

*** decommissioning may be done after the new plant is operational. We recommend leaving the existing system operational until the new plant is delivered and installed in the event of equipment delays. This way the existing system can still be utilized if startup is needed for the start of a new curling season.*

New Building / Refrigeration System

- Construct New Building . Includes for all code required items, leak detection, lighting, ventilation, and heating.
 - Building erection will be complete at our Edmonton facility and then transported once complete.

- Includes the Heavy Haul transport from Edmonton to site.
- Building includes for a structural steel flooring system to provide the skid style crane-able unit.
- Build and Install a New structural frame to support the:
 - Compressor with oil separator,
 - Cold Floor Pump with Related valves
 - P&F DX chiller complete with motorized valve.
 - Paint all new stand modifications.
- Install New Compressor complete with all accessories and controllers
- Place Pumps and Chiller on package
 - The Roof top condenser placement will not include for any catwalk or service platform. Portable Ladder access to 3 sides will be available, Catwalk or service platform, if needed, will be by owner/others
- Install Suction, Discharge and Oil Cooling lines to suit new Layout as required
- Includes all new Piping, valves and check valves required for a complete system.
- Install New Balance/ Expansion tanks and Related piping,
 - Includes new support stand
 - Brine Tank will include a Serviceable Brine Sight Column with valves to allow for draining and cleaning or replacement.
 - Includes New low brine level alarm System with localized audible and visual alarms
 - Complete with side stream filters to keep the brine clean
- Install an All new relief system to match equipment ratings. Includes for engineered sizing of the branch lines and main header.
- Pressure test all new and modified piping as per regulations (pre-constructed items in building)
- Prime all piping prior to insulating, Paint all New or modified un-insulated lines to match code requirements
- Insulate New or Modified Refrigeration and/or Brine Lines with appropriate Trymer insulation, vapor barrier and white PVC cladding.

Site work

- Place New Building/system in the desired location and install new Guntner Air cooled condenser.
 - Pricing includes for the crane or equipment required to move and place the new building and condenser
 - Includes for the Screw pile supports and line locates.
 - Owner to provide any temporary construction fencing (if required)
 - Permanent fencing around the building or unit if desired is by owner/ others.
 - The building skirting and final groundwork grading as needed to complete the finish are by owner / others. A structural concrete pad may be desired to place the building on (rather than screw piles) Pad construction is by owner/ others.
 - Utilities that require exposing or relocating are excluded. Additional charges will apply as required.
 - Groundwork is based on standard solid ground conditions. Additional charges may apply if extra excavation or regrading is required due to unfavorable ground conditions being exposed
 - Geotech reports are not included.
- Install Electrical to condenser and building as required.
 - The building main feed to the existing room/MCP will be reused and sizing confirmed (by owner/others)
 - Main power source is by Owner/others.
 - The 120V power for lighting and heating will also be required to be brought from the main building (by owner /others.

- Cimco will provide appropriate (3) single disconnects in the new building for the refrigeration system equipment, the lighting/convenience plugs, and the heating for power connections.
- Mains will be run from the new building to the existing trench
 - If buried mains are desired, Owner/ others to provide trenching, backfilling and grading or additional charges will apply.
- Pressure test all new and modified piping as per regulations (site installed piping and components)
- Evacuate system and Reintroduce all fluids.
 - New ammonia is included
 - Top up of existing brine for the cold floor system.
 - Provide a new inhibited glycol charge for the oil cooling circuit
- Paint, insulate and label all piping/components as required by current codes.
- Condenser is mounted on the roof. Project does not include any permanent fencing
- Start up and Commission new system to match desired operation
- Complete Necessary commissioning of new condenser and associated controls.
- Provide owner training on new system and all components

Preliminary Building Description

Exterior Dimensions: 13'-0" wide x 20'-0" long x 8'-0" eave, shed style roof with a 1:12 slope

- 22-gauge Pre-painted exterior walls, roof and trim
 - To be selected from PTW Structural Solutions' standard colours
 - Walls colour to be confirmed
 - Roof colour to be confirmed
 - Trim colour to be confirmed
- 3" (R-12) ProRox SL 930 insulation in walls and 8" (R-30) ProRox SL 930 insulation in the roof with 6mil vapour barrier throughout
 - 24 gauge fluted white aluminum interior liner
 - Partition wall for Vestibule:
- 1 - 12'-0" full width x full height interior partition wall c/w
 - R-12 fibreglass batt insulation
 - lined with 24 ga white fluted Aluminum liner on both sides
 - c/w sealed wall and edges
 - 1 - 3' x 7' R-4 insulated steel man door (20 ga door, 18 ga frame) c/w locking panic hardware, hydraulic door closure, 24" x 24" wire glass windows, aluminum thresholds, check chains, and weather-stripping
- Colour match fasteners with Bonded Neoprene washers
- Continuous eaves trough and downspouts (1 downspout)
- Full length ice-rakes
- Doors & Windows:
 - 1 - 6' x 7' R-4 insulated steel double man door (20 ga door, 18 ga frame) c/w locking panic hardware, hydraulic door closure on active leaf, barrel bolts on inactive leaf, 24" x 24" wire glass window in active leafs, aluminum thresholds, check chains, and weather-stripping
 - 1 - 22 ga double door canopy
 - 1 - 3' x 7' R-4 insulated steel man door (20 ga door, 18 ga frame) c/w locking panic hardware, hydraulic door closure, 24" x 24" wire glass windows, aluminum thresholds, check chains, and weather-stripping
 - 1 - 22 ga single door canopy
- Roof\Wall Penetrations:

- 2 – flashing and framing for openings allowed for

Structural Steel Base:

- Quote based preliminary designed skid
- L/360 deflection
- 7.2kpa Live load / Customer supplied weights
- Bearing on:
 - Piles
 - At lifting lug locations
- Material and Fabrication:
 - All welding, as per CSA W59 (latest revision)
 - Type W steel, as per CSA G40.21, unless noted otherwise
- Wide Flange Beams (W) is ASTM A992 gr 50 or ASTM A572 gr. 50
- HSS is A500, unless noted otherwise
- Plate, channels and angles are gr. 300W, unless noted otherwise.

Main Skid:

- Overall skid dimensions: 13'-0" wide x 20'-0" long structural steel skid
- Main member: W16 x 26 perimeter members
- Secondary member: W16 x 26
- Joist: C6 x 8.2 (typ. 24 o/c)
- Floor plate: ¼" flat plate
- Qty (1) 12" x 12" x 6" deep sump drain w/ skid edge pipe
- Containment: 2" containment lip around inside perimeter seal welded one side
- Lifting lugs:
 - Quantity: 6
 - Type: removable
 - Grade: 350WT Cat 4
 - Floor plate cut-outs and gland plates are extra, if required
- Painting as per system: • SSPC-SP6 surface preparation • One (1) coat Cloverdale 710 series primer • One (1) coat Cloverdale 74 series industrial enamel
- Insulation • 4" spray on insulation
(under floor plate (Building area) only) • Elastomeric coating is included
- Non-Destructive Testing: • 100% MPI on lugs • 24Hr Static leak test of sump drain • All other NDT is extra
- Documentation: • Building Documentation
 - Alberta P. Eng. Stamped building drawings only (IFC drawings only)
- Skid Documentation
 - Alberta P. Eng. Stamped skid drawings only (PTW design IFC drawings only)
- Skid Quality Manual containing: • Inspection and Test Plan • CWB Certification • Welding Procedures and Data sheets • MTR's and Heat Numbers • NDE Reports • Paint Reports • Drawings and Shipping bills

Documentation not noted above will not be provided, if other documentation is required an adder price may be issued

- Weld Mapping not included

BUDGETARY Pricing

CIMCO Price: \$595 000.00 (All Taxes Extra)

- Price is budgetary for high end budgeting. Final Pricing will need to be confirmed at time of order due to the volatility of equipment pricing and availability.
- Standard Terms & Conditions Apply

Proposed Payment structure:

35% Down payment to accompany purchase order (we will invoice for the down payment),

30% Due when delivery of major equipment is confirmed at CIMCO office and the building/ plant construction begins,

25% Due upon Delivery of Completed New building with System, and site install construction begins.

10% Balance Net Thirty (30) Days After Completion of Installation and commissioning.

Exclusions

- All work required outside of CIMCO regular working hours requested or required by owner.
- Pressure piping constructed in Alberta must be inspected by an Owner's representative who signs the AB-83 piping data report at the conclusion of the work. ABSA has become increasingly strict about this requirement over the years. If you (Owner) are not comfortable with doing yourself you must retain the services of an inspector; CIMCO cannot perform the inspection on your behalf.
- Final Building Move from our Edmonton office to site has been left out at this time. We will work with you to deliver to site or construct the final package components on site to save on the freight for the building move. Owner to provide transport
- Final Equipment selections may differ slightly at time of engineering confirmations.
- Asbestos abatement, if required
- Development or building permit fees.
- All costs associated with opening, modifying, and repairing the existing building after the existing plant is removed. Pricing is based on utilizing the existing openings to get the equipment removed.
- Modifications or upgrades to the existing building.
- Any programming or integration with an existing BMS control systems unless otherwise stated.
- Geotechnical investigation, material (compaction) or concrete testing.
- Rectification or replacement of unsuitable soil/ground conditions.
- For safety, shut down of overhead power lines (if applicable) to facilitate crane lift of the Building or units to be provided by owner/electrical provider. Utility modifications or fees.
- Main power to the building. We will provide 3 single point connections for the main power service to the new building/ equipment - (1) 575V / 3 phase for the refrigeration system, (1) 120 V / 1 phase for the lighting, (1) 575 V / 3 phase for the heating
 - Trenching, backfill, compaction or surface repair for utilities service (if required) by owner/ others
 - Exposing or Relocation of any utilities that may be required for final placement of the building and fluid cooler.
- We have not included for any mechanical construction – no plumbing outside of our equipment and standalone building requirements.
- We assume we can use the existing site power and water at no charge.
- Any material or work not clearly stated within the scope of work will be the responsibility of the owner.
- It is understood that CIMCO will use professional care in performing the above services and shall not be liable for failure to other components associated with this work.
- Disposal or abatement of existing refrigerant, water, asbestos, equipment, material, or any other substance not mentioned including any environmental testing or verification that may be required to complete scope of work.

TERMS AND CONDITIONS

SUBJECT TO WRITTEN APPROVAL BY A DULY AUTHORISED OFFICER OF CIMCO REFRIGERATION (THE "VENDOR"), THIS QUOTATION, IF ACCEPTED IN WRITING BY THE PURCHASER, SHALL CONSTITUTE A BINDING CONDITIONAL CONTRACT OF SALE AS OF THE DATE OF THE PURCHASER'S ACCEPTANCE OR AS OF THE DATE OF THE VENDOR'S APPROVAL, WHICHEVER IS LATER. THIS QUOTATION IS INVALID IF NOT ACCEPTED BY THE PURCHASER WITHIN THIRTY DAYS OF THE DATE OF QUOTATION.

1. Acceptance

All claims for shortages or damage, or any rejection of the goods described on the front of this invoice (the "Goods") for non-conformity, must be made in writing within 5 days of receipt of the Goods. All Goods shipped at buyer's risk. No unauthorized returns. Minimum 15% handling charge on returned Goods.

2. PRICES

Unless otherwise specified by CIMCO, prices are exclusive of all sales, use and other taxes imposed by any federal, provincial, municipal or other authority. Any tax or other charge which CIMCO may be required to pay or collect in respect of the sale of the Goods may be added to invoice as a separate charge to be paid by the Customer.

3. DELIVERY AND RISK

Unless otherwise specified by Cimco, the Goods shall be sold F.O.B. Cimco's plant, and the following provisions shall apply:

- (a) all shipping charges shall be paid by the Customer;
- (b) in the absence of specific shipping instructions from the Customer which have been agreed to in writing by Cimco, delivery of the Goods to any carrier shall constitute delivery to the Customer; and
- (c) upon delivery of the Goods to the carrier, all risk of loss or damage to the Goods shall pass to the Customer.

If Cimco has specified that it shall install the Goods, then Cimco shall assume responsibility for delivery of the Goods to the installation site and the risk of loss or damage to the Goods shall pass to the Customer on such delivery.

4. PAYMENT

Upon acceptance, CIMCO will invoice a 35% down payment to commence agreed upon work. At the discretion of CIMCO, a late charge of 2% per month on all overdue amounts will be assessed on all invoices not paid within 30 days from the date of invoice. In addition, Customer agrees to pay Cimco a reasonable attorney's fee and all costs and expenses incurred in collecting amounts due Cimco hereunder following default by the Customer.

5. TITLE

Title to the goods shall remain in Cimco, and the Goods shall remain personal property (notwithstanding that they may be installed or affixed to realty), until all amounts due hereunder have been paid in full. If the Customer fails to make any payment due hereunder, the unpaid balance of the price and all other charges hereunder shall, at the option of Cimco, become immediately due and payable. In such event, Cimco, and any agent which it may appoint, shall have the right to enter the premises where the Goods are located and take possession of the Goods and sell or otherwise dispose of the Goods as it may see fit, including by way of private sale. The Customer shall be responsible for deficiency remaining after any such sale and specifically waives the benefit of any applicable legislation restricting Cimco's right or remedies.

6. INSURANCE

At its own expense, the Customer shall maintain, with insurers of recognized responsibility, insurance against loss or damage to the Goods from the time at which the risk of loss or damage passes to the Customer until the price has been paid in full. Such insurance shall be on terms usual in the trade, in an amount not less than the price, and shall provide that losses are payable to Cimco as its interest may appear. The Customer will ensure that Cimco is provided with a certificate of such insurance forthwith upon request.

7. INSTALLATION

If Cimco has specified that it shall install the Goods, the following provisions shall apply:

- (a) Cimco shall have the right to subcontract all or any part of the installation work to others;
- (b) Cimco shall have the right to start installation immediately after delivery of the Goods to the installation site, and if the start of installation work is delayed beyond 30 days after such delivery, the full amount of the price and all charges hereunder, less any portion thereof separately specified as installation charges, shall at the option of Cimco become immediately due and payable;
- (c) unless requested by the Customer and agreed by Cimco, no Saturday, Sunday, holiday or other overtime labor will be provided in connection with installation work, and if provided, all premium wage costs incurred shall be added to the invoice as a separate charge to be paid by the Customer; and
- (d) "completion" of installation shall be deemed to occur when any of the following events takes place:
 - (i) the Customer signs an acceptance certificate,
 - (ii) Cimco has installed the Goods and successfully tested the installation, or
 - (iii) the Customer commences regular use of the Goods.

8. DELAYS

Delivery and installation dates are estimates only. Cimco will use its commercially reasonable efforts to meet such dates, but shall not be responsible for any loss or damage resulting from any delay whatsoever regardless of cause.

9. CHANGES

Changes in the Goods may be requested by the Customer in writing, but shall be made only if agreed to in writing by Cimco. If any change results in an increase in the cost to Cimco of fulfilling its obligations hereunder, the price shall be increased accordingly on a basis determined by Cimco acting reasonably.

10. LIMITED WARRANTY

Subject to the limitations set out below, Cimco warrants to the Customer that all Goods of Cimco's manufacture will be free from defects in materials and workmanship for a period of ninety (90) days from (i) the date of shipment in the case of Goods not installed by Cimco and (ii) the date of completion (as defined in paragraph d of section 7) in the case of Goods installed by Cimco. Goods which are not of Cimco's manufacture will carry the warranty (if any) provided by the original supplier or manufacturer, and any warranty by Cimco in respect thereof is expressly excluded.

Cimco's obligation under this warranty in respect of Goods which it has not installed shall be limited to repairing or replacing such Goods, or any defective parts thereof, f.o.b. the original point of shipment, provided such Goods or defective parts are returned to Cimco and found by Cimco's inspection to be defective in materials or workmanship. In this connection, Cimco shall not be responsible for any costs of installation, removal or transportation.

Cimco's obligation under this warranty in respect of Goods which it has installed shall be limited to repairing or replacing such Goods, or any defective parts thereof, at the installation site. In this connection, Cimco shall be responsible for all of the costs which it incurs, except for the expenses incurred by Cimco's employees and agents in traveling to the installation site and charges for overtime labor which shall be for the Customer's account.

This warranty shall apply only if Cimco receives written notice of the Customer's claim during the warranty period, and then only if the Customer has fully complied with the terms of payment. This warranty shall not apply to any Goods which, in the opinion of Cimco, have been subject to misuse, neglect, accident, alteration or improper installation by anyone other than Cimco. This warranty is extended only to the Customer and is not transferable.

There are no other conditions, warranties or representations, express or implied, statutory or otherwise, as to the character or quality of the Goods. In particular, there are no implied conditions or warranties as to merchantability or fitness of the Goods for any particular purpose.

Cimco shall not be liable in contract or otherwise for any loss, damage, expense or injury of any kind, arising out of or in connection with the installation, use or failure of the Goods, or any defect therein, even if caused by the negligence of Cimco, its employees, agents or representatives. In no event shall Cimco be liable for any direct, indirect, special or consequential damages of any kind whatsoever.

11. GENERAL

Unless otherwise specified by Cimco, the laws of the province of NT shall govern this agreement. If Cimco has specified that it shall install the Goods, the laws of the province or jurisdiction where installation takes place shall govern this agreement. Customer shall not assign neither this agreement nor any right or obligation arising hereunder. In the event that either party shall on any occasion fail to perform or fulfill any of the terms of this agreement and the other party shall not enforce that term, the failure to enforce on that occasion shall not prevent enforcement on any other occasion. Each of the provisions and parts thereof of this agreement are intended to operate independently of the others. It is the intention of the parties that in the event that a court or other competent tribunal determines that any provision or part hereof of this agreement is unenforceable for any reason, all other provisions and parts thereof shall remain valid and legally binding. The remedies provided to Cimco under this agreement shall be cumulative and in addition to all other remedies provided by law. The headings to the paragraphs of this agreement are provided for ease of reference only and shall not be construed to vary or limit the terms hereof. This agreement has been written in the English language in accordance with the wishes of both parties.

Building Samples Recently Completed

