



**COUNCIL OF THE TOWN OF FORT SMITH
MEETING 02-11
THE FIRST MEETING OF COUNCIL FOR
THE MONTH OF FEBRUARY AND THE
SECOND FOR THE YEAR 2011**

PRESENT: Mayor J. Hobart D/M B. Johnson
 Cr. R Holtorf Cr. K. Smith
 Cr. B. Minute Cr. B. Marta
 Cr. S. Sauteur-Chadwick

ABSENT: Cr. C. James Cr. C. Westwell

STAFF: SAO B. Black; J. Soucy, Director of Municipal Services; S. Wylie, Director of Corporate Services; T. Phillips, Director of Community Services; A. Sebert, Executive Assistant

GALLERY:

Meeting 02-11	7 PM
February 22, 2011	Council Chambers

A. **CALL TO ORDER & CONFIRMATION OF QUORUM**

Mayor Hobart called the meeting to order at 7:04 pm and confirmed quorum was present.

B. **OPENING PRAYER**

Mayor Hobart led the opening prayer.

C. **APPROVAL OF AGENDA**

33-11 Moved by: Cr. Minute
 Seconded by: Cr. Sauteur-Chadwick

“THAT the agenda be adopted as presented.”

MOTION CARRIED UNANIMOUSLY

D. **PROCLAMATIONS/PRESENTATIONS**

There were no proclamations or presentations.

E. **APPROVAL OF MINUTES**

34-11 Moved by: Cr. Marta
 Seconded by: D/M Johnson

“THAT the minutes of Regular Meeting 01-11 of January 18, 2011, be adopted as presented.”

MOTION CARRIED UNANIMOUSLY

F. **BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

G. **DECLARATION OF FINANCIAL INTEREST**

D/M Johnson declared an interest in the Accounts Paid Part II.

H. **COUNCIL BUSINESS**

a. Introduction and Consideration of Committee Reports



i. COMMITTEE OF THE WHOLE
Financial Reports Training Session

35-11 Moved by: D/M Johnson
Seconded by: Cr. Sauteur-Chadwick

"THAT the optional reading of financial reports training session be scheduled for Tuesday, March 29, 2011."

MOTION CARRIED UNANIMOUSLY

Accounts Paid Part I

36-11 Moved By: D/M Johnson
Seconded By: Cr. Marta

"That the Accounts Paid Part I for the period ending January 14, 2011, totalling \$1,333,538.08 be adopted as presented."

MOTION CARRIED UNANIMOUSLY

D/M Johnson declared a conflict and left chambers.

Accounts Paid Part II

37-11 Moved By: Cr. Marta
Seconded By: Cr. Minute

"THAT the Accounts Paid Part II for the period ending January 14, 2011 totalling \$2,194.69 be adopted as presented."

MOTION CARRIED UNANIMOUSLY

D/M Johnson returned to the meeting.

Establishment of Signing Authorities

38-11 Moved By: D/M Johnson
Seconded By: Cr. Smith

"THAT the establishment of signing authority for select staff be approved at a spending limit of \$250.00 per purchase order."

MOTION CARRIED UNANIMOUSLY

2011 Capital Plan

39-11 Moved By: D/M Johnson
Seconded By: Cr. Sauteur-Chadwick

"THAT Council approve the 2011 Capital Plan as amended."

ONE ABSTENTION (Cr. Holtorf)
FIVE IN FAVOR
MOTION CARRIED

Westgrove II Sub-Division Clearing

40-11 Moved By: D/M Johnson
Seconded By: Cr. Minute

"THAT Council approve the start of the road clearing in the Westgrove II Sub-Division."

MOTION CARRIED UNANIMOUSLY



Surplus Equipment Disposal

The question of storage for the ambulance was raised. Storage is not an issue as it will be stored outside.

41-11 Moved By: D/M Johnson
Seconded By: Cr. Sauteur-Chadwick

“THAT arrangements be made to ship the surplus Fire Truck to Ritchie Brothers in Grande Prairie for their next auction, and
That the surplus Ambulance be used as a crew transport vehicle for the Fire Abatement Project.”

MOTION CARRIED UNANIMOUSLY

Wood Buffalo Frolics

42-11 Moved By: D/M Johnson
Seconded By: Cr. Smith

“THAT the afternoon of March 11, 2011, be declared a half-day civic holiday in conjunction with the Wood Buffalo Frolics.”

MOTION CARRIED UNANIMOUSLY

Tourism Advisory Board

Questions were asked and answered regarding mandate, community partner groups and initiatives of the Tourism Advisory Board.

43-11 Moved By: D/M Johnson
Seconded By: Cr. Smith

“THAT the mandate for the Tourism Advisory Board will include Trade and Visitor Services. A new bylaw will be developed for the Tourism & Trade Advisory Board.”

MOTION CARRIED UNANIMOUSLY

Property Tax Auction

Questions were asked and answered regarding territorial legislation and installment payments.

44-11 Moved By: D/M Johnson
Seconded By: Cr. Holtorf

“WHEREAS if a taxable parcel of land meets the following conditions:

1. There is a minimum of three (3) years property taxes outstanding including the 2010 levy,
2. The total outstanding taxes are at least nineteen percent (19%) of the minimum sale price,
3. There is no installment payment agreement in place, and
4. All of the notifications required by the Property Assessment & Taxation Act has been provided,

Then pursuant to Subsections 97.7(2) and (3) of the Property Assessment & Taxation Act, R.S.N.W.T. 1988, CP-10 and amendments thereto, the Municipal Corporation of the Town of Fort Smith will offer the taxable parcel of land for sale at public auction. The auction is to be held in the Town of Fort Smith Council Chambers at 9:00 a.m. on Tuesday; March 1, 2011.

The properties as listed in the attached schedule Appendix “H” meet these conditions and will be offered for sale at this auction with a minimum sale price as listed.”

MOTION CARRIED UNANIMOUSLY



Signing Authorities

Concerns were raised regarding delays with the bank processing signing documentation. A letter outlining concerns will be sent to the bank.

45-11 Moved By: Cr. Smith
Seconded By: Cr. Sauteur-Chadwick

“THAT the signing authorities for the Town of Fort Smith shall be Mayor Janie Hobart, Deputy Mayor Brenda Johnson or Councillor Claudette James on behalf of Council.

THAT the signing authorities for the Town of Fort Smith shall be Brenda Black, Senior Administrative Officer, Stephen Wylie, Director Corporate Services or Jean Soucy, Director Municipal Services on behalf of Administration.”

MOTION CARRIED UNANIMOUSLY

Committee of the Whole Minutes

46-11 Moved By: D/M Johnson
Seconded By: Cr. Smith

“THAT the minutes of the Committee of the Whole meeting of February 15, 2011, and the attached Standing Committee minutes be approved as presented.”

MOTION CARRIED UNANIMOUSLY

ii. OTHER COMMITTEES

There were no other committee reports.

b. Enactment of Bylaws

Bylaw 840 Council Procedures Bylaw

47-11 Moved By: Cr. Sauteur-Chadwick
Seconded By: Cr. Marta

“THAT the Council Procedures Bylaw 840 be given third and final reading by title only.”

MOTION CARRIED UNANIMOUSLY

Bylaw 846 Consolidated Rates and Fees Bylaw

48-11 Moved By: Cr. Smith
Seconded By: Cr. Marta

“THAT Bylaw 846 the Consolidated Rates and Fees Bylaw be given third and final reading by title only.”

MOTION CARRIED UNANIMOUSLY

Bylaw 847 to Amend the General Plan Bylaw 793 (Jay MacDonald)

A public hearing was held this evening prior to second reading in accordance with the Planning Act.

49-11 Moved By: Cr. Sauteur-Chadwick
Seconded By: Cr. Marta

“THAT Bylaw 847 to amend the General Plan 793 be given second reading by title only.”

FIVE IN FAVOUR
ONE ABSTENTION (Cr. Johnson)
MOTION CARRIED



Bylaw 848 to Amend the Zoning Bylaw 794 Bylaw (Jay MacDonald)

A public hearing was held this evening prior to second reading in accordance with the Planning Act.

50-11 Moved By: Cr. Marta
 Seconded By: Cr. Sauter-Chadwick

“THAT Bylaw 848 to amend the Zoning Bylaw 794 be given second reading by title only.”

FIVE IN FAVOUR
 ONE ABSTENTION (Cr. Johnson)
 MOTION CARRIED

Bylaw 849 to Amend the Zoning Bylaw 794 - Rates and Fees to be Referenced in the Consolidated Rates and Fees Bylaw 846 and Zoning Bylaw 794 Forms to be Referenced in Policy CP401

A public meeting was held this evening prior to second reading of the bylaw in accordance with the Planning Act.

51-11 Moved By: Cr. Minute
 Seconded By: Cr. Holtorf

“THAT Bylaw 849 to amend the Zoning Bylaw 794 be given second reading by title only.”

MOTION CARRIED UNANIMOUSLY

Bylaw 850 the Annual Borrowing

52-11 Moved By: Cr. Minute
 Seconded By: Cr. Marta

“THAT Bylaw 850 the Annual Borrowing Bylaw be given third and final reading by title only.”

MOTION CARRIED UNANIMOUSLY

Bylaw 851 the 2011 Mill Rate Bylaw

53-11 Moved By: Cr. Minute
 Seconded By: Cr. Marta

“THAT Bylaw 851 the 2011 Mill Rate Bylaw be introduced and given first reading.

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it to be in the public interest and is required by the provision of the Property Assessment and Taxation Act to establish Mill Rates for Municipal and School purposes; and

NOW THEREFORE, the Council of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. That this bylaw may be cited as the “2011 Mill Rate Bylaw”.

MOTION CARRIED UNANIMOUSLY



Bylaw 852 Appoint SAO Brenda Black

54-11 Moved By: Cr. Holtorf
Seconded By: Cr. Sauteur-Chadwick

“THAT Bylaw 852 to Appoint Brenda Black as Senior Administrative Officer for the Town of Fort Smith be introduced and given first reading;

WHEREAS, the Council of the Corporation of the Town of Fort Smith, in the Northwest Territories, deems it to be in the public interest to appoint a Senior Administrative Officer.

NOW THEREFORE, the Council of the Town of Fort Smith, at a duly assembled meeting enacts as follows;

That Brenda Black be appointed Senior Administrative Officer for the Town of Fort Smith effective February 7, 2011.”

MOTION CARRIED UNANIMOUSLY

Bylaw 852 Appoint SAO Brenda Black

55-11 Moved By: Cr. Sauteur-Chadwick
Seconded By: D/M Johnson

“THAT Bylaw 852 to Appoint Brenda Black Senior Administrative Officer for the Town of Fort Smith be given second reading by title only.”

MOTION CARRIED UNANIMOUSLY

c. Appointments

Board of Revision

Questions were answered regarding non-taxpayers sitting on the Board of Revision.

56-11 Moved By: Cr. Holtorf
Seconded By: Cr. Marta

“THAT Deputy Mayor Brenda Johnson, Councillor Claudette James, Bea Campbell, Murray Scott, Ray Currie, Sam Ransom and Denise Yuhus be appointed to the 2011 Board of Revision and,

That a \$100.00 honorarium per day be paid to the Chairperson and board members in accordance with the Act.”

MOTION CARRIED UNANIMOUSLY

Tourism Advisory Board

57-11 Moved By: Cr. Smith
Seconded By: Cr. Marta

“THAT Kirsten Bradley be appointed to the Tourism Advisory Board for a two year term ending December 31, 2012.”

MOTION CARRIED UNANIMOUSLY

d. Mayor and Council

- Cr. Smith asked if a meeting had been arranged with the South Slave Friendship Festival committee. Administration will be meeting with committee reps on February 24.
- D/M Johnson extended condolences to the Dube/Beaulieu family and the Barciok family on their recent loss.
- D/M Johnson asked if something could be done to get the CKLB radio back on the air. Administration will look to see what can be done.
- Cr. Marta is off to school soon and can be reached by email. He will join meetings via conference call whenever possible.
- Cr. Holtorf wished Cr. Marta well with his studies.



- Cr. Holtorf requested a presentation from Administration on the Westgrove II Sub-Division development project and suggested cost sharing with Salt River First Nation on development projects.
- Cr. Holtorf asked for an update on the Community Services Master Plan.
- Cr. Sauteur-Chadwick extended condolences to the Beaulieu/Dube family. Cr. Sauteur-Chadwick thanked Town Staff for work done on behalf of the community.
- Mayor Hobart advised the Library was having the Wooden Boats and Iron Men book launch March 10. The Wood Buffalo Frolics activities will begin at noon on Friday March 11.
- Mayor Hobart congratulated Fort Smith Minor Hockey on the Novice and Initiation Hockey Tournament.
- The Mayor participated with seven other participants in the Water Polo coaching clinic last weekend and there was a kids tryout opportunity on February 27.
- The Mayor advised the NWT Mixed Curling Territorials were taking place from February 24 to 27.
- Mayor Hobart provided information on the NWT Masters Curling Championship on March 3 to 5.
- The Mayor advised the Fitz-Smith Loppet is taking place on March 5 and Figure Skating Stars on Ice was taking place on March 5 and 6.
- Mayor Hobart noted the SAO and Directors are attending EMO training February 21 to 23.
- The Mayor invited Councillors to meet visiting authors tonight at the library.
- Mayor Hobart advised the *ideasFortSmith* will be taking place April 16.

e. Administration

There was nothing brought forward from Administration.

I. **ABSENCE OF COUNCIL MEMBERS**

58-11 Moved By: Cr. Sauteur-Chadwick
 Seconded By: Cr. Minute

“THAT Councillor Claudette James and Councillor Chris Westwell be excused from the Regular Meeting of Council for February 22, 2011.”

MOTION CARRIED UNANIMOUSLY

J. **DATE OF NEXT COUNCIL MEETING**

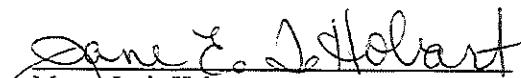
Community Services Committee Meeting – February 25, 2011 at 12:00 noon
 Municipal Services Committee Meeting – March 2, 2011 at 8:30 a.m.
 Committee of the Whole Meeting – March 8, 2011 at 7:00 pm.
 Council Meeting – March 15, 2011 at 7:00 pm.

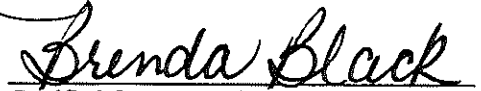
K. **ADJOURNMENT**

59-11 Moved By: D/M Johnson

“THAT this meeting is adjourned at 8:09 P.M.”

Minutes adopted this 24th day of March, 2011.


 Mayor Janie Hobart


 Certified Correct by the
 Senior Administrative Officer Brenda Black

QUESTION PERIOD

A Question period was held in accordance with policy.

