



iii Corporate Services Committee

The Corporate Services Committee met at noon on August 9, 2011. The minutes will be available at the next Committee of the Whole meeting.

iv Municipal Services Committee

There were no meetings or minutes of the Municipal Services Committee during the month of July.

v Community Services Committee

There were no meetings or minutes of the Community Services Committee during the month of July.

b. Reports from Other Organizations/Agencies

There were no reports from other organizations.

c. Mayor and Council

- Cr. James asked for an update on the Metis development application. The SAO advised the application had been amended to comply with the Town's zoning bylaw and it was approved.
- D/M Johnson asked for a report on the electronic sign. A report will be included on the next Municipal Services agenda.
- D/M Johnson asked about garbage disposal not at the landfill. A report will be included on the next Municipal Services agenda.
- Cr. Marta asked about graffiti removal from community buildings. The SAO will ensure graffiti is removed.
- The Mayor invited Councillors to meet with the RCMP Commanding Officer on the morning of August 12. The RCMP Commissioner will also be in Fort Smith for a farewell tour of the North. Councillors are asked to submit any issues for discussion to the Mayor.
- Update ICSP – On July 23, 2011, Council held a Strategic Planning Session. During the session the Integrated Community Strategic Plan was thoroughly reviewed. The Mayor briefly reviewed the report.

82.11 RECOMMENDATION

“That the Integrated Community Strategic Plan be amended as presented.”

- Appointments to Standing Committees - The Human Resource Committee and the Corporate Service Committee have been amalgamated into Corporate Services and Human Resources at the July 23, 2011 Strategic Planning Session. The appointments to Standing Committees were reviewed.

83.11 RECOMMENDATION

“That the following appointments be made to the Standing Committees:

Community Services:

Cr. Smith (Chair)

Cr. Sauteur-Chadwick

Mayor Hobart

Finance and Audit:

Cr. James (Chair)

Cr. Marta

Mayor Hobart

Corporate Services and Human Resources:

Mayor Hobart (Chair)

Cr. Westwell

Cr. Holtorf

Municipal Services:

Cr. Minute (Chair)

D/M Johnson

Mayor Hobart”



➤ **Bylaw Review**

Direction to Administration: That the following bylaws will be reviewed by Administration and appropriate Standing Committee prior to December 31, 2011.

- Bylaw 840 Council Procedures
- Bylaw 504 Business Licensing Bylaw
- Bylaw 616 Traffic Bylaw
- Bylaw 630 ATV Bylaw

d. Administration

- Licensing Reports were reviewed. D/M Johnson asked if equipment is inspected. The SAO advised the current business licensing bylaw does not require inspections of equipment but could be considered when the bylaw is reviewed. Review of other jurisdictions will be conducted.
- Sidewalk Cost Update – Tabled to Municipal Services Committee.
- Road Works Tender Award – Tabled to Municipal Services Committee. A special Municipal Services meeting will be called prior to the August 16 Council meeting to review Sidewalk Cost Update and Road Works Tender.
- Landfill White Metal & Tire Recycling Update – Recycling will begin August 11 and all remaining white metals will be bailed and removed. Tire recycling is still being researched. Council would like the tires removed as soon as possible. Director of Municipal Services will research options.
- Water Truck Update – The budget for the new water delivery truck was set at \$150,000 based on a prior truck purchase. Costs of the vehicle have increased to \$175,000 and delivery time is six months.

84.11 RECOMMENDATION

“That Council directs Administration to proceed with ordering a new Water Delivery Truck with an expected delivery of January 2012, and that the 2011 Capital Budget for the Water Delivery Truck be deferred to 2012, and that the 2012 Capital Budget include an additional \$25,000 for the Water Delivery Truck.”

- Early Arena Opening – Fort Smith Minor Hockey and Men’s and Ladies Hockey have requested early opening of the arena (2 weeks) to hold a hockey camp and golf/hockey tournament. A cost/benefit analysis was presented.

85.11 RECOMMENDATION

“That Council approve the early opening of the arena by two weeks for a hockey camp and golf/hockey tournament.”

- Library Contribution Agreement – There is no written agreement in place for library services between the Government of the Northwest Territories and the Town to identify roles and responsibilities. A draft contribution agreement was presented. Council directed the SAO to proceed with finalizing the agreement.

86.11 RECOMMENDATION

“That Council directs Administration to continue processing and finalize the contribution agreement between the Town of Fort Smith and the Government of the Northwest Territories for library services.”

- Council Procedures Policy – a draft copy of Policy GV106 was provided by the Standing Committee of Corporate Services.

87.11 RECOMMENDATION

“That Policy GV106 - Council Procedures be adopted as presented.”



- Water License Update –A public hearing was held on July 20, 2011, to present interventions and recommendations concerning the Town’s water license. The Mackenzie Valley Land and Water Board will review all information presented at the hearing and make its final recommendations to the board. A draft license is expected by August 12. D/M Johnson requested a copy of the Golder Report. The water license will be effective October 2011 for a term of 10 to 15 years. Director of Municipal Services will forward the link to the Mackenzie Valley Land and Water Board to Council and a copy of the Town’s presentation.
- Lands Variance – North of 60 Book business is requesting to operate a bed and breakfast in their basement not in accordance with zoning for this area.

88.11 RECOMMENDATION

“That the Business License application for the operation of a bed and breakfast in North of 60 Book store location be approved.”

- Property Tax Sale Auction – Administration advised that the required time frames for each of the steps in the process of the Property Tax Sale will not be met until December 6, 2011. Currently 15 properties are on the tax sale list.

89.11 RECOMMENDATION

“That Council approves the date change for the Property Tax Sale from September 7 to December 6, 2011 in accordance with the Property Assessment and Taxation Act.”

- Insurance Funding Bylaw Review – The Insurance Funding Rebate of \$24,000 from Norcix, the Town’s Insurance Group, will be used to hire a part-time term position to research, review and update the Town’s bylaws, policies and procedures.

90.11 RECOMMENDATION

“That Council approves the hiring of a part-time term position to complete bylaws, policies and procedures research work with total costs not to exceed \$24,000. This position will be paid in accordance with Pay Level 12, Step 1 of the current pay grid.”

- Unightly Lands Appeal Hearing - Council will hear the appeal of the Unightly Lands Bylaw on August 16, 2011 after the Council meeting. Administration will notify the appellant.
- Street Closing Summer Splash Arts Festival – The Town is partnering with the Northern Life Museum and GNWT Industry, Tourism and Investment to host the Summer Splash Arts Festival and will be hosting an Inspiration Celebration arts festival for children on Portage Avenue.

91.11 RECOMMENDATION

“That Portage Avenue between the entrance and exit of the RCMP property be closed to traffic from 1 pm to 5 pm on August 21, 2011 for the Inspiration Celebration.”

- Beer Garden Request – The Town has been verbally advised that the Northstar’s Baseball team is planning on holding a beer garden during their Slo-Pitch tournament the weekend of August 20/21, although no formal written notice has been received. Administration is asked to provide Council with a briefing note once a written request is submitted.
- Finance Update – The SAO provided a variance report for the period January to June 2011. Council was asked to review the document and direct questions to the SAO and Mayor.



- Bill 16 an Act to Amend the Motor Vehicles Act – A request for a letter of support of Bill 16, restricting the operation of hand held devices in vehicles, has been received from the NWT Association of Communities. Council asked that the letter include a request for legislation for wearing of bicycle helmets in the Northwest Territories.

92.11 RECOMMENDATION

“That Council provides a letter of support to Bill 16 an Act to amend the Motor Vehicles Act, restricting the operation of hand held devices and recommending GNWT legislation making the wearing of bicycle helmets mandatory.”

- Greyhound Bus Service to the NWT – Concern has been raised with Greyhound Bus Lines discontinuing passenger services and reducing freight services to the Northwest Territories. Council suggested contacting the MLA Michael Miltenberger and the NWT Association of Communities for support to continue the service. Frontier Services is looking at options.
- Track Update – Work on the track will begin Monday. The materials are in Fort Smith and the work crew is expected to arrive on August 16. Staff are power washing the track and the rubber will be applied on the track and tennis courts next week. The area has security 24/7 to prevent damage after the rubber is applied. The RCMP will be requested to carry out extra patrols.
- Landfill Site – Currently the landfill is experiencing difficulties with bears. GNWT Environment and Natural Resources have been out numerous times and it is suggested that the household disposal area be closed to the public until it is safe. Residents can request pickup for items during this time. A mail out notice and posting the notice on the Town’s website are recommended.

G. CORRESPONDENCE

Council was provided with a list of correspondence and advised that if they wished copies to contact the Executive Assistant.

H. DATE OF UPCOMING MEETINGS

Council meeting – August 16, 2011 at 7 p.m.

Standing Committee on Municipal Services – August 17, 2011 at 8:30 a.m.

Standing Committee on Community Services – August 17, 2011 at 12 noon.

Standing Committee on Corporate Services – August 18, 2011 at 5:15 p.m.

Standing Committee on Finance & Audit – August 18, 2011 at 8:30 a.m.

Special Meeting of the Municipal Services Committee – August 15, 2011 at 9 a.m.

I. ABSENCE OF COUNCILLORS

Moved by: Cr. Westwell

Seconded by: Cr. James

That Cr. Sauter-Chadwick, Cr. Minute and Cr. Holtorf be excused from the Committee of the Whole meeting of August 9, 2011.

CARRIED UNANIMOUSLY

J. QUESTION PERIOD

The Gallery was asked if they had any questions. No questions were asked.



K. IN CAMERA SESSION TO DISCUSS A PERSONNEL ISSUE

Moved by: Cr. Westwell
Seconded by: D/M Johnson

That Council move in camera to discuss a personnel issue in accordance with the CTV Act Section 23.3.D. at 8:32 p.m.

CARRIED UNANIMOUSLY

L. OUT OF CAMERA

Moved by: Cr. Marta
Seconded by: Cr. James

That Council move out of camera at 8:44 pm.

CARRIED UNANIMOUSLY

M. ADJOURNMENT

The meeting was adjourned at 8:44 p.m.

Original signed by Mayor Janie Hobart

MAYOR JANIE HOBART

Original signed by SAO Brenda Black

Certified Correct by Brenda Black
SENIOR ADMINISTRATIVE OFFICER