



238-11 Moved by: Cr. Marta
Seconded by: Cr. Westwell

“THAT the minutes of Special Meeting SP-03-11 of October 26, 2011, be adopted as presented.”

MOTION CARRIED UNANIMOUSLY

F. **BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

G. **DECLARATION OF FINANCIAL INTEREST**

Deputy Mayor Johnson declared a conflict of interest on Accounts Paid Part II and Cr. Marta declared conflict of interest regarding the appointment of Cr. Westwell to the Fort Smith Housing Board.

H. **COUNCIL BUSINESS**

a. Introduction and Consideration of Committee Reports

i. **COMMITTEE OF THE WHOLE**

239-11 Moved By: D/M Johnson
Seconded By: Cr. Holtorf

“THAT the Accounts Paid Part I for the period ending October 14, 2011, totalling \$600,599.12 be adopted as presented.”

MOTION CARRIED UNANIMOUSLY

Deputy Mayor Johnson declared a conflict of interest and left the room.

240-11 Moved By: Cr. Marta
Seconded By: Cr. Holtorf

“THAT the Accounts Paid Part II for the period ending October 14, 2011, totalling \$17,378.62 be adopted as presented.”

MOTION CARRIED UNANIMOUSLY

Deputy-Mayor Johnson returned to the room.

241-11 Moved By: D/M Johnson
Seconded By: Cr. Westwell

“That the audited financial statements for December 31, 2010, be adopted as presented.”

MOTION CARRIED UNANIMOUSLY



Cr. Westwell noted that it is exciting to see the Town moving toward policies that are more modern.

242-11 Moved By: D/M Johnson
Seconded By: Cr. Marta

“That the Bidding Procedure for Subdivision Policy CP 203 be approved as amended.”

MOTION CARRIED UNANIMOUSLY

243-11 Moved By: D/M Johnson
Seconded By: Cr. Holtorf

“That the Town of Fort Smith enter into a lease agreement with Sundog North Inc. for use of the Access Road located on Lot 1432, Plan 1846.”

MOTION CARRIED UNANIMOUSLY

Salt River First Nation Development Application DPA-022-11

244-11 Moved By: D/M Johnson
Seconded By: Cr. Holtorf

“That upon receipt of letters of support from Salt River First Nation and Smith’s Landing First Nation, Council will approve the development application DPA-022-11.”

MOTION CARRIED UNANIMOUSLY

Cr. Westwell asked where the reserve money was coming from and the Senior Administrative Officer noted that the money was coming from the emergency equipment reserves.

245-11 Moved By: D/M Johnson
Seconded By: Cr. Holtorf

“That although in contravention of Bylaw 809 and the Local Preference Policy and beyond the budget allocation for the bunker gear, we recommend this tender be awarded to TDC Contracting Ltd in accordance with their bid in the amount of \$45,549.24 in order to build local capacity and support local business.”

MOTION CARRIED UNANIMOUSLY

246-11 Moved By: D/M Johnson
Seconded By: Cr. Westwell

“That the Purchasing Policy be amended to provide for local, northern and southern preference categories using the GNWT model.”

MOTION CARRIED UNANIMOUSLY



247-11 Moved By: D/M Johnson
Seconded By: Cr. Westwell

“THAT Council accept the report from K2 Communications in principle with a final report and approval consideration to be completed by Council following the community input and workshop by no later than December 15, 2011.”

MOTION CARRIED UNANIMOUSLY

Committee of the Whole Minutes

248-11 Moved By: D/M Johnson
Seconded By: Cr. Marta

“THAT the minutes of the Committee of the Whole meeting of November 15, 2011, and the attached Standing Committee minutes be approved as presented.”

MOTION CARRIED UNANIMOUSLY

ii. OTHER COMMITTEES

Enactment of Bylaws
Bylaw 858 Land Disposal Bylaw

Cr. Westwell recommended that items such as this be delegated to a staff position rather than go through Council if possible.

249-11 Moved By: Cr. Westwell
Seconded By: Cr. Holtorf

“That the Land Disposal Bylaw 858 to sell Lot 1704, Plan 4090 to Brent Starling and Celestine Evans be introduced and given first reading.”

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it to be in the public interest to dispose of the lands described hereunder, and
NOW THEREFORE, the Council of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. THAT the Municipal Corporation of the Town of Fort Smith is hereby authorized to dispose of to Brent Starling and Celestine Evans, as joint tenants, a freehold interest or fee simple title in the following parcels of land: the whole of Lot 1704 Plan 4090 FORT SMITH, 13 Wanderingspirit Street, in consideration for the sum of Fifty Thousand, One Hundred Dollars and Twenty-Eight Cents (\$50,100.28)

MOTION CARRIED UNANIMOUSLY

250-11 Moved By: Cr. Marta
Seconded By: Cr. Westwell

“That the Land Disposal Bylaw 858 to sell Lot 1704, Plan 4090 to Brent Starling and Celestine Evans be given second reading by title only.”

MOTION CARRIED UNANIMOUSLY



Bylaw 863 to Amend the Ambulance Fees

251-11 Moved By: Cr. Westwell
Seconded By: Cr. Holtorf

“That Bylaw 863 amending the Consolidated Rates and Fees Bylaw 846 Schedule “B” Ambulance Fees be introduced and given first reading.”

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it to be in the public interest to make changes to the Ambulance fees;

NOW THEREFORE, the Council of the Town of Fort Smith, at a duly assembled meeting enacts as follows;

1.0 APPLICATION

1.1 That Schedule “B” of the Consolidated Rates and Fees Bylaw 846 page 1 of 1, is hereby replaced with a new schedule “B”, for Ambulance Fees page 1 of 1 attached hereto:

MOTION CARRIED UNANIMOUSLY

252-11 Moved By: Cr. Marta
Seconded By: Cr. Holtorf

“That Bylaw 863 amending the Consolidated Rate and Fees Bylaw 846 Schedule “B” Ambulance Fees be given second reading by title only.”

MOTION CARRIED UNANIMOUSLY

Bylaw 860 to Appoint an On-Call Bylaw Officer

253-11 Moved By: Cr. Westwell
Seconded By: Cr. Marta

“That Bylaw 860 to appoint Paul Currie as an on-call Bylaw Officer be introduced and given first reading.”

WHEREAS, the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it necessary to appoint Bylaw Enforcement Officers to enforce the bylaws of the Municipality;

NOW THEREFORE, the Council of the Municipal Corporation of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. That Paul Currie be appointed as an on-call Bylaw Enforcement Officer for the Town of Fort Smith.”

MOTION CARRIED UNANIMOUSLY

254-11 Moved By: Cr. Marta
Seconded By: Cr. Holtorf

“That Bylaw 860 to appoint Paul Currie as an on-call Bylaw Office be given second reading by title only.”

MOTION CARRIED UNANIMOUSLY



Bylaw 861 to Appoint a Fire Chief

255-11 Moved By: Cr. Holtorf
Seconded By: Cr. Westwell

“That Bylaw 861 to appoint a Fire Chief be introduced and given first reading.”

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, has enacted a by-law to establish the Fort Smith Volunteer Fire Department;

AND WHEREAS the Fire Prevention Act, R.S.N.W.T. 1988 establishes the Fire Chief or acting Fire Chief as a Local Assistant to the Fire Marshal of the Northwest Territories for the purposes of carrying out the provisions of that Act within the limits of the municipal corporation;

NOW THEREFORE, the Council of the Municipal Corporation of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. APPLICATION

That Westly Steed be appointed Fire Chief for the Town of Fort Smith.

MOTION CARRIED UNANIMOUSLY

Cr. Westwell asked when third reading would be, we should appoint as quickly as possible.

256-11 Moved By: Cr. Westwell
Seconded By: Cr. Holtorf

“That Bylaw 861 to appoint a Fire Chief be given second reading by title only.”

MOTION CARRIED UNANIMOUSLY

Bylaw 864 to Amend the Spending Authority Bylaw 809

257-11 Moved By: Cr. Holtorf
Seconded By: Cr. Westwell

“THAT Bylaw 864 to amend the Spending Authority Bylaw 809 be introduced and given first reading.

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories deems it necessary to make changes to the Bylaw #809 Spending Authorities Bylaw;

NOW THEREFORE, the Council of the Municipal Corporation of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. That the Section 2, Schedule “B”, TRANSACTIONS BETWEEN \$1,501.00 AND \$5,000.00 be deleted and replaced by the following:”

Purchase of materials and/or services between \$1501.00 and \$5000.00 need not be tendered. Quotes are to be recorded and serve as back-up should documentation be required at the time the order is placed. The quotation sheet is to be attached to the purchase order or contract.

A minimum of two suppliers is acceptable for requests for materials and/or services of more than \$1500.00 but not exceeding \$5000.00. Written quotations must be used for this level as more permanent documentation is required.



Sole sourcing may be permitted providing that there is no other supplier or contractor available to provide the material and/or services. A report must be attached to the purchase order or contract copy to support the sole sourcing.

MOTION CARRIED UNANIMOUSLY

258-11 Moved By: Cr. Westwell
Seconded By: Cr. Holtorf

“That Bylaw 864 to amend the Spending Authority Bylaw 809 be given second reading by title only.”

MOTION CARRIED UNANIMOUSLY

Land Administration Bylaw 862

259-11 Moved By: Cr. Holtorf
Seconded By: D/M Johnson

“That the Land Administration Bylaw 862 be given second reading by title only.”

MOTION CARRIED UNANIMOUSLY

Third reading will not go forward until it confirmed if the bylaw has to go to Municipal and Community Affairs.

b. Appointments

Appointment to the Fort Smith Housing Authority Board

Cr. Marta declared a conflict and left the room.

260-11 Moved By: Cr. Holtorf
Seconded By: D/M Johnson

“That Councillor Chris Westwell be appointed as the Town of Fort Smith representative on the Fort Smith Housing Authority Board.”

MOTION CARRIED UNANIMOUSLY

Cr. Marta returned to the room.

261-11 Moved By: Cr. Holtorf
Seconded By: D/M Johnson

“THAT Lisa Hudson, Deborah Heron and Sara Anne Peterson be appointed to the Library Advisory Board for a two year period ending December 31, 2013.”

MOTION CARRIED UNANIMOUSLY



c. Mayor and Council

Cr. Holtorf noted that Mayor Hobart would be inviting the newly elected Premier and MLA to the community and challenges himself and Council to come up with ideas to discuss with them when they visit. He would like to see an economic shift. He noted that during the election the Legislative Assembly made devolution a priority. There will be a number of government positions moving from Ottawa to the North. He also noted that the Town should attempt to address the rental situation.

Cr. Holtorf stated that Council should look at the bigger picture on the Business Plan.

D/M Johnson asked if the Council will received more information in regards to the work plans regarding the budget. The Senior Administrative Officer stated that the work plans are ready and she will forward them to Council.

Cr. Westwell felt that after the last Committee of the Whole there was some confusion on what the final direction was on communication. He put forward a motion that Administration prepares a proposal on more effective communication procedures. Cr. Holtorf noted that changes should also be made in procedures. He noted that other municipalities have resolution or action reports. It is important to look at how we process information.

262-11 Moved By: Cr. Westwell
Seconded By: D/M Johnson

“THAT the Town of Fort Smith Administration prepare a proposal to Council that details possible changes to the current committee structure and meeting schedule that would allow for improved communication between Administration and Council and a more effective Council governance by the next Committee of the Whole meeting on December 6, 2011.”

MOTION CARRIED UNANIMOUSLY

Cr. Westwell asked if there was a budget report available. SAO will have a document to review before next meeting.

Cr. Westwell stated that the Town should look at Local Improvement Levies for financing projects such as road improvements. The levies would not be used for new capital projects but would be used for maintenance of existing items and replacement costs. The Town should look at more focused levies to build up funds for specific areas.

Mayor Hobart will be sending a letter to the NWTAC informing them that the Town is polling support on that resolution as it is written. The resolution should be specific to the Northwest Territories Government. Emergency preparedness training and requirement was also discussed. Mayor Hobart noted that NWTAC is requesting Aurora College resume providing emergency preparedness training. Mayor Hobart also noted that Ron Dennil is willing to talk to Council the next time he is in Fort Smith to provide training sessions. He would be explaining NORCIX. Council indicated interest. NWTAC is working on and we can request to be a pilot community for energy audits for our entire facility base. Mayor Hobart informed Council that she told that that we would be willing to be a pilot community. MACA and GNWT may be able to provide personnel to assist in the implementation phase of ICSP. They can also help us use the data we received from the self-assessment workshop. NWTAC was also able to obtain group insurance for the Town employees and members of Council through NORCIX and they will be sending us information. MACA gave a presentation on the things they do for municipalities and there is funding available for fire departments but noted that no funding is available for Ambulance and nobody takes responsibility for the ambulance department. It is a jurisdictional issue between MACA and Health and Social Services. The Mayor requested a meeting with the MLA to discuss this further. It needs to be resolved at the



GNWT level. The Mayor also informed Council that she met with the MLA regarding the library MOU and received a response today from the ECE Minister's officer that the Town will be receiving a letter advising us of where we are at with that process. Mayor Hobart also had a chance to speak with the Premier. She invited him to a meeting with Council. The Premier is planning to visit in the New Year, possibly January or February.

d. Administration

Administration did not have any items to discuss.

I. **ABSENCE OF COUNCIL MEMBERS**

263-11 Moved By: Cr. Westwell
Seconded By: Cr. Marta

“THAT Cr. James, Cr. Smith, Cr Minute and Cr. Sauteur-Chadwick be excused from the Regular Meeting of Council for November 22, 2011.”

MOTION CARRIED UNANIMOUSLY

J. **DATE OF NEXT COUNCIL MEETING**

Municipal Services - November 23, 8:30 a.m.
Community Services - December 1, Noon
Corporate Services - November 24, 5:15 pm
Finance & Audit - November 24, Noon
Committee of the - Whole December 5, 7:00 pm
Regular Meeting of Council - December 13, 7:00 pm

Mayor Hobart asked that a date be set for a working session for the budget. A date was set for December 1 at 7:00 pm.

K. **IN CAMERA SESSION**

264-11 Moved By: Cr. Holtorf
Seconded By: Cr. Westwell

“ That the meeting move in camera at 8:59 p.m. to deal with a personnel issue in accordance with Section 23.3.c. of the Cities, Towns and Villages Act.”

MOTION CARRIED UNANIMOUSLY

265-11 Moved By: Cr. Holtorf
Seconded By: Cr. Westwell

“That the meeting move out of camera at 9:40 p.m.”

MOTION CARRIED UNANIMOUSLY

L. **ADJOURNMENT**

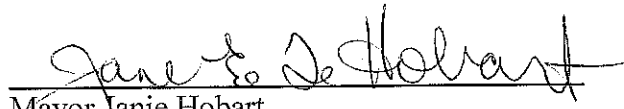
266-11 Moved By: Cr. Holtorf

“THAT this meeting is adjourned at 9:41 P.M.”


MOTION CARRIED UNANIMOUSLY



Minutes adopted this 13 day of December, 2011.



Mayor Janie Hobart



Certified Correct by the
Senior Administrative Officer Brenda Black

- L. **QUESTION PERIOD**
A Question period was offered in accordance with policy.

There were no questions.