



**COUNCIL OF THE TOWN OF FORT SMITH
MEETING 08-11
THE FIRST REGULAR MEETING OF COUNCIL FOR
THE MONTH OF AUGUST AND THE
EIGHTH FOR THE YEAR 2011**

PRESENT: Mayor J. Hobart D/M B. Johnson
Cr. C. James Cr. K. Smith
Cr. C. Westwell Cr. B. Minute
Cr. S. Sauteur-Chadwick

ABSENT: Cr. B. Marta, Cr. R Holtorf

STAFF: B. Black, SAO; A. Sebert, Executive Assistant; L. McIntyre, Director
Municipal Services; R. Schaefer, Bylaw Enforcement

GALLERY: Don Jaque, Meagan Wolhberg, Lorraine Tordiff, Sean Craig, Perry Heath,
Sgt. Kevin Platford, Richard Daitch, Bill Reimer, Sandra Dolan, Lauraine
Armstrong

Meeting 08-11 7 PM
August 16, 2011 Council Chambers

A. **CALL TO ORDER & CONFIRMATION OF QUORUM**

Mayor Hobart called the meeting to order at 7:00 pm and confirmed quorum was present.

B. **OPENING PRAYER**

Mayor Hobart led the opening prayer.

C. **APPROVAL OF AGENDA**

160-11 Moved by: Cr. Westwell
Seconded by: Cr. Minute

“THAT the agenda be adopted as amended to include a delegation request from
Richard Daitch and an In-Camera Session.”

MOTION CARRIED UNANIMOUSLY

D. **PROCLAMATIONS/PRESENTATIONS**

Sgt. Platford of the Fort Smith Royal Canadian Mounted Police presented the annual performance plan for the Fort Smith RCMP Detachment. Copies of the plan are available from Town Hall. The Mayor thanked Sgt. Platford for his presentation.

Municipal and Community Affairs presented an overview of the Capital Planning Process required to be completed for municipalities to obtain funding. The Mayor thanked MACA staff. The Mayor announced a Special Meeting will be held on August 17, 2011, to adopt the capital plan.

Library Advisory Board Chair Richard Daitch, advised that the Board had not been consulted about the proposed changes to library services governance. The Board has concerns about job security and that the contribution agreement being negotiated with the GNWT is not sufficient to cover costs. The Board recommended during its' 2010 planning session, that increased hours would be beneficial to meeting community needs. The Board is comprised of volunteers who dedicate many volunteer hours to host publishing workshops and publish the History of Fort Smith book titled Wooden Boats & Iron People. Mr. Daitch has been involved with the library as a volunteer for 21 years and requests the motion be tabled until the Board has been consulted.



E. **APPROVAL OF MINUTES**

161-11 Moved by: D/M Johnson
Seconded by: Cr. Sauteur-Chadwick

“THAT the minutes of Regular Meeting 07-11 of July 12, 2011, be adopted as presented.”

MOTION CARRIED UNANIMOUSLY

F. **BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

G. **DECLARATION OF FINANCIAL INTEREST**

There were no declarations of financial interest.

H. **COUNCIL BUSINESS**

a. Introduction and Consideration of Committee Reports

i. **COMMITTEE OF THE WHOLE**

Integrated Community Sustainability Plan

162-11 Moved By: D/M Johnson
Seconded By: Cr. Westwell

“That the Integrated Community Sustainability Plan be adopted as amended.”

MOTION CARRIED UNANIMOUSLY

Standing Committee Appointments

163-11 Moved By: D/M Johnson
Seconded By: Cr. Minute

“THAT the following appointments be made to the Standing Committees:

Community Services: Cr. Smith (Chair) Cr. Sauteur-Chadwick Mayor Hobart	Corporate Services and Human Resources: Mayor Hobart (Chair) Cr. Westwell Cr. Holtorf
Finance and Audit: Cr. James (Chair) Cr. Marta Mayor Hobart	Municipal Services: Cr. Minute (Chair) D/M Johnson Mayor Hobart.”

MOTION CARRIED UNANIMOUSLY



Water Delivery Truck

164-11 Moved By: D/M Johnson
Seconded By: Cr. James

“THAT Council directs Administration to proceed with ordering a new Water Delivery Truck with an expected delivery of January 2012, and that the 2011 Capital Budget for the Water Delivery Truck be deferred to 2012, and that the 2012 Capital Budget include an additional \$25,000 for the Water Delivery Truck.”

MOTION CARRIED UNANIMOUSLY

Early Arena Opening

165-11 Moved By: D/M Johnson
Seconded By: Cr. Sauteur-Chadwick

“THAT Council approve the early opening of the arena by two weeks for a hockey camp and golf/hockey tournament.”

MOTION CARRIED UNANIMOUSLY

Library Services Agreement

Council directed Administration to meet with the Library Advisory Board and report back prior to the September Committee of the Whole meeting.

166-11 Moved By: D/M Johnson
Seconded By: Cr. Westwell

“THAT Council directs Administration to continue processing and finalize the contribution agreement between the Town of Fort Smith and the Government of the Northwest Territories for library services.”

MOTION TABLED

Motion 166-11 Tabled

167-11 Moved By: Cr. Westwell
Seconded By: Cr. Smith

“THAT Motion 166-11 be tabled.”

ABSTAINED – CR. SAUTEUR-CHADWICK
MOTION CARRIED

Policy GV106 – Council Procedures

168-11 Moved By: D/M Johnson
Seconded By: Cr. Westwell

“THAT Policy GV106 – Council Procedures be adopted as presented.”

MOTION CARRIED UNANIMOUSLY



Development Application – North of 60 Books Store
Administration was requested to review the bylaw to ensure compliance and report to Council at the August 17, 2011, Special Meeting.

169-11 Moved By: D/M Johnson
Seconded By: Cr. Smith

“THAT the Development Application for the operation of a bed and breakfast in the North of 60 Books store location be approved.”

MOTION TABLED

Motion 169-11 Tabled

170-11 Moved By: Cr. Minute
Seconded By: Cr. Smith

“THAT Motion 169-11 be tabled.”

MOTION CARRIED UNANIMOUSLY

Property Tax Sale

171-11 Moved By: D/M Johnson
Seconded By: Cr. James

“THAT Council approves the date change for the Property Tax Sale from September 7 to December 6, 2011, in accordance with the Property Assessment and Taxation Act.”

MOTION CARRIED UNANIMOUSLY

Insurance Funding – Bylaw Review

172-11 Moved By: D/M Johnson
Seconded By: Cr. James

“THAT Council approves the hiring of a part-time term position to complete bylaws, policies and procedures research work with a total cost not to exceed \$24,000. This position will be paid in accordance with Pay Level 12, Step 1 of the current pay grid.”

MOTION CARRIED UNANIMOUSLY

Street Closing Summer Splash Arts Festival

173-11 Moved By: D/M Johnson
Seconded By: Cr. Smith

“THAT Portage Avenue between the entrance and exit of the RCMP property be closed to traffic from 1 pm to 5 pm on August 21, 2011, for the Inspiration Celebration.”

MOTION CARRIED UNANIMOUSLY



Letter of Support Bill 16

174-11 Moved By: D/M Johnson
Seconded By: Cr. Smith

“THAT Council provides a letter of support to Bill 16, an Act to Amend the Motor Vehicles Act, restricting the operation of hand held devices;

AND THAT Council recommends that the GNWT make legislation for the mandatory requirement of bicycle helmets.”

MOTION CARRIED UNANIMOUSLY

Committee of the Whole Minutes

175-11 Moved By: D/M Johnson
Seconded By: Cr. James

“THAT the minutes of the Committee of the Whole meeting of August 9, 2011, be approved as presented.”

MOTION CARRIED UNANIMOUSLY

ii. OTHER COMMITTEES

There were no reports from other committees.

b. Enactment of Bylaws

There were no bylaws brought forward.

c. Appointments

There were no appointments brought forward.

d. Mayor and Council

- Cr. Smith questioned the calling of a Special Meeting. This is the second special meeting of the year to deal with pressing issues with time constraints.
- Signing Authorities

176-11 Moved By: Cr. Minute
Seconded By: Cr. Smith

“THAT the signing authorities for the Town of Fort Smith shall be Mayor Jane Hobart, Deputy Mayor Brenda Johnson or Councillor Brad Marta on behalf of Council, and

That the Signing Authorities for the Town of Fort Smith shall be Brenda Black, Senior Administrative Officer or Lindsay McIntyre, Director of Municipal Services on behalf of Administration.”

MOTION CARRIED UNANIMOUSLY

- Cr. Sauteur-Chadwick asked that parks be monitored daily for broken glass, cleanliness and safety. The Maintenance Department has been monitoring parks regularly and parks are included in the August 17, 2011, Municipal Services agenda.



- Notification from MLA, Michael Miltenberger, advised that Highway 5 chipsealing (48 kilometers) will begin August 18, 2011, and be completed by August 30, 2011.

e. Administration

Beer Garden Request

The beer garden area will be fenced off and no problems arose from last year's event.

177-11 Moved By: Cr. Minute
Seconded By: Cr. James

“THAT the Northstars be permitted to hold a beer garden at the Ball Park on August 20 and 21, 2011, in compliance with the Liquor Act Regulations,

AND that the hours of operation shall be August 20, 11 am to 8 pm and August 21, 12 pm to 4 pm.”

MOTION CARRIED UNANIMOUSLY

Road Works Tender Update

Council directed Administration to negotiate an additional 10% security deposit with Fort Smith Construction and report back at the August 17, 2011, Special Meeting.

Sidewalk Repair and Extension

Due to the change in scope of work and it being late in the season the sidewalk project is postponed to next year. Council recommended consulting with engineers on capital projects.

178-11 Moved By: D/M Johnson
Seconded By: Cr. Westwell

“THAT Council rejects all tenders submitted for the Sidewalk Repair and Extension Project.”

MOTION CARRIED UNANIMOUSLY

Sidewalk Repair and Extension

179-11 Moved By: Cr. James
Seconded By: D/M Johnson

“THAT Motion 154-11 adopted at the Regular Meeting of Council on July 12, 2011, is hereby repealed.”

MOTION CARRIED UNANIMOUSLY

I. **ABSENCE OF COUNCIL MEMBERS**

180-11 Moved By: Cr. Minute
Seconded By: Cr. Westwell

“THAT Cr. Holtorf and Cr. Marta be excused from the Regular Meeting of Council for August 16, 2011.”

MOTION CARRIED UNANIMOUSLY



J. DATE OF NEXT COUNCIL MEETING

Special Council Meeting August 17, 2011, at 6 pm to adopt the five year capital plan, Roadwork tender and Development Application for North of 60 Book Store.
Committee of the Whole September 13, 2011, at 7 pm.
Council Meeting September 20, 2011, at 7 pm.

QUESTION PERIOD

A Question period was offered in accordance with policy.

The Mayor called for a 10 minute recess at 8:30 pm. The Meeting was called to order at 8:30 pm.

Council heard Bill Reimer’s appeal of the Unsightly Lands Bylaw. The hearing minutes are recorded separately

MOVE IN-CAMERA TO DISCUSS A PERSONNEL MATTER

181-11 Moved By: Cr. Marta
Seconded By: Cr. Westwell

“THAT Council move in-camera at 9:03 pm in accordance with the CTV Act Section 23.3.C.”

MOTION CARRIED UNANIMOUSLY

MOVE OUT OF CAMERA

182-11 Moved By: Cr. Westwell
Seconded By: Cr. Minute

“THAT Council move out of camera at 10:18 pm.”

MOTION CARRIED UNANIMOUSLY

K. ADJOURNMENT

183 -11 Moved By:

“THAT this meeting is adjourned at 10:18 P.M.”

MOTION CARRIED UNANIMOUSLY

Minutes adopted this September day of 20 , 2011.

Original signed by Mayor Hobart

Mayor Janie Hobart

Original signed by SAO Brenda Black

Certified Correct by the
Senior Administrative Officer Brenda Black