



TOWN OF FORT SMITH SPECIAL MEETING SP-04-10

PRESENT: Mayor J. Hobart D/M B. Johnson
Cr. K. Smith Cr. C. Westwell
Cr. R. Holtorf Cr. S. Sauter-Chadwick
Cr. B. Minute

ABSENT: Cr. Marta, Cr. James

STAFF: E. Weber, A/Senior Administrative Officer
D. Webb, Director Public Works & Planning
A. Sebert, Executive Assistant

GALLERY: Mitch Heron, Maskwa Engineering

Meeting SP-04-10
June 8, 2010

7 p.m.
Council Chambers

The purpose of this Special Meeting is to: award the contract for the 2010 Road Work; award the contract to supply ambulance equipment; appoint an Acting Senior Administrative Officer; approve the Westgrove Subdivision re-survey and approve bank signing authorities

A. CALL TO ORDER & CONFIRMATION OF QUORUM

Mayor Hobart called the meeting to order at 7:40 p.m. and confirmed a quorum of Council was present.

B. OPENING PRAYER

Mayor Hobart lead the opening prayer.

C. ADOPTION OF AGENDA

157-10 Moved by: Cr. Minute
Seconded by: Cr. Westwell

“That the agenda be adopted as amended to include the appointment of an Acting Senior Administrative Officer and to approve the Westgrove Subdivision re-survey.”

MOTION CARRIED

D. DECLARATION OF FINANCIAL INTEREST

There were no declarations of financial interest.

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E. TABLED MOTION 151 –AMBULANCE EQUIPMENT

158-10 Moved by: Cr. Smith
Seconded by: Cr. Sauteur-Chadwick

“That Tabled Motion 151-10 be brought back to the table.”

MOTION CARRIED

151-10 Moved by: Cr. Smith
Seconded by: Cr. Minute

“That Council directs Administration to proceed with the acquisition of medical equipment from Crestline Coach for the price of \$12,738.00 in accordance with the emergency equipment reserve.”

MOTION CARRIED

F. ROAD WORK TENDER –CONTRACT AWARD

Director Public Works & Planning Don Webb and Maskwa Engineering’s Mitch Heron provided details of the Road Work tender results. Two tenders with bid bonds were received. Both tender submissions came in over budget. The tender documents called for unit price submissions and allowed for removal of portions of the work. It is recommended that the ditching portion of the work be removed from the tender as a Drainage Plan is being prepared by AECOM and this will be completed once the Drainage Plan has been finalized. Both tenders were evaluated on unit costs. Both the paving contractor E. Construction and Maskwa Engineering had working experience with both companies and had no issues with either. It was noted that timelines were very tight with the paving to start the beginning of August. Advertising for those wishing to have private paving done was requested. Meetings have taken place with the contractor completing the water and sewer repair work and assurances had been given that the work will be completed prior to the start of the paving. It is noted that a project holdback and bond are in place for this project.

159-10 Moved by: Cr. Westwell
Seconded by: Cr. Smith

“That Council award the 2010 Road Works Contract to Carter Industries based on their tender submission of \$1,179,921.84.”

MOTION CARRIED

G. APPOINTMENT OF ACTING SENIOR ADMINISTRATIVE OFFICER

160-10 Moved by: Cr. Smith
Seconded by: Cr. Sauter-Chadwick

“That Edith Weber be appointed Acting Senior Administrative Officer.”

MOTION CARRIED

H. SIGNING AUTHORITIES

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161-10 Moved by: Cr. Sauteur-Chadwick
Seconded by: Cr. Smith

THAT the Signing Authorities for the Town of Fort Smith shall be Mayor Janie Hobart, Deputy Mayor Brenda Johnson or Councilor Chris Westwell on behalf of Council, and

THAT the Signing Authorities for the Town of Fort Smith shall be Edith Weber, Acting Senior Administrative Officer or Don Webb, Director of Public Works and Planning on behalf of Administration.”

MOTION CARRIED

I. WESTGROVE SUBDIVISION

The Mayor advised as Ollerhead & Associates is already in the community performing work for the Salt River First Nation, the Town is able to have them complete survey work in the Westgrove Subdivision. Thirty new lots are being created. There is some confusion about a right-of-way on the survey map. The Director of Public Works & Planning will ensure a lot survey map is re-drawn to include the access lane from Wanderingspirit Street to Whitford Road.

162-10 Moved by: Cr. Smith
Seconded by: Cr. Minute

THAT Council directs Administration to proceed with the re-survey of the Westgrove Subdivision, Phase II as per the sketch and quotation provided by Ollerhead & Associates; project cost not to exceed \$35,400 plus GST.”

MOTION CARRIED

EXCUSING MOTION

163-10 Moved by: Cr. Minute
Seconded by: Cr. Smith

“THAT Councillor Marta and Councillor James be excused from Special Meeting of Council for June 8, 2010.”

MOTION CARRIED



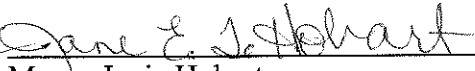
J. ADJOURNMENT

164-10 Moved by: Cr. Sauteur-Chadwick

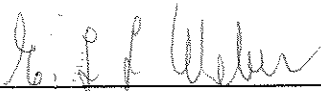
“That the meeting be adjourned at 8:30 pm.”

MOTION CARRIED

Minutes adopted this 22 day of June 2010 A.D.



Mayor Janie Hobart



Edith Weber
Acting Senior Administrative Officer

