

**COUNCIL OF THE TOWN OF FORT SMITH  
MEETING 12-09  
THE SECOND MEETING OF COUNCIL FOR  
THE MONTH OF NOVEMBER AND THE  
TWELFTH FOR THE YEAR 2009**

PRESENT: Mayor J. Hobart Cr. R. Holtorf  
D/M B. Johnson Cr. B. Marta  
Cr. K. Smith Cr. C. James  
Cr. C. Westwell Cr. B. Minute  
Cr. S. Sauteur-Chadwick

ABSENT:

STAFF: J. Holland, Senior Administrative Officer  
A. Sebert, Executive Assistant  
D. Webb, Director Public Works & Planning

GALLERY: Samantha Stokell

Meeting 12-09  
November 24, 2009

7 PM  
Council Chambers

(i) **CALL TO ORDER**

Mayor Hobart called the meeting to order at 7:00 pm and noted that a quorum of Council was present.

(ii) **ADOPTION OF AGENDA**

**265-09** Moved by: D/M Johnson  
Seconded by: Cr. Holtorf

"THAT the agenda be adopted as presented."

MOTION CARRIED

(iii) **DECLARATION OF FINANCIAL INTEREST**

D/M Johnson and Cr. Minute declared a conflict with respect to part II, page 3 of the accounts paid. Cr. Sauteur-Chadwick wondered whether she was in conflict with the library payroll. Administration stated that there was no conflict.

(iv) **DELEGATIONS**

There were no delegations.

(v) **ADOPTION OF THE ACCOUNTS**

**266-09** Moved by: Cr. Westwell  
Seconded by: D/M Johnson

"THAT the Accounts Paid Part I (pages 1 and 2 of 3) for the period ending November 13, 2009 totaling \$476,197.11 be adopted as presented."

MOTION CARRIED

D/M Johnson and Cr. Minute left council chambers due to a declared conflict.

**267-09** Moved by: Cr. Smith  
Seconded by: Cr. Holtorf

"THAT the Accounts Paid Part II (page 3 of 3) for the period ending November 13, 2009 totaling \$18,391.01 be adopted as presented."

MOTION CARRIED

D/M Johnson and Cr. Minute returned to the meeting.

There was no list of Accounts Payable for the period ending November 13, 2009.



(vi) **ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

**268-09** Moved by: Cr. Minute  
Seconded by: Cr. Westwell

“THAT the minutes of Regular Meeting 11-09 of November 3, 2009, be adopted as presented.”

MOTION CARRIED

(vii) **BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

(viii) **INTRODUCTION AND CONSIDERATION OF COMMITTEE REPORTS**

**Committee of the Whole Meeting November 17, 2009 – Recommendation Report by D/M Johnson**

Thank you Ms. Chair, the Committee of the Whole met on November 17, 2009, at 7 p.m. in the Council Chambers. I am pleased to present the Report of the Committee, a copy of which is attached to the Council meeting agenda.

As a result of the items reviewed and discussed I would like to present the following recommendations to Council for consideration and adoption:

**1. Build Canada Program**

**269-09** Moved by: D/M Johnson  
Seconded by: Cr. Marta

“THAT Council directs Administration to proceed with the application for funding under the Build Canada Program for municipal paving.”

MOTION CARRIED

**2. Canadian Northern Economic Development Agency Funding (CanNor) Recreation Infrastructure**

**270-09** Moved by: D/M Johnson  
Seconded by: Cr. Sauteur-Chadwick

“THAT Council authorizes Administration to enter into an agreement with the Government of Canada for the CanNor funding of \$80,050.00 for the Fort Smith Recreation Center air handling assessment and upgrades project.”

MOTION CARRIED

(ix) **CORRESPONDENCE**

Council was provided with a list of correspondence. Mayor Hobart advised that the correspondence was emails and letters for a month period and that Administration would answer any questions. Cr. Westwell wondered about the correspondence relating to the damage to Hilary Gauthier's car. The Director of Public Works and Planning Don Webb advised that this issue was turned over to the contractor doing the sewer line repairs. Cr. Westwell asked whether the damage was a result of the street conditions with the sewer repair work on Conibear. Mr. Webb confirmed that it was. Cr. Minute referred to the City of Yellowknife 911 Service correspondence and hoped that Fort Smith would not be tying into this. Administration stated that Yellowknife was pushing for the service but that Municipal and Community Affairs was not prepared to consider this unless the service was available to all the communities in the Northwest Territories. Cr. Minute advised that the service was not positive for Fort Smith when discussed some time ago. The Mayor noted that the City of Yellowknife was not seeking support but had only sent out a blanket document.

(x) **ENACTMENT OF BYLAWS**

There were no bylaws brought forward.

(xi) **NEW BUSINESS**

1. Mayor

**Council Procedures Bylaw – Meeting Agendas** The Mayor advised that the present Council Procedures Bylaw did not allow for changes to the agenda and was bringing forth a motion to change the agenda to recognize a quorum in the agenda for future meetings.

**271-09** Moved by: D/M Johnson  
Seconded by: Cr. Smith

“THAT, until the Council Procedures Bylaw has been amended, the first item of business on the agenda of future meetings of Council be amended to read “Call to Order & Confirmation of Quorum.”

MOTION CARRIED

**2010 Budget** The Mayor advised that a draft of the operations budget was in Councilors' mail baskets. She noted budget informational review meetings starting November 25 were as follows: Wednesday - Water Services and Utilities; Thursday – Public Works & Environment Operating Fund; Friday – Protective Services, Fire and Ambulance Services; Monday – Protective Services, Animal Services and Emergency Measures Office; Tuesday – General Administration; Wednesday – Community Services; Thursday – Recreation Programs; Friday - Recreation Facilities – arena, recreation center, pool and that the Senior Management Team had reviewed the budget today. She thanked the Senior Administrative Officer John Holland for putting the budget together noting the incredible amount of work that was required.

**Health Café** The Mayor noted the opening tomorrow of a health café at P.W. Kaeser High School offering health services and information to teens.

**Craft Events** The Mayor advised that craft sales were being held at the museum on Friday and at the college on Saturday.

**Wood Buffalo National Park - Pine Lake Classic Ski Tour** The Mayor reminded everyone of the Pine Lake Classic Ski tour taking place this Sunday at noon.

**National Addictions Awareness Week** The Mayor thanked the organizers of National Addictions Awareness Week activities. She stated that it takes a lot of work and effort to ensure a good healthy community. The Mayor stated that the Town of Fort Smith was honoured to nominate the Matrix Program of the Fort Smith Health and Social Services Authority's Community Wellness Centre in the category of Excellence in Community Programming for a national award to assist people with addictions. The Matrix Program is a community based treatment program geared to assist with addictions. They are starting a teen Matrix Program which was refreshing to see.

**December 1 - Light the Schaefer Community Christmas Tree** The Mayor advised that on December 1 the Schaefer tree would be lit at 6 pm. She stated that hot chocolate would be served.

**Community Celebration – December 5** The Mayor reminded everyone of the Community Celebration taking place on December 5. She advised that a community feast was being organized and certificates of recognition would be awarded to the three ladies who were instrumental in saving lives in a recent fire. She noted that the JBT Jiggers and the JBT Choir would also be performing. Mayor Hobart noted that the celebration was taking place at the Recreation and Community Center at 5 pm and welcomed Councilors to help serve the feast. Cr. Minute asked what time volunteers were needed. The Mayor suggested 4:30 pm to help with set up.

2. Councilors

**Cr. Minute** wondered whether it would be possible to access other communities' bylaws to use as a guide when preparing new bylaws. Cr. Holtorf agreed noting that the City of Whitehorse had a comprehensive code of conduct document which might be of use as a guide.

**D/M Johnson** wondered whether budget information could be available prior to the budget meetings this week. The initial budget documentation was in the Councilors' mailboxes.



**D/M Johnson** wondered about gravel testing for the paving project. She advised that Department of Transportation had a lot of rejection with their testing and wondered whether the Town had looked at this issue. Mr. Webb stated that the Town was working the same engineer at Highways and was looking at siv analysis. He advised that it was suggested that the bottom screen be eliminated as quite a problem existed and that it was not good trucking dust. Mr. Webb stated that the engineer was testing to ensure that the criteria was met.

**D/M Johnson** wondered about the information requested about the home occupation application for a room rental and asked if the information could be provided at the next Committee of the Whole meeting.

**Cr. Minute** wondered about the criteria for posting notices on the Town Hall sign and who monitored what was posted. He advised that the francophone society beer fest was posted recently. The Mayor advised that a policy was being looked at.

### 3. Administration

**Business Licenses and Trades Certification** Mr. Webb referred to Cr. Minute's question about business licensing and the requirement of trade certification. Mr. Webb stated that there was no reference to this issue in the Zoning Bylaw but was referred to in the Business Licensing Bylaw. He noted that the language in the bylaw was poor making some requirements unenforceable. He stated that the bylaw referred to terms such as "might" or "may" and advised that the bylaw should be reviewed as it had not been updated for 17 years. The Mayor noted when referring to the word "may" an option was given. Cr. Minute felt that the intent of the bylaw should be looked at and thanked Mr. Webb for looking into this matter.

#### (xii) **ABSENCE OF COUNCIL MEMBERS**

##### 1. Approval of Absence

There were no absences.

##### 2. Notice of Future Absences

D/M Johnson and Cr. Sauteur-Chadwick noted that they would be away for the 1<sup>st</sup> of December Committee of the Whole meeting.

#### (xiii) **FIX DATE FOR NEXT COUNCIL MEETING**

**272-09** Moved by: D/M Johnson  
Seconded by: Cr. Smith

"That the Committee of the Whole meeting dates for the months of December 2009, January, February and March 2010 shall be held at 7 pm in Town Council Chambers on the following dates:

December 1, 2009; January 12, 2010; February 9, 2010 & March 9, 2010

That the Regular Meeting of Council dates for the months of December 2009, January, February, and March 2010 shall be held at 7 pm in Town Council Chambers on the following dates:

December 15, 2009; January 26, 2010; February 23, 2010 & March 23, 2010,

in accordance with the Council Procedures Bylaw #804.

MOTION CARRIED



(xiv) **ADJOURNMENT**


273-09 Moved By: Cr. Minute

"THAT we do now adjourn: Time: 7:32 P.M."

MOTION CARRIED

Minutes adopted this 15 day of December, 2009.

  
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Mayor Janie Hobart

  
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Certified Correct by the  
Senior Administrative Officer John Holland