

**COUNCIL OF THE TOWN OF FORT SMITH
MEETING 13-09
THE FIRST MEETING OF COUNCIL FOR
THE MONTH OF DECEMBER AND THE
THIRTEENTH FOR THE YEAR 2009**

PRESENT: Mayor J. Hobart D/M B. Johnson
 Cr. R. Holtorf Cr. S. Sauteur-Chadwick
 Cr. K. Smith Cr. C. James
 Cr. C. Westwell Cr. B. Minute
 Cr. B. Marta

ABSENT:

STAFF: J. Holland, Senior Administrative Officer
 A. Sebert, Executive Assistant
 D. Webb, Director, Public Works & Planning

GALLERY: Samantha Stokell, (Slave River Journal)

Meeting 13-09
December 15, 2009

7 PM
Council Chambers

(i) **CALL TO ORDER & CONFIRMATION OF QUORUM**

Mayor Hobart called the meeting to order at 7:00 pm and confirmed a quorum of Council was present.

(ii) **ADOPTION OF AGENDA**

274-09 Moved by: D/M Johnson
 Seconded by: Cr. Smith

“THAT the agenda be adopted as presented.”

MOTION CARRIED

(iii) **DECLARATION OF FINANCIAL INTEREST**

There were no declarations of financial interest.

(iv) **DELEGATIONS**

There were no delegations.

(v) **ADOPTION OF THE ACCOUNTS**

275-09 Moved by: Cr. Westwell
 Seconded by: Cr. Smith

“THAT the Accounts Paid Part I (pages 1 of 1) for the period ending November 27, 2009 totaling \$276,045.07 be adopted as presented.”

MOTION CARRIED

276-09 Moved by: Cr. Marta
 Seconded by: Cr. Chadwick-Sauteur

“THAT the Accounts Paid Part II (page 2 of 2) for the period ending November 27, 2009 totaling \$386.40 be adopted as presented.”

MOTION CARRIED

There was no list of Accounts Payable for the period ending November 27, 2009.

(vi) **ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

277-09 Moved by: Cr. James
Seconded by: Cr. Westwell

"THAT the minutes of Regular Meeting 12-09 of November 24, 2009, be adopted as presented."

MOTION CARRIED

(vii) **BUSINESS ARISING FROM THE MINUTES**

Cr. James asked whether the Build Canada and CanNor funding applications had been submitted. Administration confirmed that they had.

(viii) **INTRODUCTION AND CONSIDERATION OF COMMITTEE REPORTS**

Committee of the Whole Meeting December 1, 2009 – Recommendation Report by D/M Johnson

Thank you Madame Chair, the Committee of the Whole met on December 1, 2009, at 7 p.m. in the Council Chambers. I am pleased to present the Report of the Committee, a copy of which is attached to the Council meeting agenda.

As a result of the items reviewed and discussed I would like to present the following recommendations to Council for consideration and adoption:

1. Fire Smart Protection Plan

278-09 Moved by: D/M Johnson
Seconded by: Cr. Holtorf

"THAT Council endorses the community Fire Smart Protection Plan prepared by Fontane Forest Management Ltd."

MOTION CARRIED

279-09 Moved by: D/M Johnson
Seconded by: Cr. Chadwick-Sauteur

"THAT Council endorses the application to access funding from the Territorial Government to start the Fire Smart Activities identified as priorities by the Fire Smart Committee."

MOTION CARRIED

2. Kennel Application – Tim Green

280-09 Moved by: D/M Johnson
Seconded by: Cr. James

"THAT Tim Green at 119 Carl's Drive be granted a kennel permit in compliance with the Dog Control Bylaw #678."

MOTION CARRIED

3. New Home Occupation Business License Application

281-09 Moved by: D/M Johnson
Seconded by: Cr. Minute

"THAT the following new home occupation business license application be approved provided it complies with the provisions of the Zoning Bylaw #794

<u>License No.</u>	<u>Business Name</u>
HO-09-109	Log Home Rental's (NEW)."

MOTION CARRIED



4. Christmas and New Year's Office Hours – Town Hall

282-09 Moved by: D/M Johnson
Seconded by: Cr. James

“THAT the Town Hall Office shall close at noon for Christmas on December 24, 2009, and for New Year, on December 31, 2009, and

THAT other permanent Town Staff, dependent on operational needs, be given a half day off on December 24 and December 31, 2009. Should operational requirements necessitate employment on the noted dates that employee will be given equivalent time off in lieu at a mutually agreed time.”

MOTION CARRIED

5. Fort Smith Health and Social Services Authority – Board Appointment

The Mayor advised that the Minister of Health and Social Service had initially requested the submission of one name for the Town representative to the Fort Smith Health Authority, but had since requested that three names be submitted. Cr. Westwell wondered who the other representative was. The Mayor stated Tim McDonald and his term ended in April 2010. Cr. Minute put his name forward.

283-09 Moved by: D/M Johnson
Seconded by: Cr. Marta

“THAT Beatrice Campbell, Margaret Dumkee and Councillor Bernie Minute be recommended to the Minister for Health and Social Services for appointment as the Town representative to the Fort Smith Health and Social Services Authority.”

MOTION CARRIED

6. Integrated Community Sustainability Plan (ICSP) Steering Committee Appointments

D/M Johnson wondered about the Steering Committee mandate. The Mayor advised that the Committee would lead the process and vet the final report.

284-09 Moved by: D/M Johnson
Seconded by: Cr. Minute

“THAT Janie Hobart, Chris Westwell, Kevin Smith, Ron Holtorf, John Holland, Toni Heron, Olivia Villebrun and Alex James be appointed to the ICSP Steering Committee.”

MOTION CARRIED

285-09 Moved by: D/M Johnson
Seconded by: Cr. Holtorf

“THAT the ICSP Steering Committee has the authority to appoint sub-committees.”

MOTION CARRIED

(ix) **CORRESPONDENCE**

Council was provided with a list of correspondence. D/M Johnson wondered about the Slave River Hydro correspondence. The Mayor suggested looking at this item in January as not a lot of information had been provided.

(x) **ENACTMENT OF BYLAWS**

There were no bylaws brought forward.

(xi) **NEW BUSINESS**

1. Mayor

Mayor Hobart wished everyone a Merry Christmas.

2. Councilors

D/M Johnson

Recreation and Community Center Holiday Hours of Operation

D/M Johnson wondered whether the Recreation Centre four day holiday closures were necessary. Administration noted statutory holidays falling during the period. The Mayor stated that the facility was normally open on Saturdays and Sundays. Cr. James advised that the arena was open on the 27th and 28th. Cr. Westwell wondered whether staffing was an issue. Cr. Sauter-Chadwick suggested staffing with casuals. The Mayor asked Administration to ensure that the Recreation Center was open on the 27th and 28th with minimum overtime incurred.

Spirit of Christmas D/M Johnson commended the Mayor for bringing the spirit of Christmas to the community.

3. Administration

St. John's Anglican Church Re-Zoning Request

Administration requested direction with reference to the Anglican Church request to re-zone church land adjacent to the Hall and their offer to sell the property to the Town for the assessed value. The Mayor felt that the land would be beneficial for future cemetery expansion. D/M Johnson stated that the prior Council had rejected the offer. The Mayor felt that spot zoning would not be an issue should the Town purchase the land. Council directed Administration to continue discussions.

2010 Budget Acceptance

Administration stated that a balanced budget was being presented with a ten percent increase to property taxes. Administration provided a brief overview of the budget. Administration advised that a new position in administration had been identified but that otherwise there was not a lot of change. D/M Johnson asked that the motion be amended to include the hiring freeze and departmental review. Cr. Minute wondered about the review time frame. The Mayor felt that the administrative position may have to be phased in. Cr. Holtorf noted that the Human Resource Plan, a component of the ICSP, was due in March. The Mayor advised that vacancies would be filled with casuals until the review was complete. Council suggested an immediate press release. Cr. Holtorf thanked the SAO John Holland for an incredible job.

286-09 Moved by: D/M Johnson
Seconded by: Cr. Sauter-Chadwick

"THAT the 2010 Budget be adopted as presented."

MOTION TABLED

287-09 Moved by: D/M Johnson
Seconded by: Cr. Sauter-Chadwick

"THAT Motion **286-09** be amended to read,

THAT the 2010 Budget be adopted as presented with no hiring of new permanent staff until departmental reviews have been completed.

MOTION CARRIED



Supply of Fuel Oil and Diesel Fuel Tender

Director of Public Works and Planning Don Webb announced the 2010 supply of heating fuel and diesel fuel tender results. Administration answered questions from Council.

288-09 Moved by: Cr. Minute
Seconded by: Cr. Marta

"THAT the contracts for the 2010 supply of heating oil and diesel fuel be awarded to Rapid Petroleum Products as the tender results."

MOTION CARRIED

(xii) **ABSENCE OF COUNCIL MEMBERS**

1. Approval of Absence

There were no absences.

2. Notice of Future Absences

There were no future absences noted.

(xiii) **FIX DATE FOR NEXT COUNCIL MEETING**

January 2010 meeting dates were set previously. The January Committee of the Whole meeting was set for January 12 and Council meeting for January 26.

(xiv) **ADJOURNMENT**

289-09 Moved By: D/M Johnson

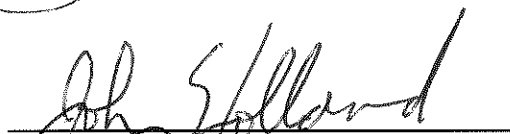
"THAT we do now adjourn: Time: 7:51 P.M."

MOTION CARRIED

Minutes adopted this 26 day of January, 2010.



Mayor Janie Hobart



Certified Correct by the
Senior Administrative Officer John Holland