



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
BY-LAW 846

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH, IN THE NORTHWEST TERRITORIES, TO ESTABLISH BY BYLAW FEES OR OTHER CHARGES FOR PRODUCTS, PROGRAMS, SERVICES, PUBLIC UTILITIES, INFRASTRUCTURE AND FACILITIES PROVIDED BY THE MUNICIPALITY FOR USE OF PROPERTY UNDER THE OWNERSHIP, DIRECTION, MANAGEMENT OR CONTROL OF THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH, PASSED PURSUANT TO SECTION 72 (e) OF THE CITIES, TOWNS AND VILLAGE ACT S.N.W.T, 2003, c.22.

WHEREAS, the Council of the Municipal Corporation of the Town of Fort Smith, in the Northwest Territories, deems it to be expedient and wishes to both consolidate and update the various fees and charges collected by the Town of Fort Smith;

NOW THEREFORE, the Council of the Town of Fort Smith, at a duly assembled meeting enacts as follows:

1. That this Bylaw may be cited for all purposes as “Consolidated Rates and Fees Bylaw”.
2. The Council of the Town of Fort Smith does now set the rates and fees for services described in the schedules attached to this by-law as Schedules A to L.
3. That Schedules “A” to “L” attached hereto form part of this bylaw.
4. Repeals:
 - i. All fees and rates contained in the Zoning Bylaw 794;
 - ii. All fees and rates contained in the Ambulance Bylaw 782;
 - iii. All fees and rates contained in the Cemetery Bylaw 552;
 - iv. All fees and rates contained in the Dog Licensing Bylaw 678;
 - v. All fees and rates contained in the Business Licencing 504;
 - vi. All fees and rates contained in the Lottery Licensing Bylaw 644;
 - vii. All fees and rates contained in the All-Terrain Vehicle (ATV) Bylaw 630;
 - viii. All fees and rates contained in the Traffic Regulation Bylaw 616;
 - ix. All fees and rates contained in the Livery Licensing Bylaw 603 and amendments thereof including Bylaw 837;
 - x. All fees and rates contained in the Summer Arena Bylaw 605;
 - xi. All fees and rates contained in the William Schaefer Memorial Pool User Fees Bylaw 704
 - xii. All fees and rates contained in the Garbage Bylaw 659 and amendments thereof including Bylaw 838;
 - xiii. All fees and rates contained in the Solid Waste Levy Bylaw 817;
 - xiv. All fees and rates contained in the Water & Sewer Services Bylaw 705;
 - xv. All fees and rates contained in the Service Interruption Bylaw 697;

READ A FIRST TIME THIS 18th DAY OF January, 2011 A.D.

READ A SECOND TIME THIS 18th DAY OF January, 2011 A.D.



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
BY-LAW 846

READ A THIRD TIME THIS 22 DAY OF February 2011 A.D.

Original signed by Mayor Hobart

Original signed by SAO Brenda Black

MAYOR

SENIOR ADMINISTRATION OFFICER

I hereby certify that this bylaw has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the bylaws of the Municipal Corporation of the Town of Fort Smith.

Original signed by SAO Brenda Black

Senior Administrative Officer



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
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CONSOLIDATED RATES AND FEES BY-LAW

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SCHEDULE "A"

CONSOLIDATED RATES AND FEES BY-LAW

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A. ADMINISTRATION FEES	<u>Fee</u>	<u>Subject to Applicable taxes</u>
1. Research Fees - Policy 3.2	\$52.00 per hour	
2. Photocopying Fees - Policy 3.2	\$1.50 per page	
3. Land sales title registration Fees	\$100.00/where the value of the land is less than or equal to \$1,000,000, \$1.50 for each \$1,000 of value or part thereof, subject to a prescribed minimum fee (\$100). (Not in any bylaw-we charge what we pay Land Titles-fully recovered) -Legislated	
4. Zoning Bylaw 794 Amendment Application Fee	\$115.00	
5. Preparation of Residency Letters Fee	\$6.00	
6. Tax Certificate Policy 4.18	\$29.00	
7. Marriage Licence Fees-GNWT legislated	\$50.00 (Town receives \$25 and \$25 paid to the GNWT)	
8. Commissioner for Oaths	N/C	



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SCHEDULE "B"

CONSOLIDATED RATES AND FEES BY-LAW

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B. AMBULANCE FEES	<u>Fee</u>	<u>Subject to</u> <u>Applicable taxes</u>
<u>Bylaw #782</u>		
1. Medivac	\$405.00	
2. Local Calls	\$175.00	
3. Highway Response	\$405.00 plus \$1.44/km	
4. Medical Escort Air Transfer: EMT-A	\$75.00 hour	
5. Medical Escort Air Transfer: EMR	\$60.00 hour	



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
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SCHEDULE "C"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 1

C. CEMETERY FEES	<u>Fee</u>	<u>Subject to</u> <u>Applicable taxes</u>
<u>Bylaw #552</u>		
1. Burial Plot		
Reserved Plot (Prepaid)	\$230.00	
Next Available Plot (Town Chooses)	\$115.00	
2. Burial Fees		
Infant (Winter)	\$175.00	
Infant (Summer)	\$115.00	
Child (Winter)	\$260.00	
Child (Summer)	\$200.00	
Adult (Winter)	\$345.00	
Adult (Summer)	\$230.00	
Senior (Winter)	No Charge	
Senior (Summer)	No Charge	
Cremated (Winter)	\$115.00	
Cremated (Summer)	\$60.00	
3. Disinterment and Reburial Fee		
Winter	\$460.00	
Summer	\$345.00	
(same price for: Infant, Child, Adult, Senior)		



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
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SCHEDULE "D"

CONSOLIDATED RATES AND FEES BY-LAW

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D. DEVELOPMENT FEES Fee Subject to
Applicable taxes

Zoning Bylaw #794

1. Development Application Fee:

Based on Project/Contract Costs as follows:

\$0 to \$5,000.00	\$60.00
\$5,001 to \$10,000.00	\$115.00
\$10,001.00 to \$20,000.00	\$175.00
\$20,001.00 to \$50,000.00	\$290.00
\$50,001.00 to \$100,000.00	\$405.00
Over \$100,000.00	\$405.00 plus \$4.00 per each \$1,000 over \$100,000.00

2. Amend the Zoning Bylaw

Application Fee \$115.00

Plus costs for each application

Zoning Bylaw 794 - Page. 17 (3.6 Fees)

The fee for Home Occupation Development Permits shall be \$115.00

Policy 4.1

Security Deposits – Relocation Permits

1. Relocation Permit fee \$ 6.00 each permit
2. Security Deposit fee calculation \$1.15 per square foot of building
To be relocated to maximum of
\$10,000.00



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
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SCHEDULE "E"
CONSOLIDATED RATES AND FEES BY-LAW

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E. LICENSING FEES	<u>Fee</u>	<u>Subject to</u> <u>Applicable taxes</u>
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Bylaw 678

a) Dog Licensing

1. Dog (tag)License Fees:

- | | | |
|--|---------|--|
| 1) Un-neutered male or female dog | \$29.00 | |
| 2) Spayed female dog | \$12.00 | |
| 3) Neutered male dog | \$12.00 | |
| 4) For any animal attaining the age of 3 months after June 30, or for a new resident application after June 30 1/2 the appropriate annual fee. | | |

2. Kennel License Fees:

- | | | |
|----------------------|---------|--|
| 1) Annual Kennel Fee | \$86.00 | |
| 2) Tag for Each Dog | \$6.00 | |

3. Dog Teams:

- | | | |
|----------------------|---------|--|
| 1) Annual Kennel Fee | \$86.00 | |
| 2) Tag for Each Dog | \$6.00 | |

Bylaw #504

b) Business Licensing

Resident Business -

- | | | |
|--|---|--|
| 1. Resident Commercial Business License fee | \$60.00 | |
| 2. Home Occupation Business License fee | | |
| -includes desk operation/telephone | \$100.00 | |
| 3. Commercial allowed in residential zone | \$60.00 | |
| 4. Charitable Purposes | N/C | |
| 5. License Change | \$25.00 | |
| 6. Resident Hawker/Peddler | \$100.00 | |
| 7. Junior Business | \$1.00 | |
| 8. Resident applications after September 1, will cost one-half of regular price. | | |
| 9. Renewal Penalty | \$25.00 (renewals received after Feb. 15) | |



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
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SCHEDULE "E" *continued*

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 2

E. LICENSING FEES (<i>continued</i>)	<u>Fee</u>	<u>Subject to</u> <u>Applicable taxes</u>
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Business Licensing Bylaw #504 cont'd

Non-Resident Business

- | | | |
|--------------------------------|----------|--|
| 1. Non-resident Contractors | \$175.00 | |
| 2. Non-resident Hawker/Peddler | \$225.00 | |
| 3. Charitable Purposes | N/C | |

Bylaw #644

c. Lottery Licensing

1. Bingo Lottery Licenses

- | | | |
|---|---|--|
| Half-the-house bingo, (less than 6 games) | \$25.00 (run during the lottery) | |
| Half-the-house bingo, (more than 6 games) | \$12.00 (run during the lottery) | |
| Share-the wealth bingo or bonanza bingo | \$12.00 (other than half-the-house bingo) | |
| For all other bingo games | \$60.00 (if value of prizes if \$1,250 or less) | |
| For all other bingo games | 4% of total value of prizes (if value is greater than \$1,250.00) | |

2. Nevada Ticket Lottery Licenses

- | | | |
|---|-----------------------------------|--|
| License fee, (whether single event or one of a series, that is held during a bingo or casino lottery) | \$115.00 | |
| License fee for a booth (Section 4.2.2.) for a series Nevada where both or club license is for a period of 6 months or less | \$460.00 month or portion thereof | |

3. Casino Lottery License

- | | | |
|--|-------------|--|
| License fee for each table or wheel Game run during the casino | \$30.00/day | |
|--|-------------|--|



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SCHEDULE "E" *continued*

CONSOLIDATED RATES AND FEES BY-LAW

Page 2 of 3

Lottery Licensing Bylaw #644 cont'd	<u>Fee</u>	<u>Subject to Applicable taxes</u>
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4. Raffle Lottery Licenses

License fee whether single event or
Multiple draw, where total value of
Prizes is:

- | | | |
|----------------------------|-------------------------------------|--|
| 1. \$1,250 or less is | \$30.00 | |
| 2. Greater than \$1,250.00 | 2% of the total value of the prizes | |

5. Lottery License Amendment or Cancellation Fees

The fee for amending or cancelling a lottery license is:	\$30.00	
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6. Late Application

The fee for processing an application Submitted less than thirty (30) days Prior to the event is:	\$58.00	
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Bylaw # 630 All Terrain Vehicle (ATV) Rate

ATV License Registration Fee	\$30.00	
ATV Transfer of Ownership	\$30.00	
ATV All other requirements not listed	\$30.00	

Bylaw # 616 Traffic Regulations Bylaw

Truck Route – obtain permit for operating a truck or transport for loading/unloading (pg 14)

45. Permits required under section 42(b) and 44 are obtainable from the SAO		\$115.00 per permit per vehicle
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SCHEDULE "F"

CONSOLIDATED RATES AND FEES BY-LAW

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F. TAXI RATES & FEES Fee Subject to
Applicable taxes

TARIFF/FARES Bylaw # 837 amendment to the Livery License Bylaw 603

- | | |
|--|------------|
| 1. Flag rate (initial charge) | Eliminated |
| 2. Additional 1/10 of a kilometre | Eliminated |
| 3. Charter within the municipal boundary | Eliminated |
| 4. No charge for bags or luggage from stores
Or to/from Airport | Eliminated |
| 5. Any pick-up or delivery where no
Passenger is involve, meter fare plus | Eliminated |
| 6. Limousine service between Airport and
Town – (per person) | \$10.00 |

Bylaw 603 Livery License Bylaw

FEES SCHEDULE 2

Taxi Cab or Livery Operator's License per vehicle per year	\$115.00
Taxi Cab or Livery Driver Operator's Licence Permit	\$ 58.00
Transfer of Taxi Cab or Livery Operator's License	\$ 12.00
Replacement of any License/Permit Issued under this bylaw	\$ 6.00



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SCHEDULE "G"
CONSOLIDATED RATES AND FEES BY-LAW

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Rental Fees: Fee Subject to
Applicable taxes

Policy 4.19 - Council Chambers

For each full day or part thereof
8:30 am to 5 pm \$115.00

For each evening or part thereof
7 pm to 11 pm \$70.00

Day use requiring an extension into
Evening session, additional

Policy 6.4 – Supply of Municipal Equipment and Personnel

Personnel Callout fees:
Minimum Fee - After Hours Callout Callout - Up to 4 hours
Four hours or more fee At the appropriate overtime rate

Equipment Rental fee Per hour basis

Equipment & Personnel Rental fees
During normal working hours Minimum 1 hour charge
After working hours Minimum 4 hour callout charge

Equipment Rental Rates Current Local Market Rate Plus 20%

Equipment Rental Rates for
Equipment not available locally Alberta Rental Rates Plus 30%

Labour Rate Fully Burdened Rate Plus 20%

Administration Fee 15% Added to all Charges



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SCHEDULE "H"
CONSOLIDATED RATES AND FEES BY-LAW

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NEW RECREATION RATES APPROVED IN DECEMBER 2010

Fee

Subject to
Applicable taxes

PETE'S GYM OR SQUASH COURT

Adult Stud/Sen
Daily \$6.00 \$3.00
Punch Pass \$54.00 \$27.00
Monthly \$60.00 \$30.00
3 Months \$150.00 \$75.00
6 Months \$220.00 \$110.00
Yearly \$420.00 \$210.00

POOL AND RCC COMBO PASS

Adult Stud/Sen
Daily \$9.00 \$4.50
Punch Pass \$81.00 \$40.50
Monthly \$90.00 \$45.00
3 Months \$225.00 \$112.50
6 Months \$340.00 \$170.00
Yearly \$630.00 \$315.00

RCC RENTALS

Theatre \$25.00/2 hours
Pool 1/2 hour \$35.00
Pool 1 hour \$70.00
Birthday Special (1 hour pool/1 hour room) \$80.00
Birthday Special (2 hours gym + room) \$25.00
Gymnasium (youth only) \$10.00
Gymnasium \$20.00

RECREATION SWIM OR DROP-IN TIMES

AT GYMNASIUM OR

ARENA PUBLIC/FAMILY DROP-IN

Child Stud/Sen Adult Family
Daily \$2.00 \$3.00 \$6.00 \$10.00
Punch Pass \$18.00 \$27.00 \$54.00 \$90.00
Monthly \$20.00 \$30.00 \$60.00 \$100.00
3 month \$50.00 \$75.00 \$150.00 \$250.00
6 month \$75.00 \$110.00 \$220.00 \$375.00
Yearly \$140.00 \$210.00 \$420.00 \$700.00

ARENA RENTALS

Youth groups/hour \$30.00
Adult groups/hour \$95.00
Youth tournament* \$30.00/hour to maximum of \$300.00
Adult tournament* \$95.00/hour to maximum of \$950.00

BALL DIAMOND

RATES

Youth Group \$125.00
Adult Group \$125/90 min time slot per season
Youth tournament * \$50.00
Adult tournament * \$200.00

INSTITUTIONAL

\$37.00/hour



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
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SCHEDULE "I"
CONSOLIDATED RATES AND FEES BY-LAW

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Fee

Subject to
Applicable taxes

Sale of Lots



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SCHEDULE "J"

CONSOLIDATED RATES AND FEES BY-LAW

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<u>Service Charges</u>	<u>Fees</u>	<u>Subject to Applicable Taxes</u>
<u>Policy 4.17 Service Charges – Returned Cheques</u>		
Charge for NSF Cheques Policy 4.17		\$11.50
<u>Policy 9.3 Arena – Advertising Policy</u>		
Commercial Advertising Space		\$290.00/1 st year Then \$115.00 per year to maintain the space



**THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
BY-LAW 854**

SCHEDULE "K"
CONSOLIDATED RATES AND FEES BY-LAW

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Fees Subject to
Applicable Taxes

The following fees shall be charged for disposal at the Solid Waste Site.

Bylaw #838 amending the Fee Schedule of the Garbage Bylaw 659

Tipping Fees

<u>Vehicle</u>	<u>Rate Secured Load</u>	<u>Rate Unsecured Load</u>
End Dump	\$100.00	\$200.00
Tandem Dump	\$75.00	\$150.00
Single Axle	\$65.00	\$130.00
Pickup Box	\$15.00	\$30.00
12' and under deck	\$40.00	\$80.00
Trailer Unit (over 8 feet to 12 feet)	\$40.00	\$80.00
Trailer Unit (over 12 feet)	\$65.00	\$130.00
Trailer Unit (8 feet and under)	\$15.00	\$30.00

Note: There will be no charge for any residential secured loads.

<u>Other Waste</u>	<u>Rate</u>
Appliances	\$15.00
CFC Appliances	\$30.00

Items requiring additional handling (computers, microwaves, electronics, barbeques, bicycles propane, fire extinguishers, etc.) \$2.00

Regular Tires (without rims)	\$5.00
Regular Tires (with rims)	\$10.00
Oversize Tires (without rims)	\$10.00
Oversize Tires (with rims)	\$20.00
Disposal of Vehicle	\$100.00
Contaminated Soil	\$150.00 per cubic meter



THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
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SCHEDULE "K"
CONSOLIDATED RATES AND FEES BY-LAW

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<u>Solid Waste Levy By-Law #817</u>	<u>Fee</u>	<u>Subject to Applicable Taxes</u>
Solid Waste Levy	\$16.00/Month/on all premises (bylaw 817 provided premises breakdown)	
Garbage Bin Rentals	\$60.00/Month/Per Bin	
Garbage Pick-up Customer owned garbage bins	\$30.00/Month/Per Bin	
All levies include two pick-ups per week. Additional bin pick-ups	\$40.00/Per Pick-up	



**THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
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SCHEDULE "L"

CONSOLIDATED RATES AND FEES BY-LAW

Page 1 of 3

Water & Sewer Charges	<u>Fees</u>	<u>Subject to Applicable Taxes</u>
<u>Policy 4.8 - Meter Deposits</u>		
Meter Deposit	\$290.00	

Policy 7.5 – Water and Sewer Connections

Installation of Water and Sewer Services:

Water & Sewer Installation Fee – Domestic sized property services with maximum 1 inch water line and or 4 inch sewer lines	\$1,725.00 Deposit
Water & Sewer Work Damage to Sidewalk Repair	\$575.00 Deposit
Road Repair	\$1,150.00 Deposit

<u>Bylaw No. 705 Water & Sewer Services Schedule "A" Tariffs</u>	<u>Rate</u>	<u>Litres</u>
---	-------------	---------------

Section A - Public Piped Service Users

- | | |
|--|--|
| 1) Residential piped service fees | \$38.00 per month for first 18,000/litres |
| Residential piped service fees | economic rate to maximum \$150.00 any reading |
| 2) Government, Institution & Housing Corp. | Full economic rate based on consumption/rate established by Administration |
| 3) Residential metre deposit (refundable) | \$290.00 |

Section B - Unmetered Users

- | | |
|---|--|
| 1) Single family residential service from and connected to the Town's public piped service not otherwise provided for in this bylaw | A minimum charge based on an average consumption of 4,000 gallons (18,000) litres shall be used. |
| 2) Unmetered users | Rate determined by SAO based on estimated load, line size and estimated consumption. |



SCHEDULE "L"

CONSOLIDATED RATES AND FEES BY-LAW

Page 2 of 3

Bylaw No. 705 Schedule "A" Tariffs *cont'd* Fees Subject to
Applicable Taxes

Section C - Truck Water Delivery and Sewage Pump Out

- 1) Residential trucked water customers within town boundaries
- Flat monthly rate based on prior year's average monthly consumption. Customer's consumption will be reviewed annually to determine flat rate to be charged for the subsequent 12 months. The amount of the monthly charge for users will be as follows:

Prior Year's Average Consumption (Per month)	Monthly Fee
Less than 1,000 Litres	\$12.00
1,001 to 7,000 Litres	\$46.00
7,001 to 12,000 Litres	\$69.00
12,001 to 17,000 Litres	\$92.00
Greater than 17,001 Litres	\$115.00

- 2) All customers outside Town boundaries Billed at full economic rate at determined by SAO for trucked water service
- 3) Delivery requests outside of normal delivery day during normal business hours. \$100.00 charge within Town boundaries
- 4) Delivery after normal business hours within Town boundaries \$150.00 charge
- No policy or bylaw for delivery outside Town Boundaries same rate used as within municipal boundaries.

Section D – Flat Rate Billing

Rate

Unable to obtain meter readings

a) average actual readings from the previous six (6) months; or
b) inadequate readings: consumption calculated on average gallonage. If no basis exists: calculated on a gallonage of 5,000 gallons or 22,750 litres.

Section E – Summer Rates Residential Piped Only

Consumption between periods June 1 and July 31, Annually \$38.00 month based on maximum 36,000 litres/month



SCHEDULE "L"

CONSOLIDATED RATES AND FEES BY-LAW

Page 3 of 3

<u>Section F – Connect or Disconnect Permit Fee</u>	<u>Fees</u>	<u>Subject to Applicable Taxes</u>
Connection/Disconnection Fee	\$40.00 plus GST	
Disconnection resulting from non-payment of account additional	\$40.00	

Rates Currently Used for Sewage Pump Out - in and out of Town Boundaries (Not covered in bylaw or policy)

Sewage Pump Out	
-scheduled	\$65.00 per pump out
-callout during normal business hours	\$100.00 additional fee
-callout after normal business hours	\$150.00 additional fee

- No policy or bylaw on Sewage Pump Out Rates/within or outside Town boundaries

Bylaw 697 Service Interruption Insurance

Charge per Equivalent Residential Unit	\$3.50
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THE MUNICIPAL CORPORATION OF THE TOWN OF FORT SMITH
BY-LAW 846

READ A THIRD TIME THIS 22 DAY OF February 2011 A.D.

Original signed by Mayor Hobart

Original signed by SAO Brenda Black

MAYOR

SENIOR ADMINISTRATION OFFICER

I hereby certify that this bylaw has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the bylaws of the Municipal Corporation of the Town of Fort Smith.

Original signed by SAO Brenda Black

Senior Administrative Officer